The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, October 18, 2006, in PTC 115/121 of the Professional Technical Center on the Central Wyoming College campus.

ATTENDANCE: <u>Present</u>: Dennis Christensen Joe Megeath

Deanna Crofts Jim Matson Caroline Mills Scott Phister

Dallas Myers

Administration: Jo Anne McFarland Mohammed Waheed

J.D. Rottweiler Jay Nielson

Dane Graham

Attorney: Frank Watkins

Recorder: Linda Bender

Guests: Ruby Calvert Sue Thompson

Chontelle Gray
Matt Flint
Camie Dewey
Jim Wynn
Carolyn Aanestad
Richard Cook
John Wood
Bob Spain

CALL TO ORDER: Board Chair Crofts called the meeting to order at 6:30 p.m. She reported

that the board held an executive session prior to the meeting which was approved by a motion made at the September 21 regular public board meeting. As previously announced, the items discussed included potential litigation, potential property acquisition because public discussion of this topic is likely to increase the price, and personnel items including the

board evaluation of the college president.

A roll call conducted by the board clerk indicated that all board members were present. A quorum of the board was present to conduct business.

WELCOME AND INTRODUCTION OF GUESTS:

Board Chair Crofts welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF AGENDA:

Dr. McFarland requested that an agenda item entitled "State Reporting Statutes" be added under New Business, Item B. The board attorney will be asked to give a legal analysis to the board.

Mr. Christensen moved to approve the agenda as presented with the addition of "State Reporting Statutes" under New Business, Item B. Dr. Megeath seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING PUBLIC
TELEVISION, AND
CWC FOUNDATION

REPORTS: Student Senate

Written reports from student and employee associations were included in the board packet.

Ms. Camie Dewey, President of the Student Senate, reported that the Senate has decided that the prize money received from the float this summer will be donated to the Student Nurses Club.

Ms. Dewey submitted a written report which included information that CWC sent five students to the Wyoming State Leadership Conference in Rock Springs at Western Wyoming Community College. The Student Senate will be helping Habitat for Humanity with their work day on November 11. The Student Senate will help decorate for the CWC Holiday Party on December 15. The Student Recognition Committee is a standing committee of the Student Senate, and the Accessibility Committee is an ad hoc committee which will only meet when necessary. Upcoming events include Late Night Movie Night on October 19; the UW Symphony Orchestra Concert on October 20; Family Fright Night on October 24; Jazz Nite on October 27; and the Cultural Trip to Denver October 28-29.

Classified Staff Association

Ms. Susan Thompson, President of the Classified Staff, indicated that she had nothing to add to her written report and directed the board's attention to the information that the three staff associations are making arrangements for a CWC Board Candidate Forum on Monday, October 30, at 5 p.m. in the Little Theatre. Her report also contained information on the responsibilities of the Physical Plant Maintenance crew. The Classified Staff met on October 13 to discuss the upcoming evaluation process that begins in October, the School Funding and Scholarships Amendments which will be on the November ballot, fundraisers for the Classified Staff Endowments, and plans for a December holiday party.

The Faculty

Mr. Matt Flint, President of The Faculty, indicated that he had nothing to add to his written report which included information that Frank Berch, Wes Connally, and others attended the Master Teacher Seminar in Yellowstone. Matt Flint took a group of CWC students on the annual Death March to the Cirque of the Towers in the Wind River Mountains. Suki Smaglik had over 30 CWC students participate in the Geology of the Yellowstone Region. The NASA Wyoming Space Grant Consortium will be hosted by CWC on October 13. The Science Club will be doing a highway clean up on October 14. Margaret Peart, Helsha Acuna, Todd Guenther, Ben Evans, Beth Gray, and Mike Myers were all presenters for a Staff Development Day session entitled "Teaching Tips and Tricks."

