

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, July 19, 2006, in PTC 115/121 of the Professional Technical Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Dennis Christensen Deanna Crofts Dallas Myers Scott Phister	Joe Megeath Jim Matson Caroline Mills
<u>Administration:</u>	Jo Anne McFarland J.D. Rottweiler Dane Graham	Mohammed Waheed Jay Nielson
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Richard Fleetwood Dale Smith Nita Kehoe-Gadway Jackie Dorothy Bob Spain Sue Thompson	Carolyn Aanestad Ruby Calvert Jeremy Hughes Jim Wynn Lindy Paskett

CALL TO ORDER: Board Chair Crofts called the meeting to order at 6:30 p.m. She reported that the board held an executive session prior to the meeting which was approved by a motion made at the June 21 meeting. As previously announced, the items discussed included potential litigation and potential property acquisition, but no personnel items.

A roll call conducted by the board clerk indicated that all board members were present.

WELCOME AND INTRODUCTION OF GUESTS: Board Chair Crofts welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF AGENDA: Dr. McFarland requested that the board remove agenda item IX.D.2. under New Business entitled “Network Signal Routing.” In addition, she asked to add as the first item of New Business “September 2006 Board Meeting Date Change.”

Mr. Matson moved to approve the agenda as changed and as presented by Dr. McFarland. Mr. Phister seconded the motion. Motion carried.

STUDENT,  
EMPLOYEE  
ASSOCIATION,  
WYOMING PUBLIC  
TELEVISION, AND  
CWC FOUNDATION  
REPORTS:

Written reports from student and employee associations were included in the board packet.

Student Senate

Mr. Richard Fleetwood, President of the Student Senate, reported that the balloon rally was a great success over the past weekend. In addition to the dates listed in his written report, the CWC float will be entered in the August 12 Centennial Parade in Riverton.

Mr. Fleetwood submitted a written report which included information that the Student Senate had an ice cream social on June 21 and cleaned up trash on their assigned section of road on June 24. The CWC float for the 2006 summer parade season was built and finished just in time for the Lander Pioneer Day parade on July 4. The float can be easily modified for future parades with different themes. This summer the Senate is creating guidelines for the new Student Recognition Committee and the Accessibility Committee. Senate shirts have been ordered and will be used in future Senate activities. The student lounge has been changed so that it can be used as a meeting room, and the real lounge area has been located in the Food Court. Upcoming events include the Riverton Fair Parade July 29, the Thermopolis Parade August 5, and the Ice Cream Social on August 25. In September the Senate will be helping with the CWC 40th anniversary celebration.

Classified Staff  
Association

Ms. Susan Thompson, President of the Classified Staff, indicated that she had nothing to add to her written report which included information on the duties of the staff of the Admissions Office and the Records and Research Office.

The Faculty

Ms. Nita Kehoe-Gadway, Faculty Representative, indicated that she had nothing to add to the written report submitted by Mr. Matt Flint, President of The Faculty. This report included information that Donna Olsen presented at a recent WACTE Conference (Wyoming Association for Career and Technical Education) on Photoshop Tips and Tricks. Many

CWC Faculty members were involved in the summer programs put on through Upward Bound and Gear Up.

Professional  
Personnel  
Association

Mr. Jeremy Hughes, President-Elect of the Professional Personnel Association, reported that he left Carol Deering's name off in his written report as one of the people who worked on the float. In addition, Sheila Newlin attended a colloquium at UW called "Expanding the Boundaries of Student Learning." Mr. Hughes' written report included information that Steve Barlow, Lance Goede, Ross Johnson, and Steve McAlister attended a teleconference called "Pandemic Flu Preparedness." Jason Harris, Paula Hartbank, Ed Hill, and Kellie Webb administered the ACT test at Riverton High School on Saturday, June 10. Jason Harris and Paula Hartbank completed van safety training in June. Chestine Brohm taught three different classes on Query Builder throughout the months of May and June. CWC recently completed building a float and participating in the Lander 4th of July parade. Many members of the professional staff helped build the float and walk in the parades.

