

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, January 17, 2007, in PTC 115/121 of the Professional Technical Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Dennis Christensen	Charlie Krebs
	Roger Gose	Dallas Myers
	Caroline Mills	Scott Phister
	Jim Matson	
<u>Administration:</u>	Jo Anne McFarland	Mohammed Waheed
	J.D. Rottweiler	Jay Nielson
	Dane Graham	
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Keith Domke	Carolyn Aanestad
	Ruby Calvert	Sterol Stauffenberg
	Tiffany Stauffenberg	Doug Elgin
	Reggie Miller	Margaret Peart
	Camie Dewey	Sue Thompson
	Eric Heiser	Darby Thomas
	Nane Hokafonu	Lisa Hall
	Ty Froebierter	Wendy Davis
	Scott Quayle	Dick Quayle
	Rachel Woodhouse	Jackie Dorothy
	Kyle Nicholoff	Lars Flanagan
	Steve Barlow	John Wood
	Chontelle Gray	Katie St. John
	Jeremy Paskett	Matt Flint
	Jay Reddon	Jill Reddon
	Mele Lutui	La Vaisigano

CALL TO ORDER: Board Chair Scott Phister called the meeting to order at 6:31 p.m. A roll call conducted by the board clerk indicated that all board members were present. A quorum of the board was present to conduct business.

Chair Phister announced that the meeting was preceded by a 5:30 p.m. board executive session which was held per a formal motion at its last regular meeting on December 7 and in compliance with Wyoming Public

Meetings law. Topics included only personnel items. No potential litigation or potential property acquisition items were discussed.

Chair Phister stated that everyone's thoughts and prayers are with Senator Bob Peck who is in the hospital in Cheyenne.

WELCOME AND
INTRODUCTION
OF GUESTS:

Chair Phister welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF
AGENDA:

Mr. Krebs moved to approve the agenda as presented. Ms. Mills seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING PUBLIC
TELEVISION, AND
CWC FOUNDATION
REPORTS:

Written reports from student and employee associations were included in the board packet.

Student Senate

Ms. Camie Dewey, Student Senate President, reported that the Senate will be electing a new secretary and treasurer.

Ms. Dewey submitted a written report which included information that the Student Senate finished the fall semester with one final project which was decorating for the 2006 college holiday party. Senator Olena Boroday, Treasurer, has left the senate and will be replaced by LeAnn Plymale.

Classified Staff
Association

Ms. Susan Thompson, President of the Classified Staff, reported that she had nothing to add to her written report. She indicated she had comments from the Classified Staff regarding the reintroduction of basketball which she would share during that agenda item.

Ms. Thompson submitted a written report which included information that Mr. Wayne Robinson, Director of Physical Plant, gave \$200 towards the CWC Classified Staff 2006 Intertribal Center paver in appreciation for the work performed by the Physical Plant Classified Staff during 2006. The Classified Staff Association met on January 8. Staff Development Day proposed activities were discussed, and the association voted to bill itself \$10 per member with proceeds to go towards various projects including the Intertribal Paver, the Foundation Endowment, and the Sunshine Fund.

The report also contained information on the duties of the four Administrative Assistants.

Chair Phister recognized the length of the time that the Administrative Assistants have been at the college and indicated that he appreciated their service to the college.

The Faculty

Mr. Matt Flint, President of The Faculty, indicated that he had nothing to add to his written report which included information that Steve Traylor performed a Christmas concert on December 16 with the Colorado Symphony and Chorus which was shown live on television. Jeff Hosking had an article accepted for publication by the Council on Law in Higher Education which was about the first amendment and harassing statements by students. David Gray recently judged the Wyoming State High School Drama Festival. The annual CWC Art Faculty Exhibition runs from January 17 to February 25 in the Robert A. Peck Arts Center. Nita Kehoe-Gadway is exhibiting her work in a two person art show called *Body Eclectic* at Western Wyoming College. Faculty from the Fine Arts Department have been on high school recruiting trips in Wyoming and Utah this month.

