

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, May 15, 2013, in Room ITECC 116 of the Intertribal Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Charlie Krebs Nicole Schoening Heather Christensen	Roger Gose Carlton Underwood
<u>Absent:</u>	Scott Phister	Colton Crane
<u>Administration:</u>	Jo Anne McFarland Jason Wood	Ron Granger
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Bob Connelly Matt Herr Cory Daly Jennifer Rey Carolyn Aanestad Joshua Scheer Jacque Burns Connie Nyberg Mark Nordeen Steve Barlow Katie Roenigk	Charlotte Donelson Kathy Wells Jan Jensen Suki Smaglik Martha Davey Amanda Peterson Lynette Jeffres Lindy Paskett Mike Bostick John Wood

CALL TO ORDER: Board Chair Charlie Krebs called the meeting to order at 6:33 p.m. A roll call conducted by the board clerk indicated that all board members were present except Dr. Gose, Dr. Crane, and Mr. Phister. Dr. Gose was expected at any time, and Dr. Crane and Mr. Phister had indicated earlier that they would be absent from the meeting. A quorum of the board was declared present to conduct business. Chair Krebs announced that the meeting was preceded by a 5:30 p.m. executive session regarding personnel issues. He also indicated that the meeting was anticipated to be adjourned by 8:30 p.m.

EXECUTIVE SESSION: An executive session was not held at this point in the meeting.

WELCOME AND
INTRODUCTION
OF GUESTS:

Chair Krebs welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF
AGENDA:

ACTION:

Ms. Christensen moved to approve the agenda as presented. Ms. Schoening seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING PBS
AND CWC
FOUNDATION
REPORTS:

Written reports from student and employee associations, Wyoming PBS, and the CWC Foundation were included in the board packet.

Classified Staff
Association

Ms. Jan Jansen, immediate past President of the Classified Staff Association, introduced Ms. Amanda Peterson, new President of the Classified Staff Association. Ms. Peterson indicated that she had nothing to add to her written report which contained information that new officers for the Classified Staff are:

President: Amanda Peterson

Vice President: Debbie Lively

Secretary: Carol Woolery

Treasurer/Sunshine Committee: Mikal Dalley

Jody Goodrich and Wanda Adams attended the Ellucian Live Conference April 7-10 in Philadelphia. Brenda Cadwallader planned the Congratulate Party for the morning of graduation on May 10. She also took part in the Ranch Horse Versatility Clinic on April 27 at the CWC Arena. Debbie Lively attended Major Night April 18-19 at the Jackson campus. Ms. Lively and Tasha Plumb attended the WyASFAA Conference in Cheyenne April 29-30. Retha Reinke, Judy Hubbard, Carol Kraft, Sonja Fairfield, and Jan Jensen helped answer phones at WPBS on April 25 for their Wyoming Perspectives program on gun control. Retha Reinke helped her church prepare and serve a meal to students called Circle from Poverty on April 25. Ms. Reinke made baked goods for the Gear Up bake sale. Ms. Reinke, Judy Hubbard, and Carol Kraft helped with Finals Feed on May 6. Kelly Frank reported that the Radio/TV/Film department hosted CWC's first annual film festival on May 1. Sonja Fairfield won the People's Choice Award and Best in Glass in the CWC student art show. Pamela

Cowling, Suze Kanack, Retha Reinke, and Kenna Sweglar were honored for receiving degrees at the annual *Learning by Degrees* event on May 8.

Chair Krebs asked Ms. Peterson to let Retha Reinke know that the board appreciates her dedication and hard work.

The Faculty

Mr. Matt Herr, President of The Faculty, reported that classes are out for the spring semester, but many faculty members continue to work hard moving their offices. The Nursing staff has moved out of their offices into temporary facilities. The faculty have reviewed the proposed FY 14 budget, which they support. They are concerned that the budget is very tight with not a lot of wiggle room for the future. Grants may be the only way to move forward with new programs. Mr. Herr introduced Suki Smaglik, Professor of Earth and Physical Sciences, who presented a report on undergraduate research. Chair Krebs indicated that it would be appropriate to do a report from a different faculty member each month.

