Central Wyoming College

Request for Bids

2002 Chevrolet Malibu 4-Door Sedan

2008 Chevrolet C550 Startrans Tourliner 33 Passenger Bus

Due:

Thursday, February 13, 2014
3:00 p.m.

Deliver to:

Mr. Ron Granger, Vice President for Administrative Services
Central Wyoming College, Room AW131
2660 Peck Avenue
Riverton, Wyoming 82501

ARTICLE I - General Conditions and Requirements

NOTICE IS HEREBY GIVEN that Central Wyoming College (CWC) is requesting bids for the sale of a 2002 Chevrolet Malibu 4-Door Sedan, and a 2008 Chevrolet C550 Startrans Tourliner 33 Passenger Bus. The Vice President for Administrative Services will receive bids in Room AW 131, 2660 Peck Avenue, Riverton, Wyoming 82501, until 3:00 p.m., Thursday, February 13, 2014. Late bids will not be accepted. Bids shall be sealed and clearly marked "Vehicle Sale". Bids will be opened and read publicly shortly after 3:00 p.m. in room AW128 on the CWC Riverton Campus. The sale will not be awarded until CWC has reviewed the bids and notified successful bidders in writing.

Bidders are hereby notified the 2008 Chevrolet Startrans Bus is being offered separately for trade-in, and CWC will either sell the bus to the highest bidder or trade it in, based on the offer that is in the best interest of the college.

Bid documents can be obtained at the Central Wyoming College Physical Plant Office, 2660 Peck Avenue, Riverton, Wyoming 82501, by calling Kenna Sweglar at (307) 855-2249, or at the CWC web address at www.cwc.edu/rfp. The vehicles can be inspected by appointment beginning Monday, February 10, 2014, through Wednesday, February 12, 2014, at the Central Wyoming College Physical Plant office by calling Kenna Sweglar at (307) 855-2249.

The vehicles will be sold to the highest bidder who can remove the vehicle from the CWC property no later than 5:00 p.m. Friday, February 21, 2014.

1. SUBMISSION OF BIDS:

It is the responsibility of the bidder to carefully examine the Request for Bids document and be familiar with all of the requirements, stipulations, provisions and conditions. It is the responsibility of the bidder to carefully examine the vehicle prior to submitting a bid. **Vehicles sold are as is with no warranty.** All changes, additions, or clarifications to the Request for Bids documents will be done with a numbered addendum. No bid will be considered in which any of the conditions or provisions have been modified. No oral or telephone interpretations of the bid documents shall be binding upon the College. Bids received after the time and date specified will not be considered and will be returned unopened to the bidder. FAX AND E-MAIL BIDS WILL NOT BE ACCEPTED.

One bid document shall be submitted in a sealed envelope to:

Mr. Ron Granger, Vice President for Administrative Services
Central Wyoming College, Room AW 131
2660 Peck Avenue
Riverton, Wyoming 82501

No later than 3:00 p.m., local time, on Thursday, February 13, 2014.

2. PAYMENT:

Vehicles will be sold to the highest bidder who can remove the purchased vehicle no later than Friday, February 21, 2014. Payment must be made in cash or by cashier's check (no personal checks accepted) at the Cashier's Office located in the Central Wyoming College Administrative Wing building. A receipt showing full payment must be presented to staff in the Physical Plant office before possession and removal of vehicle will be allowed.

BID SUBMITTAL FORM
2002 Chevrolet Malibu 4-Door Sedan
107,427 miles

Bidder's Name: _____

Address: _____

_____

Phone No.: _____

E-Mail Address: _____

Bid Price: $_____

Bidder's Signature: _____ Date: _____

By signing above, the bidder acknowledges this vehicle is sold as is with no warranty.

BID SUBMITTAL FORM
2008 Chevrolet C550 Startrans Tourliner 33 Passenger Bus
87,437 miles

Bidder's Name: _____

Address: _____

_____

Phone No.: _____

E-Mail Address: _____

Bid Price: $_____

Bidder's Signature: _____ Date: _____

By signing above, the bidder acknowledges this vehicle is sold as is with no warranty.