

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, April 23, 2008, in Room SC 103 of the Student Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Scott Phister Jim Matson Roger Gose	Caroline Mills Charlie Krebs Dennis Christensen
<u>Absent:</u>	Dallas Myers	
<u>Administration:</u>	Jo Anne McFarland Mohammed Waheed Dane Graham	J.D. Rottweiler Jay Nielson
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	John Wood Keith Domke Wendy Davis Carol Deering Mark Nordeen Sterling Hall Wayne Montgomery	Charlotte Donelson Barbette Hernandez Beth Gray Margaret Peart Ruby Calvert Jeremy Hughes

CALL TO ORDER: Board Chair Scott Phister called the meeting to order at 6:35 p.m. A roll call conducted by the board clerk indicated that all board members were present except Mr. Myers. A quorum of the board was declared present to conduct business.

Chair Phister announced that the meeting was preceded by a 5:30 p.m. board executive session which was held per a formal motion at the board's last regular meeting on March 26, 2008, and in compliance with Wyoming Public Meetings law. The sole topic discussed was personnel.

EXECUTIVE SESSION: An executive session was not conducted at this point in the meeting.

WELCOME AND INTRODUCTION OF GUESTS: Chair Phister welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF
AGENDA:

ACTION:

Mr. Matson moved to approve the agenda as presented. Mr. Krebs seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
AND WYOMING
PBS REPORTS:

Written reports from student and employee associations were included in the board packet.

Student Senate

Mr. Sterling Hall, President of the Student Senate, reported that 11 people participated in the Highway Clean-Up on April 18 with 27 bags of trash collected. They finished the first mile, and Upward Bound will finish the rest. The Student Showcase, a series of student-directed shows with 5 directors and 4 short shows, is this weekend and admission is free. The bake sale held today for Andy Mitich and his family grossed over \$800.

Mr. Hall provided a written report which included information that Summer Student Elections will be held April 30 and May 1.

Classified Staff
Association

Ms. Barbette Hernandez, President of the Classified Staff Association, reported that new officers for 2008-2009 are:

Kay Keen – President
Sonja Fairfield – Vice President
Robin Reed – Secretary
Kenna Kline – Treasurer/Sunshine

The Classified Staff picnic will be held on May 16 at noon on the quad.

Ms. Hernandez submitted a written report which included information that Denice Kimball was elected as chair of the Riverton Educator's Federal Credit Union and that Rita Duty and Diana Clark are members of the advisory committee. Jody Ray attended an Innovate 2008 conference in Connecticut on fundraising software and accounting software. Barbette Hernandez chaperoned the RHS Multicultural Club to Creighton University in April.

The Faculty

Mr. Wayne Montgomery, President of The Faculty, showed the board a poster which advertises Showcase 2008 and which was designed by students of Mike Myers and Lonnie Slack. New officers for 2008-2009 are as follows:

President – Beth Gray
Secretary/Treasurer – Margaret Peart

Mr. Montgomery submitted a written report which included information that Jim Thurman and Donna Olsen attended the eCollege Convention in Denver in March. Jane Warren is scheduled to work with 9th and 10th graders from Lander, Thermopolis, and Jackson GEAR UP on male/female differences in communicating.

Professional
Personnel
Association

Mr. Jeremy Hughes, President of the Professional Personnel Association, thanked the board for the honor and privilege of representing the Professional Personnel Association at the board meetings. New officers for 2008-2009 are as follows:

President – Carol Deering
President-Elect – Carolyn Aanestad

Mr. Hughes submitted a written report which included information that Kenna Manasco attended the TransAction Workshop at Colorado State University in March. Michele Burdick, Mickey Douglas, Lynne McAuliffe, and Sherry Shelley attended the “Building Partnerships for Wyoming” conference April 3-4 in Casper. Lance Goede attended the 2008 Annual Wellness Conference Professionals Workshop on March 28 in Casper. Carol Deering, Lance Goede, and Lynette Jeffres worked at the Wyoming High School Academic Challenge on April 5. Marilu Duncan, Lance Goede, Paula Hartbank, Susana Lawson, Bryce Roberts, and Bridget Taylor helped coordinate Career Planning Awareness Days April 8-9.

