

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, April 17, 2013, in Room ITECC 116 of the Intertribal Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Charlie Krebs Nicole Schoening Colton Crane Heather Christensen	Scott Phister Carlton Underwood Roger Gose
<u>Administration:</u>	Jo Anne McFarland Jason Wood	Ron Granger
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Charlotte Donelson Kathy Wells Brittany Yeates Cory Daly Kenna Sweglar Jennifer Rey Sergio Maldonado Lisa McCart Joshua Scheer Lindy Paskett	Martha Davey Nita Kehoe John Wood Ruby Calvert David Gray Katie Roenigk Dansie Stockton Steve Barlow Mark Nordeen

CALL TO ORDER: Board Chair Charlie Krebs called the meeting to order at 6:55 p.m. A roll call conducted by the board clerk indicated that all board members were present. A quorum of the board was declared present to conduct business. Chair Krebs announced that the meeting was preceded by a 5:30 p.m. executive session regarding personnel issues.

EXECUTIVE SESSION: An executive session was not held at this point in the meeting.

WELCOME AND INTRODUCTION OF GUESTS: Chair Krebs welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF
AGENDA:

ACTION:

Ms. Christensen moved to approve the agenda as presented. Dr. Crane seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING PBS
AND CWC
FOUNDATION
REPORTS:

Written reports from student and employee associations, Wyoming PBS, and the CWC Foundation were included in the board packet.

Classified Staff
Association

Ms. Kenna Sweglar, Vice President of the Classified Staff Association, indicated that she had nothing to add to the written report submitted by Ms. Jan Jensen, President of the Classified Staff Association. This report contained information that Carol Woolery attended a Grant Writing Seminar in Cheyenne March 26-27 and has set up an online blog/website for CWC Student Support Services. Hunter Roseberry, Shelley Dolbow, Jason Nisely, and Alan Hall attended “supervisor’s toolkit” training at the University of Colorado Denver campus March 26-29. Suze Kanack attended the 2013 PBS Technology Convention April 3-5 in Las Vegas. Retha Reinke attended the luncheon for the Jefferson Service Award on April 9 in Casper.

The Faculty

Mr. David Gray, President of The Faculty, showed the board the poster for the musical *Hair* and a plaque awarded to Willie No Seep from the IRS for the Volunteer Income Tax Assistance Program. Mr. Gray indicated that this was his last board meeting as Faculty president. He introduced Sergio Maldonado, Diversity Coordinator/Arts and Sciences Instructor, who showed the board posters on the May 4 powwow and the Native American Leadership Scholarship recipients. He introduced Dansie Stockton, one of the scholarship recipients, who will graduate this May with a degree in Photography. She is planning on starting a landscape/photography business. The other recipients are Raphael Glenmore, Logan Savage, and Jolene Catron.

Dr. McFarland noted that in addition to the powwow on May 4, a reception for the Joint Business Council will be held on May 3 at 4 p.m. in the Wind River Room of the Intertribal Center. The board is invited to attend this special reception and also the spring powwow which will begin at 1 p.m. on May 4 in the gym. The WPBS screening of the Native

American Virtual Museum will begin at 3:30 p.m. in the Wind River Room of the Intertribal Center. Grand entry will be at 6 p.m. in the gym.

Nita Kehoe, Professor of Art and Chair of the Curriculum Committee, and Brittany Yeates, Student Life Coordinator, made a presentation on the co-curricular initiative in which activities are created outside the classroom that complement education in the classroom. They described the three components which include cultural appreciation, community experience, and professional experience. Courses have been developed for these areas which will be rolled out in Fall 2014. Two credits can be earned in co-curricular learning.

Mr. Gray submitted a written report which contained information that Jeremy Nielson has accepted an appointment on the Wyoming Film Industry Financial Incentive review committee. Nita Kehoe lectured about her artwork to a group of students at Casper College on March 18. Lonnie Slack attended the annual convention of the Wyoming Professional Photographers Association in Casper March 17-19.

Professional
Personnel
Association

Ms. Lindy Paskett, President of the Professional Personnel Association, indicated that she had nothing to add to her written report which included information that officers for next year include Connie Nyberg as president, Scott Rockhold as secretary, and Jonathan Rasbach as president-elect. Chontelle Gray attended the United States Institute for Theatre Technology Conference March 20-23. Jason Harris was asked to review proposals for this year's national convention of The Global Community for Academic Advising in Salt Lake City. Mickey Douglas attended a combined conference of the Wyoming Lifelong Learning Association (WLLA) and the Mountain Plains Adult Education Association in Cheyenne. Ms. Douglas is the outgoing president of the WLLA. Honored at this conference were Andy Eckart, Ron Disbrow, Paul Toponce, and Judy Hubbard. Paula Hartbank and Lisa Appelhans facilitated four sessions on financial aid at the University of Wyoming Multicultural Higher Education Days on March 8 at CWC. Marilu Duncan attended a program directors meeting organized by the Department of Education in Washington, D.C., March 25-28.

