

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, June 17, 2009, in Room SC 103 of the Student Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Caroline Mills	Frank Welty III
	Scott Phister	Charlie Krebs
	Roger Gose	Judy Pedersen
	Colton Crane	
<u>Administration:</u>	J.D. Rottweiler	John Wood
	Jay Nielson	
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Martha Davey	Charlotte Donelson
	Amanda Nicholoff	Amara Fehring
	Jane Warren	Carolyn Aanestad
	Ruby Calvert	Kelly Frank

CALL TO ORDER: Board Chair Scott Phister called the meeting to order at 6:30 p.m. A roll call conducted by the board clerk indicated that all board members except Ms. Pedersen and Mr. Welty were present. A quorum of the board was declared present to conduct business. Acting President Rottweiler noted that Mr. Welty indicated that he may be late for the meeting because he doesn't close his store until 5 p.m. and then must travel to Riverton from Dubois.

Ms. Pedersen joined the meeting at 6:38 p.m. Mr. Welty joined the meeting at 6:44 p.m.

EXECUTIVE SESSION: Board Chair Phister called for a motion to recess the meeting for the purpose of holding an executive session to discuss personnel.

ACTION:

At 6:31 p.m., Mr. Krebs moved to adjourn to executive session to discuss personnel. Dr. Gose seconded the motion. Motion carried.

At 6:35 p.m., Ms. Mills moved to reconvene the regular public meeting. Dr. Gose seconded the motion. Motion carried.

WELCOME AND
INTRODUCTION
OF GUESTS:

Chair Phister welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF
AGENDA:

ACTION:

Dr. Gose moved to approve the agenda as presented. Mr. Krebs seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
AND WYOMING
PBS REPORTS:

Written reports from student and employee associations were included in the board packet.

Student Senate

Ms. Amara Fehring, Student Senate President, reported that she had nothing to add to her written report which included information that the Senate hosted a barbecue for Gear Up students on June 10. The Senate is working on putting together a Relay for Life Team and is looking into purchasing a new Rusty mascot. A few trips are planned for this summer.

Classified Staff
Association

Mr. Kelly Frank, President of the Classified Staff Association, indicated that he had nothing to add to his written report which included information that the Classified Staff is working on putting together some general by-laws. Barbette Hernandez is a co-sponsor for the Multicultural Club at Riverton High School and attended the Northwest Indian Youth Conference April 1-7. Ms. Hernandez chaperoned the Destination Imagination team from RHS on their trip to Knoxville, Tennessee, May 20-24. Pamela Cowling and Kathryn DeWitt are forming a team and raising money for the "Komen Wyoming Race for the Cure" on August 8. Retha Reinke, Sonja Fairfield, and Judy Hubbard answered phones for Wyoming PBS on May 21, and Kelly Frank ran one of the cameras. Barbette Hernandez answered phones on June 6 for the Wyoming PBS pledge drive, and Kelly Frank was technical director for the pledge breaks. Kelly Dempster assisted with high school ACT testing on June 13.

The Faculty

Ms. Jane Warren, President-Elect of The Faculty, reported that she had nothing to add to the written report submitted by Mr. Jim Thurman, President of The Faculty. This report included information that Jeff Hosking made a presentation on May 7 to the Riverton Kiwanis on the history and implementation of the Rural Justice Training Center. On May 20, Professor Hosking sat on a Sergeants Promotion Board for the Riverton Police Department. Ann Avery received the Master Distance

Educator award for Central Wyoming College from WyDEC, the Wyoming Distance Education Consortium, on May 19. Matt Flint had art work presented in a group show at the Stewart Gallery in Boise, Idaho, May 29-June 27. Kathy Wells reports that four nursing faculty attended a one-day conference sponsored by the Wyoming State Board of Nursing in conjunction with the National Council of State Boards of Nursing (NCSBN). Todd Guenther has gone into the field with CWC's first-ever archaeological field school funded by a \$35,000 grant that Professor Guenther received from the National Park Service – Long Distance Trails Office. Jim Stewart will participate in the field work and report writing during the fall. Norm Shinkle will work with other science and mathematics educators this summer in a series of workshops which are funded by a QR-STEM grant.

