

CONTACT INFORMATION CHANGE FORM

CWC Student Records * 2660 Peck Ave * Riverton, WY 82501
Telephone: 307-855-2115 * Fax: 307-855-2092

Please Fill In All Requested Information Neatly and Completely

Relationship to CWC: Current Student Previous Student Employee [Previous or Current]

Please check the information you are updating:

- Address – Local Mailing [campus box or mailing address used while currently attending classes]
- Address – Local Residence [residence address used while currently attending classes]
- Address – Permanent Mailing
- Address – Permanent Residence
- Phone Number
- Email

IMPORTANT: Name changes **cannot** be submitted via this form. All name changes must be submitted on the Student Record Name Change Request form with supporting legal documentation.

Today's Date	CWC ID# or Social Security Number	Birth date: / /	Gender: <input type="checkbox"/> M <input type="checkbox"/> F
Student's CURRENT Last Name:	First:	Middle:	
Student's Former/Maiden Last Name:	First:	Middle:	

ADDRESS UPDATE:

PLEASE NOTE: Changing your address on this form WILL NOT change your residency for tuition purposes. Please pick up a Residency Petition form at Student Records if you wish to be considered for a change of residency.

LOCAL MAILING ADDRESS:	_____	_____	_____	_____
	Box or Street	City	State	Zip
LOCAL RESIDENCE ADDRESS:	_____	_____	_____	_____
	Street	City	State	Zip
PERMANENT MAILING ADDRESS:	_____	_____	_____	_____
	Box or Street	City	State	Zip
PERMANENT RESIDENCE ADDRESS:	_____	_____	_____	_____
	Street	City	State	Zip

PHONE NUMBER UPDATE:

HOME TELEPHONE: _____ CELL: _____ WORK: _____

E-MAIL UPDATE:

PRIMARY E-MAIL: _____

STUDENT'S SIGNATURE: _____

FOR RECORDS OFFICE USE ONLY

INPUT INITIALS: _____ DATE: _____