Student Senate

Mr. Garret VonKrosigk, Student Senate President, stated that the Senate is low on funding and limited as to what they can do. They are working on setting a budget in place for next year. Elections are scheduled for April 23-25. Mr. VonKrosigk submitted a written report which included

information that the Senate hosted a murder mystery party on April 12. The senate is working on using an online election format. A committee has been dedicated to work on the creation of the budget for next year.

Wyoming PBS

Ms. Ruby Calvert, WPBS General Manager, reported that the recent pledge drive was very successful. Some wonderful local programs were aired including the *End of Track* show. A live show on the second amendment and gun control will be aired this month. Budgets will be due on August 3, which is about a month early. Ms. Calvert is talking to legislators about WPBS doing gavel-to-gavel coverage of the legislature. A presentation will be made to them on May 9. A legislative services committee is redesigning the capitol, and WPBS will have input on the process. The Idaho, Montana, and Nebraska PBS stations already cover their legislatures in this fashion, and WPBS can learn from their experience. The Native American Virtual Museum Screening will be held on May 4. WPBS will be celebrating its 30 year anniversary in May. Lee Haines has resigned from the Wyoming PBS Advisory Council because of his position as Executive Director of the WPBS Foundation. The WPBS Foundation has hired Mader Tschacher of Laramie for its audit firm. Ms. Calvert needs to talk to Board Attorney Frank Watkins about the Banner Ridge lease. WPBS would have to go to court to officially terminate it because there is no termination clause in the lease. The letter of intent has been signed for the Cheney production. Mr. Underwood offered his assistance in talking to the Joint Business Council regarding the BIA leases.

Ms. Calvert submitted a written report which included information on administrative, production, engineering, promotions, and development activities at Wyoming PBS. The PBS Board met April 8-9 and looked at the budget, potential revenue, and station dues for next year. WPBS will be providing production services for CWC commencement on May 10. Current active members total 3,504, which is an increase of 103.

CWC Foundation

Ms. Lynette Jeffres, Manager of the CWC Foundation, submitted a written report which included information that funds received by the Foundation during the month of March 2013 totaled \$9,071. On April 27, *In My Window* of Lander will be hosting a fashion show and luncheon at The Inn at Lander with proceeds benefiting the CWC Foundation's scholarship funds. Tickets are \$20 and must be purchased in advance from the CWC Foundation office or *In My Window*.

CONSENT
AGENDA:

Chair Krebs asked if there were any objections to the consent agenda which included the approval of the minutes from the March 19, 2013, regular meeting; the acceptance of bills for March 2013; the board travel budget; and Perkins Grant authorization.

ACTION:

Dr. Gose moved to approve the consent agenda items including the approval of the minutes from the March 19, 2013, regular meeting; the acceptance of bills for March 2013; the board travel budget; and Perkins Grant authorization. Dr. Crane seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,605,451.38 for the month of March 2013: Operations in the amount of \$2,178,328.81; Student Grants and Loans in the amount of \$128,423.13; and Bank Transfers in the amount of \$907,102.46 for a grand total of all payments in the amount of \$3,213,854.40.

UNFINISHED
BUSINESS:

No unfinished business was conducted at this meeting.

NEW BUSINESS:

State Completion
Strategies and
Funding

Dr. McFarland indicated that the importance of improving and being accountable for college completion has been embraced at the national level through Complete College America (CCA). The college learned about this initiative through Dr. Crane and his membership on the ACCT board. The national trustees association and the state trustees association have accepted the completion agenda. In September 2012, the WACCT College Completion Summit focused on the completion agenda and best practices around the country. This initiative encourages students to complete degrees in a timely fashion. CWC has the Graduation Matters initiative which has been in place for the past three years, which includes college wide participation in recognizing and rewarding graduates.