Dudley Cole has been working with Northwest Community College and high school welding teachers on the Perkins welding assessment for the high school welding programs, which should result in the first capstone test for high school welding students this fall. Valerie Harris and Ann Avery attended a Quality Matters session at the recent WyDEC conference in Casper. They each have a course being reviewed by a Quality Matters Peer Review Team. Eric Heiser reports that enrollment in Fall 2009 computer courses is climbing, and enrollment in the CISCO Networking class is reaching capacity. Suki Smaglik participated in a workshop entitled "Teaching about Energy in Geoscience Courses: Current Research and Pedagogy" at UW May 17-20.

Professional
Personnel
Association

Ms. Carolyn Aanestad, President of the Professional Personnel Association, reported that she had nothing to add to her written report which included information that Lori Ridgway attended the Governor's Summit on Workforce Solutions in Jackson May 28-29. Patty Trautman attended the University of Wyoming Building Partnership Seminar June 4 in Casper. RoJean Thayer, Scott Rockhold, and Carolyn Aanestad joined other public relations and marketing people from Wyoming sister colleges for Google Ad Training June 11-12 at the Sinks Canyon Center. Paul Branham was interviewed by the *Casper Star Tribune* for an article on how CWC is leveraging Social Networking. Donna Olsen recently attended the Angel Users Conference May 13-15 in Chicago. Professor Olsen and Matt Herr presented at the WyDEC Conference in Casper May 18-20. Martha Davey, Paula Hartbank, Bryce Roberts, and Jason Harris participated in high school registration days the first week in May. Coralina Daly gave a library tour to students from Fort Washakie Charter

High School on May 6. On May 19, Ms. Daly and Carlie Herrick presented at the WyDEC Conference in Casper.

Wyoming PBS

Ms. Ruby Calvert, Wyoming PBS General Manager, reported that work is continuing with the congressional delegation and 16 other statewide public television networks to get an amendment added to the Satellite Home Viewer Improvement and Reauthorization Act that would allow statewide public television networks to be carried by satellite providers in all the counties in their state. Blue Ridge Public Television in Virginia appealed to its congressman that such a bill would hurt Blue Ridge PTV through loss of revenue. No other stations objected, so work will continue on the amendment which must be submitted in draft form to the committee in July.

Ms. Calvert submitted a written report which included information on administrative, production, engineering, promotions, and development activities at Wyoming PBS. Wyoming PBS will sustain a budget cut of \$208,000 in FY 10, but the endowment fund will not be touched. The PBS board will meet June 15-16 in Washington, D.C., to approve the PBS budget. The Wyoming PBS Advisory Council will meet sometime in late July, August, or early September to review and approve the station strategic plan. An article regarding the Satellite Home Viewers Act will be in the July edition of WREN and will be submitted as a press release to all statewide papers on May 29. The new website for WPBS will be rolled out on September 1. The June pledge raised 33 percent more than last year. Current membership is 4,232.

CONSENT
AGENDA:

Board Chair Phister asked if there were any objections to the consent agenda which included the approval of the minutes from the May 20, 2009, regular meeting; the acceptance of bills for May 2009; the board travel budget; and extinguishment of bad debt.

ACTION:

Mr. Krebs moved to approve the consent agenda as presented. Dr. Gose seconded the motion. Motion carried.

Acceptance of Bills

The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,452,652.02 for the month of May 2009: Operations in the amount of \$788,672.21; Student Grants and Loans in the amount of \$29,251.65; and Bank Transfers in the

amount of \$856,170.31 for a grand total of all payments in the amount of \$1,674,094.17.

UNFINISHED
BUSINESS:

No unfinished business was conducted at this meeting.

NEW BUSINESS:

Public Hearing -
FY 09 Closeout/
Transfer of Funds/
Budget Allocation

Dr. Rottweiler explained that the board must authorize adjustments to the FY 09 budget to ensure that revenues and expenditures are aligned. At the end of each year, the board is routinely requested to authorize adjustments to the original budget so that revenues and expenditures match up at the end of the fiscal year.

Mr. Jay Nielson, Vice President for Administrative Services, reported that the college has a statutory requirement to line up with the budget authority as established by the board. As the books are closed by June 30, 2009, the budget is managed so actual expenditures will not exceed actual revenues. Additionally, the budget will be managed to build a reserve given the uncertain funding allocation through the state funding formula for the next biennium, less state appropriations, and the overall funding concerns for the following biennium.