Wyoming Public  
Television

Ms. Ruby Calvert, Acting General Manager for Wyoming Public Television, reported that funding will not be available for the *Wyoming Families First* series to continue next year. Lee Groberg may do a first screening of a new movie on September 15 in conjunction with the ribbon-cutting ceremony for the new building. Roger Hicks has agreed to be the chair of the 25th birthday committee.

Ms. Calvert submitted a written report which included information on a Corporation for Public Broadcasting penalty assessed because of an audited financial report not being signed by WPTV's general manager. The penalty was reduced to \$1,000. WPTV has been in a legal battle over the past four years over the deterioration of the raised tile flooring, and they are close to reaching a compromise for replacement tile and installation. WPTV and the media program have reached some initial agreements that WPTV will provide all engineering for KCWC-FM and CWC's Rustler Channel 5. WPTV is interviewing candidates for the two Director/Videographer positions, and the Producer and General Manager positions have been readvertised. Bill Moyers has been invited to attend the WPTV ribbon-cutting ceremony. Ms. Calvert's report also included information on programming/production and engineering. Development activities include four estate planning seminars this year and planning for a 25th birthday celebration for the station beginning in May 2008.

CWC Foundation Mr. Dane Graham, Vice President for Institutional Advancement, reported that two gifts have been received since the written report went out to the board. A scholarship endowment of \$10,000 to establish an endowment for the Cowboy Poets of the Wind River has been received, and a \$25,000 donation has been received from Mabel Blakely. This donation will be added to the nursing scholarship fund she has established which now has just under \$400,000 in the corpus.

Ms. Lynette Jeffres, Assistant Manager for the CWC Foundation, submitted a written report which included information that donations since the last board report have been received in the amount of \$13,181. Work has begun on the annual Oktoberfest scholarship fundraiser which will be held on September 23. Foundation staff members Jody Ray and Lynette Jeffres with help from Retha Reinke and CWC Foundation Board Member Paul Guschewsky helped out at the CWC booth at Rendezvous Day in the Park on July 8. Tickets for the *Cruisin' for Scholarships* raffle have gone on sale. The prize is \$4,000 in travel anywhere. New officers for the Foundation are as follows:

Joe Geraud, President  
Jay Reddon, Vice President  
Paul Guschewsky, Secretary  
Fred Nicol, Jr., Treasurer

Brad Eastman has resigned from the Foundation Board, and Darin Scheer of Lander has agreed to serve on the Foundation Board.

Telly Award Video CWC student Jackie Dorothy presented a documentary to the board for which she won a Bronze Telly award. The documentary was a tribute to her grandmother, Rachel Marie Harris-Balch, who was a riveter during World War II.

COLLEGE  
ADVANCEMENT  
IN THE  
COMMUNITY

This agenda item is included so that each trustee can report on the specific ways he or she has advanced the college in the community over the past month.

CWC Foundation

The next meeting of the CWC Foundation is the annual board retreat which is scheduled for Thursday, July 20, in Thermopolis.

Association of  
Community College  
Trustees (ACCT) The ACCT Annual Congress will be held October 11-14 in Orlando, Florida. Mr. Christensen, Ms. Mills, Mr. Matson, Mr. Myers, and Mr. Phister are planning to attend.

Wyoming  
Association of  
Community College  
Trustees (WACCT) The next WACCT meetings will be held October 26-27, in conjunction with the next Wyoming Community College Commission meeting in Powell at Northwest College. Ms. Mills indicated that she would attend this meeting.

Wyoming  
Community College  
Commission  
Meeting The next meeting of the Wyoming Community College Commission is scheduled for October 26-27 in Powell at Northwest College.