Professional Personnel Association

Ms. Chontelle Gray, President of the Professional Personnel Association, indicated that she had nothing to add to her written report which included information that CWC will be hosting the Datatel Rocky Mountain Users Groups (RMUG) conference on campus November 1-3. Jason Harris attended a statewide National Association of Foreign Student Advisors workshop at Casper College on September 15. Jason Harris, Jeremy Hughes, John Wood, Ed Hill, Paula Hartbank, Marilú Duncan, and Carol Woolery attended a webinar on Mining Student Data to Support Early Intervention Initiatives. Kellie Webb attended a Fremont County Suicide Prevention Task Force meeting on September 27 and a professional counseling session on Suicide Prevention on September 28. Lance Goede attended the Wyoming Student Leadership Conference in Rock Springs with Britt Ready and five student leaders on September 28-30. Carol Deering attended the Wyoming Library Association's annual meeting in Gillette September 26-29. Alice Nicol attended the American College Counseling Association meeting in Reno. Wendy Davis recently attended the National CUPA-HR conference in San Diego. Chontelle Gray presented a workshop at the fall Wyoming Educators of Secondary Theatre conference on creating gelatin prosthetics for the theatre. Pat Trautman and Mickey Douglas attended the Business Network for Hiring Disabled Luncheon on October 4. Kristy Salisbury attended the Helping America's Youth Conference in Denver.

Dr. Waheed extended an invitation to the board to attend the Rocky Mountain Users Group (RMUG) Conference November 1-3.

Wyoming Public Television

Ms. Ruby Calvert, Acting General Manager for Wyoming Public Television, reported that WPTV will be donating a switcher to the crow's nest above the gym for volleyball games instead of to the media program. WPTV will also be donating two cameras to the broadcast media program.

Ms. Calvert submitted a written report which included information that WPTV has been working with CWC's new television instructor Amanda Watkins on the Media/Broadcast program. WPTV's master control will be automated which will eventually run seven nights a week unattended. The screening for the General Manager position will begin on November 1. Pledge will start on November 26 and will run for 15 days. Election debates will air on October 22, 23 and 24. WPTV will be in Saratoga and Kemmerer in October and in Douglas by Thanksgiving.

CWC Foundation

Mr. Dane Graham, Vice President for Institutional Advancement, thanked everyone who attended Oktoberfest on September 23. The amount of money raised was comparable to last year. Overall community support was evident, and it was a very well-run event. In regard to the \$2.2 million received from Excellence in Higher Education Endowment, the college will receive \$110,000 to use and over \$30,000 will be available annually for the Foundation to use for operating expenses.

Dr. Megeath asked why the net proceeds for Oktoberfest were less than last year. Mr. Graham replied that because it is the college's 40th anniversary year, one of the major sponsors of Oktoberfest sponsored the 40th anniversary in the amount of \$5,000 instead. In addition, fewer big ticket items for the auction were received.

Mr. Graham submitted a written report which included information that funds raised since the last board report total \$25,790.19. Just over \$20,000 was raised for the annual scholarship fund at the annual Oktoberfest fundraiser. The winning tickets for the Cruisin' for Scholarships raffle were drawn during Oktoberfest. This fundraiser netted close to \$1,000 which benefits the CWC Foundation Scholarship Endowment and will be matched by the State Endowment Challenge Grant.

Board Chair Crofts indicated that the board would be meeting with Foundation Board members tomorrow night at 6 p.m. at The Bull Restaurant. She asked if board members had any particular topics they

would like covered. Mr. Matson replied that the Foundation should give the CWC Board an update on real estate, the Business Park, and the status of investments. Once the pool of money the Foundation has reaches \$10 million, the 10 percent the Foundation would receive would make it very self-sufficient. That amount of money should pay all the salaries and expenses of the office. He would also like to know what percentage the Foundation is making on investments and what percentage is in bonds. Information on the ceremonial groundbreaking for Great Valley Child Care should be given, and the CWC Board should be advised on the relationship of the Foundation Board and CWC Board with IDEA, Inc.

CONSENT AGENDA

Board Chair Crofts asked if there were any objections to the consent agenda which included the approval of the minutes from the September 21, 2006, regular meeting; the acceptance of bills for September 2006; and the board travel budget.

Dr. Megeath moved to approve the consent agenda as presented. Mr. Phister seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,029,594.11 for the month of September 2006: Operations in the amount of \$1,318,650.91; Student Grants and Loans in the amount of \$322,295.13; and Bank Transfers in the amount of \$617,305.33 for a grand total of all payments in the amount of \$2,258,251.37.

