



PETITION TO APPEAL SATISFACTORY ACADEMIC PROGRESS FOR SCHOLARSHIP(S)

Student's Name: _____ Student's CWC ID#: _____

Student's mailing address: _____

Student's Phone #: _____ Semester Appealing Aid: _____

Petitions must be submitted to the Financial Aid Office no later than two weeks prior to the start of the term. For the Spring 2026 semester, **scholarship petitions** with all supporting documentation are due no later than **January 6, 2026**.

The student must submit a clearly written or typed request for reconsideration and include supporting documentation that shows extenuating circumstances that were outside the student's control. Circumstances need to be of sufficient magnitude in order for the request to be approved. The college will determine to what extent funding (if any) is approved.

If a student decides to register for courses before the petition is approved, the student is responsible for any charges they incur (tuition, fees, books, housing, meal plan, etc.). To ensure student success, students should meet with an Academic Advisor to register, attend all classes, be prepared to pay their bill /make payment arrangements or withdraw by the semester refund deadline (see course schedule for published deadline dates) if the petition is not approved.

REQUEST TO REINSTATE FINANCIAL AID (SCHOLARSHIP(S)) –Satisfactory Academic Progress for scholarship(s) were not met. (per specific requirements defined by each scholarship). Attach a clearly written or typed request in order to be reconsidered for receiving financial aid. Include which standard you failed to meet, and include an explanation of the extenuating circumstances that prevented you from meeting the standard. Attach supporting documentation of the extenuating circumstances that were beyond your control. Also include corrective measures you have taken to ensure your future academic success.

Be sure to sign your request and attach all supporting documentation. Petitions without the appropriate supporting documentation will not be reviewed until complete.

STUDENT SIGNATURE: _____

DATE: _____

OFFICE USE ONLY

Financial Aid Director Recommendation _____

Petition is PENDING. Additional information is required before consideration: _____

Petition APPROVED Petition DENIED _____

Comments: _____

Signature of Dean of Students

Date