CWC BOCHES The last meeting of the CWC BOCHES was held on June 28. Mr. Christensen reported that accountability was achieved on the monitoring report as a good increase in dual enrollment was shown. The CWC BOCHES is providing a service that is getting done right. The CWC BOCHES approved their FY 07 budget following the approval by all member boards. Ms. Mills reported that she asked that assisting GED students with the ACT test be looked into. The next meeting of the CWC BOCHES will be held on Wednesday, October 25, 2006, at 7 p.m.

Teton County  
BOCES The Teton County BOCES Board met with the CWC Board of Trustees on July 14 in Jackson. Mr. Phister reported that significant progress was made on program development. An on-going need for space in Jackson exists. The ICN should be set up soon. The next meeting of the Teton County BOCES is scheduled for Thursday, August 24, at 3 p.m.

Ms. Mills reported that at the last meeting of the WACCT with the WCCC, the trustees presented a united front with a list of concerns regarding the funding formula, salaries and benefits, the health insurance concern, and capital construction. The trustees also received a copy of the by-laws.

Mr. Christensen reported that he attended the Upward Bound dinner recently. This group does amazing work with little fanfare. It provides an opportunity for those students and their families. This program needs to be celebrated.

CONSENT  
AGENDA:

Board Chair Crofts asked if there were any objections to the consent agenda which included the approval of the minutes from the June 21, 2006, regular meeting; the acceptance of bills for June 2006; and the Board travel budget. The notes from the June 21 Community Dialogue Dinner were provided for information only.

Dr. McFarland indicated that the trip to the ACCT fall conference in Orlando will cost about \$9,300 total.

Dr. Megeath moved to approve the consent agenda as presented. Mr. Myers seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,046,375.32 for the month of June, 2006: Operations in the amount of \$1,523,023.95; Student Grants and Loans in the amount of \$67,053.15; and Bank Transfers in the amount of \$623,488.13 for a grand total of all payments in the amount of \$2,213,565.23.

UNFINISHED  
BUSINESS:

Public Hearing -  
FY 07 Budget and  
Approval of FY 07  
Budget

Mr. Nielson gave an overview of the FY 07 budget. He indicated that more than half of the overall budget comes from restricted sources over which the board has no discretion, including funds for BOCHES, grant-funded programs, and Wyoming Public Television. CWC's actual operating budget is closer to \$13 million with additional resources coming from the unrestricted one mill and auxiliary funds. Dr. McFarland indicated that a story in last night's *Ranger* referred to a \$30.6 million operating budget. The college's operating budget is generally considered to be what is unrestricted. That portion is \$13.3 million, and this is essentially the amount over which the board has discretion. The college has no control over the restricted funds.

Mr. Nielson indicated that the budget has not been revised since it was presented to the board on April 26. County revenues were down \$311,000 but other counties are up considerably which will result in an increase in revenues. Recapture/redistribution could be significant. Dr. McFarland reminded the board that the budget they will be acting on has a very slim reserve, and recapture/redistribution had already been anticipated to replenish the reserve.

Mr. Nielson stated that this budget includes \$957,000 for health insurance premium reimbursement. An issue with the state right now is what the colleges' allocation for health insurance should be. The Department of Administration and Information (A & I) determined not to take forward a request for additional funding for the colleges. A & I believes that community college employees should only receive 60 percent of the state-supported health insurance package because the colleges receive only 60 percent of their operating costs from the state. In addition, only current fund employees would be included and not auxiliary or grant-funded employees. CWC was not reimbursed \$17,000 for health insurance premiums recently. The FY 07 budget was planned expecting the full 85 percent reimbursement. It is important to understand that health insurance premiums are a wonderful benefit but could have significant financial impact if A & I prorates what should be allocated back to the colleges.

Mr. Christensen asked if recapture/redistribution includes only the seven counties that have colleges. Mr. Nielson indicated that this is correct. Mr. Christensen asked why the tax money from Fremont County is down. Mr. Nielson explained that it is because of tax protests. The other counties are up because of new businesses. The initial projections are based on the past and also on certified assessed valuations.