Information in the board packet regarding this initiative included an abbreviated list of CWC completion initiatives already implemented or scheduled for implementation for this summer or coming fall; a letter from the WACCT; and a letter from the Wyoming Presidents Council. CWC is very interested in the completion agenda, involved in it, and embraces accountability. CWC has self-initiated some completion strategies with some success. The college's retention initiative is in the fifth or sixth year,

and the persistence rate has gone up significantly as a result. The WCCC is scheduled to adopt 2-3 completion initiatives which are yet to be named at its next meeting. The community colleges will be given an opportunity to submit competitive grants to work on those statewide initiatives. The information about this agenda item is that the WCCC would like to move 10 percent of community colleges' variable funding amounting to about \$8 million biennially and redistribute those funds according to metrics yet to be developed on a statewide completion initiative.

The colleges are already engaged in completion initiatives and are already on the hook with the state legislature to focus attention on the developmental/remediation issue. If House Bill 165 had passed, it would have eliminated all state funding for teaching developmental education. In exchange for that bill being set aside for now, the community college presidents indicated they would like two years to initiate some very aggressive efforts to reduce the amount of time that college students spend in remedial coursework that doesn't count toward their degrees, and thus reduce the amount of time working at the college level toward their chosen educational goal. One statewide initiative is more than enough.

The presidents are asking that the WCCC not change any metrics or the current funding mechanism because of 10 percent cuts in 2010 and another 6 percent cut in the most recent legislative session. The colleges need time to properly assess how well current and recently introduced initiatives are performing.

Many completion efforts have already been initiated, and the colleges are being asked to adopt additional completion strategies. The colleges will be derailed on the progress they are making and will have less money for it. No new resources would be brought to the table for this initiative. It took the institutional research officers close to two years to work out those metrics by which the colleges are already measured. The colleges will begin being measured by an entirely new set of metrics on a yet to be determined completion initiative to be effective in the new biennium. Dr. McFarland would like to see the WCCC not make a switch right now or in the near future on how monies for completion will be redefined. The colleges should be given some opportunities to continue with very innovative completion strategies to identify best practices. Wyoming degree completion is well above the national average. It is not certain that this effort will do any more than create more uncertainty in the system. It will reduce funds for the colleges even further. The college presidents'

letter also talks about the commitment by all seven colleges to assess the placement testing mechanism for determining students who may require developmental work.

Dr. McFarland described a Fremont County task force which involves the public schools and doing some more alignment with K-12. She understands that community colleges in Wyoming are not viewed at the state level as being all that interested in the completion agenda. There is no question as to CWC's commitment to these efforts.

Mr. David Gray, President of The Faculty, stated that the development of completion initiatives was CWC's own view of how to serve students better and to give the assistance that students need to complete. He indicated that he prefers to try methods that work and to make sure that what is being done really does save students. The proposed system could force the college to reduce its efforts in helping high school and GED students into and completing college. Dr. McFarland indicated that many students are less prepared because of the college's demographics and asked if there is any danger in reducing access. Mr. Gray replied that if the college is to maintain its commitment to open entry, it means that everyone who has a GED or high school diploma is admitted. The college has a high number of first generation college students, and these students need help in negotiating the college's processes. This requires resources. The college has students who are academically underprepared. If completion rates are to be increased, the college has to help these students. Doors need to be opened and access provided. This is the college's mission. If the college does not have the resources to assist students, it is taking a step backwards. Board Chair Krebs indicated that the college should continue to be an open door institution in order to fulfill its mission.

Dr. McFarland indicated that Dr. Jason Wood, Executive Vice President for Student and Academic Services, is a member of the Complete College America Task Force. She asked what steps are coming up. Dr. Wood replied that the institutional researchers at the colleges have been working to pull data for the Complete College America Academy to use in developing a statewide plan for completion. They will develop strategies around the core themes of student advising, developmental math-English, funding metrics, and transition from high school to college. Outside experts will be involved as well. They are looking into a voluntary framework for accountability and are involved with the Lumina degree

qualification profile and with the Higher Learning Commission Pathways to Accreditation. It is time to assess what has been working. It is damaging to take away 10 percent of the colleges' funding and to take staff time to write grants, to possibly only get a small amount back. Dr. McFarland stated that the benchmark data will indicate where the college is nationally. The college completion academy will be held in July, and this expertise should be of some assistance in identifying statewide strategies and goals for which the colleges will be accountable.

Dr. McFarland asked the board what additional information would be required to have an informed discussion with the WCCC at the next meeting. She indicated that administrators and others can serve as research people for this meeting. Dr. Wood stated that he will put together talking points. Dr. Gose pointed out that if the college really deals with remediation, it will affect completion in itself. He asked if the college is rewarding performance or penalizing underperformance.