Professional
Personnel
Association

Ms. Chontelle Gray, President of the Professional Personnel Association, indicated that she had nothing to add to her written report which included information that the Professional Staff Association will once again sponsor the Souper Bowl Friday luncheon during the Staff Development Day on February 16. This is their annual fund-raiser for the CWC Foundation Endowment Fund. Funding for College Goal Sunday has been received and will be held on February 11. Chontelle Gray visited several schools in the Denver area to recruit students January 10-12.

Wyoming Public
Television

Ms. Ruby Calvert, General Manager for Wyoming Public Television, indicated that she had nothing to add to her written report which included information on production, education services, programming, development, engineering, and administrative activities at Wyoming Public Television.

CWC Foundation

Mr. Dane Graham, Vice President for Institutional Advancement, reported that official notice has been received from Senator Enzi's office that CWC will not be receiving the \$200,000 for the Intertribal Center through the earmarking process. Dr. McFarland pointed out that the college had

already received a \$1 million HUD grant and that Senator Enzi remains very supportive of the project.

Mr. Graham submitted a written report which included information that donations received since the last board report total \$259,802.19. The Foundation Investment and Budget Committee has chosen to deposit \$100,000 at Jackson State Bank and has also opened local accounts at Wyoming National Bank. The Foundation's quarterly board meeting was held on December 14. A dedicated advertising campaign continues for the Petroglyph Pathway. Ads listing donors who have purchased a place on the pathway have been listed in the paper with weekly updates.

CONSENT
AGENDA

Chair Phister asked if there were any objections to the consent agenda which included the approval of the minutes from the December 7, 2006, regular meeting; the acceptance of bills for November and December 2006; and the board travel budget.

Mr. Nielson explained that a "Payables Overview" has been added to the financial report which gives a month-by-month comparison on what has been spent in salaries and operations. This will allow the board to follow the annual cycle on a monthly basis.

Mr. Matson asked why the total number of employees paid is so much different from November to December. Mr. Nielson explained that it is a result of payment schedules. A large number of adjunct and part-time people are paid, and this number should go back up in January.

Mr. Matson moved to approve the consent agenda as presented. Dr. Gose seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,060,593.10 for the month of November 2006: Operations in the amount of \$2,358,819.54; Student Grants and Loans in the amount of \$107,560.10; and Bank Transfers in the amount of \$636,975.45 for a grand total of all payments in the amount of \$3,103,355.09.

The acceptance of bills also includes payment of the following bills which includes salaries and benefits in the amount of \$1,060,061.74 for the month of December 2006: Operations in the amount of \$945,697.78; Student Grants and Loans in the amount of \$40,321.41; and Bank

Transfers in the amount of \$632,029.37 for a grand total of all payments in the amount of \$1,618,048.56.

UNFINISHED
BUSINESS:

No unfinished business was conducted at this meeting.

EXECUTIVE
SESSION:

An executive session was not conducted at this point in the meeting.

NEW BUSINESS:

07-08 Board
Calendar

Those planning to attend the ACCT Annual Congress in San Diego September 26-29 are Chair Phister, Mr. Christensen, Ms. Mills, Mr. Matson, Dr. Gose, Mr. Krebs, and Dr. McFarland.

Chair Phister proposed that the target groups for community dialogues, the topics for board work sessions, and the date of the summer board retreat be discussed at the work session on January 31.

Mr. Myers moved to discuss target groups for community dialogues, topics for board work sessions, and the date of the summer board retreat at the work session on January 31. Mr. Christensen seconded the motion. Motion carried.

Dr. McFarland recommended that the board approve the proposed 07-08 CWC Board Calendar, as may be revised from time to time by the board.

Mr. Krebs moved to approve the proposed 07-08 CWC Board Calendar, as may be revised from time to time by the board. Ms. Mills seconded the motion. Motion carried.

