CENTRAL WYOMING COLLEGE
BOARD OF TRUSTEES MEETING

RIVERTON, WYOMING October 19, 2011 – 6:30 P.M.

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, October 19, 2011, in Room ITECC 116 of the Intertribal Center on the Central Wyoming College campus.

ATTENDANCE: <u>Present</u>: Caroline Mills Scott Phister

Roger Gose Colton Crane Judy Pedersen Frank Welty

Charlie Krebs

Administration: Jo Anne McFarland Mohammed Waheed

Jason Wood Jay Nielson

Attorney: Frank Watkins

Recorder: Linda Bender

Guests: Martha Davey Donna Olsen

Charlotte Donelson Eric Heiser
Bob Connelly Ben Peterson
Mikki Moriarity Joshua Scheer
Dane Graham Kathryn DeWitt
Lindy Paskett Mark Nordeen

CALL TO ORDER: Board Chair Roger Gose called the meeting to order at 6:30 p.m. A roll

call conducted by the board clerk indicated that all board members were present. A quorum of the board was declared present to conduct business. Chair Gose announced that the meeting was preceded by a 5:30 p.m. board executive session which was held per a formal motion at the board's last regular meeting on September 20 and in compliance with Wyoming Public Meetings law. The topic was personnel. Chair Gose indicated that any roll call votes taken during the meeting would be conducted alphabetically.

EXECUTIVE

No executive session was held at this point in the meeting.

SESSION:

WELCOME AND Chair Gose welcomed the guests present and reminded everyone that INTRODUCTION Community Input Forms were available at the door for visitors to use

OF GUESTS: if they wished to speak to an agenda item.

APPROVAL OF **ACTION**:

AGENDA: Mr. Welty moved to approve the agenda as presented. Ms. Pedersen

seconded the motion. Motion carried.

STUDENT, EMPLOYEE ASSOCIATION, WYOMING PBS, AND CWC FOUNDATION REPORTS: Written reports from student and employee associations, Wyoming PBS, and CWC Foundation/Institutional Advancement were included in the board packet.

Classified Staff
Association

Ms. Kathryn DeWitt, President of the Classified Staff Association, indicated that she had nothing to add to her written report which contained information that Denice Kimball participated in the *Under Our Wings – Quilts of Valor* event held September 23-24. Carol Woolery reported that the Trio Student Support Services held their Fall Open House on September 27. Wanda Adams and Danielle Hood received "Friends to the BLN" awards at the 2011 Mayor's Leadership Awards ceremony on September 29. Suze Kanack was elected to be the Secretary of the PBS National Board of Traffic Advisory Committee. Barbette Hernandez worked with the Alumni Association at the Rustler Rodeo on September 17. Carolyn Kraft, Suze Kanack, and Pamela Cowling worked the gates at the CWC Rustler Rodeo September 16-18.

Dr. Crane joined the meeting at this point.

#### The Faculty

Mr. Eric Heiser, President of The Faculty, pointed out the photos taken by one of Lonnie Slack's students which were published on the front page of *The Ranger* on September 27. He also directed the board's attention to a letter from Christopher Crofts, United States Attorney, District of Wyoming, which thanked the college for its hospitality in accommodating the Criminal Jurisdiction in Indian Country training with little notice. CWC has again been recognized as a tech savvy institution and is number 2 in the nation for small rural colleges. Jane Warren is an officer of the Faculty Alliance and will report at the October 28 meeting of the Wyoming Community College Commission.

Mr. Heiser submitted a written report which included information that Todd Guenther and Jim Stewart completed the report of the 2010 archaeological field school results and submitted the document to the National Park Service, which provided a \$35,000 grant to support the project. Amanda Nicholoff reported that the television interns are busy creating an image-commercial campaign for the Wyoming Community College Commission. The broadcast students are also putting together a weekly sports highlight show that will air on Rustler TV. The film

students are creating a ten-minute video that will highlight Wyoming's community colleges. Jim Thurman reported that the International Studies statewide articulation meeting will be held October 21-22 at CWC. Amy Madera reported that eight culinary students helped out during the Taste of the Tetons food festival on September 11. Eric Heiser reported that the RJTC hosted a 5-day, 50-hour Law Enforcement SWAT training October 3-7. Eric Heiser and Jeff Hosking will attend the International Association of Chiefs of Police convention in Chicago October 21-27.