For Fund 10, the current operating fund budget, tuition and fees increased by over \$700,000. The funding formula calculation showed Fremont County's tax collections were to decline by \$764,000. Consequently, the recapture/redistribution calculation in October resulted in an increase in the state appropriation of \$854,356. The college budget for local taxes is only being decreased by \$400,000 because tax collections were budgeted very conservatively at the beginning of the fiscal year. The CWC Foundation is holding \$80,000 from scholarship payments for potential future fund raising expenses. The \$193,860 budgeted from carry-forward funds will not be needed. Projected actual revenues are up by \$929,522, so to allow sufficient budget authority, and an additional \$1,045,496 in budget authority is being requested along with a year-end budget of \$17,931,123.

The Institutional budget increase will cover the payment of \$168,978.02 to pay off the outstanding balance of the Pro Tech building improvements, which is the addition to the Pro Tech building. This will free up \$38,979 in future annual payments through 2014. The expenditure budget allocation also includes a \$200,000 transfer to the Auxiliary Fund for

operating expenses for food service and for housing improvements. The projected year-end reserve increase is \$311,354.

In Fund 11, the additional one mill budget, \$477,170 is expected to be carried forward for one-time expenses and to supplement the operating fund. In Fund 12, the auxiliary budget, the projected carry-forward is \$941,672. Fund 20 is the restricted budget and is where all the grants are managed. Since many of the grants are on the federal fiscal year ending either August 31 or September 30, aligning the budgets according to the state fiscal year starting July 1 is somewhat unpredictable. This year CWC received new grants for Virtual Nursing; Environment, Health & Safety; Rural Justice Training; and funding for the Recreation for Riverton Program. The request is to increase this fund budget by \$2,100,000. In Fund 21, the CWC BOCHES fund, this year's budget anticipates using a portion of the \$96,764 carry-forward, but this operation is expected to end the year with a positive carry-forward. Fund 22, Wyoming PBS, has a \$3,000,000 increase in budget authority to cover a greater than expected carry-forward last year from grant programs and several new grants.

Chair Phister stated that the board would now proceed to a public hearing on the proposed Fiscal Year 2009 Closeout, Transfer of Funds, and Budget Reallocation as duly advertised. He asked if anyone present wished to comment on the proposed reallocation. No comments were made.

Mr. Welty asked about the money being injected into food service. Mr. Nielson indicated that it has been a common practice to do this. The \$100,000 amount has been consistent over the last several years to transfer into food service.

Chair Phister stated that having conducted the required public hearing on the proposed Fiscal Year 2009 Closeout, Transfer of Funds, and Budget Reallocation, the acting president's recommendation would be accepted.

Dr. Rottweiler recommended that the board authorize adjustments to the Fiscal Year 2009 budget as outlined.

ACTION:

Dr. Crane moved to authorize adjustments to the Fiscal Year 2009 budget as outlined. Dr. Gose seconded the motion. Motion carried.

Facility Lease
with UW Update

Mr. Nielson reported that the architect for the Intertribal Center issued the 50 percent design documents on June 4, 2009. The 95 percent documents are to be issued on June 18, 2009, which means the design phase for this building is coming to a close. The schedule is to start the bidding process around the first of July and be out to bid for three weeks. One of the primary responsibilities of FCI Constructors, Inc., during pre-construction is to provide a construction cost estimate. Mr. Nielson plans to bring a recommendation to the board on July 15 to fix the Guaranteed Maximum Price (GMP) of the building. The goal is to start construction around August 1.

Mr. Nielson has been working with UW to finalize a lease agreement to pay the \$1.1 million and to define the operating relationship for the next 50 years. The basis of this lease is for UW to pay the \$1.1 million of construction costs as the construction progresses. They will not make an annual rental payment during the term of the 50-year lease, but will pay their portion of utilities and maintenance. UW has indicated that they are very committed to this project. They are very interested in this space and their ability to provide educational services there.

Chair Phister asked if UW will pay the \$1.1 million up front. Mr. Nielson replied that they will pay \$110,000 when construction begins, \$440,000 when construction is 50 percent completed, \$440,000 at substantial completion, and \$110,000 upon final acceptance of the project. There may be a savings in construction to enable the college to expand the services in this building. A 7 percent sinking fund still must be funded.