UNFINISHED BUSINESS:

No unfinished business was conducted at this meeting.

EXECUTIVE SESSION:

An executive session was not conducted at this point in the meeting.

NEW BUSINESS:

State Funding Model Principles

Dr. McFarland presented an overview of the state funding model principles. She indicated that the funding model should drive the mission of the college to promote innovation and excellence. The programs and services that are to be provided as a comprehensive community college need to be remembered. It is important to recognize the role of the local boards. The Wyoming Community College Commission (WCCC) is an appointed coordinating board which coordinates the programs and services of the individual locally governed colleges. It is important that the funding

model doesn't erode this relationship. The funding model should be understandable and predictable and should match revenues to expectations. It should be remembered that CWC is a comprehensive community college which offers a full range of credit programs that are both transfer and career-technical as well as a full range of non-credit courses and offerings. The college is expected to provide continuing education for businesses in its service area, and Adult Basic Education is also provided. The resources should be available for all those services. Stable and equitable funding for ongoing operations needs to be provided for the colleges.

Community colleges need to adapt to changing needs in their communities. Many of the CWC's high demand programs are those that the state of Wyoming is encouraging the community colleges to provide. These tend to be the highest cost programs, but there is no provision for these in the funding model. The colleges are in a situation where they continually compete with one another for a little bigger piece of a pie that remains the same size. This isn't good for individual colleges or a wise use of resources.

The current funding model is perceived as complex and unpredictable and is based on old data. The college is reimbursed for enrollment in previous years and is not matched with current operations. One of the greatest criticisms is that the model is not connected to the state's strategic plan. As an individual college with a local governing board, flexibility is needed to ensure that resources can be used to match the college's own strategic plan.

The easier the formula is, the simpler it is. If there are a lot of differences among the colleges that really matter, then a really simple funding model may not be the best option. CWC is different from the other colleges. New money may very easily supplant state aid, so it doesn't necessarily mean more money. Some legislators have proposed that the statewide two mill levy would lower the revenues which certainly wasn't the colleges' intent when they were talking about new revenue. Funding is not received for non-credit offerings, and an erosion of non-credit offerings through the college has been seen. What the college provides, what it needs to provide, and what resources are needed to provide them needs to be determined.

Dr. McFarland recommended that the board focus on the big picture and not get involved in the details of the formula. It is the board's job to look at the big picture of what programs and services should be provided both now and in the future. The basic components of the funding model are the cost of ongoing operations and the size of operations. The cost of keeping the doors open can increase over time. The size of the operation is important. It is recognized that the bigger colleges have the advantage of economy of scale.

Other operational factors include major maintenance, capital construction, program mix, equipment, new program development, and employee compensation. If a new program is needed, an old one usually has to be eliminated. Employee compensation wasn't even considered in the current funding model. Enrollment factors need to include credit students, non-credit, continuing education, customized training, and ABE-GED. Other factors to consider are equity, grants, special populations, service areas, block grants vs. earmarked grants, and new revenue sources. Dr. McFarland asked why the colleges should strive to be average if parity is sought and it is defined as average. The colleges are not in a good position and should strive to be the best they can be. Service areas will be on the table, and current ones may not be retained. Nearly all state money is received in the form of a block grant, although some funding is restricted or earmarked.

One of the college's revenue sources is tuition and fees. While the state constitution specifies that tuition at the University of Wyoming shall remain as free as possible and that public education is free, community colleges don't have such language. However, community colleges serve twice the number of credit students as the University of Wyoming at half the cost. Tuition for Wyoming community college students is currently affordable with the help of scholarships and financial aid. Community colleges are to be open and accessible, while UW is becoming more restrictive in admissions criteria.

On Thursday, October 26, the Wyoming Association of Community College Trustees (WACCT) will be meeting with college commissioners, college presidents, and funding consultants about the state funding formula. An overview of the funding model and a timeframe will be presented at that time.