Professional
Personnel
Association

Ms. Lindy Paskett, President of the Professional Personnel Association, reported that October is Family Violence Awareness Month, and the college is hosting many related activities. Ms. Paskett attended Oktoberfest, and she was very impressed by the support of the college and the Foundation by the community and CWC's students.

Ms. Paskett submitted a written report which included information that John Wood has been invited to be the Small Colleges presenter for the "Top Colleges from Digital Community Colleges Survey Discuss Campus Trends" webinar. Juli Davis attended the annual Wyoming Library Association conference in Cheyenne. Wyoming PBS hosted three screenings of the recent Ken Burns documentary *Prohibition* the last two weeks of September. Ruby Calvert and Jennifer Amend hosted a booth at tailgate park prior to the UW game on September 24. Jennifer Amend hosted a booth at the Wyoming Women's Expo on September 30 and October 1 in Casper.

CWC's women's volleyball player Leticia Guimaraes has been named the NJCAA Division 1 Volleyball Player of the Week for September 19-25. CWC hosted a statewide Registrar's Conference October 6-7 which was coordinated by Connie Nyberg. Coralina Daly drafted a proclamation that recognized September 21 as Civility Matters Day in Fremont County. Coralina Daly, Jackie Meeker, and Amy Madera attended a meeting of the Academic Management Institute September 15-16. Coralina Daly met via ICN with a group of librarians from China visiting Jackson on September 21. Susan Thulin and Amy Madera addressed the Jackson Chamber of Commerce on October 6. ABE/GED/ESL staff from Riverton, Jackson, and Lander attended the ABE/GED/Family Literacy Fall Institute in Casper September 21-22. Jacqueline Schultz headed up CWC-Jackson's first Team Build Day with Habitat for Humanity held on September 24.

#### **Student Senate**

Ms. Mikki Moriarity, Student Senate President, indicated that CWC being tech savvy is a competitive advantage for which she is thankful. She is pleased that the board is talking about more housing, as it is very needed. In response to a question from Mr. Welty, Ms. Moriarity explained that the Poetry Slam is an activity where students get together to quote poetry, sing lyrics, or even read their own original poetry. Ms. Mills asked about the Mikhail Gorbachev trip to UW. Ms. Moriarity replied that everyone was a little shell-shocked. His presentation really brought some of the global issues to our front door and humanized politicians for many people. He did not talk about sensitive issues regarding the Soviet Union, but there were time constraints, and he was trying to highlight going forward instead of dwelling on some of the sensitive issues.

Ms. Moriarity submitted a written report which contained information that the officers for the 2011-2012 school year are:

President: Mikki Moriarity
Vice President: Charles Baldes
Secretary: Molly Thornton
Treasurer: John Huckman

Clubs that have been approved include Music Club, Rainbow Club, Athletic Training, Outdoor Adventure Club, and Anthropologist Anonymous. Mikki Moriarity and Kye Funk attended the Wyoming Community College's Leadership Conference October 6-8. Student Senate bought a quilt kit to have a quilt made that will be given to a veteran. Student Senate met with Peter Vogel on October 12. Students attended the speech by former Russian President Mikhail Gorbachev at the University of Wyoming on October 14. A Poetry Slam will be held in the library on October 20.