Further
Advancement of
Athletic Programs

Chair Phister indicated that a report on the further advancement of athletic programs was asked for at the last board meeting. Dr. Rottweiler reported that he prepared research on the current volleyball program and on the proposed basketball program. He asked Serol Stauffenberg, Volleyball Coach and Associate Director of Admissions and Recruitment, to give an overview of the volleyball program.

Mr. Stauffenberg indicated that the first year of the volleyball program was unique because the team was very successful. Five of the volleyball players were in the audience at this meeting. The season was very successful in terms of play, support, and academics which was due in large

part to the type of athlete who represented CWC. Academically, there were a number of 4.0 students on the team, with a 3.5 or 3.6 GPA collectively. One of the athletes will be recognized as a Distinguished Academic All-American, and two will be named Academic All-Americans. Mr. Stauffenberg stated that the team will qualify for a national "Academic Team of the Year" award for 2006. Three of the team members are Quality Leaders, and they participated in the Madrigal Feaste, Oktoberfest, and tours of the college. The players won many post-season awards for their play.

The community was very much involved with the volleyball players. Each one of the out-of-town athletes has adopted parents from Riverton who have them over for dinners, come to games, and show support for the athlete and team. Members of the community welcomed the volleyball team into their homes during the month of August to feed them dinner when the cafeteria was not open. Players are required to participate in two functions at the various local schools. The team also walked in the Riverton Centennial parade. These 12 people alone brought the gym to capacity several times during their games, and their connection to the community is very important. This is what a well-recruited athletic team can do for an institution. Mr. Stauffenberg sees it as a great lead into other sports. Other sports could improve and build upon what volleyball has started.

Dr. Rottweiler indicated that athletics has brought many benefits to the college, and student recruitment has been different this year because of it. He recommended that any expansion plans should be done the same as was done for volleyball. A coach should be hired a year in advance to put together a foundation to run a quality program. A scholarship program was established that provides activity-based scholarships, and these students are also eligible for academic scholarships.

Other athletic opportunities were explored when research was done on women's volleyball. Men's and women's basketball, men's and women's soccer, wrestling, men's baseball, and women's softball were investigated, with the conclusion that basketball appears to carry the greatest potential for community support. Each of the local, state, and regional high schools offers basketball programs for both men and women. All Wyoming community colleges except Eastern and LCCC offer men's and women's basketball programs on an intercollegiate level. EWC and LCCC offer only men's basketball at this time, but Eastern is considering the addition

of women's basketball. Travel requirements and expenses for basketball are reasonable with multiple teams within the region. Scheduling of conference and region games are often on the same day which would allow both men's and women's teams to travel together. Current facilities are equipped for intercollegiate basketball, and community support would be strongest for this sport.

CWC currently offers co-ed club soccer, and participants compete against Sheridan, Western, Northwest, and the University of Wyoming. LCCC has an intercollegiate varsity soccer program for men and women, and Western may field a team this year. The number of high schools participating in soccer is low, and the travel requirements for intercollegiate soccer would be greater due to the limited number of teams in Wyoming. Wrestling was considered, but currently there are only 20 intercollegiate programs in the country. Western and Northwest currently offer wrestling. A drawback to wrestling is the potential number of home events which would limit community participation. There are no baseball programs in Wyoming, so CWC would have a significant competitive recruiting advantage to be the only Wyoming college to offer it. Travel requirements would be substantial, weather would be a factor, and there are no indoor practice facilities.

In regard to Title IX equity considerations, Dr. Rottweiler reported that the addition of both a men's and women's activity would provide compliance. Scholarships would be utilized, and the State Endowment Match program would provide adequate resources for an addition of up to two new intercollegiate activities at levels consistent with other activities. Housing and transportation would be key concerns. A proposal for housing has been submitted that will provide for the addition of new students while increasing overall housing efficiency. The volleyball program used Wind River Transportation Authority (WRTA) buses for transportation this year. It is proposed to add an activity bus which could also be used for other college activities, and a potential partnership with WRTA would provide drivers, maintenance, and storage with possible lease back for community activities.