Acceptance of Bids
- Food Court

Mr. Granger explained that the remodel of the Food Court and all of the fixed equipment will be paid for with major maintenance money. The bid for the remodeling and the purchase and installation of new equipment for this project was less than expected. Mr. Granger is also looking at the equipment cost and hopes to reduce it slightly. The lowest bid was from Mid-Valley General Contractors, Inc., in the amount of \$551,686. Even if the cost for equipment is reduced, this is the maximum amount that the project will cost. Dr. McFarland recommended that the board accept the lowest bid for the Food Court remodel from Mid-Valley General Contractors., Inc., of Riverton in the amount of \$551,686.

ACTION:

Dr. Crane moved to accept the lowest bid for the Food Court remodel from Mid-Valley General Contractors., Inc., of Riverton in the amount of \$551,686. Mr. Phister seconded the motion. Motion carried.

Personnel

13-14 WPBS

General Manager

Contract Extension

ACTION:

On Dr. McFarland's recommendation Dr. Gose moved to extend the contract of Ruby Calvert, WPBS General Manager, by one full year through June 30, 2014. Ms. Christensen seconded the motion. Motion carried.

13-14
Administrative
Compensation

Dr. McFarland indicated that the board has been provided with salary comparator information for the administrators. Originally it was believed that setting the compensation would be in conjunction with approval of the FY 14 budget. Dr. McFarland stated that she would feel more comfortable bringing forward administrative compensation in conjunction with the preliminary budget which the board will study on May 7, with approval on May 15. Chair Krebs stated that since the board does not have final numbers on the budget, it is prudent to hold off. Dr. McFarland indicated that administrative contracts should have the same relationship to the adjustments given to other employees.

Professor
Emeritus
Distinction

Dr. McFarland stated that the recommendation from the CWC voting faculty was to recommend that retired Professor Princess Killebrew receive the distinction of professor emeritus. Professor Killebrew was a benefited faculty member for 14 years and made significant contributions to the college. She served as a departmental coordinator and as chair of the Curriculum Committee. She recommended that the board approve Professor Princess Killebrew for professor emeritus distinction for 2013.

ACTION:

Dr. Gose moved to approve Professor Princess Killebrew for professor emeritus distinction for 2013. Ms. Schoening seconded the motion. Motion carried.

Human Resources
Board Report

The Human Resources Board Report for April 2013 included the following information:

Rustler Salute nominees included Bob Husa, Professor of Music; and Pamela Cowling, Course Specialist. The Rustler Spirit award recipients for March and April will be announced at a later date.

Searches in progress/pending included Head Coach Men's Basketball; and Equine Center/Grounds Assistant.

Separations/transfers/requests for release from contract included Danielle Hood, Financial Aid Technician I.

New hires/appointments included Michelle Scott, Financial Aid Technician II.

Discussion/
Information Topics

FY 14 Budget
Update

Mr. Granger reported that even with all the changes in funding from the state and all the changes that still might occur, the college will be prepared for FY 15 and FY 16. The college will have less revenue in FY 14 because of the decrease in local valuation and the 6.82 percent cut from the state. The expense side of the budget will be examined to be sure that the budget will balance. Chair Krebs noted that on May 7 from 7-9 p.m. the board study session will be held to discuss the proposed FY 14 budget.

Dr. McFarland indicated that another issue that relates to the budget that the board may wish to bring up in the meeting with the WCCC is the way the current funding model requires that the WCCC go back to the legislature each year for any enrollment growth funding. Enrollment growth funding is always looked at as a new budget item. CWC received about \$800,000 this biennium in enrollment growth funding. The college can't count on this funding in 15-16 because it won't be rolled into the college's standard base. The colleges would like to see enrollment growth funding added to the base budget. The colleges are just asking for the resources they need according to how many students they are serving. Mr. Granger noted that enrollment growth funding is what is throwing off the number for CWC for 15-16 when the budget will be short \$800,000. The 10 percent variable funding can hurt colleges because it has to be used for certain things. It is a difficult process when the WCCC tells the colleges how to spend the money.

Dr. McFarland indicated that the colleges don't have the details on the distribution of grant monies for course completion. The money likely will be distributed in October and in April. Mr. Granger stated that April could be a problem because it is at the end of the school year. The colleges can't do what they say they are going to do if the money is held.

Construction
Update

Mr. Granger reported that the flooring is being installed in the Health and Science Center. All the windows will be installed by the end of April. The front entrance is being framed in. The contractor is on schedule for completion in July 2013. It was thought that the extension of Watt Court would cost \$260,000-\$270,000, but it will be \$203,000 instead.