# Wyoming PBS

Mr. Bob Connelly, WPBS Assistant General Manager, reported that on October 21, a new season of *Wyoming Chronicle* will begin. Former U.S. Senator Malcolm Wallop was featured on *Wyoming Chronicle*, and Mr. Connelly received a thank you note from Isabel Wallop which he read to the board. Mr. Connelly then showed photos of the construction of the WPBS storage building. Chair Gose suggested that WPBS do a *Wyoming Chronicle* show on Helen Potts.

Ms. Ruby Calvert, WPBS General Manager, submitted a written report which included information on administrative, production, engineering,

promotions, and development activities at Wyoming PBS. The Senate Labor, Health and Human Services and Education Appropriations Committee provided level funding for all three of public broadcasting's programs in their bill. The House Appropriations Committee released its draft of the FY 2012 Labor, Health and Human Services funding bill which provides no advance appropriation for CPB for FY 2014, redirects \$6 million of the \$445 million previously appropriated for FY 2012 CPB Digital, eliminates Ready to Learn funding, and would prohibit any CPB funds from supporting National Public Radio for FY 2012. The WPBS Advisory Council will meet via video network on October 25. The December membership festival will be on November 26 and run through December 11. Current membership is 3,711.

CWC Foundation/ Institutional Advancement Mr. Dane Graham, Dean for Institutional Advancement, thanked the board and administration for their attendance at the Oktoberfest event. They had 52 new attendees this year. Final numbers are not available yet, but it appears that they outdid last year by quite a bit. A giving campaign will begin in November which will involve the employee associations, students, board of trustees, and CWC Foundation. The culminating event will be held on December 2.

Mr. Graham submitted a written report which contained information that funds received in September 2011 totaled \$11,620.34. The unmatched endowment gift total for future state match is \$57,362. The next CWC Foundation quarterly board meeting is scheduled for Thursday, December 8, at 10 a.m. at the Lander Center. The CWC Alumni Association hosted a welcome/information booth for students coming to campus for the first and second days of classes. The association also assisted the college's rodeo program on September 17. The next scheduled alumni activity will be on October 11 prior to the volleyball game against Northwest.

CONSENT AGENDA:

Chair Gose asked if there were any objections to the consent agenda which included the approval of the minutes from the September 20, 2011, regular meeting; the acceptance of bills for September 2011; and the board travel budget.

#### **ACTION:**

Mr. Phister moved to approve the consent agenda as presented. Dr. Crane seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,517,073.49 for the month of September 2011: Operations in the amount of \$2,110,255.52; Student Grants and Loans in the amount of \$18,106.00; and Bank Transfers in the amount of \$859,469.61 for a grand total of all payments in the amount of \$2,987,831.13.

# **UNFINISHED BUSINESS:**

Adjustments to Property and **Liability Insurance** 

Mr. Nielson indicated that four options for additional insurance coverage were included with the summary of the limits and cost of insurance policies for this school year. Four options were included to provide additional coverage. The only option recommended by Mr. Nielson to be included was to add secondary Athletic Accident coverage with a premium of \$5,395. This coverage will help in the areas of recruiting, retention, and risk management. It will keep CWC competitive by providing the same basic coverage as other colleges. It will help the college keep students who have been injured and sit out a year or leave because of any injury, or those who are leaving to play at another college. It will help when a student is injured while on a trip, because the college has had to agree to cover all expenses and seek reimbursement from others as necessary.

Chair Gose pointed out that CWC is the only college in Wyoming that does not provide this coverage for students. CWC is establishing a safety net for those student athletes who don't have primary coverage. Mr. Nielson indicated that the college wants to make sure they get good care to help them continue to compete. It is a part of athletic programs and what the college needs to compete.

Dr. McFarland recommended that the college accept the property and liability insurance coverage as outlined for annual coverage totaling \$190,994, plus secondary athletic accident insurance for an additional \$5,395, for a grand total of \$196,389 for the period October 1, 2011, through September 30, 2012.