Board Chair Crofts stated that the FY 07 Budget Hearing had been duly advertised to occur at this time and place and that the board would now hold a public hearing on the FY 07 budget. She asked if anyone present wished to comment on the proposed budget. There were no comments. Board Chair Crofts asked for the president's recommendation. Dr. McFarland recommended that the board adopt the proposed FY 07 Budget and Resolutions and asked that these resolutions be entered into the minutes.

Mr. Christensen moved to adopt the FY 07 budget as advertised in the "Notice of Hearing on College Budget" on July 6, 2006, in the *Riverton Ranger* as noted in the budget booklet and according to resolutions published in the budget document and that the budget resolutions be entered into the minutes. Mr. Phister seconded the motion. Motion carried.

The resolutions are as follows:

EXPENDITURE AUTHORITY RESOLUTION

WHEREAS, on the 19th day of July 2006, the budget making authority prepared and submitted to the Board of Trustees of Fremont County Community College District, a budget for the fiscal year ending June 30, 2007; and

WHEREAS, such a budget was duly entered at large upon the records of this board and a copy thereof was available for public inspection at the college business office; and

WHEREAS, notice of a public hearing on such budget, together with the summary of said budget, was published in the *Riverton Ranger*, a legal newspaper published and of general circulation in the county on the 6th day of July 2006; and

WHEREAS, a public hearing was held on such budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, following such public hearing, certain alterations and revisions were made in such proposed budget, all of which more fully appears in the minutes of this board.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fremont County Community College District that the budget as so revised and altered, be adopted as the official college budget for the fiscal year ending June 30, 2007.

BE IT FURTHER RESOLVED, that the following appropriations be made for the 2007 fiscal year ending June 30, 2007, and that the expenditures be limited to the amount appropriated herein.

Dated this 19th day of July 2006.

EXPENDITURE AUTHORITY

CURRENT FUNDS	\$27,850,869
PLANT FUNDS	<u>1,924,376</u>
TOTAL EXPENDITURES	\$29,775,245

DEBT SERVICE (G.O. BONDS)           \$   881,587

By:  
Ms. Deanna Crofts  
CWC Board of Trustees Chair

Attest:  
Mr. Jim Matson  
CWC Board of Trustees Treasurer

RESOLUTION TO PROVIDE INCOME

WHEREAS, on the 19th day of July 2006, this Board adopted a college budget for the 2007 fiscal year ending June 30, 2007, calling for the following appropriations:

Current Funds	\$27,850,869
Plant Funds	<u>1,924,376</u>
Total Appropriations	\$29,775,245
Debt Service (G.O. Bonds)	\$   881,587

AND WHEREAS, after deducting all other cash and estimated revenue, it is necessary that the following amounts be raised by general taxation and in order to raise such sums of money, it is necessary that levies be made for the fiscal year ending June 30, 2007, as shown opposite each fund, amounts to be raised by taxes:

Amounts to be Raised

Current Funds:		
Operating Fund	\$3,571,975	4.00 Mills plus other taxes
Optional Mill Levy Fund	\$1,087,900	1.00 Mills plus other taxes
CWC BOCHES	\$532,868	.50 Mills plus other taxes
Debt Service (G.O. Bonds)	\$881,587	.581 Mills* plus other taxes

\*Estimated by Fremont County Treasurer's Office

NOW, BE IT RESOLVED by the Board of Trustees of Central Wyoming College that the foregoing levies be made for the fiscal year ending June 30, 2007.

Dated this 19th day of July 2006.

By:  
Ms. Deanna Crofts  
CWC Board of Trustees Chair

Attest:  
Mr. Jim Matson  
CWC Board of Trustees Treasurer

EXECUTIVE  
SESSION:

An executive session was not conducted at this point in the meeting.

NEW BUSINESS:

September 2006  
Board Meeting  
Date Change

Dr. McFarland explained that on September 20 she must attend the Joint Education Committee hearing in Cody. This happens to be a board meeting day. Since this legislative meeting is so critical to the college's future, Dr. McFarland recommended that the board meeting be moved to the next day, Thursday, September 21.