Mr. Herr submitted a written report which contained information that Joshua House accompanied two CWC Forensics team members to the Phi Rho Pi Community College National Forensics tournament in California in April. Willie Noseep coordinated the CWC Volunteer Income Tax Assistance Program in which 60 taxpayers were assisted in filing their income tax returns. Suki Smaglik and Steve McAllister accompanied eleven CWC students to Undergraduate Research Day at UW on April 27. Colleen Bartlett's literature class did a Reader's Theater and activities event for the Child Development Services Preschool class in Riverton. Matt Flint's Professional Practices in Art class gave artist talks about their work to the public on May 2. Quality Leader Advisor Jeff Hosking reported on the many activities in which the Quality Leader students have been involved. Kathy Wells, Matt Herr, and Willy Noseep attended Major Night in Jackson on April 18. Lonnie Slack and Tara Womack-Shultz have served as Phi Theta Kappa co-advisors since 2005. Jason Ogg and David Gray will serve as advisors next year.

Professional
Personnel
Association

Ms. Connie Nyberg, President of the Professional Personnel Association, indicated that there is general support for the budget from the Professional Staff. The general concern is about the RIF of positions and that everyone is doing more with less. Professional Staff members are also concerned about the professional staff salaries and the salary study that will be done when money is available. Ms. Nyberg had nothing to add to her written report which included information that Lance Goede recently attended the

6th Annual Higher Education Substance Abuse Conference in Laramie and the Mental Health Summit and Annual Wellness Conference in Casper. Paula Hartbank and Lisa Appelhans offered three workshops to assist students in completing and submitting the FAFSA (Free Application for Federal Student Aid). Lisa Appelhans coordinated three presenters from the Eastern Shoshone Tribe at the Wyoming ASPIRE (Association of Special Programs in Region Eight) Conference April 4-6 in Lander and Fort Washakie and also attended this conference. Ms. Appelhans was a reader for the Wyoming High School Academic Challenge State Competition hosted by CWC. She also chaired the Cinco de Mayo Scholarship Committee. Jonathan Rasbach reported that 20 CWC students are enrolled in the free summer housing program. Preliminary work continues on living-learning communities with New Student, Visual and Performing Arts, and Outdoor Living-Learning Communities scheduled to go online for Fall 2013.

Sergio Maldonado addressed an article called *Indians of the Wind River*, which was described as a scathing and derogatory pictorial of the Wind River reservation, through an academic forum. He participated in the WPBS production called *End of Track* by addressing several questions. He attended the Building Tribal Nations Symposium at UW with three CWC students April 8-9, participated in the National Library Week *One County, Many Voices* event on April 16, participated in the Wyoming Council for International Visitors on April 18, hosted guest presenters from the Wyoming State Historic Preservation Office on May 2 in his NAAS 1270 course, provided assistance with the *Celebrations of Native American Culture* event on May 3, and organized the CWC United Tribes Spring Social Powwow on May 4.

Carolyn Aanestad, Steve Barlow, Dan Ladd, Jonathan Rasbach, Jennifer Rey, and John Wood participated in a Crisis Communications Workshop at Casper College April 30-May 1. Connie Nyberg participated in a state registrar's phone conference on April 29. Chontelle and David Gray were asked to serve as responders for a production called *You're a Good Man, Charlie Brown* at Western Wyoming Community College, which was entered in the Kennedy Center/American Collegiate Theatre Festival. Jackie Meeker hosted a delegation from Belarus on April 23 to participate in a roundtable discuss with distance education faculty regarding how CWC serves students who are geographically separated from the CWC main campus. Stacey Nelson attended the Mountain Plains Adult Education Association Conference April 9-12 in Cheyenne.

Student Senate

Mr. Garret VonKrosigk, Student Senate President, submitted a written report which included information that the Senate approved a bylaw which requires the summer term senators to create a budget for the following year based on percentages which can be monitored and updated by the treasurer. Two amendments were made to the constitution of the student senate which will allow the senate to function in the event of resignations or lack of participation. The summer term senators have had their first meeting. Elections were cancelled because the minimum amount of senators failed to sign up. The 2013 summer term senators are Rory Ashdown, Shay Stanek, and Jaquelynn Dahlstedt.