The bids for the Classroom Wing came in lower than the estimate. McCauley Wyoming Constructors, LLC, was the winning bidder with a base bid of \$2,458,000. Because the total bid was \$309,854 less than the

estimate, almost all of the alternates were accepted. This left \$463,854 for reserve, signage, and upgrading the parking lot at Pro Tech. The work on this project will begin by May 15. Since this is a state project, the board does not have to approve the bid.

Remodeling work is being done at Mote Hall to replace the boiler and windows. This building has a sinking fund for maintenance and repair, and all repairs will come from this fund. The campus has been made more energy efficient. It was 7 degrees cooler last year but the electric bill was \$4,000 less because of the recent energy retrofits that were completed on campus. In regard to the Lander project, Mr. Granger reported that it must be started by June 30, 2014, or the college will risk losing state capital construction funds for the project. He is planning to put together a proposal after the first of July.

Institutional
Values Discussion:
Excellence

Chair Krebs asked board members to comment briefly on the board value of excellence. Board policy defines excellence as to “commit to high standards in providing quality instruction and services to enhance learning.” Board members were asked to give their own definition of excellence and why it is important; to indicate whether or not the college really does commit to high standards in providing quality instruction and services to enhance learning; to indicate what policies at the state and national level threaten the ability of the college to commit to excellence; and to give a couple of specific examples of how CWC trustees can exemplify excellence in their work on the board.

Chair Krebs indicated that the budget and the performance-based goals threaten the ability of the college to commit to excellence. Ms. Schoening stated that in the public schools they are dealing with the same kind of doubt and balancing act regarding completion. The teachers she had in college inspired her to exemplify excellence because they made her want to seek out information on her own. Dr. Gose indicated that the college’s definition of excellence is a good one. Having faculty members tell the board what they are doing and how they are doing it demonstrates excellence. Ms. Christensen stated that she viewed excellence not as a finite goal but an attitude. It is something that is continuous. This college helps students find excellence in whatever program or interest they are pursuing. Chair Krebs indicated that in every board meeting, the board is striving for excellence and trying to help students. Mr. Phister stated that the definition the college has is good. The board has the ability to have an

effect in a limited way and has committed to high standards. The board has to commit to raising standards.

Dr. Crane shared some quotes about excellence by Martin Luther King, Jr., and Vince Lombardi, Jr. Mr. Underwood stated that he attended CWC and was the first in his family to go to college and attain a 4-year degree. It was all about being excellent. He wasn't very confident, and he did things on his own. CWC taught him about excellence and influenced him to try things he never thought he would do or even try. The college should not stop striving to be better.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

1. Kudos
 - a. To the many dedicated souls who attended conferences or performed other college work over spring break.
 - b. To the Physical Plant crew whose version of the college's April 9 "snow day" included lots of moving of very wet and heavy spring snow. Thanks, also, to the Emergency Response Team for utilizing this severe weather event to test out emergency communications. A number of ways were identified to strengthen the college's emergency response.
 - c. To the outstanding Information Technology department, under the direction of John Wood, for its laborious planning and attention to every detail, so that CWC's recent transition of the college's information system (Ellucian Colleague) to a new SQL platform went off without a hitch. These are some of the dedicated souls who worked over spring break.
 - d. To Film Instructor Jeremy Nielson for his appointment to the Wyoming Film Industry Financial Incentive review committee.
 - e. To Technical Theatre Director Chontelle Gray for her innovations in "Creating a Culture of Safety" that has attracted the attention of the likes of Northwestern University, Disney, and Cirque du Soleil.
 - f. To Ben Peterson and Charles Palmer for accomplishing an unanticipated move of the nursing classroom from the Bison Room

to the Center for the Arts in Jackson. Good practice for our upcoming move into the new Health and Science Center.

- g. To the CWC Women's Rustler Rodeo Team and their coaches, Andrew Schrock and Traci Hinman, for being ranked 4th in the region, following the recent Eastern Wyoming College Rodeo.
 - h. To the folks at CWC who help with events in the Intertribal Center, the letter from a community member regarding a recent Local Food Seminar expressed his thanks to staff members who helped stage this successful event behind the scenes.
2. NJCAA athletic matter resolved. On April 1, the college received a letter from the NJCAA resolving the athletic eligibility issue, which was identified by the NJCAA in late October. In the April 1 letter, the NJCAA accepted CWC's self-imposed sanctions which were outlined in a February 5 letter, calling for no new international student recruitment for Volleyball, Men's Basketball, and Women's Basketball for the 13-14 and 14-15 seasons, along with development of an overriding athletic philosophy, as well as development of policies, procedures, and structures to provide greater oversight of athletics. The April 1 letter compliments the college for the professional way in which the matter was handled and indicates that no additional sanctions will be imposed
3. Unfortunately the college's loan default rate is going in the wrong direction. It is now 18.9% on the 2 year rate, which is worse than the previous rate of 14.1%.