#### **ACTION:**

Mr. Phister moved to accept the property and liability insurance coverage as outlined for annual coverage totaling \$190,994, plus secondary athletic accident insurance for an additional \$5,395, for a grand total of \$196,389 for the period October 1, 2011, through September 30, 2012. Dr. Crane seconded the motion. A roll call vote was taken. Motion carried with Dr. Crane, Mr. Krebs, Ms. Mills, Ms. Pedersen, Mr. Phister, Mr. Welty, and Chair Gose voting yes.

#### **NEW BUSINESS:**

State Cap Con Update Dr. McFarland indicated that the spreadsheet included in the board folders was the outcome of the October 17 emergency WCCC meeting in Worland. The recommendation was to approve all 14 projects and to request funding from the legislature for \$84,324,357 for those projects including \$8.9 million for planning. The colleges will have state-provided funding to do all of the detailed planning and construction documents. The process as outlined by the WCCC is for the colleges to proceed through Level III planning and upon signoff by the state and WCCC, those monies will be released. It will mean that the colleges will be able to proceed with their projects at an appropriate pace. The next step in the process is the meeting of the State Building Commission which is being held today and tomorrow in Cheyenne.

Mr. Nielson indicated that he has heard that the State Building Commission recommended 1.5 percent for a major maintenance fund, which will give CWC about \$1.2 million. A 20 percent match of local funds was recommended for the Equine Center, and a 15 percent match was recommended for academic space. Counties will pay up to 6 mills toward the construction projects. Dr. McFarland stated that since CWC so recently passed a bond issue in Fremont County, we have asked to have that millage subtracted from the required 6 mills. No action was taken was on this request. Six mills is the total equivalent value of all of the projects a college has in the request. The total required for CWC's four projects is about \$5.7 million.

Dr. McFarland stated that this is a wonderful recommendation by the state. If all of the colleges remain united, there is a good chance it will be funded. The next step will be the inclusion in the Governor's budget which will be released on December 1. About a half billion dollars has been requested statewide in capital construction projects, and the \$84 million from the colleges will represent a small portion of this total.

Ms. Mills reported that the WCCC allowed trustees to say a few words at the October 17 meeting. They are listening to what trustees have to say. Mr. Phister asked about the match and whether UW is required to match any state construction funds. Dr. McFarland replied that the University of Wyoming frequently receives total state funding. They get most of their

building needs paid for completely by the state. K-12 gets all of their basic facility needs completely paid for by the state. K-12 and UW have no requirements for matching funds. The standard that had been set has been for those few community college projects that have received state funds, and they have been 50 percent local and 50 percent state match. In the 2011 legislative session, CWC received 37 percent in state funding and the rest as the Fremont County bond. The 2009 statute says the state has a legislative interest and responsibility to fund community college facilities. In his September 29 letter to the WCCC and the college presidents, the Governor indicated that the WCCC and presidents should decide some mechanism for determining the amount of state money requested. His letter referred to local and state contributions and relative local wealth. The WCCC said they will establish a local share as being equivalent to 6 mills.

Mr. Welty asked about UW's proposed capital construction budget. Dr. McFarland replied that it is in the range of \$85 million. Last year UW received considerably more than that. Community colleges have been very small players, and the legislature has not had a way to legitimize community colleges being at the table to request funding for facilities.

Dr. McFarland reported that the latest list to be presented to the State Building Commission was finalized at the emergency WCCC meeting on October 17. CWC's Equine Center has dropped to seventh place. The Sinks Canyon Center project is still at the very end. She is pleased that CWC's academic space ranked fourth and Lander fifth. Ranking doesn't matter at all if the WCCC and legislature agree to fund all of the projects.

#### Personnel

Human Resources
Board Report

The Human Resources Board Report for October 2011 included the following information:

Rustler Salute nominees included Jan Jensen, Rita Duty, and Anne Even. The Rustler Spirit award recipient for September was Mitchell Barnett. The next Rustler Spirit award recipient will be named on October 26.

Searches in progress/pending included WPBS Producer/Public Affairs; WPBS Producer; Head Chef; and Administrative Assistant II BOCHES.

