

The student's FAFSA has been selected for a review process called verification. The student and spouse (if married) are to complete, sign and submit this verification document along with other requested documents **before** CWC can determine the student's eligibility for federal student aid. CWC will compare the original FAFSA data with the verification documents and if there are discrepancies, CWC will make corrections to the student's FAFSA. **Submit all requested documents in a timely manner to CWC Rustler Central in person, by mail (2660 Peck Avenue, Riverton, WY 82501), from student's CWC email to records @cwc.edu or by fax (307-855-2092).**

STUDENT INFORMATION

Student's full name: _____ Last 4 digits of SS#: _____ CWC ID #: _____

Mailing address: _____ City: _____ State: _____ Zip Code: _____

Student's date of birth: _____ Email address: _____ Phone number: _____

Where will the student live when attending CWC? On Campus Off Campus With Parents Other: _____

Where has the student attended college? Never attended college Attended CWC Attended other colleges, list the names of colleges dates the student attended: _____

Include all school (community college, university, vocational, technical or dual / concurrent credits taken while in high school).

**** The student will also need to order 'official' transcripts from each of those schools / colleges to be sent directly to CWC. ****

Student's Current Marital Status - as of the date the FAFSA was signed

Single (never married) Married (not separated), date: _____ Divorced, date of divorce: _____

Widowed, date widowed: _____ Separated, date of separation: _____

****If recently separated or divorced, submit documentation to confirm status****

Spouse's Name: _____ Last 4 digits of Spouse's SS#: _____

Spouse's Date of Birth: _____ Spouse's Email address: _____ Phone number: _____

Student's full name: _____

CWC ID #: _____

STUDENT TAX FILER VERIFICATION OF 2022 INCOME INFORMATION

The instructions below apply to the student and spouse (if the student is married) who has filed their 2022 IRS Tax Return. Notify the financial aid office if the student or spouse filed separate IRS Tax Returns for 2022 or had a change in marital status after December 31, 2022. Complete this section if the student and spouse filed or will file a 2022 IRS income tax return(s). As part of federal student aid eligibility, students, and spouses (as appropriate), will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In most cases, no further documentation is needed to verify 2022 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

- YES - I was **SUCCESSFUL** in providing consent and approved the sharing of my IRS Tax Return information to be imported into the FAFSA. I understand in most cases, no further documentation is needed to verify the 2022 income information that was transferred into the FAFSA. I also understand if it is determined that I did not provide consent – my FAFSA will not be processed.
- NO - I was **NOT SUCCESSFUL** in providing consent and or my IRS financial information was not imported into the FAFSA. I further understand that **I must submit a 2022 IRS Tax Return Transcript(s) or a signed copy of my 2022 IRS Income Tax Return and applicable schedules for verification to be complete.**
 - I have submitted my **2022 IRS Tax Return Transcript(s) (ordered from the IRS) or submitted a signed copy of the 2022 IRS Income Tax Return (1040) and applicable schedules with this verification worksheet.**
 - I will or have ordered my **2022 IRS Tax Return Transcript(s) from the IRS. I understand my file will not be processed until all required documents are submitted. See page 4 to see the different ways to obtain a Tax Return Transcript.**

STUDENT NON TAX FILER VERIFICATION OF 2022 INCOME INFORMATION

The instructions and certifications below apply to the student and spouse (if married). Complete this section if the student and spouse will not file and are not required to file a 2022 income tax return with the IRS. **Check the boxes and sign statements that apply:**

- Student: I certify that I did not file and am not required to file a 2022 IRS Federal Income Tax Return. **I understand I must order a Verification of Non-Filing from the IRS.**
 Student Signature: **X** _____ Date: _____
- Spouse: I certify that I did not file and am not required to file a 2022 IRS Federal Income Tax Return. **I understand I must order a Verification of Non-Filing from the IRS.**
 Spouse Signature: **X** _____ Date: _____
- The student and spouse were **not employed** and had **no income earned from work** in 2022.
- The student and/or spouse were employed in 2022 and have listed below the names of all employers, the amount earned from each employer in 2022, and whether an IRS W-2 form or an equivalent document is provided. [Submit copies of all 2022 IRS W-2 forms issued to the student and spouse by their employers]. List every employer even if the employer did not issue an IRS W-2. If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2022
Total Amount of Income Earned From Work		\$

- Student & Spouse 2022 IRS W-2 forms are submitted.
- Student & Spouse 2022 IRS W-2 forms will be submitted later. **Processing will be delayed until all documents have been submitted.**

Student's full name: _____

CWC ID #: _____

CERTIFICATIONS AND SIGNATURES FOR AN INDEPENDENT STUDENT

Each person signing below certifies that all of the information reported is complete and correct.

X _____
Print Student's Name

Student's ID Number

X _____
Student's Signature (Required)

Date

X _____
Spouse's Signature (Optional)

Date

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

TO ORDER A TAX RETURN TRANSCRIPT or VERIFICATION OF NON FILING

A **2022 IRS Tax Return Transcript** or **2022 IRS Verification of Non-Filing** may be obtained through:

- **Get Transcript by Mail** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- **Get Transcript Online** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- **Automated Telephone Request** – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- **Paper Request Form** – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.