Wyoming PBS

Mr. Bob Connelly, WPBS Assistant General Manager, reported that the Native American Virtual Museum screening was a huge success. The kiosk is up and fully operational and is located just outside the Stewart Collection room. On May 7 WPBS will hold a student thank you barbecue. Mr. Connelly and Ms. Calvert attended the Select Committee on Capitol Facilities meeting on May 9 to explore the idea of wiring Wyoming's Capitol building with robotic cameras and other equipment for gavel to gavel coverage with Wyoming PBS controlling the system and distributing the feeds.

Ms. Ruby Calvert, WPBS General Manager, submitted a written report which included information on administrative, production, engineering, promotions, and development activities at Wyoming PBS. The PBS board meeting will be held June 18-19 where the budget will be approved. Pledge has been scheduled for June 1-7 with live nights on June 2, June 4, and June 6. From July 1 to May 1, \$537,456 has been received in revenue. There are 3,462 current, active members, which is a net decrease of 42.

CWC Foundation

Ms. Lynette Jeffres, Manager of the CWC Foundation, reported that Bruce Grosbety from Jackson has agreed to join the CWC Foundation Board. Ms. Jeffres submitted a written report which included information that funds received by the Foundation during the month of April 2013 totaled \$14,355.

CONSENT
AGENDA:

Chair Krebs asked if there were any objections to the consent agenda which included the approval of the minutes from the April 17, 2013, regular meeting; the acceptance of bills for April 2013; and the board travel budget. The notes from the May 7, 2013, study session were provided for information only.

ACTION:

Ms. Christensen moved to approve the consent agenda items including the approval of the minutes from the April 17, 2013, regular meeting; the acceptance of bills for April 2013; and the board travel budget. Mr. Underwood seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,589,036.59 for the month of April 2013: Operations in the amount of \$2,400,643.02; Student Grants and Loans in the amount of \$68,889.79; and Bank Transfers in the amount of \$889,356.82 for a grand total of all payments in the amount of \$3,358,889.63.

UNFINISHED
BUSINESS:

Public Hearing –
BOCHES 1/2 Mill
Levy

Chair Krebs stated that at the board's March 19, 2013, meeting, the board formally indicated its intent to levy the one-half mill for cooperative post secondary educational services, at which time the board set the public hearing to take place at this meeting. Chair Krebs called for a public hearing to hear any comments from the public on this proposed action.

Renewal of
BOCHES 1/2 Mill
Levy for FY 14 and
FY 15

He asked for any comments. Ms. Christensen reported that she had received a comment from a community member who thought it was going to be an extra 1/2 mill levy. She explained that it was just the renewal of an existing 1/2 mill. No other comments were made. Chair Krebs asked for the president's recommendation.

Dr. McFarland recommended that the board renew the BOCHES half mill levy as per Wyoming Statute 21-20-110(h) through fiscal year 2015.

ACTION:

Ms. Christensen moved to renew the BOCHES half mill levy as per Wyoming Statute 21-20-110(h) through Fiscal year 2015. Mr. Underwood seconded the motion. Motion carried.

ACCEPTANCE OF
MONITORING
REPORTS:

Budget

Mr. Granger stated that the proposed budget ties into the FY 14 strategic priorities. The total budget has decreased because of capital construction. A step increase has been included in budget estimates for the next three years. The problem is that some colleges are not doing this, so they are

experiencing compression which occurs when new people coming in are making as much or more than experienced employees.

Dr. McFarland recommended that the board accept the Budget Monitoring Report as presented at the May 7 board study session.

ACTION:

Ms. Schoening moved to accept the Budget Monitoring Report as presented at the May 7 board study session. Mr. Underwood seconded the motion. Motion carried.

NEW BUSINESS:

FY 14 Revised
Preliminary Budget
and Strategic
Priorities Adoption

Mr. Granger stated that board approval of the proposed FY 14 preliminary budget specifically includes approval of the FY 14 Strategic Priorities; the Summary of Proposed College Budget Fiscal Year 2014 (All Funds); the FY 14 Compensation Plan; and the FY 14 Proposed Staffing Changes, including Reduction in Force.