Donna Olsen and Patty Trautman attended the Wind River Reservation Community Conversation April 4-5. Carolyn Aanestad and RoJean Thayer were jurors for the Annual CWC Student Art Exhibit on April 9. Carol Deering attended the Wyoming Humanities Council spring board meeting in Casper on March 28. Tim Bell, Joanne Slingerland, and Garry Trautman took 19 middle school students from Lander, Riverton, and the Wind River Reservation schools to Yellowstone to participate in the National Park Service’s Expedition: Yellowstone! Program March 28-31. Eric Heiser, Lynne McAuliffe, and Lori Ridgway have started new fully-funded grant programs in Construction Trades, Dental Assisting, and Certified Nursing Assistant. Suzie Koehn attended the CAMEX trade

show in March. Lynette Jeffres attended the Innovate 2008 software training conference in Connecticut April 7-11. Henry Cittone organized two meetings of the General Advisory Committee for Hotel and Restaurant Management.

Steve Barlow, Jacque Burns, Martha Davey, Charlotte Donelson, Marilu Duncan, Sandy Eisenman, Ty Frohbeiter, Lance Goede, Jeremy Hughes, Lindy Paskett, Elaine Patterson, Bryce Roberts, and Bridget Taylor attended a FERPA audio conference on April 2. Mickey Douglas attended the City of Lander Community Assessment Education meeting on April 14.

Wyoming PBS

Ms. Ruby Calvert, General Manager for Wyoming PBS, reported that for the past 15 years or so, the engineers at WPBS have been covered by worker's compensation insurance. Within the past 7-8 years, production workers were added to this coverage. Only one claim was made in 2004, and it was paid by the Worker's Compensation Division. Recently a worker's compensation claim was made, and it was denied. The Worker's Compensation Division then reviewed all of the WPBS position descriptions that were covered and made the determination that only one of the employees met the requirements for continued coverage. This determination is unacceptable, and various kinds of actions with the Worker's Compensation Division will be explored which will include alternative coverage while the issue is being settled. Legislators have been contacted, and they say that language should be added to the statutes. Board Attorney Frank Watkins is reviewing the materials.

Ms. Calvert submitted a written report which included information on administrative, production, engineering, development, and promotions activities at Wyoming PBS. The new truck has been delivered and is in the process of being outfitted for field work. The winners of the Reading Rainbow contest were awarded prizes, treats, and a tour of the station and demonstration of taping in the studio on April 19. WPBS now has 4,266 current members. March pledge totals were \$94,471. Out of 671 pledges, 241 came from new members, 369 were renewals, 59 were people who were rejoining, and 6 were online pledges.

CONSENT
AGENDA:

Chair Phister asked if there were any objections to the consent agenda which included the approval of the minutes from the March 26, 2008,

regular meeting; the acceptance of bills for March 2008; the board travel budget; and Perkins Grant Authorization. The notes from the April 16, 2008, study session were provided for information only.

ACTION:

Dr. Gose moved to approve the consent agenda as presented. Mr. Matson seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,353,061.42 for the month of March 2008: Operations in the amount of \$923,448.67; Student Grants and Loans in the amount of \$112,887.95; and Bank Transfers in the amount of \$759,175.25 for a grand total of all payments in the amount of \$1,795,511.87.

UNFINISHED
BUSINESS:

Board Attorney
Update on Tax
Protest

Board Attorney Frank Watkins reported that he is still waiting for the assessor's response to CWC's response. Once this is received, the college can reply. Oral arguments are set for mid-May.

ACCEPTANCE OF
MONITORING
REPORTS:

Budget

Dr. McFarland indicated that the monitoring report on the budget is what was presented at the April 16 study session. She recommended that the board approve the budget monitoring report as presented.