An Athletic Department would be established with responsibility for athletics, P.E. courses, the fitness center/gym, and intramurals. As part of the athletic budget, all intramural and fitness center staffing would become part of the student/athlete scholarship package. Student/athletes would be expected to staff and coordinate fitness center and intramural activities.

P.E. instruction would become the responsibility of the athletic department with potential coaches and current adjunct instructors providing the necessary curriculum. The Athletic Director would have coaching responsibilities.

Dr. Rottweiler stated that one of the key strategic initiatives has been to enhance student life, and athletics would do this. His administrative recommendation was for Central Wyoming College to reintroduce men's and women's basketball with play to begin Fall 2008.

Mr. Myers asked if the Athletic Director, the coaches, and the trainer would come from current staff. Dr. Rottweiler replied that it is expected that the positions of current staff would be upgraded and reallocated. Mr. Myers asked about the length of a typical season. Mr. Stauffenberg replied that the season would begin in November and end in March, with practice beginning in early October. Chair Phister asked about travel issues. Dr. Rottweiler indicated that almost all teams in Region IX are now traveling together. Both teams would travel on the same bus, so to have two teams is actually an advantage.

Mr. Matson asked where the money is coming from, will it be taken away from academics, how will recruiting be done, and where will housing be found for that number of people. Dr. Rottweiler replied that the money will not be taken from any academic scholarships and moved into athletic scholarships. The program will require new scholarship money. Some money can possibly be obtained from the endowment. However, it will take resources from other areas. A budget will be presented to the board at a later date. In regard to recruiting, a coach will be hired who is committed to the athletic program, the college, and the community. It will be a Division I junior college program. In regard to housing, it is believed that the extra students can be accommodated by increased efficiency. Student athletes will not live alone. There will be two students to a room. The more students that live in housing the better student life becomes. Housing is available for 220 and can be maxed at 250. Students are paying extra money to have private rooms. If more students move in, the single option may not be available.

Dr. Gose stated that bringing in additional sports is a marvelous way to develop a sense of community support and the visibility of the college. He strongly supports beginning the process of looking at another sport, and basketball looks like the way to go. Putting the student into student athlete

is an important part of the process. Dr. Rottweiler indicated that the college needs to look at doing this while the iron is hot. Athletics is a key component of enrichment of the community.

Mr. Matt Flint, President of The Faculty, reported that he received 20 responses from a faculty survey on adding more sports, and all were positive as long as it doesn't hurt academics. Ms. Chontelle Gray, indicated that the feedback she received from the Professional Personnel Association was all very positive for basketball. Ms. Sue Thompson, President of the Classified Staff, distributed written comments to board from the Classified Staff which indicated overwhelming support for basketball. Ms. Camie Dewey, President of the Student Senate, stated that she has heard from students that a basketball program can only help the college and not hurt it. Everyone would benefit from it and enjoy it.

Ms. Margaret Peart, Business Office Systems Professor, indicated that she was here when the college eliminated athletics, and it hurt the college. It is exciting to see the community at the volleyball games. The opinion of CWC changed when kids from the high school came to the games. Ms. Darby Thomas, volleyball player, stated that she was granted the opportunity to be part of a legacy when she came here. She came in June to run a camp, and the bond was immediate. Athletes attract lots of different crowds, and athletes want to be around other athletes. It would be good to bring back more intercollegiate sports.

Ms. Nane Hokafonu stated that she was the first in her family to play collegiate sports. Student athletes are more aware than other students and bring a different perspective to the college. It will help future leaders of tomorrow if this opportunity is given to other students. She takes pride in Riverton, Wyoming, and she takes this pride wherever she goes. Mr. Eric Heiser, City Council member and CWC employee, brought a letter from the Mayor of Riverton which indicated support for the expansion of intercollegiate athletics at Central Wyoming College. The letter stated that "we believe intercollegiate athletics benefit not only the college, but the community as a whole, and serve as a great spectator activity suitable for families of all ages. We believe the addition of basketball to the family of sports at CWC would also make the community more appealing to younger families looking to relocate to a family-friendly city such as Riverton." Mr. Heiser indicated that the support was unanimous from the city council. They would love to see basketball happen again and would

love to see it back in Riverton. The volleyball team was fun to watch, and the community got behind them.