Mr. Matson moved to change the September board meeting from Wednesday, September 20, to Thursday, September 21. Ms. Mills seconded the motion. Motion carried.

Board Chair Crofts asked if trustees need to attend the JEC hearing. Dr. McFarland replied that they should because the priorities and issues mentioned by Ms. Mills mirror what will be discussed at this meeting which primarily relates to the funding mechanism. She will let trustees know when further details are available. Mr. Christensen asked if they are taking public comment and if there is an advantage to the trustees being there. Dr. McFarland indicated that they would not be taking public comment but hearing a report from WCCC executive director Dr. Jim Rose on an overview and history of various funding approaches for Wyoming community colleges as well as on the way the colleges are currently funded. Dr. Rose will also address ideas on what the new funding mechanism would include.

February 2007  
Board Meeting

Dr. McFarland reported that the original date set for the February 2007 board meeting of Wednesday, February 21, takes place the evening before the February 22-23 Wyoming Community College Conference, WACCT Legislative Reception, and College Commission meeting in Cheyenne. In order to allow for sufficient travel time for trustees and college staff attending these events, Dr. McFarland recommended that the board change its February 2007 meeting from Wednesday, February 21, 2007, to Tuesday, February 20, 2007.

Ms. Mills moved to change the February 2007 meeting from Wednesday, February 21, 2007, to Tuesday, February 20, 2007. Mr. Phister seconded the motion. Motion carried with Mr. Christensen voting no.

Joint Board  
Meeting with  
Foundation

Dr. McFarland reported that each year the board participates in a joint meeting with the CWC Foundation in October. This date needs to be identified and included in the 06-07 schedule of board meetings. Dr. McFarland recommended that the board set the date of Thursday, October 19, at 6 p.m. at The Bull Restaurant for its annual joint dinner meeting with the CWC Foundation. This is the corresponding date to last year's joint dinner meeting. It is hoped that the CWC Foundation will accept this date at their meeting tomorrow.

Mr. Myers moved to set the date of Thursday, October 19, at 6 p.m. at The Bull Restaurant for the annual joint dinner meeting with the CWC Foundation. Dr. Megeath seconded the motion. Motion carried.

Review of  
July 14-15  
Board Retreat

Board Chair Crofts indicated that this agenda item does not require any action. One of the items discussed at the retreat was opportunities for additional community dialogues. It was decided that the January community dialogue dinner would be held in Thermopolis, and that the May community dialogue dinner would be held on the reservation. The outreach centers that are outside the college district are being considered for taxation with the expectation of increased programming and services. Mr. Myers asked about the dual credit program in Thermopolis. Dr. Rottweiler explained that dual credit is offered in Thermopolis but not with the numbers the program has in Fremont County. They have changed superintendents, so the program will start again. The success of the dual credit program depends on the leadership from the superintendent.

Mr. Christensen asked that the Hot Springs County legislative representatives be invited to the November community dialogue dinner. Dr. McFarland indicated that they have been invited every year.

Since the community dialogue dinner is held in conjunction with a board meeting, Board Clerk Linda Bender asked if the board meeting can be held in Hot Springs County. Board Attorney Frank Watkins indicated that the board meetings should be in Fremont County. It was decided that the community dialogue dinner will be held separately in January on a different day from the board meeting. The goal for the meeting should be outreach.

Board Chair Crofts indicated that August 23 has been set aside for an orientation for potential candidates for the board. An open invitation will be extended to the individuals interested in being a board member to meet with the board for an informal conversation on Wednesday, August 23, from 6-7:30 p.m. in AW 138. Board Chair Crofts, who represents the Riverton-Shoshoni-Lysite Subdistrict, is not running. Dr. Megeath, who represents the Lander-Jeffrey City Subdistrict, is not running. Mr. Phister, who also represents the Riverton-Shoshoni-Lysite Subdistrict, anticipates running. The filing period is August 9-28.