ACTION:

Mr. Matson moved to approve the budget monitoring report as presented. Dr. Gose seconded the motion.

Ms. Mills indicated that the Lander Center was having a lot of problems with its copier and asked if they are close to getting a decent copier. Mr. Nielson replied that he is aware of the problems with this copier. It is being determined whether the problems are due to power brownouts or with the copier itself. They have brought that particular copier over to Riverton, and another has been placed in Lander, but the problems that are happening can't be replicated. The copiers are paid for through the auxiliary budget. Mr. Nielson is looking at the copiers to see which ones need to be replaced since some have fallen off maintenance because they

have reached a certain copy limit. The plan is to put out an RFP for copiers in the next month.

Board Chair Phister called for a vote on the motion currently on the floor. Motion carried.

NEW BUSINESS:

FY 09 Preliminary
Budget Adoption

Dr. McFarland called the board's attention to an April 20 editorial published in the *Riverton Ranger* which was included in the board's folders. This editorial was in regard to an earlier story written by Editor Keith Domke about the annual versus the biennial appropriation.

Mr. Nielson reported that the projected budget has not changed from what was presented at the April 16 study session. The total budget is \$29,266,008. The approval of the FY 09 budget includes compensation and new or changed positions.

Dr. McFarland recommended that the board approve the proposed FY 09 Preliminary Budget as outlined in the "Summary of Proposed College Budget Fiscal Year 2009 All Funds" document included in the meeting packet, including compensation and staffing as outlined.

ACTION:

Ms. Mills moved to approve the proposed FY 09 Preliminary Budget as outlined in the "Summary of Proposed College Budget Fiscal Year 2009 All Funds" document included in the meeting packet, including compensation and staffing as outlined. Mr. Krebs seconded the motion. Motion carried.

09-10 Scholarship
Package

Ms. Margaret Peart, Chair of the Scholarship Committee, reviewed the changes made in the 09-10 scholarship package. The CWC Honors scholarships were increased from \$1,600 to \$2,000, and the CWC Seniors scholarships were increased from \$800 to \$1,000. Since the college does not have the numbers of international students as in the past, \$4,000 has been provided for international students to use during their first year at the college since they don't qualify for scholarships based on GPA in the first year. The committee has added to basketball scholarships, and these are funded through the Foundation. The Foundation allocation has significantly increased, and the allocation from the current operating fund has held steady. The number of scholarship applications has doubled this year.

Dr. McFarland indicated that she has heard from service organizations and companies that offer scholarships that they have had few and sometimes no scholarship applications, so it is noteworthy to report that CWC's scholarship applications have doubled. Ms. Peart reported that more applications have been received from the high schools than usual. Students were encouraged to apply by the recruiters, and most of them did goal statements. In addition, online applications make it easier for students to apply.

Mr. Christensen asked if the lack of international students has anything to do with the weakness of the dollar. Dr. Waheed replied that this has affected the numbers plus visa restrictions have also had an effect. Student visa fees have doubled, and the process has become more stringent. This has deterred more students from coming to the United States. Ms. Peart indicated that some of the other community colleges have really gone after the international students. Western has approximately 150.

Dr. McFarland recommended that the board approve the 09-10 scholarship package as proposed, at a total FY 10 current fund expenditure of \$380,812.

ACTION:

Mr. Krebs moved to approve the 09-10 scholarship package as proposed, at a total FY 10 current fund expenditure of \$380,812. Dr. Gose seconded the motion. Motion carried.

Active
Admissions

Mr. John Wood explained that the purchase of Active Admissions will revitalize the college's web site by personalizing the web experience. As students explore the web site, they will be asked for information, and the site remembers this information. The web site is personalized to each student's interest. With increased enrollment, Active Admissions will pay for itself within five years. Mr. Wood is confident that Information Technologies can support the product. He views it as important to the college's strategic priorities of learning/collegiate engagement and growth/enrollment management. Total cost of ownership includes an initial purchase price of \$230,000, annual maintenance and licensure cost of \$20,000, and the cost of a position to continually update information on the website.

