

The regular meeting of the Central Wyoming College Board of Trustees was held on Thursday, January 17, 2008, in the Little Theatre of the Student Center on the Central Wyoming College campus following a community dialogue and dinner with key influencers from 5:30 to 7 p.m. in the Fremont Room (SC 103).

ATTENDANCE:

<u>Present:</u>	Scott Phister Jim Matson Dennis Christensen Roger Gose	Caroline Mills Charlie Krebs Dallas Myers
<u>Administration:</u>	Jo Anne McFarland Mohammed Waheed	J.D. Rottweiler Jay Nielson
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	John Wood Carolyn Aanestad Barbette Hernandez Martha Davey Sterling Hall Mark Nordeen	Charlotte Donelson Keith Domke Ruby Calvert Wayne Montgomery Jeremy Hughes Wendy Davis

CALL TO ORDER: Board Chair Scott Phister called the meeting to order at 7:39 p.m. A roll call conducted by the board clerk indicated that all board members were present. A quorum of the board was declared present to conduct business.

Chair Phister announced that the meeting was preceded by a 7 p.m. board executive session which was held per a formal motion at the board's last regular meeting on December 12, 2007, and in compliance with Wyoming Public Meetings law. The topic was personnel issues.

EXECUTIVE SESSION: An executive session was not conducted at this point in the meeting.

WELCOME AND INTRODUCTION OF GUESTS: Chair Phister welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF
AGENDA:

ACTION:

Dr. Gose moved to approve the agenda as presented. Mr. Matson seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
AND WYOMING
PBS REPORTS:

Written reports from student and employee associations were included in the board packet.

Student Senate

Mr. Sterling Hall, President of the Student Senate, indicated that he had nothing to add to his written report which included information that all senators will be returning for the spring semester with the exception of Vice President Christine Chipala who has graduated. Curt Galitz will be moving into this senate seat, and a new vice president will be elected at the next meeting.

Classified Staff
Association

Ms. Barbette Hernandez, President of the Classified Staff Association, reported that several Classified Staff members are teaching community interest classes for the college. Linda Bender and Retha Reinke will be attending the Wyoming Community College Conference as representatives of the Classified Staff.

Ms. Hernandez submitted a written report which included information that for a spring fund-raiser, the Classified Staff has decided to have a 50-50 drawing during the staff development day on February 15. The proceeds will go toward the Classified Staff Development Endowment Fund. Several Grounds Department staff members including Kyle Johnson, Ron Hammer, Dennis Mohrman, and Al Lara are planning to attend training sessions in January.

The Faculty

Mr. Wayne Montgomery, President of The Faculty, reported that CWC has been accepted as an educational affiliate of the Incorporated Research Institutions for Seismology (IRIS). Because of this, CWC has purchased a seismometer, will be connected to a global seismic system, and will offer training for instructors. Mr. Montgomery enjoyed having Board Member Christensen attend a staff retreat on "Bridges Out of Poverty."

Professional
Personnel
Association

Mr. Jeremy Hughes, President of the Professional Personnel Association, reported that Jason Harris provided advising in Lander on December 12. Six members of the Professional Personnel Association will attend the Wyoming Community College Conference including Lynne McAuliffe, Lori Ridgway, Bridget Taylor, Patti Trautman, and Mickey Douglas.

Wyoming PBS

Ms. Ruby Calvert, General Manager for Wyoming PBS, provided packets to the board which had also been mailed to each legislator. These packets contained the rundown of the funding given to Wyoming PBS over the last five to six years. This information will help new legislators get up to speed. She also reported that Bob Spain, Wyoming PBS Director of Engineering, will be in a wheelchair for 2-3 months as a result of the vehicle accident he was involved in before the holidays. The Joint Appropriations Committee met yesterday in Cheyenne, and Ms. Calvert hardly heard any questions about the request from Wyoming PBS. On January 30, a reception will be held at Wyoming PBS at 5 p.m., prior to the CWC board work session at 6 p.m. Dr. McFarland and Board Chair Phister will be asked to welcome the guests.

Ms. Calvert submitted a written report which included information on administrative, production, engineering, development, and promotions activities at Wyoming PBS. The 25th anniversary celebration activities this month include a Chamber of Commerce After Hours social beginning at 5 p.m. on January 24 and a logo unveiling on January 30 at 5 p.m. The latest omnibus bill passed by Congress will rescind part of the funding for the Corporation for Public Broadcasting by 1.75 percent. This will cause a decrease in federal funding (Community Service Grant) for Wyoming PBS in this fiscal year of approximately \$11,500.

CONSENT
AGENDA:

Chair Phister asked if there were any objections to the consent agenda which included the approval of the minutes from the December 12, 2007, regular meeting; the acceptance of bills for December 2007; and the board travel budget.

ACTION:

Mr. Matson moved to approve the consent agenda as presented. Mr. Krebs seconded the motion. Motion carried.

Acceptance of Bills

The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,243,258.91 for the month of December 2007: Operations in the amount of \$1,026,516.53;

Student Grants and Loans in the amount of \$41,778.79; and Bank Transfers in the amount of \$723,255.05 for a grand total of all payments in the amount of \$1,791,550.37.

UNFINISHED
BUSINESS:

Board Attorney
Update on Tax
Protest

Board Attorney Frank Watkins reported that the State Board of Equalization verified that the notice of appeal had been timely filed. Today Mr. Watkins received a notice that the record from the Fremont County Board of Equalization has been given to the State Board of Equalization. Nothing has been set yet. The record is a tape recording, and Mr. Watkins is planning to have it transcribed. The board has no statutory deadline but they will set a deadline. The tax protest could carry into another fiscal year.