Mr. Christensen asked about the state strategic plan. Dr. McFarland indicated that it was done by the executive council over a very concentrated period of time with the help of a consultant out of the governor's office. It was presented at a WCCC meeting and approved. Mr. Christensen asked about the interpretation of the statute which says the function of the Wyoming Community College Commission is to advocate for community colleges. Dr. McFarland indicated that this is correct and is listed as number one in statute 21-18-202. Mr. Christensen asked how the college commission can advocate for the colleges when the members are appointed by the governor and do not work for the colleges.

One of the criteria is to stimulate and reward enrollment growth. Since there are only a finite number of students in the state, the colleges cannibalize these students in competition for the limited number of students. The community college system needs cooperation, not competition.

Dr. McFarland indicated that Wyoming has a low college attendance rate, a high school drop out rate that is very high, and a very low adult literacy rate. Mr. Christensen's statement about cooperation among the colleges would be a true statement if the colleges were serving everyone who needs their services in order to have an educated, productive society. Increasing enrollment for the sake of getting more money can be counterproductive. Colleges can continue to grow by providing more services to the people who need them.

Mr. Myers pointed out that the evaluators on the Higher Learning Commission self-study team came from states with state boards of trustees. These evaluators preferred local control. Another issue is that 30-40 percent of the college's budget comes from grant funds. CWC needs allowances in order to meet the needs of the people who benefit from these grants. Dr. McFarland indicated that for many years the money received from grants has worked against the college because it made the college look better funded. The grant money is sometimes not even for college-level populations, yet it is factored into college level FTE. Grants should not be considered in the budget since these revenues are restricted. CWC should not be punished by obtaining resources to better serve its population.

Legislative Community

Dr. McFarland stated that the board schedules a community dialogue luncheon with area legislators each year. She suggested that the luncheon Dialogue Luncheon this year be scheduled as soon as possible after the November 7 General Election and before the holiday season and a more hectic legislative committee schedule. She proposed that the legislative community dialogue luncheon be scheduled on Wednesday, November 15, 2006, the date of the next board meeting.

> Dr. Megeath asked if there was an advantage to having the luncheon on the same day as a board meeting, as it will involve additional travel for several board members. Dr. McFarland replied that it wasn't intended to be on a board meeting day, but there were few days that would work.

Dr. Megeath moved to schedule a legislative community dialogue luncheon on Wednesday, November 15, 2006, from noon to 1:30 p.m. in the CWC Student Lounge across the hall from the Food Court. Mr. Myers seconded the motion. Motion carried.

Dr. McFarland indicated that newly elected trustees will be invited to participate at this luncheon, even though they will not take office until December 1.

State Reporting Statutes

Dr. McFarland explained that she referred this item to Board Attorney Frank Watkins, due to the suggestion made by the Wyoming Community College Commission Executive Director that it might be appropriate to eliminate or change the twelve statutorily required reports provided by the community colleges to the legislature and the governor. Dr. Rose's interpretation was that statutory change was not needed and that it could be done by 2/3 vote of the college boards.

Board Attorney Frank Watkins stated that the subsections of W.S. 21-18-202 mandate that the Wyoming Community College Commission shall provide annual reports as requested by the legislature or governor. The statute further indicates that the commission and colleges shall work together in defining the report formats, methodology, and data elements. The specific reports the commission shall provide to the legislature and governor are listed in the statute. The statute also provides that the requirements may be modified by the commission with approval of twothirds of the college boards. The use of the word "may" rather than "shall" in this subparagraph indicates that the action is discretionary. However,

Mr. Watkins' interpretation is not that the mandated reporting requirements can be eliminated, but that the elements can be modified. The three subsections of the statute [W.S. 21-18-202(e)(v)(A)-(C)] that use the word "shall" require the commission and colleges to comply with various mandates which the commission and colleges cannot change without legislative statutory change. The subsection [W.S. 21-18-202(e)(v)(D)] which uses the word "may" should not be read to allow the commission or colleges to eliminate or increase the mandates in the other three subsections, including the specific reports listed in subsection (C).

Dr. McFarland indicated that this is relevant because it may be proposed or rejected as a component of the community college legislative agenda. In prior years, trustees fought to have stated in statute a limited and finite number of required reports that are sent to the state by the community colleges. That is one of the reasons it needs to be ensured that if those are not the reports the colleges should be producing that license is not given to a coordinating board to determine what might or might not be useful for the community colleges to be producing.