The initial purchase will be funded from end-of-year funds, and the annual maintenance cost will need to be built into the budget starting in FY 10. The FY 09 proposed budget includes the restructure of the Marketing Director position, a position that was approved and funded in FY 08 but not filled. Mr. Wood indicated that once Active Admissions is in use, there will be a greater need to maintain current information deeper into the web site. Pictures and content must be kept up to date. Dr. McFarland indicated that Datatel is the sole source vendor of Active Admissions and is also the vendor that supplies and supports the administrative computer system for all seven Wyoming community colleges.

Dr. McFarland recommended that the board authorize the administration to negotiate the sole source vendor one-time purchase of Active Admissions software from Datatel, estimated at \$230,000, with the purchase cost to be drawn from FY 08 end-of-year funds.

ACTION:

Mr. Krebs moved to authorize the administration to negotiate the sole source vendor one-time purchase of Active Admissions software from Datatel, estimated at \$230,000, with the purchase cost to be drawn from FY 08 end-of-year funds. Ms. Mills seconded the motion. Motion carried.

Acceptance of
Proposal – Unicourt

Mr. Nielson reported that CWC has been working on the resurfacing of the four tennis courts since 2001. Issues considered important in repairing the tennis courts are that the college rarely uses the courts for instructional purposes and that the substructure of the courts has deteriorated to the point where resurfacing will not last very long. The proposed unicourt is a multi-use court which will be placed closer to housing. A court system built with the post/tension system will not degrade nearly as fast as old substructures, and the location closer to housing will attract much more use by students.

The unicourt system will include two tennis courts and four basketball courts. Two bids were received for this project. The lighting system was not accepted in either proposal because it was too expensive. The intent is to put lighting in the courts. Campus lighting issues are being examined, and the unicourt may tie into campus exterior lighting. The bid cost of \$121,970 does not include lighting, but the college will work with the vendor to get the lighting infrastructure in place. The project budget will be set at \$135,000 to account for rough site preparation and to include the infrastructure for lighting in the future.

Dr. Gose asked what will be included in the unicourt since the diagram shows one tennis court and two basketball courts. Mr. Nielson replied that the unicourt will include two optional tennis courts and four basketball standards. One of the tennis courts is multi-use and may be used for other games as well. The unicourt will be fenced and wind-screened. The post/tension system stabilizes the cement so it doesn't shift and crack over time.

Dr. McFarland recommended that the board accept the proposal for construction and installation of a unicourt from The Tennis Company of Salt Lake City, Utah, at a cost of \$121,970, for a total project budget of \$135,000, including rough site preparation and lighting infrastructure.

Dr. Gose moved to accept the proposal for construction and installation of a unicourt from The Tennis Company of Salt Lake City, Utah, at a cost of \$121,970, for a total project budget of \$135,000, including rough site preparation and lighting infrastructure. Mr. Matson seconded the motion. Motion carried.

Personnel

Human Resources Board Report

Dr. McFarland asked that the monthly Human Resources Board Report be entered into the official board minutes.

The Human Resources Board Report for April included the following information:

Rustler Salute nominees for April were Lisa Cunningham, Assistant to the Associate Dean CATS, and Jeremy Hughes, Institutional Researcher. The Rustler Spirit award recipient for March was Markus Urbanik, Adjunct Faculty Art. The Rustler Spirit award recipient for April was Jeremy Hughes, Institutional Researcher.

Searches in progress/pending included Instructor Spanish; Instructor Nursing; Computer Networking Technology Instructor; Director of Marketing; WPBS Director of Content & Education Services; WPBS Producer; Workforce and Community Development Trainer; Associate Dean Jackson Campus; Athletic Trainer/Instructor Exercise Science; WPBS Network Operations Technician; Assistant Dean for Enrollment Management; Maintenance Technician HVAC; and Assistant Jackson Campus.