Chair Krebs noted that the board focuses on ends, not means. A budget is a means to meet board ends. If the board-established budgeting standards are met, the board is expected to approve the budget. The Budget Monitoring Report outlined how the FY 14 Proposed Budget meets board policies for Financial Planning and Budgeting in the section entitled Policy Governance Standards. Under the board's Policy Governance Standards, if the board determines that the proposed preliminary budget is in compliance with board policy, the board should adopt the "Summary of Proposed Budgets for FY 2014-All Funds."

Dr. McFarland recommended that the board approve the proposed FY 14 Preliminary Budget as aligned with FY 14 Strategic Priorities and as outlined in the "Summary of Proposed College Budget Fiscal Year 2014 All Funds" document included in the meeting packet; source and use of funds; compensation plan; and staffing changes as outlined, including reduction in force.

ACTION:

Ms. Christensen moved to approve the proposed FY 14 Preliminary Budget as aligned with FY 14 Strategic Priorities and as outlined in the "Summary of Proposed College Budget Fiscal Year 2014 All Funds" document included in the meeting packet; source and use of funds;

compensation plan; and staffing changes as outlined, including reduction in force. Ms. Schoening seconded the motion. Motion carried.

Chair Krebs indicated that the three trustees not present at this meeting were at last week's study session, and those three were in full support of the budget.

14-15 Scholarship
Package

Mr. Mike Bostick, Chair of the Scholarship Committee, presented the proposed 14-15 scholarship package. He indicated that the scholarship package was essentially the same as last year except that the Foundation increased its contribution to the scholarship package by \$5,000, which the committee used to create an Environment, Health and Safety (EHS) scholarship. EHS is a strategic enrollment target program. The grant providing scholarships since the inception of the program ended in February, and this would be the first time EHS is represented in the scholarship package. Mr. Bostick indicated that the overall scholarship philosophy was to support the current strategic priorities and to distribute funds among as many qualified students as possible. Scholarship guidelines have been modified to better reflect the emphasis placed upon graduation. A ranking system is used to facilitate the scholarship awarding process. Institutionally funded scholarships will be evaluated annually for effectiveness based on semester GPA and credit hours completed per scholarship eligibility/maintenance criteria and number of graduates by scholarship type and length of time to graduate.

The minimum GPA requirement has been increased from a 2.0 to a 2.5. The only programs this may affect are some of the athletic scholarships. There may be some issue with recruiting new students in athletics, but the booster club may be able to help. Students can be accepted to play with a 2.0 GPA but would not be eligible for a scholarship. Mr. Underwood asked if there were a lot of students towards the 2.0 criteria. Ms. Cory Daly indicated that there were 11 students that would have been affected. Of these students, only 3 were directly affected. The other 8 were under Foundation scholarships, so it didn't affect them.

Dr. McFarland recommended that the board approve the 14-15 (FY 15) scholarship package as outlined.

ACTION:

Ms. Schoening moved to approve the 14-15 scholarship package as outlined. Mr. Underwood seconded the motion. Motion carried.

Approval of
Business Park
Leases

Board Attorney Frank Watkins explained that the college owns the Business Park ground and has entered into a lease as lessor with the Foundation as lessee. One of the provisions of the Management Lease is that the board approves any sub lessees. The two leases to be approved are subleases. Back Country Mudd, Inc., was recently approved by the board as a tenant in the Business Park, and Hi Mountain, LCC, is an existing tenant in the Business Park which is extending their business to an additional lot. The board should be approving these subleases because this is a part of the agreement with the Foundation. There is no recommendation to alter, amend, or revise either sublease.

Dr. Gose joined the meeting at this point.

Ms. Christensen asked when Back Country Mudd, Inc., was approved as a tenant. Mr. Watkins replied that it was fairly recently. Ms. Christensen asked if options for parcels of land come before the board. Mr. Watkins indicated that options haven't come before the board because someone holding an option isn't necessarily a tenant until they are approved by the board. The board approves prospective subleases and leases, but not options, even if the option has been held for several years.