Mr. Christensen asked if the colleges can eliminate the WCCC with a twothirds vote.

Acceptance of Proposal -Wyoming Public Television OC-3 **Network Routing** System

Dr. McFarland stated that Wyoming Public Television has received a \$4 million state appropriation to complete WPTV's digital microwave backbone. The OC-3 router is an important part of this digital conversion. She recommended that the board accept the proposal for the purchase and installation of the Wyoming Public Television OC-3 Network Routing System from BT Federal in the amount of \$499,286.26. This proposal is not the lowest, but it is considered the most appropriate and qualified and well-suited to their needs.

Dr. Megeath moved to accept the proposal for the purchase and installation of the Wyoming Public Television OC-3 Network Routing System from BT Federal in the amount of \$499,286.26. Mr. Phister seconded the motion. Motion carried.

Personnel

Board Report

Human Resources Dr. McFarland requested that the monthly Human Resources Board Report be entered into the official board minutes.

The Human Resources Board Report for October included the following information:

John Wood and Kenna Manasco were Rustler Salute Nominees for October. The October Rustler Spirit Award winner will be named on October 27.

Searches in progress/pending included WPTV General Manager; Instructor Anatomy, Physiology, and Microbiology; Assistant Librarian/Coordinator of Testing Services; Associate Dean of Assessment, Planning and Research; WPTV Director/Videographer; Assistant to Associate Dean of Arts and Sciences; Line Server/Food Services Assistant; and Facilities Attendant.

Resignations/terminations/retirements/requests for release from contract included Jeremy Paskett, Facilities Attendant.

New hires/Appointments/Internal Transfers included Lisa Appelhans, Director Upward Bound; Timothy Bell, Academic Coach; Jennifer O'Connor, Academic Coach; Jeremy Paskett, Campus Safety Officer; Joy Pettit, Academic Coach; Duane VanSkike, Assistant Food Services Manager; Gary Antelope, Custodian; Jody Goodrich, Human Resources Assistant; and Laurel McCart, Custodian.

ACCEPTANCE OF MONITORING REPORTS:

Physical Plant/ Facilities Mr. Nielson gave an update on the State Building Commission meeting held on October 11. College building projects were presented to state officials. The governor indicated that he wasn't happy with colleges presenting requests for capital construction. College facilities typically are not considered to be state facilities, so the governor was not comfortable with the process or with the State Building Commission discussing it. The legislature needs to look at the process and define how the community colleges are funded and what role the state has in construction of their facilities. Until the funding formula is defined, the State Building Commission doesn't want to make a recommendation or get into the merits of the projects submitted by the colleges.

Dr. McFarland pointed out that CWC received a lot of encouragement and pressure to increase services to the outreach areas. In many cases, the ability to expand operations and services will depend on having an appropriate facility to do that. Current facilities are funded almost entirely by Fremont County taxpayers, but they serve everyone in the state and beyond.

Mr. Nielson indicated that the state authorized and funded two studies. One was a funding formula review, and the other was a facilities analysis. The expectation is that these studies will be completed by May of next year. One of the questions is what the college will do with the information from the facilities analysis. The major purpose of the study was to develop a better allocation of major maintenance and coal lease bonus monies. Mr. Myers stated that the college has an advantage because the State Facilities Commission has tried to manage this approach at K-12, and they have encountered obstacles with local government and local needs.

Mr. Nielson presented the Physical Plant/Facilities Monitoring Report. He indicated that facilities have been a part of the strategic priorities for the last two years. The total square footage of the buildings at CWC is 375,690. Acreage is 332.91. Current facilities will support about 1200 FTE. In order to support 1500 FTE, the maintenance and functionality of the college's facilities would have to be increased. The college's facilities are the limiting factor for increasing enrollment to 1500. If the voters approve an additional 5 mills, all of that additional money could be used for construction needs.