Resignations/terminations/retirements/requests for release from contract included Linda Becker, Facilities Coordinator; Marilyn Davis, Lifelong Learning Coordinator Jackson; Beverly Moore, Custodian; and Yufna Soldier Wolf, Upward Bound Grandparent/Mentor.

New Hires/Appointments/Internal Transfers included Tracy Thomas, WPBS Editor; Danette Morone, Custodian; and Philip Stafford, Facilities Attendant.

08-09
Administrative
Compensation

Dr. McFarland stated that roughly 4 percent of total salaries has been included in each employee category in the FY 09 budget, and that same formula was applied to administrators. She recommended that the board approve the following FY 09 salaries for CWC's administrators based upon needed market adjustments, level of responsibility, education, performance, and experience as follows:

- Dr. J.D. Rottweiler, Executive Vice President for Academic Services, a 4.75 percent increase for an FY 09 salary of \$114,803
- Dr. Mohammed Waheed, Vice President for Student Services, a 2.5 percent increase for an FY 09 salary of \$109,089
- Jay Nielson, Vice President for Academic Services, a 5 percent increase for an FY 09 salary of \$109,139
- Dane Graham, Vice President for Institutional Advancement, a 1.5 percent increase for an FY 09 salary of \$92,746

Dr. McFarland indicated that CWC is fortunate to have very capable and productive administrators. A number of factors were taken into consideration in making this recommendation. The administrators are not on a salary schedule.

ACTION:

Mr. Matson moved to accept the president's recommendation to set the FY 09 salaries for CWC's administrators as outlined. Dr. Gose seconded the motion. Motion carried.

Board Chair Phister stated that last year the president had an 8.75 percent salary increase, even though other administrators received increases as high as 14 percent. This year it needs to be recognized that the president's salary falls below regional salaries for college presidents and to demonstrate the board's belief in the value of retaining CWC's long-

serving president. Consistent with the FY 09 budget which was adopted earlier in the meeting, Chair Phister entertained a motion from the board to grant President McFarland a 5 percent salary increase next year, for a FY 09 salary of \$155,866 and a 4 percent increase in housing, car, and computer benefits. Given the board's earlier action and if so approved by the board, the total administrative salary increase will equal 3.5 percent and reflects the total allowed in the FY 09 budget for administrative salary adjustments for next year.

ACTION:

Mr. Matson moved to accept the board chair's recommendation to grant President McFarland a 5 percent salary increase next year, for a FY 09 salary of \$155,866 and a 4 percent increase in housing, car, and computer benefits. Ms. Mills seconded the motion. Motion carried.

Chair Phister stated that CWC is extremely fortunate to have such fine administrators who continue to meet the standards and goals that the board sets. Their increases are well-deserved. Dr. McFarland indicated that she recognizes that the people with whom she works are the top of the top.

Professor
Emeritus
Distinction

Dr. McFarland stated that she was delighted to make a recommendation to designate a long-serving and outstanding faculty member as professor emeritus. Retired biology professor Nancy Larson was nominated by the Arts & Sciences Division; the Commerce, Allied Health, Technology, and Safety Division; the Classified Staff Association; the Professional Staff Association; and other Professors Emeriti. If approved, the professor emeritus title would be conferred at the fall 2008 convocation. According to the policy, the faculty must approve the nomination by 2/3 vote of any qualifying faculty. If a qualifying faculty member does not cast a written ballot, that ballot is counted as a "no." The vote tally was a 93 percent "yes" vote for Nancy Larson.

Professor Nancy Larson began her fulltime teaching career at CWC in 1990. She taught mathematics, P.E., health/wellness, chemistry, anatomy, physiology, and microbiology. She served as chair of the instructional technology committee and was an early adopter of technology in her classes. She contributed to the outstanding success of CWC's nursing program. She led by example, continuing her education by taking advanced and distance classes.