Mr. Nielson indicated that the board will be asked for final approval in July to move forward with this project. The grant with the Wyoming Business Council is for \$500,000. This has been approved and has gone back to the city. This grant is for the reconstruction of the entrance and exit to the college. The City of Riverton will oversee the construction of the roadway which is hoped to be completed by the end of October. Chair Phister asked if any efforts are being made to seek additional funding for this building. Mr. Nielson replied that Mr. Graham made a contact last week with a person who possibly wants to contribute. Dr. Rottweiler indicated that there are some pledges to follow up on as well. Chair Phister asked if there are any concerns that there isn't enough money for the building. Mr. Nielson said no. Dr. Rottweiler stated that the building is in line with the resources that are available.

Ms. Mills asked if there will be a donation from the Northern Arapaho tribe for the building. Mr. Nielson replied that Mr. Graham is continuing to work on this. Dr. Crane asked what the benefits are to CWC and to UW. Mr. Nielson replied that CWC benefits by the \$1.1 million donation from UW. UW will pay a share of the utilities, custodial expenses, and renovation costs. They won't pay rent as they are a partial owner, but they will not be permanent owners on the CWC campus. Dr. Crane asked what benefit UW will receive. Dr. Rottweiler replied that students can fulfill complete bachelor's degrees on the CWC campus. Their current space is not adequate, and this building will provide new opportunities for bachelor's completion programs. Their students will come on to the CWC campus. Over half of CWC's students who leave here go through UW's outreach school and stay here. CWC's employees are allowed 3 credits per semester tuition free. UW provides higher educational services for Fremont County. Having them on campus will take care of a number of initiatives across the state. Additionally, their building has ADA compliance issues.

Dr. Crane stated that if UW benefits from being here they should pay the money up front. He asked why they don't want to make a contribution up front and then pay a lease for the next 50 years. Dr. Rottweiler replied that the \$1.1 million from UW allowed CWC to go back to the state and get more money. This was the turning point to build the building. Dr. Gose understood that the elders of both tribes approached the college with an interest in this project. Mr. Nielson replied that it was a combination of CWC administration, staff members, and reservation people who started this project.

Dr. Gose stated that at this late date, the Northern Arapaho tribe has still not contributed financially to the project. Their participation would certainly indicate commitment to a project that they were interested in at one time. Dr. Rottweiler indicated that the college will continue to follow up on this. He pointed out that in the lease agreement, UW does not compete with the college. They don't offer any classes at the 1000 or 2000 level. Staff and resources can be shared with them. Chair Phister stated that this project enhances the CWC campus so that more students are likely to stay here. Dr. Crane commented that a 50-year lease over the long-term is a nice thing to do. Dr. Rottweiler replied that UW believes they are paying their lease payments up front when the building is built. Mr. Nielson pointed out that UW will pay maintenance, utilities, and custodial fees. They will pay their share of the operation of the building.

Ms. Mills reported that Sergio Maldonado met with various individuals from the Shoshone Tribe on June 10 regarding the Intertribal Center, and he is planning to also meet with the Arapaho Tribe. Mr. Welty stated that there wasn't enough money for the project when the board voted to proceed with the construction of the Intertribal Center. The college had a shortfall of about \$250,000 at that time. He asked if that money has come in, and if it doesn't come in, what the college will do. Mr. Nielson replied that the construction budget is \$5.3 million, and the shortfall is \$264,000. It was decided to move forward through bidding and construction because of the favorable construction climate. So far this benefit will offset the shortfall. Mr. Welty asked if fund-raising was continuing to cover the furniture and everything else. Mr. Nielson indicated that it was continuing. An announcement will be made in July that the college will build the building. It is hoped that when people see the building going up that they will want to contribute to make it better and nicer. Donations and support for the facility will be solicited. Dr. Rottweiler noted that grants and donations for programming will be solicited.

New Campus
Housing Update

Dr. Rottweiler reported that the need for additional student housing has been a high priority for the past five years. CWC received approval for 72 additional beds from the Wyoming Community College Commission and State Legislature with no funding provided. Student housing is currently considered an auxiliary by the state and is therefore not eligible for direct state funding. Student housing has historically been built through general obligation bonds, private donations, revenue bonds, or a combination of each. Mote Hall, built in 2002, was financed with revenue bonds in combination with significant private funds. Although the voters of Fremont County voted to not support the most recent bond election for student housing in 1999, they have in the past supported student housing for the Residence Halls in 1973 and the Apartments in 1979 and 1981.