Mr. Lars Flanagan, community member and former CWC basketball player under Coach Bin Graefe, stated that it was important to him as well as Coaches Dick and Scott Quayle for CWC to bring back athletics. None of them would have been here if it hadn't been for athletics. When he was here 20 years ago, he had a good college experience. His dad used to bring him to the games, and he looks forward to bringing his own son to the basketball games.

Chair Phister noted that so far the positives have outweighed the negatives. Athletics ties people together and builds relationships. He supports the return of basketball. Dr. Gose indicated that 20 years ago he was the team physician for the basketball team, and he still has a Rustler jacket. He looks forward to the opportunity to participate in any way he can in going forward with this proposal.

Chair Phister stated that he has associated with these young women who played volleyball and has been very impressed with them. The volleyball program was done the right way by recruiting student athletes. Mr. Krebs indicated that these young women have become very good ambassadors for Riverton and for Central Wyoming College.

Chair Phister recommended that the board authorize the administration to proceed with planning to implement men's and women's basketball, with play to begin in Fall 2008.

Mr. Krebs moved to authorize the administration to proceed with planning to implement men's and women's basketball, with play to begin in Fall 2008. Dr. Gose seconded the motion.

Dr. McFarland stated that she concurs with the motion that would authorize the administration to proceed with planning and to include those plans and resources in the FY 08 budget that will be presented to the board in April. This will ensure that a clear understanding of board direction has been obtained and will allow the administration to weigh the various costs against other needs at the institution by bringing forward a budget that addresses all the needs of the institution.

Board Chair Phister called for a vote on the motion currently on the floor. Motion carried.

Federal Programs
Affecting CWC

Dr. McFarland indicated that the board received a copy of Dr. Waheed's memo regarding Federal Programs Affecting CWC at the December 7 board meeting. Dr. Waheed will be providing a state composite of the "Impact of Federal Education Dollars on Your Campus." It will be helpful if Dr. Waheed will provide a very brief description of each federal program in which CWC participates for the January 31 work session. He will also present a very brief talking points memo. Board Chair Phister asked for five items that are really important.

Mr. Christensen asked what percentage of CWC's students qualify for maximum Pell. Dr. Waheed indicated that it is 25 percent. Mr. Christensen stated that the question to the Senate is to increase the maximum Pell from \$4,050 to \$5,100. To qualify for that Pell amount, tuition plays a big part. Dr. Waheed responded that Pell is need-based, and CWC has many need-based students who qualify for maximum Pell. This may be the session when the \$5,100 will be approved. It has not been increased for several years. Mr. Christensen asked if they will take away from FFEL (Federal Family Education Loan) program. Dr. Waheed indicated that the proposal right now is to cut back on the 1 percent that the lenders get. If the colleges give direct loans, the risks have to be evaluated and loans issued at cost. The recommendation is to keep the lenders in place because they provide entrance and exit counseling.

Topics for January
31 Quarterly Board
Session Retreat

The board determined that the following topics would be discussed at the January 31 work session:

1. Date and location of Summer 2007 Board Retreat
2. Topics for 07-08 Community Dialogues and Board Work Sessions/Retreats
3. Review of Proposed Bills Relating to College Governance
4. Strategic Directions
5. Possible board policy revisions. Since the adoption of policy governance, many internal college procedures require the board to take action that is not addressed in board policy, suggesting consideration of possible board policy revisions relating to:
 - Athletics
 - Sabbaticals
 - Clarification of which contracts are approved by the board

- Early retirement (is board approval required?)
- Staffing restructures and hiring of new positions

Personnel

07-08

Administrative
Contracts

Dr. McFarland reported that she has completed the evaluations of the college's administrators. All college employees were given the opportunity to provide input as well.