Dr. McFarland recommended that the board approve the Foundation lease with Back Country Mudd, Inc., the tenancy for which was earlier separately approved by the board, and the Foundation lease with Hi Mountain, LCC, for an existing tenant building expansion.

ACTION:

Ms. Schoening moved to approve the Foundation lease with Back Country Mudd, Inc., the tenancy for which was earlier separately approved by the board, and the Foundation lease with Hi Mountain, LCC, for an existing tenant building expansion. Mr. Underwood seconded the motion.

Ms. Schoening asked if a sublessee vacates the premises, if the college keeps the improvements on the site. Mr. Watkins replied that there are terms in the lease for removal of improvements. The college owns the ground, and the tenant owns the improvements. If there is a sale, the tenant has to offer it first to the Foundation. The board also approves to whom the sale is made.

Chair Krebs called for a vote on the motion currently on the floor. Motion carried.

Bond Approval for
Campus and Lander
Building Projects
and Sinks Canyon
Center Construction

Mr. Granger reported that he has been working on different scenarios to finance the college's portion of the capital construction projects in Riverton and Lander, the remodel of the apartments and residence hall in Riverton, and the construction of the residence hall at Sinks Canyon. It has been determined that the best option is to set up bonding for these projects. The capital construction projects for \$2.2 million could be bonded for 7 years at an interest rate of 2.3 percent, and the residence hall projects for \$3.4 million could be bonded for 20 years at an interest rate of 3.15 percent. Bonding these projects allows the college to maintain a reserve account in case of costly emergency repairs.

There is no penalty for early payoff on the 7 year bond for the capital construction projects. If the money isn't used, it goes back to the bank. The revenue bonds do carry a penalty for repayment in the first three years, but there is no consequence in the following years. The college needs to provide a \$1.3 million match for state capital construction funds before construction crews can begin next week to remodel the Professional-Technical Center and complete the remodel of the Classroom Wing. Wells Fargo buys the bonds and issues them.

Dr. McFarland noted that the \$2.2 million for both the Riverton and Lander capital construction projects is local matching for the state capital construction appropriation. It is important for the college to secure the entire matching amount because the money must be in place before the construction project starts. In order to qualify for state matching funds, it is essential for the college to have the \$2.2 million. Mr. Krebs asked if the bonding has been approved in the Wells Fargo system. Mr. Granger replied that Wells Fargo is waiting for the CWC Board's approval, and it is all ready to go. Ms. Christensen asked what happens with the matching funds if the \$2.2 million is not used. Mr. Granger replied that if, for example, only \$5 million is spent on both projects, 65 percent of the remainder goes back to the state and 35 percent goes to the college. For making payments on the bonds, the revenue source for the capital construction projects in Riverton and Lander is the One Mill fund, and the revenue source for the residence halls is room revenue. Dr. McFarland explained that the One Mill fund is the optional one mill or Fund 11 which is not used for ongoing funding. It is for one-time special needs. The

payment should be very workable for the college and not affect the Fund 10 operating budget.

Dr. McFarland recommended that the college engage Wells Fargo to secure bonding for the capital construction projects in Riverton and Lander in the amount of \$2.2 million for 7 years and also to secure bonding for the residence hall projects in Riverton and Sinks Canyon for \$3.4 million for 20 years.

Dr. Gose moved to engage Wells Fargo to secure bonding for the capital construction projects in Riverton and Lander in the amount of \$2.2 million for 7 years and also to secure bonding for the residence hall projects in Riverton and Sinks Canyon for \$3.4 million for 20 years. Ms. Christensen seconded the motion. Motion carried.

Personnel

13-14

Administrative
Compensation

Chair Krebs indicated that the FY 14 budget approval included a 2.5 percent equivalent to an experience step for all benefited employees, including the administrators.

Human Resources
Board Report

The Human Resources Board Report for May 2013 included the following information:

Rustler Spirit award recipients included Buck Tilton, Instructor English, for March 2013 and Andy Eckart, Instructor/Supervisor Construction Trades/Facilities Maintenance, for April 2013.