Dr. McFarland recommended authorization from the board to confer upon retired Professor Nancy Larson the professor emeritus distinction.

ACTION:

Mr. Christensen moved to confer upon retired Professor Nancy Larson the professor emeritus distinction. Dr. Gose seconded the motion. Motion carried.

Early Retirement
Request

Dr. McFarland reported that she had received an early retirement request this month from long-time custodian Nancy Mills. Ms. Mills has over 18 years of service to the college. She missed making the December 15 deadline because of extenuating circumstances which are health related. Dr. McFarland asked the board to approve this early retirement request. An analysis shows there will be no cost to the college financially, but a huge cost to the college of losing an outstanding employee.

ACTION:

Mr. Krebs moved to approve the early retirement request from Nancy Mills. Ms. Mills seconded the motion.

Chair Phister asked if a late request for early retirement has happened before. Dr. McFarland replied that she could recall one time, and it was over 10 years ago. It is very unusual, and it is an exception. Chair Phister asked if there was any fear of setting a precedent. Dr. McFarland indicated that if someone has Nancy Mills' exceptional circumstances, she would not hesitate to bring the request to the board.

Mr. Christensen indicated that he was not sure the college can afford early retirement payments. There is a cost for early retirement payments. Nancy Mills is a valued employee, but he has a difficult time with approving her request due to budget restraints. Dr. McFarland replied that she believed it will be a savings in this case because an 18-year employee earns more than an anticipated replacement. She understands and appreciates Mr. Christensen's position. However, there is a big difference between the current early retirement incentive policy and the previous policy. There have been very few requests since the policy was changed. The previous early retirement policy made it attractive for employees to retire early. The college was actually paying people to leave, and it was worth their while to do so at the time.

Ms. Wendy Davis, Human Resources Officer, agreed that replacing someone like Nancy Mills is next to impossible in the current job market, but documents show a savings, and the position will be restructured to a lower level. Ms. Mills will be paid \$7,752 per year for the next 5 years for a total of \$38,760. Chair Phister asked how many years it would take to recoup that salary. Ms. Davis replied that Ms. Mills will be replaced at 3 grades below her position. Dr. McFarland indicated that the college should see savings right away, but her recommendation has nothing to do with savings.

Board Chair Phister called for a vote on the motion currently on the floor. Motion carried with Mr. Christensen voting no.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

1. Community Leader presentations ongoing. Through April 15, CWC administrators, with the help of Lori Ridgway, have given 27 Community Leader presentations throughout Fremont County. Many insightful comments have been received and many community partnerships have been strengthened in the process. A list of presentations given or scheduled so far was included in the board packet. The next Community Leader presentation involving the board will take place on May 21 in Lander.
2. A substantial federal grant to develop a CWC Rural Criminal Justice Training Center. An article was included in the board packet which features CWC's Professor Jeff Hosking about a recent \$705,000 federal award to CWC to develop a CWC Rural Criminal Justice Training Center. The college showcased this exciting new program for the College Commission with a demonstration of the Fire Arms Training Simulator (FATS) on Thursday, April 17, at 4 p.m. in the Fremont Room.
3. State and national coverage of upcoming Intertribal Center. Articles about CWC's Intertribal Center were included in the board packet.
4. Kudos to Political Science Professor Jim Thurman. Professor Jim Thurman is commended for bringing Holocaust survivor Bob Behr to CWC on April 15 and 16 for some spellbinding personal accounts of the horrors of the Holocaust. In addition, a letter about Professor

Thurman's association with the Hess Seminar, organized by the Center for Advanced Holocaust Studies of the U.S. Holocaust Memorial Museum in Washington, D.C., was included in the board packet.