Her intent is to issue Dr. J.D. Rottweiler, Vice President for Academic Services, a one-year extension to his contract through June 30, 2009;

Dr. Mohammed Waheed, Dean of Student Services, to be given a one-year extension to his contract through June 30, 2009; and

Mr. Jay Nielson, Dean of Administrative Services, to be given a one-year extension to his contract through June 30, 2009.

Based upon consultation with the Foundation Board President and the Foundation Executive Committee, Dr. McFarland indicated it was in the joint best interest to extend a one-year contract to Dane Graham, Vice President for Institutional Advancement, through June 30, 2008.

Dr. McFarland stated that she relies heavily on this administrative team. Salaries and benefits for them will be determined later and will be incorporated into her recommendation to the board for the 2008 budget which will be presented to the board in April.

07-08 Early
Retirement
Requests

Dr. McFarland reported that one request for early retirement had been received. Dr. Chestine Brohm, Assistant Dean for Enrollment Services, has put in 20 years of full-time continuous service to the college and is eligible for early retirement. Should she be replaced, the college will see a savings of approximately \$15,000. This is a key position which will be replaced with a registrar. Other admissions functions will be moved under Mr. Graham. Dr. Brohm will be available for consultation from time to time. Dr. McFarland thanked Dr. Brohm for her service to the college.

Dr. McFarland recommended that the early retirement request from Dr. Chestine Brohm be approved by the board effective for the upcoming fiscal year.

Mr. Myers moved to approve the early retirement request from Dr. Chestine Brohm to be effective for the upcoming fiscal year. Mr. Matson seconded the motion. Motion carried.

Human Resources Board Report Dr. McFarland recommended that the monthly Human Resources Board Report be entered into the official board minutes.

Mr. Christensen moved that the monthly Human Resources Board Report be entered into the official board minutes. Mr. Myers seconded the motion. Motion carried.

The Human Resources Board Report for January included the following information:

Linda Bender and Paula Hartbank were Rustler Salute Nominees for January. The December Rustler Spirit award will be presented at the January 25 open forum.

Searches in progress/pending included Instructor Biology; Instructor Business; Instructor Nursing Jackson; Instructor Outdoor Leadership and Education; Instructor Rural Health and Safety; Associate Dean for Student Learning and Curriculum Development; Director of Marketing; Registrar; and WPTV Director/Videographer;

Resignations/terminations/retirements/requests for release from contract included Sue Petsch, Upward Bound Grandparent; and Matt Schanefelt, IT User Support Technician.

New Hires/Appointments/Internal Transfers included Ruby Calvert, WPTV General Manager; Debbie McClure, Instructor Nursing; Becky Bird, Custodian; Allen Crowder, Facilities Attendant; Kyle Johnson, Equine Center/Grounds Assistant; and Vicki Sprague, Line Server/Food Services Assistant.

REPORTS:

President's Report Dr. McFarland included the following information in her report:

A. Kudos

1. Special thanks to the Student Senate for decorating for the CWC Staff Holiday Party.

2. CWC's 06-07 State Trustee (WACCT) Community College Award nominees by December 15 deadline include:
 - Dr. Chestine Brohm, Assistant Dean of Enrollment Services, for Professional Staff/Faculty of the Year Achievement Award
 - Joe Geraud, President of CWC Foundation, for Board of Trustees or Foundation Board Volunteer of the Year Achievement Award
 - Kelly Dempster, Assistant to CIO, for Classified Staff of the Year Achievement Award
3. Railcar Repair Grant. CWC has been granted another round of funding for its Railcar Repair Program, with classes scheduled to begin February 5. Congratulations to Eric Heiser and Lynne McAuliffe.
4. Judy Nethercott, Financial Aid Technician, passed on a compliment she received at Parent Night in Thermopolis. The individual who had moved to Wyoming from the east coast expressed surprise at the caliber of classes and quality of instruction at CWC.