Acceptance of  
Proposals/Bids  
- Wyoming Public  
Television  
Douglas Digital  
Video Microwave  
System

Dr. McFarland indicated that as a continuation of Wyoming Public Television's digital build-out funded by the State Legislature, the college issued a request for bids to build a digital video microwave system linking Casper Mountain to Douglas. The only complete and comprehensive bid was received from HSE Communications, Inc. The bid has been reviewed by WPTV Project Engineer, Bob Spain; by Jay Nielson, Dean of Administrative Services; and by Frank Watkins, board attorney. The bid meets all requirements and is within budget. Dr. McFarland recommended that the board accept the bid from HSE Communications, Inc., to construct a digital video microwave system linking Casper Mountain to Douglas for Wyoming Public Television in the amount of \$182,944.77.

Dr. Megeath moved to accept the bid from HSE Communications, Inc., to construct a digital video microwave system linking Casper Mountain to Douglas for Wyoming Public Television in the amount of \$182,944.77. Mr. Christensen seconded the motion.

Mr. Bob Spain, WPTV Project Engineer, indicated that the project will bring WPTV to Douglas, and it will also provide a much clearer picture to Glenrock. The funding comes from the \$4 million state appropriation.

Board Chair Crofts called for a vote on the motion currently on the floor. Motion carried.

#### Personnel

Dr. McFarland stated that in making staffing decisions for FY 07, the strengths of various staff members were utilized to take advantage of those areas in which the college is uniquely qualified such as the great outdoors and western heritage. The college will launch the development of a Western Heritage Cultural Institute, a new outdoor education program, and a Rural Health and Public Safety program. Jeff Hosking, Assistant Dean for DELL, will return to the faculty as Assistant Professor and Program Director for Rural Health and Public Safety. Lynne McAuliffe, Director of Customized Training, will become the Assistant Dean for Continuing Education with responsibilities for outreach, continuing/community education, and customized training. Distance education will become the responsibility of the Academic Divisions with assistance from the IT department. Frank Berch, Director of Physical Plant, will become Instructor and Program Director for Outdoor Education. Wayne Robinson, Instructor of Construction Trades, has been appointed Director of Physical Plant and will continue to help lead the construction trades program.

These changes require no additional staffing, and overall cost to the institution is minimal. This will give the opportunity to people to have new challenges without leaving the institution. No action is required by the board. All are interim appointments at this time and will be reevaluated at the end of this academic year.

Dr. Rottweiler reported that interviews are being conducted next week for fire science, and an offer has gone out for the Wyoming Cultural Heritage Institute position. In regard to the Associate Dean for Assessment, Planning and Research position, a decision was made to not fill that position with an external candidate and to look internally for possible reassignment. Dr. Rottweiler recommended that John Wood, Chief Information Officer, be named as Associate Dean of Assessment and Information Technologies. Mr. Wood will retain his status as CIO and expand his responsibilities to include student learning and outcomes assessment. Some of his daily responsibilities in Information

Technologies will be transferred to others within the department. Mr. Wood will attend the next Higher Learning Commission conference on assessment in October and will work with faculty and division staff in meeting the college's requirements as outlined in the most recent site visit from the Higher Learning Commission.

Dr. McFarland mentioned that the college has always waited to advertise until the budget has been solidified, but this is too late. Advertising must be done before the budget is finalized in order to get good candidates for positions that are open.

The information on reassignments was presented to the board as information only.

Human Resources  
Board Report

Dr. McFarland requested that the monthly Human Resources Board Report be entered into the official board minutes.

The Human Resources Board Report for July included the following information:

No new Rustler Salute nominations have been received. The next Rustler Spirit Award will be given in September.

Searches in progress/pending included WPTV General Manager; Instructor Anatomy, Physiology, and Microbiology; Instructor Anthropology, Sociology, and History; Instructor Biological Sciences and Math; Instructor Fire Sciences; Instructor Television Broadcasting/Communications; Director of Bands/Fine Arts Recruiter; Instructor Nursing; Instructor Culinary Arts/Hospitality; Assistant Librarian/Coordinator of Testing Services; Associate Dean of Assessment, Planning and Research; Student Recruiter; WPTV Producer; WPTV Director/Videographer; Compensation Specialist; and Upward Bound Office Assistant.