A potential opportunity has surfaced to build housing in partnership with the Wyoming State Honor Farm through the Department of Corrections (DOC). Over the past couple of years, CWC has partnered with the DOC on the single family housing project where inmates received instruction and credits in Construction Trades which was taught by CWC. As part of that curriculum, inmates build single family units as affordable housing for citizens around the state. That project has completed a number of homes, and two have been sited on Hill Street by College Hill Apartments. The funding for that project has come to an end.

An opportunity to keep this successful program going would be to build student housing for CWC. Current master planning has highlighted two potential types of student housing which include a mirror of Mote Hall or more housing clusters. The houses could be built at the Honor Farm and transported to campus. Ten students could live in each one, and the houses would have kitchens and bathrooms. They could be done as theme houses and would be for sophomore students. CWC would continue to provide instruction and would assume responsibility for the purchase of materials and the relocation of the completed units.

Dr. Gose asked if each cluster would be five individual units as shown on the conceptual drawing. Mr. Nielson replied that the plan is to build two of these units a year for three years. The conceptual drawing shows Mote Hall and the housing clusters. Dr. Crane asked if the cluster housing would be for married students. Mr. Nielson replied that they would be more for single students. The apartments are for married students. Dr. Crane noted that married students would like the clusters, and single students would like the Mote Hall type of housing. Dr. Rottweiler indicated that in order to do a Mote Hall type of building, the inmates would have to come to campus to build it. The students liked the housing cluster concept when it was explained to them. Most students want their own room. It is believed that the houses could be built fairly reasonably because the labor charges are taken out.

Mr. Nielson stated that the housing cluster units fit into the construction trades program, and the students liked them. Dr. Crane indicated that he would be interested in hearing more about what students want. Dr. Rottweiler explained that the housing cluster units are basically what Mote Hall is right now if four of them were put together. The students share the common areas. Mr. Nielson stated that some discussions have been held with students, but it can be discussed again this fall. Chair Phister stated that it may come down to what is possible to do.

Dr. Rottweiler reported that the college had 220 students in housing last year. Some students were driven out because no private rooms were available outside of Mote Hall. Housing space had to be maximized because of the housing climate in Riverton. The college has enough students in housing that three meals a day have to be provided, but there aren't enough to break even. Ms. Mills suggested having the Student Senate do a survey. Mr. Welty suggested constructing a Mote Hall with prefabricated portions built at the Honor Farm and using cranes to put

them up. Dr. Gose agreed, saying that Mote Hall would be the obvious economy of space. The cluster houses would take up a lot of space.

Mr. Nielson stated that this is being brought forward in anticipation of keeping the Construction Trades going and is a conceptual plan. This is an option that could be explored, and the students will also be asked what they would prefer. Dr. Rottweiler indicated that the intention would be to use revenue bonds, but this would require board authorization to use reserves to help fund construction.

June 12-13 Board
Retreat Report

Dr. Rottweiler indicated that notes from the June 12-13 board retreat were provided by Board Attorney Frank Watkins and were included in the board's folders. Chair Phister reported that in regard to future community dialogues, the board would like to investigate holding dialogues in Dubois and Thermopolis, invite senior citizens to a dialogue, and identify only necessary college personnel to attend. Future board discussion topics include the funding and purposes of the Intertribal Center and Policy Governance changes. Self-evaluation concerns include improving the new board member orientation process and tying the budget process to Policy Governance manual requirements. Future agenda topics include a Job Corps update, CWC Foundation board member status, and the funding and purposes of the Intertribal Center.

Proposed 2009-2010 board goals include the following:

1. Actively identify and pursue support and funding for CWC facility expansion and enhancement to meet needs of the Main Campus and Lander Off-Campus.
2. Actively identify needs and pursue support and funding for expanded partnerships and facilities for our entire service area.
3. Strengthen board responsibility for and involvement in community dialogues to better understand college service area needs.
4. Identify board governance policy changes needed.
5. Better understand and serve our CWC community, including faculty, staff, and students.

6. Improve relationship between CWC Foundation Members and CWC Trustees.

In regard to discussions relating to Goal #6, Dr. Gose indicated that the board became aware of the relationship between the CWC Board and the Foundation Board at the retreat. The board felt it was important to understand the Foundation Board's position and needs better and to develop a more harmonious relationship with the Foundation. Mr. Welty, as the board's representative on the Foundation Board, stated that it became apparent to him very soon that there was a great deal of tension and animosity against the college. The Foundation Board doesn't want the college administrators or the college board telling them anything about their business. The Foundation Board is largely unwieldy because it has so many members. The Foundation Board wants total independence from the college administration. They do not want administrative people from the college at their meetings.