Separations/transfers/requests for release from contract included Danielle Schermerhorn, Upward Bound Office Assistant; Barbette Hernandez,

Administrative Assistant II BOCHES; Shaun Nicklas, Director of Upward Bound; and Mark Harris, ETS/Gear Up Curriculum Coordinator/ Technology/Community Liaison.

New hires/appointments/internal transfers included Garry Trautman, Director of Upward Bound; Marcia Himes, ETS/Upward Bound Curriculum Coordinator/Data Specialist; and Amanda Miller, Administrative Assistant II Student Life and Campus Safety/Mailroom.

ACCEPTANCE OF MONITORING REPORTS:

Physical Plant/ Facilities Mr. Nielson presented the Physical Plant/Facilities Monitoring Report. He indicated that what makes the college's buildings special is what is done in them. The three board policies which affect this area are Policy E – Planning and Institutional Effectiveness, Policy H – Physical Asset Protection, and Policy I – Safety and Security. Facilities planning is critical to the future of the college. Objectives are to prepare students to be academically successful and to be successful employees, to train and educate beyond the community college, to contribute to the global community, and to provide cultural enrichment, wellness, and lifelong learning. The means to prepare students include the learning environment, the state cap con process and funding, and master planning.

Recent accomplishments include the Nursing Skills Lab, Rural Justice Training Center, Residence Hall upgrade, Intertribal Center and Entryway, Classroom Wing remodel, energy retrofit projects, Health and Science Center, and Arts Center reroof. The Health and Science Center will be ready to occupy by July 1, 2013. Projects being developed which meet the strategic priority of Transition to the Future include academic space in the Classroom Wing, an Equine Center, housing, and master planning. For student housing, the plan is to get the bid ready. Housing is full, and the typical drop-off in students after the first month is not happening. Executive Vice President Nielson indicated that he and his team are still working on the apartment style with six beds per unit. These types of units are popular with students. Dr. Crane asked about the scale of the Equine Center. Mr. Nielson replied that it is a full equine center with classrooms, labs, and both an indoor and outdoor arena for both instruction and competition.

CWC is seeing an increase in the use of its facilities. In the past year there were 4,095 events with 172,331 attendees. A scheduler position was added, and the campus has changed over to Ad Astra scheduling software. Key campus events included the Governor's Summit and the Intertribal Center Dedication. In regard to safety and security, objectives are to provide a safe learning environment, to protect facilities through proper insurance coverage, to use facilities the right way, and to provide for student activities. Overall the college provides a safe environment for students. Safety and Security has been combined with Student Life to better work with students.

Mr. Phister stated that in years past, one of the things that was lacking was student life and facilities. It is wonderful to see an emphasis put on this area. In his discussions with students now, they are fond of the activities. He used to hear complaints about the activities and the facilities, but not anymore. He is proud of the direction that the college has taken. Ms. Mills noted that the liquor law violations referred for disciplinary action rose from 27 to 45, and she asked if the number has gone down in that area. Mr. Nielson indicated that he did not know. It is part of the environment, and the college is trying to manage it. The college is not seeing an upward trend in its crime statistics.

#### Academic Profile

Mr. Jason Wood, Vice President for Academic Services, presented the Academic Profile monitoring report. Vice President Wood indicated that the key findings are related to UW President Buchanan's complimentary message regarding transfer students, CCSSE (Community College Survey of Student Engagement) areas of significance, CCSSE full-time and parttime student analysis, and CWC successfully meeting board ends. Positive areas of significance from the CCSSE findings included that students made a class presentation, tutored/taught other students, talked about career plans with an instructor or advisor, discussed ideas from readings or classes with instructors outside of class, worked with instructors on activities other than coursework, and indicated that the college provides the support they need to help them succeed. Other positive areas of significance are that the college helps students cope with non-academic responsibilities, the college provides the support a student needs to thrive socially, the college provides the financial support needed to afford an education for full-time students, hours spent preparing for class, and academic advising/planning. A negative area of significance is related to students not being required to prepare two or more drafts of a paper or assignment before turning it in. This has been the same for three

administrations of the CCSSE. Students are saying the college doesn't do this enough.