Resignations/terminations/retirements/requests for release from contract included Connie Dobbs, Custodian; and Cheryl McCoul, Instructor Welding.

New hires/Appointments/Internal Transfers included Connie Dobbs, Custodian; and David Smith, Custodian.

President's Report Dr. McFarland included the following information in her report:

A. Kudos

1. CWC 40<sup>th</sup> Anniversary Float. First, a big thank you to CWC Student Senate President Richard Fleetwood for heading up the building and public showing of the CWC 40<sup>th</sup> anniversary float, which debuted in the July 4 Lander Pioneer Days Parade. Special thanks, also, to Camie Dewey who sweated it out and entertained the crowds as the Rustler mascot. Many students, staff members, and even their families worked on the effort. The float presented a positive image in the community. The float's next showing will be at the July 29 Fremont County Fair Parade.
2. CWC 40<sup>th</sup> Anniversary Committee. The float is just one of many exciting 40<sup>th</sup> anniversary events being planned by the 40<sup>th</sup> Anniversary Committee composed of both college and community members and chaired by Eric Heiser. Kudos for their faithful work over many months of planning. Over the next few months, some important business and community partners who are supporting the college's 40<sup>th</sup> birthday celebration will be announced. Look for 40<sup>th</sup> anniversary events to take place throughout the upcoming academic year.
  - a. Please especially note the free open air concert "on the circle" on Friday evening, September 1, by the hot country music group, Diamond Rio.
  - b. Plans are also underway for the Annual Fall Convocation on Tuesday, September 12.
  - c. A special CWC powwow will also mark the occasion of CWC's 40<sup>th</sup>.
  - d. On Saturday, August 12, the Dubois Fire Department Buffalo Barbecue will be held in Dubois and will serve as CWC's 40th anniversary event in Dubois. CWC will provide the band Shelly and Kelly for this event.
  - e. A 40th anniversary event is anticipated in November in Jackson.
3. Student efforts to beautify the community. CWC's students demonstrate community volunteerism and stewardship through

their participation in highway cleanup efforts. Everyone benefits from the efforts of these responsible citizens who are associated with the college.

4. College screening committees. One of the most important jobs at the college is to identify and to hire the right people to fill key positions at the college. This feat could not be accomplished without the time and effort of our faculty and staff who serve on screening committees, many of which meet over the summer when many faculty members are not under contract.
5. Steve Barlow, Campus Safety and Security Officer, is conducting fire drills and taking other steps to ensure that risk is managed and that the college is as safe as possible.

B. State Level Issues.

1. Supplemental Budget Request. Over the summer, college presidents and administrative deans are working with College Commission staff to develop a supplemental budget request for the upcoming 2007 Wyoming Legislative Session, which runs January 9, 2007, through March 5, 2007. The Wyoming Association of Community College Trustees (WACCT) played a key role at the last Commission meeting by specifically suggesting items to include in the supplemental budget. Items under consideration are as follows:
  - a. Salary enhancement for college employees;
  - b. Commitment to and/or clarification relating to continued 85% funding of employee health insurance (to clarify alarming state budget office interpretation);
  - c. One-time equipment funding, with emphasis on workforce development;
  - d. Capital construction specifically related to workforce development.
2. Interim Studies.
  - a. Progress on the state funding model has been slow and appears to lack momentum.