Searches in progress/pending included Assistant Coordinator Lander Outreach; Custodian; Accounting Technician I – Cash Receipts/Accounts Receivable; and Administrative Assistant II Admissions and Recruitment.

Separations/transfers/requests for release from contract included Jeff Stinson, Assistant Librarian/Coordinator for Testing Services; Mikal Dalley, Administrative Assistant II Admissions and Recruitment; and Doris Douglas, Assistant Coordinator Lander Outreach.

New hires/appointments included Joel Butters, Equine Center/Grounds Assistant; and Patrick Rafferty, Head Coach Men's Basketball.

Discussion/
Information Topics
Construction
Update

Mr. Granger reported that carpet is being installed in the Health and Science Center, and the punch list will be started on June 16. Exterior painting will be completed by the end of May, lab casework is complete, ceiling grids are complete, the elevator is scheduled to be installed by May 16, the exterior windows are complete, and the interior windows will be done by May 15.

Sletten Construction was awarded the contract on the Classroom Wing and Pro Tech Remodel projects. The start date is May 20, and all work except the additions on the welding and auto shops is scheduled to be completed by August 15. The additions to the shops will be completed by the middle of November.

Bids for the Sinks Canyon residence hall project will be received at the end of May. The new residence halls for Riverton have been postponed because of the present occupancy level and the cost of the project. A total remodel of both East and West apartments and Residence Hall will be bid out, with bids and recommendations ready for the June Board meeting. In Jackson, the college has a possibility to lease apartments for its students there, and the Sinks Canyon Center apartments will be built over the next 12 months.

The remodel of the food court will begin on May 13 and is expected to be completed on August 15. This project will add some space to the food court, replace old equipment, relocate the dish room, and provide a more attractive area for the students, staff, and visitors. Other projects to begin throughout the year include upgrading the present IT system; replacing sidewalks and septic system at Sinks Canyon; upgrading the lock and unlock system to match the Health and Science Center; and replacing the chiller in the Administration Wing. A second payment of \$140,000 in coal lease bonus money will be received in October and will be used for security and safety items.

A letter was received from State Lands and Investments regarding the Lander project. The college may possibly lease land from them, but no decisions will be made until October 1. The letter doesn't give an indication if they want to lease land to the college or not. They have some concerns about the building next door to the land in question. Mr. Granger will call the state office the first part of July.

Institutional Values Discussion: Student Centered Chair Krebs asked board members to comment briefly on the board value of student centered. Board policy defines student centered as to “support students’ success and improve the quality of their lives.” Board members were asked to give their own definition of student centered and why it is important; to indicate whether or not the college really does commit to high standards in supporting students’ success and improving the quality of their lives; to indicate what policies at the state and national level threaten or enhance the ability of the college to commit to “student centered”; and to give a couple of specific examples of how CWC trustees can demonstrate commitment to “student centered” in their own work on the board.

Chair Krebs noted that “student centered” is the college’s purpose and its reason for being. The college is here for the students. Dr. Gose stated that “student centered” is implicit in the college’s mission and vision. It is student support which translates into success. CWC is ahead of the curve. He definitely agrees that the college really does commit to high standards in supporting students’ success and improving the quality of their lives. The major emphasis on academic advising is an example, as is free housing this summer, and the Fremont County Transitional Alignment Task Force. The colleges have been charged with solving remedial education, and this has to be a joint venture. Common course standards between K-12 and the college need to be aligned.

Ms. Christensen stated that “student centered” is basically the college’s whole purpose. Ms. Schoening indicated that it is important to not get caught up in the minutia of day-to-day activities. Attending events such as commencement, nurses pinning, and GED graduation is energizing. This helps with “student centeredness.” There are many ways to become reenergized here, and being part of students’ activities is how to stay student centered. Mr. Underwood stated that last week’s activities were rewarding and uplifting. These activities help keep the student centered perspective.

REPORTS:

President’s Report Dr. McFarland included the following information in her report:

A. Kudos.

1. Kudos to graduating students Macey Fegler and Cassie Paulsen for being nominated to the prestigious All-USA Academic Team.