B. State and Federal Issues

1. The Community College Commission, at a December 13 telephone meeting, raised 07-08 Wyoming community college tuition by \$3/credit (or 5.08%). NOTE: The College Commission is required to set tuition for Wyoming community colleges, but the local governing boards set and retain fees outside the state funding model.
2. A copy of an article from the *Chronicle of Higher Education* entitled "State Legislators Should Take Lead in Setting Higher-Education Agenda, Report Says" was included in the board packet. The referenced report was produced by the federal Commission on the Future of Higher Education, more commonly referred to as the "Spellings Report" (after U.S. Secretary of Education Margaret Spellings). This article has been widely distributed to state legislators.

- C. Grants received by sister colleges. Both Casper College and Gillette College have been awarded federal Community-Based Job Training Grants. CWC plans to apply for one in the second round of funding in July.
- D. Letter of Support from Riverton Memorial Hospital. Included in the board packet was a letter of support from Riverton Memorial Hospital for CWC's proposed Allied Health Building.
- E. Recent Presidential Activities
 - 1. Legislative work
 - a. December 14 - Riverton City Hall "Meet Your Legislators"
 - b. December 15 - Lander Chamber "Meet Your Legislators"
 - c. December 20 - Riverton Chamber "Meet Your Legislators"
 - 2. Community Involvement
 - a. December 8 - KOVE "Coffee Time"
 - b. December 8 - Riverton Memorial Hospital Event
 - c. December 11 - KVOW "Chit-Chat"
 - d. December 11 - Meeting with *Ranger* editor
 - e. December 12 - Job Corps Campus Tour and Lunch
 - f. December 12 - Riverton Rotary Event
 - g. December 14 - CWC Foundation meeting
 - h. December 19 - Riverton Rotary Event
 - i. January 10 - Hospital Board Meeting
 - 3. Internal College Involvement
 - a. December 15 - CWC Holiday Party
 - b. December 18 - Leadership Team Planning Retreat
 - c. December 19 - WPTV General Manager Screening Committee
 - d. December 20 - Meeting with Donor
 - e. January 8 - Staff In-Service
 - f. January 9 - CWC Compensation Task Force
 - g. January 10 - Administrative Cabinet
 - 4. Professional Development.
January 3-5 Mountain States Community College Association Winter Conference (Phoenix)

F. News from Sister Colleges.

Articles about CWC's sister colleges and the national scene were included under separate cover in the board meeting packet.

In regard to the legislative session, Dr. McFarland reported that bills that the trustees need to follow are associated with the possible reorganization of the community colleges within the state. House Bill 44 is sponsored by Representative Illoway and Senator Case and proposes to establish seven community college tax districts statewide by expanding the current college districts. That bill requires the WCCC to formulate a plan to develop seven taxation districts. The districts must be contiguous and must include board representation from the entire area that is based upon population and that some consideration be given to the relative valuation of the new taxing district. That report will be given to the Joint Education Committee interim committee and Joint Appropriations Committee interim committee by September 1, 2007. Dr. McFarland suggested that this bill be studied at the January 31 work session.

Another bill which would affect how community colleges are organized is House Bill 146, also sponsored by Representative Illoway. This bill calls for the establishment of a higher education commission and the establishment of a task force for the purpose of determining the scope and extent of what the higher education commission would do. It is important to look at the membership of this commission and task force, since not a single community college trustee is involved in either bill.

The bill to establish a blue-ribbon panel has not yet been released. Dr. McFarland stated that trustees can check on the status of any bill by going to the state legislative web site at <http://legisweb.state.wy.us>. Community colleges are included in a bill to implement energy savings practices at state-owned buildings, although community colleges are considered political subdivisions of county government. The bill to increase biennial carryover from 3 percent to 5 percent is moving along. The property tax bill to provide 5 property mills over 4 years for capital construction is also moving along.