Another area of concern is that part-time students at CWC are performing below other Wyoming community colleges and nationwide in the areas of active and collaborative learning, student effort, academic challenge, student-faculty interaction, and support for learners. However, full-time students are performing above other Wyoming community colleges and at the national level in the areas of active and collaborative learning, student effort, academic challenge, student-faculty interaction, and support for learners.

Part-time respondents totaled 85 and are probably non-degree seeking. They are here for one class and not necessarily here for the college experience. A significant number were only taking one class. This suggests that CWC's part-time students have different needs than full-time students. Actions to be taken to assist part-time students are to improve access to services for part-time students, to begin part-time student specific initiatives, to provide adjunct instructor support, and to activate co-curricular learning initiatives.

Ms. Pedersen asked if the people who are answering the survey are telling the truth when they say they are making a grade of "B" or higher. Ms. Martha Davey, Assistant Dean for Student Learning and Curriculum, replied that there is no way to check. Mr. Wood indicated that 70 out of 81 part-time respondents rated their entire CWC experience as "Good" or "Excellent." Mr. Phister pointed out that they would not lie about their overall experience. Ms. Pedersen indicated that full-time students who are in remedial classes might give the wrong answer because they don't understand the question.

Dr. McFarland recommended that the board accept the Physical Plant/Facilities and Academic Profile monitoring reports as presented.

## **ACTION:**

Mr. Phister moved to accept the Physical Plant/Facilities and Academic Profile monitoring reports as presented. Mr. Krebs seconded the motion. Motion carried.

#### **REPORTS:**

President's Report Dr. McFarland included the following information in her report:

#### 1. Kudos.

- a. CWC has once again been named among the Top Ten Digital Savvy Colleges in the nation for small rural colleges. CWC tied for Second Place in the country. Congratulations to CIO, John Wood, and to the entire staff for their efforts in becoming "tech savvy" to improve student learning.
- b. Grant approved. Congratulations to Wyoming GEAR UP Director Tami Shultz and Dr. Mohammed Waheed on approval of the state consortium grant for GEAR UP.
- c. Congratulations to the Sinks Canyon Center staff, directed by Ken Colovich, who are providing wonderful learning opportunities for grade school children in the area in such programs as the "Outdoor Ed Expo."
- d. Kudos to CWC students and staff, whose reports are once again full of stellar examples of community service; outstanding programs serving the community, state, and nation; and state and national recognition of the college's outstanding staff.
- e. Thanks to new Film Production faculty member, John Little, for producing the Wyoming community college video to be shown at the November 2 Wyoming Community College Summit in Cheyenne, with the help of CWC film students.
- 2. Fall semester is well underway
  - Classes are generally well-attended, students are proving to be of high caliber overall, and the parking lots remain full.
  - Many curricular and co-curricular events are in full swing.
  - Pre-legislative issues are coming to the fore, leading up to the Monday, November 28, Annual Legislative Community Dialogue Luncheon.
  - Final details on the design of the new Health and Science Center are being concluded, with the involvement and expertise of CWC faculty.
  - The first budget development meeting for next year's budget was held on October 10.
- 3. Articles about CWC's sister colleges in the state and nation were included in a separate file with the board meeting packet.

Dr. McFarland reported that the women's rodeo team is in first place in the Rocky Mountain Region and first in the national standings. The men's team is sixth in the regional standings. Jeremy Christensen, Assistant Professor Communications/Competitive Speech, recently took eleven

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> students to a speech tournament at Casper College and knocked NWC out of the tournament.

NEXT REGULAR

MEETING/

The next regular meeting will be held on Wednesday, November 16, beginning at 6:30 p.m. in the Wind River Room (ITECC 116) of the Intertribal Center.