Chair Phister stated that the board decided to set up a meeting with the Foundation Board to try to improve relations. The Foundation Board also has a concern with Mr. Welty's ability to attend meetings. Mr. Welty replied that he can't go to a morning meeting, and this is when the Foundation holds their meetings. He can attend meetings from December through May, but not during the remainder of the year. Chair Phister indicated that the Foundation Board has a concern that the college is not being represented by the college board. Mr. Welty stated that he made it clear that he couldn't attend meetings between now and December. He indicated that it may be time to make a change. Dr. Gose pointed out that Mr. Welty is on the Foundation Board's Investment and Budget Committee, which is an important committee. The Foundation Board was concerned that there were several months that Mr. Welty is unable to attend. Mr. Welty stated that his feeling is that if this board wants to understand what is going on, it should talk to the people who are driving that board. These are the members of the Executive Committee, and they have made disparaging comments about people at the college.

Chair Phister asked if he should work toward scheduling a meeting with the Executive Committee which includes Jay Reddon, Joe Geraud, and Kate Martin. He suggested that the entire CWC Board meet with the Executive Committee to hear what they have to say. Ms. Pedersen stated that she was disappointed that the Foundation Board is unwilling to schedule their meetings so that a CWC board member could attend. Chair

Phister indicated that he will have a discussion with Jay Reddon. Mr. Welty stated that it is a large commitment of time. He could meet in the evenings no earlier than 6:30 or 7 p.m. Dr. Rottweiler suggested having someone fill in for Mr. Welty. The Foundation Board has been appreciative of Mr. Welty's expertise.

09-10 Board Goals Chair Phister indicated that the board was not required to formally adopt its proposed goals. Ms. Pedersen asked that Dr. Crane and Mr. Welty be given an opportunity to look over the goals since they were not able to attend the retreat. She suggested having a mini-retreat in the fall. Mr. Welty noted that it would be helpful to know the background of the goals. Chair Phister suggested avoiding an executive session and meet for an hour prior to a meeting. The board agreed to have an hour-long work session prior to the September board meeting.

Personnel

Human Resources Board Report Dr. Rottweiler asked that the monthly Human Resources Board Report be entered into the official board minutes.

The Human Resources Board Report for June included the following information:

Rustler Salute Nominees included Ben Peterson, Instructional Technology Specialist; and Kelly Frank, Video Technician. The next Rustler Spirit Award will be presented in September 2009.

Searches in progress/pending included Instructor Nursing Jackson; Instructor Equine Studies (anticipated opening); Instructor English (anticipated opening); Instructor Environmental Technician; Instructor Health and Safety; Director of Library Services; Program Director Environment, Health and Safety; Student Recruiter; ABE/GED Instructor; and Workforce Training Coordinator.

Resignations/terminations/retirements/requests for release from contract included Jim Bolding, Workforce Training Coordinator; Henry Cittone, Hospitality Programs Coordinator; Michael Dietz, WPBS Director of Content; Pete Hickerson, WPBS Videographer/Editor; Virginia Moore, WPBS Associate Producer; and Judy Strausberger, Campus Receptionist.

New Hires/Appointments/Internal Transfers included Kristen Ressler, Instructor Accounting.

REPORTS:

Executive Vice
President for
Academic Services

Dr. Rottweiler introduced Amanda Nicholoff, Instructor of TV Broadcasting. Ms. Nicholoff reported that the television program has been very active in the production of PSAs (public service announcements) for local groups and state agencies. The State Fire Marshall's office approached them about doing a PSA on the dangers of toy cigarette lighters. The students worked with Governor Freudenthal in producing this PSA, and the State Fire Marshall's office donated \$5,000 to the program for equipment. The students also did a PSA for Fremont County School Districts on the "Being There Matters" project to keep help kids in school. They produced a high school and a college version.

The sports program at the college has provided many opportunities for the broadcasting students. UW does not have this, and their students are not allowed to broadcast sports events. CWC's broadcasting students did a live broadcast of several basketball games which was simulcast on Rustler Radio with Rustler TV. The college's radio station has a new instructor and a new format. The college radio station was given back to the students. Dr. Rottweiler indicated that the students have spent a lot more time doing live radio, and 88.1 has become the radio station of choice. This has become a huge recruiting outlet. Ms. Nicholoff showed the PSAs developed for the State Fire Marshall's office and Fremont County School Districts, which the students wrote and directed.