A space analysis has identified the need for additional academic space. A much larger Equine Center and additional housing have also been suggested. The college is proposing a \$19 million capital construction project to the Wyoming legislature to address academic workforce development space needs. This project includes the construction of a new life sciences facility and renovation of existing academic facilities. The college probably won't acquire the James H. Moore Career Center. One of the major assumptions in doing the space analysis was that CWC would have that vocational and lab space, so that aspect of the facilities plan will need to be reworked. Work on funding for the Intertribal Center will continue. The other part of the facilities analysis is the use of coal lease bonus and major maintenance money for renovation of existing space.

The \$1.7 million in major maintenance funds may be used to upgrade the Classroom Wing.

Mr. Nielson reported that last month the board approved property and liability insurance estimated at \$187,000. The actual cost came in at \$217,000. The primary reason for this increase is the value of commercial property. The expansion of Wyoming Public Television also contributed to the increase.

A positive step that has been taken in Physical Plant/Facilities is the keyless entry system. It was not feasible to rekey the entire campus because the lock system has been in place for such a long time. The keyless entry system will help protect the buildings because doors will not be left unlocked. The money for this system was allocated two bienniums ago. From a state perspective, the money is considered to be spent, and the money does not have to be returned to the state if it isn't spent within a certain amount of time.

Dr. McFarland recommended that the board accept the Physical Plant/Facilities Monitoring Report as presented.

Mr. Matson moved to accept the Physical Plant/Facilities Monitoring Report as presented. Mr. Christensen seconded the motion. Motion carried.

Transfer to UW

Dr. Rottweiler presented the Transfer to UW Monitoring Report. His conclusions were that the number of students transferring to UW has increased over the past five years; CWC transfer students continue to be successful at the University of Wyoming overall; CWC transfer students produce similar Grade Point Averages (GPA) as other Wyoming community college transfer students and native UW students with similar accumulated credits overall; CWC transfer students graduate from the University of Wyoming at a similar rate as all Wyoming community college transfer students overall; and CWC appears to be providing transfer students with the knowledge and skill sets necessary to succeed at the University of Wyoming. CWC is meeting the ends statements the board has outlined.

Dr. Rottweiler recommended that the Academic Monitoring Report be moved to October and presented with the Transfer to UW Monitoring Report so the data can be more fully utilized in a comprehensive report.

This will provide more insight into the overall success of CWC in meeting the board's ends statements.

Board Chair Crofts asked if transfer data are received from other institutions of higher learning. Dr. Rottweiler replied that there isn't another college that CWC sends 77 students to like it does to UW. Most of the information received from other institutions is basic information on one or two students. Even to get these data from UW was a long time in coming. Mr. Myers asked if internal discussions with students are conducted to track them after graduation. Dr. Rottweiler replied that graduate and transfer student surveys were included in the Academic Monitoring Report which was presented in September.

Dr. McFarland recommended that the board accept the Transfer to UW Monitoring Report as presented and that the Transfer to UW report be combined with the Academic Profile report, with both presented in October in future years.

Dr. Megeath moved to accept the Transfer to UW Monitoring Report as presented and that the Transfer to UW report be combined with the Academic Profile report, with both presented in October in future years. Ms. Mills seconded the motion. Motion carried.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

A. Kudos

Dr. McFarland indicated that it is a pure joy on an ongoing basis to work with such capable and creative college staff.

- 1. Congratulations to the cast and crew of *Steel Magnolias* for an engaging and compelling theatre production.
- 2. Three cheers to Serol Stauffenberg and his Lady Rustlers Volleyball Team for their phenomenal October 5 win against Casper College.
- 3. CWC's Rustler Rodeo continues its tradition of strong competition.
- 4. Carolyn Aanestad, Rojean Thayer, and Lonnie Slack received three "Gold Medallions" and four "Silver Medallions" at the district public relations and marketing conference in