2. CWC's sixteen student Quality Leader scholarship recipients served so well as CWC's "ambassadors" by engaging in the following activities throughout this past year:
 - Mentoring and tutoring young students at Riverton Middle School;
 - Holding a peer based midterm tutoring session this semester for all CWC students (and serving pizza);
 - Assisting the community in testing skills of youth baseball players;
 - Providing tours to potential students and their families;
 - Assisting the CWC Theatre department during productions;
 - Helping the CWC Foundation raise scholarship funds during Oktoberfest;
 - Supporting the Riverton Garden Club's Blue Star memorial project;
 - Participating in the WPBS pledge drive;
 - Hosting the Wyoming Academic Challenge; and
 - Tutoring CWC students in the Student Success Center.
3. Hats off to three student College National Finals Rodeo qualifiers Colton Miller (saddle bronc), Blaine Mathews (saddle bronc), and Shaylee Hance (goat tying). The college has purchased 12 tickets for the June 14 Friday night performance and 12 tickets for the June 15 Saturday night performance. These tickets will go to the first takers at the college.
4. Kudos to the college's highly committed, involved, and effective faculty and staff whose contributions to students, the college, and the community are reflected in student and employee association reports at the beginning of the meeting.
5. Andy Eckart, Facilities Maintenance Technology instructor, was named the state's Outstanding Community Service Educator by the Wyoming Lifelong Learning Association.
6. Congratulations to the following employees on completing degrees, who were recognized at the May 8 "Learning by Degrees" program as follows:

- Steve Barlow, Masters in Education – Adult and Post-Secondary, University of Wyoming
 - Jacque Burns, Masters in Organizational Management - Leadership, Chadron State College
 - Pamela Cowling, Certificate in Computer Technology, Central Wyoming College
 - Amy Hernandez, Masters of Science - Nursing, University of Wyoming
 - Jacki Klancher, Masters of Science – Biology, University of Saint Joseph
 - Suze Kanack, Associate of Arts – 2D, Central Wyoming College
 - Jeremy Nielsen, Masters of Fine Arts - Film and Media Arts, University of Utah
 - Jonathan Rasbach, Associate of Applied Science in Outdoor Recreation, Central Wyoming College
 - Retha Reinke, Office Specialist Credential, Central Wyoming College
 - Kenna Swegler, Bachelors of Arts - Organizational Management, Ashford University
 - Dr. Jason Wood, Doctor of Philosophy-Community College Leadership, Oregon State University
7. Cheers to CWC staff for more than a half millennium of service. The college benefits greatly from the accumulated experience and ongoing commitment of its faculty and staff. At the May 10 All-Staff Luncheon, years of service in 5, 10, 15, 20, 30, and 40 year increments was recognized, totaling 555 years (more than half a millennium). A list of service award honorees was included in the board meeting packet. Ms. Christensen indicated that it was her honor to present awards at the staff luncheon. The longevity at the college is unbelievable. She congratulated Dr. McFarland on her 40-year service award and everyone else who received service awards.
8. Compliments and appreciation to CWC trustees for representing the college so well (and so knowledgably and passionately) at the April 29 informal meeting with the Wyoming Community College Commission. These contributions moved the state community college dialogue on completion forward in a positive way.

B. State level issues.

1. Wyoming Community College Commission happenings.
 - a. At its April 30 meeting at CWC, the Wyoming Community College Commission (WCCC) agreed to postpone development of completion metrics for funding colleges in the 15-16 biennium until after statewide development of a Wyoming “college completion” plan through the state’s participation in the CCA (Complete College America) “Completion Academy,” which meets in July.
 - b. The WCCC also authorized its staff to prepare a biennial budget request for enrollment growth funding (to be either rolled into the standard budget or submitted as a separate exception budget request), but indicated its intent to distribute such funding to the colleges, based on completion performance as measured by metrics still to be developed.
 - c. The WCCC plans to focus on revising its strategic plan and beginning the process of developing completion metrics at its July 29 meeting in Laramie.
2. State Legislature.
 - a. State agency heads have been asked to submit biennial budget requests by August 3, 2013, nearly a month earlier than in the past.
 - b. The legislative Joint Appropriations Committee agenda for its meeting on June 27 in Riverton includes a 10 a.m. presentation by the state Construction Management Division on community college major maintenance funding. Dr. McFarland and Mr. Granger will attend that committee hearing and report back to the board.
3. Recent events of note include:
 - a. April 25 Business and Employment EXPO held at CWC attracted over 35 different businesses and included over 50 different job listings in health care, sales, energy, service

technicians, and corrections. This event was coordinated by the Second Wind grant project.