Dr. Rottweiler submitted a written report which included information that the Rural Justice Training Center is nearly complete and ready for use in the recently remodeled downstairs of the Student Center. The Virtual Medical Skills Training Center will allow for new technologies and updated training opportunities. Resources will be allocated for the repurpose/remodel of the Professional Technical Center to accommodate the training center and its new technologies. The second Community College Survey of Student Engagement (CCSSE) was conducted at CWC on May 1. The results will be available later this summer followed by a statewide meeting in early fall. The new website was launched today. Notification was received of an award for the third year of the Upward Bound program which totals nearly \$900,000 over the four-year grant program.

Vice President for
Institutional
Advancement

Mr. Graham submitted a written report which included information that funds totaling \$11,890.11 were received by the CWC Foundation in May 2009. The Governor issued a press release on June 4 which indicated that Wyoming community college endowment matches had not been touched in the budget cuts. To date, the CWC Foundation has raised \$4,251,161 in gifts and pledges with a remaining balance of \$248,839. The CWC Foundation Board quarterly meeting and annual retreat were held June 11-12 at the Jackson Center for the Arts.

NEXT SPECIAL
AND REGULAR
MEETING/
SUGGESTED
AGENDA ITEMS/
ADDITIONAL
TRUSTEE
COMMENTS AND/
OR REPORTS ON
ADVANCEMENT
IN THE
COMMUNITY:

The next regular meeting will be held on Wednesday, July 15, beginning at 6:30 p.m. in SC 103.

Agenda items for the regular meeting include:

1. Public Hearing/Adoption of Final Fiscal Year 2010 Budget
2. Student Profile Monitoring Report
3. Award Contract for CMAR – Guaranteed Maximum Price for Intertribal Center
4. Job Corps Update
5. Future Community Dialogues

ACTION:

Dr. Gose moved to hold an executive session on July 15, 2009, at 5:30 p.m. in the Student Center Conference Room #SC100, to discuss personnel and real estate. Dr. Crane seconded the motion. Motion carried.

CWC Foundation

The annual CWC Foundation board retreat was held June 11-12, 2009, in Jackson.

Association of
Community
College Trustees

The next ACCT event is the Annual Congress which will be held October 7-10, 2009, in San Francisco, California. The board agreed to send Chair Phister, Dr. Crane, and Mr. Krebs to this conference. Dr. McFarland will also attend. Ms. Mills and Dr. Gose indicated that they would prefer to attend the National Legislative Summit in February. Ms. Pedersen would like to attend the Governance Leadership Institute for New Trustees in 2010.

Wyoming
Association of
Community
College Trustees

The next meeting of the WACCT will be held in conjunction with the June 24-25 meeting of the WCCC at Eastern Wyoming College. Ms. Mills plans to attend.

Wyoming
Community College
Commission The next meeting of the WCCC is scheduled for June 24-25 at Eastern Wyoming College. Ms. Mills will attend this meeting along with staff members Jay Nielson and Mark Nordeen.

CWC BOCHES The next meeting of the CWC BOCHES is scheduled for Tuesday, June 23, at 7 p.m. in AW 124.

Teton County
BOCES The next meeting of the Teton County BOCES is tentatively scheduled for the end of September or the first of October.

Community
Dialogues Mr. Welty asked why the board did not consider having a community dialogue in Jackson, since they talked about possibly having one in Dubois and Thermopolis. Mr. Welty stated that the college needs to show that it is still interested in Jackson and Teton County. Chair Phister replied that the board did consider that option as well. The community dialogues held outside of Fremont County would have to be conducted separate from a board meeting. Board Attorney Frank Watkins reminded the board that its meetings must be held in public place located within Fremont County which established and maintains the college. Community dialogues could be held in another county because they are not a public meeting of the board where action is taken.

ADJOURNMENT - BOARD EVALUATION OF MEETING: Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk. It was decided at the board retreat to remove the second part of question #4.

Chair Phister congratulated Dr. Rottweiler on his new job as President of Cochise College in Arizona and thanked him for his work at CWC. He wished him the best in his new job.

Chair Phister adjourned the meeting at 8:19 p.m.

Secretary

APPROVAL:

Chair