- Albuquerque for various promotional publications produced by CWC's Public Information Office.
- 5. Under the direction of Serol Stauffenberg, CWC's new student recruiters Kami Patik, Ty Frohbieter, and Steven Traylor have successfully hosted their first "High School Planning Days" at CWC on October 5. The event included a campus tour for Lander Valley High School's entire senior class. Special thanks to Brenda Barlow and CWC's Quality Leaders and to the Physical Plant crew for their assistance. Many high school counselors praised the college for the extremely well-organized event.
- 6. Compliments to the three association presidents for quickly and effectively organizing the "CWC Board Candidate Forum," to be held on Monday, October 30, 2006, at 5 p.m. in the CWC Little Theatre.
- 7. A nice letter from a Riverton Chamber of Commerce member on technical assistance provided by CWC staffer, Kelly Frank, was included in the board packet.
- B. Best wishes to Lynne McAuliffe. Lynne McAuliffe is now recovering at home. Everyone is looking forward to her return to the college.
- C. Additional \$200,000 federal appropriation for Intertribal Center received. Another HUD federal appropriation toward CWC's Intertribal Center has been received. So far \$2.8 million of the \$4.4 million needed has been raised, leaving a remaining balance of \$1.6 million.
- D. Requested state legislative salary appropriation. Some recent articles related to the community college requested salary appropriation have been included in the board packet as follows:
 - 1. September 24 *Casper Star-Tribune* editorial entitled, "Set college pay apart from K-12 system;" and
 - 2. October 7 *Casper Star-Tribune* article entitled, "Making the case for college employee raises."
 - 3. Also see the September 14 *Casper Star-Tribune* article on UW's requested \$4.6 million for a 10% UW classified employee salary increase.

- E. U.S. Secretary of Education Margaret Spellings Action Plan for Higher Education. Secretary Spellings is scheduled to address the October 11-14 ACCT Annual Congress on the above topic. The report's summary was included in the board packet.
- F. Upcoming State Legislative Activities.
 - 1. October 24, 2006 Community college presidents meet with the Governor on the community college legislative request
 - 2. November 15, 2006 Proposed date for CWC Board Legislative Community Dialogue Luncheon
 - 3. Lander and Riverton "Meet Your Legislators" events (not yet scheduled)
 - 4. <u>January 9, 2007 through March 6, 2007</u> Wyoming Legislature is in session
 - 5. <u>February 22 through March 2, 2007</u> This is Dr. McFarland's assigned time to provide legislative coverage in Cheyenne.
 - 6. <u>Thursday, February 22</u> WACCT (Wyoming Association of Community College Trustees) Legislative Reception (evening) in Cheyenne
- G. Recent/Upcoming presidential travel/vacation
 - 1. October 11-15 ACCT Annual Congress (Orlando, Florida)
 - 2. October 20 Vacation
 - 3. October 24 Presidents meet with Governor (Cheyenne)
 - 4. October 24 Presidents meet with UW President (Cheyenne)
 - 5. October 24 Executive Council meeting (Cheyenne)
 - 6. October 26-27 College Commission and related meetings (Powell)
 - 7. November 5-8 Higher Learning Commission accreditation site visit in Kansas (team chair)

NOTE: As per board policy, an administrator will be designated as acting president during Dr. McFarland's absences from campus.

H. The CWC Board/Foundation Dinner will be held on Thursday, October 19, at 6 p.m. at the Bull Restaurant.

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NEXT REGULAR MEETING/ **SUGGESTED** AGENDA ITEMS/ ADDITIONAL

The next regular meeting will be held on Wednesday, November 15, 2006, beginning at 6:30 p.m. in PTC 115/121. Agenda items for the regular meeting include:

TRUSTEE

1. Financial Monitoring Report

COMMENTS AND/

2. Statewide Community College Enrollment Monitoring Report

OR REPORTS ON

3. Acceptance of FY 06 College Audit

ADVANCEMENT

4. Acceptance of FY 06 Wyoming Public Television (WPTV) Audit

IN THE COMMUNITY: 5. College President's Contract

Items for the executive session prior to the November 15 board meeting are potential litigation, potential acquisition of real estate because public discussion of this topic is likely to increase the price, and personnel items including the president's evaluation and contract.

Mr. Myers moved to hold an executive session at 5:30 p.m. on Wednesday, November 15, 2006, in Pro Tech Conference Room 102B to discuss potential litigation, potential acquisition of real estate because public discussion of this topic is likely to increase the price, and personnel items including the president's evaluation and contract. Ms. Mills seconded the motion. Motion carried.

CWC Foundation

The CWC Board and the Foundation Board will have their annual joint meeting on October 19, 2006, at 6 p.m. at The Bull Restaurant in Riverton. The next meeting of the CWC Foundation is on Thursday, December 14, 2006, beginning at 9 a.m. at the Lander Center.