- b. The Joint Interim Education Committee expects a report by October relating to the development of a regional community college system, complete with suggestions relating to funding and governance of such a system. In-depth discussions of what this report will include have not yet taken place. The JEC is scheduled to meet in Powell on September 20.
  - c. The Joint Interim Minerals Committee is proceeding with a study on workforce development, with little direct involvement of the community colleges.
  - d. The Wyoming Business Council has called a meeting of energy industry leaders and community colleges for the end of July, but the level of involvement of the community colleges is unclear.
  - e. The joint JAC meeting will be held August 24-25 in Cheyenne and will relate to salary enhancement. The initial emphasis is on classified staff, but the administrative deans are working with them to look at all salaries.
3. Next Steps.
- a. July 19 - The Administrative Deans meet by phone to discuss above issues.
  - b. August 3 - Executive Council meets to discuss above issues.
  - c. Late August (TBA) - College Commission phone conference meeting approval of supplemental budget request for community colleges;
  - d. August 25 - Deadline for submission of supplemental budget request.
4. Summary. The bottom line is that a lot of balls are in the air, and everyone in the state is getting on the “workforce development” bandwagon. It is hoped that the colleges, the primary providers of workforce training, can be prepared to deliver a well-supported and forceful argument in a timely fashion to assure that the colleges can justify additional resources in this time of plenty after literally decades of sub-standard funding. The question for trustees may be their degree of willingness to relinquish governance control in exchange for more resources from the state.

C. Presidential vacation.

Dr. McFarland to take vacation July 28-August 16, with the exception of August 3, so that she can attend the Executive Council meeting on that day. She will designate an Acting President to serve in her absence.

D. Articles about CWC and other colleges.

Articles were provided in the board packet.

NEXT REGULAR  
MEETING/  
SUGGESTED  
AGENDA ITEMS:

The next regular meeting will be held on Thursday, September 21, 2006, beginning at 6:30 p.m. in PTC 115/121. Agenda items for the regular meeting include:

1. 06-07 Institutional Operational Goals
2. Planning and Institutional Effectiveness Monitoring Report
3. Academic Profile Monitoring Report

There appears to be no need for a special board meeting in August, but Wednesday, August 23, should be held in reserve in case the need arises.

Dr. Rottweiler asked the board if there was anything specific they would like to see in his monitoring report. Dr. McFarland reported that at the retreat, the board indicated that all presenters should assume that trustees have read the report and should only hit the highlights and emphasize that which deals with the future.

Regarding the removed agenda item involving bids for network signal routing, Mr. Christensen asked if the board needed to formally reject both bids since one bidder withdrew. Mr. Nielson explained that by removing the agenda item, the intent was to pull the whole process and reevaluate it. There was no plan to submit a recommendation on the other bidder. Board Attorney Frank Watkins stated that if it doesn't come to the board, there is no need for action.

Mr. Christensen asked what the remedies are for the health insurance problem and if legislators should be contacted to get the colleges added to the list as being funded at 85 percent. Dr. McFarland responded that it is an important topic for the executive council on August 3. Another step is that Administration & Information (A & I) has indicated that their position is a legal interpretation. The board attorney should be consulted to do

research of the statute on this matter. Mr. Christensen indicated that the statute lists state employees, which college employees are not. If the language needs to be changed in the statute, then the colleges need to get on the docket to get that done. Dr. McFarland indicated that community college employees should be treated the same as UW employees. It is an issue for state trustees and an issue for discussion with legislators.

Board Attorney Frank Watkins stated that an executive session will be needed at the September 21 regular meeting to discuss potential litigation. Dr. McFarland stated that potential property acquisition and personnel may also need to be discussed during that session.

Mr. Matson moved to hold an executive session at 5:30 p.m. on Thursday, September 21, 2006, in Pro Tech Conference Room 102B to discuss potential litigation, potential property acquisition, and personnel. Dr. Megeath seconded the motion. Motion carried.

Board Chair Crofts and Mr. Christensen indicated that they would participate in the board candidate orientation session on August 23. The public is welcome to attend. Board Attorney Frank Watkins is not expected to attend this meeting.

BOARD SELF-EVALUATION OF MEETING:

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

ADJOURNMENT:

At 8:16 p.m., Mr. Christensen moved to adjourn the meeting. Dr. Megeath seconded the motion. The motion carried.

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Secretary

APPROVAL:

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