5. Community College Task Force. A *Ranger* article included in this section outlines membership and charges for the Community College Task Force, created by the Legislature. Please note that Representative Del McOmie of Fremont County is co-chairing the Task Force, which will hold its first meeting on May 8-9 in Casper. Governor Freudenthal, State Senate President John Schiffer, and State House Speaker Roy Cohee are scheduled to address the Task Force on May 8. These addresses should provide some idea of the charges, scope, and expectations of Task Force work.

The College Commission held a special study session on the Community College Task Force on Thursday, April 17, from 9 a.m. to noon in the CWC Little Theatre. Legislative Service Office School Finance Manager, Dave Nelson, was included by speaker phone.

Dr. McFarland noted that information on the May 8-9 Community College Task Force meeting was included in the board's meeting folders. The meeting will begin at 8:30 a.m. each day in the Roberts Commons Ballroom at Casper College. Since this meeting conflicts with nurses pinning and commencement, special arrangements have been made to cover this meeting. CWC will have representatives there. On Thursday, Co-Chairs Senator Hank Coe and Representative Del McOmie will give their opening remarks. Senator John Schiffer and Representative Roy Cohee are also expected to give their remarks. Governor Freudenthal is scheduled to speak right after lunch. Dr. McFarland will attend the meeting on Thursday, but not on Friday. Mr. Nielson will be there on Friday.

A Wyoming Community College Commission meeting will be held on Wednesday, May 7, beginning at noon at Casper College.

6. New Wyoming Community College Billboard in Riverton. The new Wyoming Community College billboard is located at 101 West Main on the south side of Main Street toward the bottom of the hill across the street from A.D. Martin Lumber. A photo was included in the board packet.

7. Recent presidential community activities. Recent community involvement included the following:
 - a. March 27 - KVOW-KTAK "Chit Chat" Radio Program (Riverton)
 - b. March 27 - Community Leader presentation to PEO, Chapter AP (Riverton)
 - c. March 28 - KOVE/KDLY-"Coffee Time" Radio Program (Lander)
 - d. April 1 - Riverton Rotary Board and regular meeting (CWC program on Talent Search)
 - e. April 2 - Community Leader presentation to Riverton Cow-Belles
 - f. April 2 - Meeting with editor of *Ranger*
 - g. April 3 - KTWO-TV interview on Intertribal Center
 - h. April 3 - Community Leader presentation to Riverton Ministerial Association
 - i. April 3 - Intertribal Center presentation to United Tribes
 - j. April 10 - Riverton Memorial Hospital Board Meeting
 - k. April 15 - Riverton Rotary Board and regular meeting
 - l. April 15 - Community Leader presentation at Rocky Mountain Hall (Ft. Washakie)

8. Several articles were included in the board packet. Topics include:
 - a. Wyoming Education Association (WEA) article about the 2008 Legislature
 - b. Article about Precision Analysis, a local gas business, that has won a state award
 - c. Article about failed and expanded businesses in Fremont County
 - d. State's growth rosy despite slowing national economy
 - e. Medical staff recruiting ramps up
 - f. The Rise of Noncredit Workforce Education (especially interesting in that the current state funding model does not reimburse for non-credit instruction)

9. Articles of interest. Other articles from sister colleges statewide and nationally were included under separate cover.

Vice President for
Institutional
Advancement

Vice President for Institutional Advancement Dane Graham thanked the Professional Staff Association for their donation of the proceeds from the Souper Bowl fundraiser held on February 15. Mr. Graham has spoken with board members regarding the cancellation of the April 26 donor

dinner due to a low number of respondents. The Foundation will find a suitable and worthwhile activity in the future to honor the college's donors.

Mr. Graham submitted a written report which included information that donations received by the CWC Foundation since the last board report total \$13,772.53. Notable donations included \$5,000 to the Excellence in Science and Mathematics Scholarship Endowment donated by Sam Schrinar; \$1,500 to the Barbara Drake Haddenham Memorial Scholarship Endowment donated by the BP Foundation; \$1,500 to the Nursing Scholarship Endowment donated by the Fremont County Voitures; and a \$1,000 sponsorship of the Fremont Motors Apprenticeship Fund created by Fremont Motors. The CWC Volunteer Income Tax Assistance Program has donated \$220 to the Nursing Endowment. The Foundation will hold a board meeting, reception, and summer retreat June 12-13, 2008, at the Terra Hotel in Teton Village.