- b. May 3 advance tour of the Health and Science Center and reception following to honor the Joint Tribal Business Council.
 - c. May 4 CWC Powwow and WPBS Screening of the “Wind River Virtual Museum,” which can be accessed on the web or via the wonderful new kiosk placed near the entrance to the Wind River Room.
4. Articles. A recent article entitled “College Leaders Face Huge Challenges” from the *Community College Times* was included in the board meeting packet. Other articles relating to CWC and its sister colleges throughout the state and country were included in a separate file with the packet.

NEXT REGULAR MEETING/
SUGGESTED AGENDA ITEMS/
ADDITIONAL TRUSTEE COMMENTS AND/OR REPORTS ON ADVANCEMENT IN THE COMMUNITY:

The next regular meeting will be held on Wednesday, June 19, beginning beginning at 6:30 p.m. in the Wind River Room (ITECC 116) of the Intertribal Center.

Agenda items for the next regular meeting include:

- 1. Public Hearing – FY 13 Closeout/Transfer of Funds/Budget Reallocation
- 2. Extinguishment of Bad Debt
- 4. Approval of Annual Strategic Priorities
- 5. Acceptance of Bids
 - a. Sinks Canyon Center Housing Project
 - b. Campus Housing Remodel

An executive session, if needed, can be held during the meeting by motion of the board.

CWC Foundation

The CWC Foundation Board will meet on June 13 at 4 p.m. at the CWC Foundation Headquarters in Riverton.

The CWC Foundation annual scholarship fundraiser has been rescheduled for Thursday, October 10, at 6 p.m. at the Riverton Holiday Inn.

Association of
Community
College Trustees

The next ACCT event is the Annual Congress which will be held October 2-5 in Seattle, Washington. All board members will be in attendance. Dr. Wood and Mr. Granger have submitted a proposed session for this conference on “Internal Partnerships Use Data-Driven Solutions to Enhance High Quality Student Learning and Success in a Rural Nursing Program,” which requires a letter of support from the CWC Board. Dr. Wood explained that the proposal highlights the partnerships between the nursing program and facilities people in designing and building the Health and Science Center and how people work together to make sure the areas are appropriate for the students.

Dr. McFarland recommended that the board approve the signing of a letter of support for the proposed session for the ACCT Annual Congress in the fall.

ACTION:

Ms. Christensen moved to approve the signing of a letter of support for the proposed session for the ACCT Annual Congress in the fall. Ms. Schoening seconded the motion. Motion carried.

The annual board retreat will be held June 7-8 in Jackson. This retreat will be facilitated by Dr. Narcisa Polonio, ACCT Vice President for Education, Research and Board Leadership Services.

Wyoming
Association of
Community
College Trustees

The WACCT met on April 29 on the CWC campus.

Steve Bahmer, Executive Director of the WACCT, has asked that local boards discuss the importance of the Trustee Education Committee. This committee helps set the education agenda for the WACCT’s spring and winter educational programs, and one trustee is needed from each college for the committee. Ms. Christensen agreed to be a member of this committee.

Wyoming
Community College
Commission

The WCCC met on the CWC campus April 29-30. The next meeting is scheduled for June 28 at Gillette College.

CWC BOCHES

The CWC BOCHES met on May 8. The next meeting is scheduled for June 24.

Teton County
BOCES

The Teton County BOCES met on April 30. The next meeting is scheduled for May 21.

ADJOURNMENT - Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

BOARD
EVALUATION
OF MEETING:

Chair Krebs adjourned the meeting at 8:08 p.m.

Secretary

APPROVAL:

Chair