Association of Community College Trustees The ACCT Annual Congress was held October 11-14 in Orlando, Florida. Mr. Christensen, Ms. Mills, Mr. Matson, Mr. Phister, and Dr. McFarland. were in attendance. Ms. Mills reported that she attended the "Effective Board Governance" workshop where she learned that the CWC Board is very effective. She learned that some colleges have a second new trustee orientation session which is called a "sophomore seminar." She attended a trustee advocacy workshop and one called "Creating a Focus on Change." Mr. Christensen helped in the governance of ACCT by attending the regional caucus. Mr. Matson indicated that the conference was a reaffirmation in a positive light that the CWC Board is doing the right thing.

The next ACCT event is the February 11-14, 2007, Community College National Legislative Summit in Washington, D.C. Mr. Phister, Ms. Mills, Mr. Matson, and Dr. McFarland are planning to attend.

Wyoming
Association of
Community
College Trustees

The next meeting of the WACCT will be held on October 26 in conjunction with the WCCC meeting in Powell at Northwest College. Board Chair Crofts, Dr. Megeath, Mr. Matson, and Ms. Mills plan to be in attendance. The draft agenda was included in the board packet.

Wyoming
Community
College
Commission

The next regular meeting of the WCCC is scheduled for October 26-27 in Powell at Northwest College.

Mr. Matson stated that possibly the colleges need to have their own person as advocate rather than just Dr. Rose. Someone needs to look out for the colleges. Mr. Christensen pointed out that specific duties are given to the WCCC by statute. Everything that is not stated in this statute rests with the trustees. If the trustees can't get together as a statewide group, then the power to do it has been given to the WCCC. Mr. Christensen reminded trustees that their voting constituency is larger than anyone in the State House or Senate. Trustees need to start using their power. The colleges' message is being formulated by a commission which is appointed by the governor. The colleges should have set the state strategic plan.

Dr. McFarland indicated there are a number of areas where reference has been made for additional statutory authority for the WCCC. Mr. Matson stated that the colleges need a director that serves both the colleges and presidents. It would be well worth it in the long run to protect the colleges by having an advocate. Part of it is advocacy, and part of it is creating a conducive environment.

CWC BOCHES

The next meeting of the CWC BOCHES will be held on Wednesday, October 25, at 7 p.m. in PTC 115/121.

Mr. Matson asked if the 1/2 mill being collected for the CWC BOCHES is more than \$500,000. Mr. Nielson replied that between \$700,000 and \$750,000 is being collected. Mr. Matson asked if the mill levy needs to be adjusted based on numbers of students served. Mr. Christensen, as Chair of the CWC BOCHES, replied that this would be acted upon in April. Mr. Nielson will look at the final numbers for last year and at actual revenues and will do an analysis.

Dr. Megeath reported that a very positive editorial about the CWC BOCHES was printed in today's *Lander Journal* which basically said it was a success to move from BOCES to BOCHES. Dr. Rottweiler stated that dual credit is up 34 percent from last fall. Classes are using the same textbook that is used on campus.

Board Chair Crofts suggested that Jackie Meeker give a report on BOCHES at the November 15 board meeting. Mr. Matson indicated that he will not be at the November board meeting. Mr. Christensen stated that his preference would be the December meeting. Dr. Rottweiler indicated that February is when the proposed budget for FY 08 will be presented. The request will then come to the CWC Board to levy up to this amount. Mr. Phister stated that he would like the report in December. Ms. Calvert indicated that that State Board of Education will find the efficiency of the CWC BOCHES interesting, and she would like to report to them about it in November. Mr. Phister pointed out that it is important to share this information with the public. People should be reminded of what the money pays for and the quality of the program.

Teton County
BOCES

The next meeting of the Teton County BOCES will be held on Tuesday, October 24, at 3:30 p.m. in the ICN room.

BOARD EVALUATION OF MEETING:

APPROVAL:

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

ADJOURNMENT: At 9:05 p.m., Ms. Mills moved to adjourn the meeting. Mr. Matson seconded the motion. Motion carried.

Secretary