Vice President for
Administrative
Services

Vice President for Administrative Services Jay Nielson reported that the WCCC is in a difficult situation. A lot of items were put into motion that were based on new rules. There will be a lot of interesting discussions and inconsistencies on which rules are being used which may put the WCCC in a precarious position where the rules don't allow some of the actions they want to take.

The Intertribal Center Design Planning Committee met on April 18 to select firms to be interviewed for professional architectural services for the construction of the Intertribal Center. Six applications were received, and the firms selected to be interviewed were the BKV Group of Minneapolis, Minnesota; Cooper Roberts Simonsen Associates of Salt Lake City, Utah; and Plan One/Architects of Cody, Wyoming. These firms will be interviewed in the next couple of weeks, and the recommendation will be brought to the board in May.

NEXT REGULAR
MEETING/
SUGGESTED
AGENDA ITEMS/
ADDITIONAL
TRUSTEE
COMMENTS AND/
OR REPORTS ON
ADVANCEMENT
IN THE
COMMUNITY:

The next regular meeting will be held on Wednesday, May 21, 2008, beginning at 7:30 p.m. in Room 113 in the Lander Center.

Agenda items for the regular meeting include:

1. Public Hearing and Renewal of Optional One Mill Levy through FY 10
2. Land Sale
3. Acceptance of Request for Qualifications – Architect for Intertribal Center

The CWC Board will host a community dialogue dinner prior to the May 21 meeting from 5:30-7 p.m. in the Wind River/Fremont Room of the Best Western Inn at Lander. An overview will be given of the facilities needs with a focus on the outreach needs in Lander. More focused commentary is needed from key influencers in Lander.

Chair Phister indicated that he does not anticipate the need for an executive session, but one will be scheduled on the agenda without topics stated which can be eliminated if necessary.

CWC Foundation

The next meeting of the CWC Foundation will be its annual retreat, scheduled for Thursday-Friday, June 12-13, at the Terra Hotel in Teton Village.

Association of
Community
College Trustees

The next ACCT event is the Annual Congress to be held October 29-November 1 in New York City. Board Chair Phister, Mr. Matson, Mr. Krebs, Dr. Gose, Ms. Mills, and Mr. Christensen have indicated their plans to attend.

Wyoming
Association of
Community
College Trustees

The WACCT met on April 17 in conjunction with the WCCC meeting on the CWC campus in Riverton. Ms. Mills reported that all colleges except Western were represented. The WACCT had an informal meeting with commissioners on Friday morning where trustees were able to visit with them one on one. Mr. Christensen indicated that there was some discussion of whether the trustees should send a resolution to the Community College Task Force. Ms. Mills indicated that the resolution was not proposed.

CWC BOCHES

The next meeting of the CWC BOCHES is scheduled for Wednesday, June 25, 2008.

Teton County
BOCES

The Teton County BOCES held a work session on Wednesday, April 2. The next regular meeting of the Teton County BOCES is scheduled for May 13, 2008.

Other

Ms. Mills indicated that she would not be able to participate in the commencement and nurses pinning ceremonies. Chair Phister will be absent for nurses pinning and also for the June meeting.

Ms. Davis invited everyone to the staff luncheon on Friday, May 9, in the Rustler Gym where Dr. McFarland will be recognized for 35 years of service.

ADJOURNMENT - Board members were asked to complete an evaluation of the meeting and
BOARD to turn them in to the Board Clerk.
EVALUATION
OF MEETING: Chair Phister adjourned the meeting at 8:09 p.m.

Secretary

APPROVAL:

Chair