SUGGESTED

AGENDA ITEMS/

**ADDITIONAL** 

Agenda items for the next regular meeting include:

TRUSTEE

COMMENTS AND/ 1. Construction Update

OR REPORTS ON

2. CMAR

**ADVANCEMENT** IN THE

3. Programming and Facilities Master Plan

4. Statewide Community College Enrollment Monitoring Report

COMMUNITY:

5. Financial Monitoring Report

6. Audit Report

7. College President's Contract

8. College Meal Plan

#### **ACTION:**

Dr. Crane moved to hold an executive session regarding personnel including the president's annual evaluation at 5:30 p.m. in ITECC 121, the Intertribal Center Conference Room, prior to the November 16 board meeting. Mr. Welty seconded the motion. Motion carried.

### **CWC** Foundation

The CWC Foundation Board met on September 15. The Oktoberfest event was held on October 6.

# Association of Community College Trustees

The ACCT Community College Leadership Congress was held October 12-15, 2011, in Dallas, Texas. The board retreat was held on October 15. Dr. Crane stated that he was pleased with the direction that administrators at this college are taking. Everything that came from the conference indicates CWC is doing well, and there are no corrections that need to be made. He is happy with the direction on student access and student success and completion. The college is doing a lot of very good things. Ms. Mills reported that she went to a workshop on social impact consultants. For success, they indicated that family income and parental involvement is important. Crossing the Finish Line is a book that was recommended.

Mr. Krebs stated that it is rewarding to go to these conferences because CWC is already doing what other colleges are just talking about doing.

The board is doing evaluations and is having retreats. Mr. Phister indicated that he has been to nine ACCT annual conferences. He enjoyed the meeting with the Wyoming trustees. It was a collaborative effort. Steve Bahmer is doing a good job. He helps the trustees to summarize their priorities. The board retreat was appreciated. It helps the trustees to remember their purpose. The trustees must stay focused on what they are trying to do.

Mr. Phister would like to get a link for the speech given at the closing session on Saturday given by Dr. Philip Uri Treisman, Professor of Mathematics and Public Affairs at the University of Texas at Austin. It was a profound in-depth assessment. Dr. McFarland noted that Dr. Treisman talked about the importance of putting the best faculty into teaching developmental math.

Dr. Crane asked about CWC's policy on late enrollment. Several people at the conference talked about late enrollment and graduation rates. They recommend that late enrollment end the week before school starts, not during the first week of classes. Dr. Waheed replied that CWC changed its policy because students who enroll late do poorly. The last day of registration is before the semester begins. A few students are allowed to enter late with instructor permission or extenuating circumstances. Mr. Wood noted that CWC's students are not always aware of registration deadlines, so some students are missed. If it is taken too far, the college loses the students whom it should be serving. The goal is access coupled with success. Dr. Crane stated that if registration is extended into the first week of classes, the failure rate goes up. Chair Gose added that in many institutions, the faculty themselves are resistant to this idea. Faculty are concerned about their classes going, and late registration is a way to accomplish this. Mr. Wood replied that having enough students in classes is currently not an issue.

Wyoming Association of Community

The next meeting of the WACCT will be held on October 27 in conjunction with the October 28 meeting of the WCCC.

College Trustees

The Wyoming Summit on Community Colleges will be held on November 2 at Little America.

Wyoming Commission

The next regular meeting of the WCCC will be held October 28 at Community College at Eastern Wyoming College in Torrington.

BOARD OF TRUSTEES MEETING		
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CWC BOCHES	The next meeting of the CWC BOCHES is scheduled for March 22, 2012.	
Teton County BOCES	The next meeting of the Teton County BOCES is scheduled for January 24, 2012.	
ADJOURNMENT - BOARD EVALUATION	Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.	
OF MEETING:	Chair Gose adjourned the meeting at 8:31 p.m.	
	Secretary	
APPROVAL:		
	Chair	