Chair Phister pointed out the copy of the letter of support in the board packet from Josephine Gilpatrick for the college's proposed Allied Health and Life & Physical Sciences building. Dr. McFarland indicated that the Lander hospital is working on a similar letter as well as other numerous clinical sites.

Enrollment is looking very strong this spring. Dr. Waheed reported that headcount is up 3.5 percent and FTE is up 2.5 percent compared to spring 2006. For Fall 2006, headcount was up 3.5 percent, and FTE was up 2 percent.

NEXT REGULAR
MEETING/
SUGGESTED
AGENDA ITEMS/
ADDITIONAL
TRUSTEE
COMMENTS AND/
OR REPORTS ON
ADVANCEMENT
IN THE
COMMUNITY:

The next regular meeting will be held on Tuesday, February 20, 2007, beginning at 6:30 p.m. in PTC 115/121. Agenda items for the regular meeting include:

1. 07-08 Sabbaticals
2. Community/Partnership Monitoring Report

Mr. Matson moved to hold an executive session at 5:30 p.m. on Tuesday, February 20, 2007, in Pro Tech Conference Room 102B to discuss potential litigation, potential property acquisition, and personnel. Mr. Krebs seconded the motion. Motion carried.

A board work session is scheduled for Wednesday, January 31, 2007, from 6-8 p.m. in the Food Court Dining Room.

CWC Foundation

The next meeting of the CWC Foundation is on Thursday, March 8, beginning at 9 a.m. on the CWC campus.

Association of
Community
College Trustees

The next ACCT event is the February 11-14, 2007, Community College National Legislative Summit in Washington, D.C. Chair Phister, Ms. Mills, Mr. Christensen, Dr. Gose, Mr. Krebs, and Dr. McFarland are planning to attend.

Mr. Christensen reported that a copy of a letter has been received which was written to Senator Mike Enzi from the presidents of the AACCC and the ACCT. The letter indicated that Senator Enzi had been chosen to receive the Community College National Education Service Award for his many important contributions to community colleges and their students during his time in the United States Senate, particularly with his service on the Health, Education, Labor and Pensions Committee. The award will be presented to Senator Enzi at the annual Capital Banquet which will be held on Tuesday, February 13, 2007, as part of the National Legislative Summit.

Mr. Christensen reported that he has been appointed to the Joint Commission on Federal Relations. The direction of this committee has been changed somewhat in that policies and issues that need to be brought before the congress will go to the committee first.

Wyoming
Association of
Community
College Trustees

The last meeting of the WACCT was held on October 26 in conjunction with the WCCC meeting in Powell at Northwest College.

The next meeting will be held on February 23 in conjunction with the WCCC meeting in Cheyenne at LCCC, following the February 22 Community College Conference and WACCT Legislative Reception. Ms. Mills, Mr. Christensen, and Dr. Gose indicated they would attend.

Wyoming
Community
College
Commission

The last regular meeting of the WCCC was held on October 26-27 at Northwest College in Powell.

The next regular meeting is scheduled for February 23 in Cheyenne at LCCC.

CWC BOCHES

The last meeting of the CWC BOCHES was held on Wednesday, October 25. The next meeting will be held on Wednesday, February 28, 2007, at 7 p.m.

Teton County
BOCES

The last meeting of the Teton County BOCES was held on Tuesday, October 31. Dr. Rottweiler reported that the next meeting was scheduled to be held on Thursday, January 25, 2007, at 3:30 p.m., but this date may change.

Other

Mr. Christensen reported that he met today with the field representatives from Senator Thomas, Senator Enzi, and Representative Cubin's offices. He gave them a copy of Dr. Waheed's report on Federal Programs Affecting CWC so that they will be prepared when trustees visit Washington, D.C. in February.

Mr. Myers reported that he has had several conversations with CWC's fire science people and feels that this program will take off.

BOARD
EVALUATION
OF MEETING:

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

ADJOURNMENT: At 8:37 p.m., Mr. Matson moved to adjourn the meeting. Ms. Mills seconded the motion. Motion carried.

Secretary

APPROVAL:

Chair