Dr. Jason Wood reports that the college is awaiting word on its 3 year rate, which will probably go above 25%. 30% on the three year rate is the number that triggers federal interventions and potential punitive actions after repeated offenses.

It should be noted that the rates, which lag two years, do not reflect performance prior to the college's major interventions. The following efforts are being pursued:

- a. Mandatory one-on-one loan counseling;
- b. Additional loan application requirements, including submission of budgets and justification documents, for three target populations to

get a loan (under 24 credits, over 70 credits, and under 2.5 GPA);
and

- c. Consider sending a formal letter requesting information on the process to discontinue offering loans at CWC.

A memo from Jacque Burns, as well as an article on rising loan interest rates on Stafford subsidized loans and article on student aid to be awarded for “competencies,” not seat time, were included in the board packet.

4. An article was included in the board packet in response to Dr. Gose’s interest in MOOCs (Massive Open Online Courses).
5. Articles about sister colleges from Wyoming and around the country were included in the board packet.

**NEXT REGULAR MEETING/
SUGGESTED AGENDA ITEMS/
ADDITIONAL TRUSTEE COMMENTS AND/OR REPORTS ON ADVANCEMENT IN THE COMMUNITY:**

The next regular meeting will be held on Wednesday, May 15, beginning beginning at 6:30 p.m. in the Wind River Room (ITECC 116) of the Intertribal Center.

Agenda items for the next regular meeting include:

1. Budget Monitoring Report
2. FY 14 Preliminary Budget Adoption
3. 14-15 Scholarship Packet
4. Public Hearing and Renewal of BOCHES 1/2 Mill Levy for FY 14 and FY 15
5. Construction Update
6. Foundation Leases

ACTION:

Mr. Phister moved to hold an executive session on May 15 at 5:30 p.m. in the Intertribal Center Conference Room regarding personnel issues. Ms. Christensen seconded the motion. Motion carried.

A study session will be held on Tuesday, May 7, from 7-9 p.m. in ITECC 116. No board action will be taken. Topics for the study session are FY 14 Salaries and Benefits and FY 14 Operations Budget.

CWC Foundation

The CWC Foundation Board will meet on June 13 at 4 p.m. at the CWC Foundation Headquarters in Riverton.

Association of
Community
College Trustees

The next ACCT event is the Annual Congress which will be held October 2-5 in Seattle, Washington. All board members will be in attendance.

The annual board retreat will be held June 7-8 in Jackson. This retreat will be facilitated by Dr. Narcisa Polonio, ACCT Vice President for Education, Research and Board Leadership Services.

Ms. Christensen attended the ACCT Governance Leadership Institute March 20-23 in San Antonio, Texas. She reported that it was a great retreat. On the board self-evaluation, she felt she didn't have enough material. This was a session on how to evaluate board health. Other topics included developing campus emergency plans and becoming aware of the importance of being actively involved in the national association. Ms. Christensen presented CWC's Outdoor Education and Leadership program which was well-received.

Wyoming
Association of
Community
College Trustees

The WACCT will meet during the rescheduled meeting of the WCCC, the date for which has yet to be determined. Since WACCT representative Heather Christensen may be out of town when the meeting is rescheduled, Chair Krebs asked for authorization to name a second voting delegate in her absence.

ACTION:

Dr. Crane moved to authorize the board chair to name a second voting delegate for the rescheduled April WCCC meeting. Ms. Christensen seconded the motion. Motion carried.

Wyoming
Community College
Commission

The April meeting of the WCCC meeting has been postponed, and an alternate date has not yet been determined.

CWC BOCHES

The CWC BOCHES did not have a quorum for their April 10 meeting. Ms. Schoening reported that the next meeting will be held on May 8.

Teton County
BOCES

The next meeting of the Teton County BOCES is scheduled for April 30, 2013.

ADJOURNMENT -
BOARD
EVALUATION
OF MEETING:

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

Chair Krebs adjourned the meeting at 9:10 p.m.

Secretary

APPROVAL:

Chair