NEW BUSINESS:

Legislative Update

Dr. McFarland indicated that the Joint Interim Education Committee (JEIC) has approved three bills for introduction. They are HB0017 (House Bill 17) Community college commission—duties, HB0028 (House Bill 28) Workforce Training Appropriation, and SF0021 (Senate File 21) Hathaway Scholarship Program. Dr. McFarland pointed out that a provision in HB0017 requires the college commission to conduct financial and enrollment audits. An amendment may be drafted to clarify that intent. Board Attorney Frank Watkins indicated that the bill amends an existing statute, but his interpretation is that it would require the WCCC to perform both financial and enrollment audits as it is written now. Dr. McFarland anticipates that the bill will be amended at the January 28-29 JEIC meeting.

Dr. McFarland indicated that the big bill in the JEIC meeting at the end of the month is the statewide mill levy bill. This bill will provide some form of statewide levy and some form of representation for the 16 counties in the state that are not represented.

Dr. McFarland stated that the upcoming legislative session is a budget session, and anything that is not an appropriations bill will require a two-thirds vote in order to be introduced. At the Joint Appropriations Committee (JAC) meeting yesterday, detailed questions were asked of the University of Wyoming. The meeting started at 8 a.m. and did not finish until after 3 p.m. Dr. Jim Rose was asked many questions about the standard operating budget, not just the exception budget. Dr. McFarland's

sense was that the JAC might recommend a salary biennialization. Beyond that, she sensed that the JAC was very unhappy with the community college study commission. They also appeared very uncertain about the new funding model. There were a lot of questions about how the community colleges came forward with a budget request based on a new funding model that has not been fully implemented in rules. The governor refused to sign the emergency rules which would have included the new funding model. The rules do not become permanent until well after the legislative session has started, and the College Commission is required to promulgate the funding model in rules. The JAC is being asked to allocate monies under a new funding model with which they are not familiar and which is not in permanent rules. The JAC wants answers to their questions about the disparity of wealth among counties.

The JAC overall appeared very interested and supportive of the community colleges. There were many questions from Senator Nicholas about whether or not the college commission had taken into account that the colleges that were granted state funded capital construction funds last year were able to generate more FTEs than those colleges who weren't given building dollars. This has created a great wealth disparity among the colleges. Some questions hinted at the need for a state board of regents that has more policy making and governing power. Such a move could relegate local boards to advisory boards. Dr. Jim Rose indicated that he would be able to come up with a plan for addressing JAC concerns, and that such a plan would be discussed and approved at the February college commission meeting. The February WCCC meeting takes place in conjunction with the WACCT conference and legislative reception. Legislators expressed frustration because they are asked to provide more funding, but they don't have a clear picture or clear direction on how community colleges are or should be funded. It has been suggested that the colleges not get any new funding until all of this is worked out. It has also been suggested that the WCCC should give a breakdown of what each college would receive under the new funding model if no new funding comes to the colleges. The colleges did not get an opportunity to make a pitch for capital construction.

Mr. Christensen asked if financial audits will be excluded as a WCCC responsibility. Dr. McFarland replied that the intent of House Bill 17 is not for the college commission to do financial audits. Mr. Christensen indicated that the bill as it stands now has to be changed, and Representative McOmie is aware of that. Mr. Christensen further stated

that the trustees are frustrated with the funding formula as well and that the WCCC is advocating a board of regents but the local delegation is opposed to this.

Dr. McFarland indicated that the representation issue will be the big issue. The statewide mill is \$23 million for all 23 counties. Out of a state system budget of \$186 million, \$23 million is really not significant. It is a help but it won't make a tremendous amount of difference. To totally change the governance structure for one state mill should be questioned. Mr. Christensen stated that it does not sound like there is a lot of opposition to a statewide one mill. The amount of paperwork and work required to do this is not worth the 16 mills. Dr. McFarland indicated that it has been suggested that if the legislature imposes a statewide mill that the legislature could provide the elected representation so as not to require alteration of the structure of the local governing boards. There are differing opinions about whether governing boards should be altered for a statewide mill levy.

Mr. Matson expressed concern about taking an independent board and replacing it with a state board of regents. Local boards would become advisory only in this situation. Dr. McFarland indicated that the close connection to the community in terms of what is offered by the college is important. The further away the governing influence and control, the more encompassing it is, and the more directive and regulated it becomes, the less need there will be for the colleges to think, innovate, and create. The creative edge could be lost.

Dr. Gose asked if there is a chance that there will be no approval of capital construction for any community college this session. Dr. McFarland replied that she does not think that will happen. The JAC may let the legislature decide some of the issues. The colleges will probably have some capital construction funding but may not know until the last day of the session. Mr. Myers stated that the WCCC is playing the seven colleges against themselves. If the colleges were made to unite under a board of regents, the board of regents would be a taskmaster. The uniqueness that each community college has would be lost. A board of regents could be how the WCCC will say they will pull the colleges together.

Dr. McFarland stated that several trustees indicated they would attend the legislature when she is there. She asked trustees to let Board Clerk Linda

Bender know if they could attend when she there the week of February 25-29.

08-09 Board
Calendar

Board Chair Phister indicated that the board needed to identify further target groups for the various community dialogues. This topic was discussed briefly at the November 14 meeting, and a list of past community dialogues was included in the board packet. At its January 2007 work session, the board suggested reservation/tribal leaders, workforce development, and equine studies as possible topics. The topic of reservation/tribal leaders was done in May 2007. Dr. McFarland suggested that a topic such as Allied Health might spin off from the comments made at this evening's community dialogue dinner.

At this evening's community dialogue dinner, a suggestion was made to do a weekly radio show about the college. Dr. McFarland indicated that she does a monthly radio show in both Riverton and Lander after each board meeting. Perhaps this needs to be done once a week. Chair Phister stated that it doesn't matter what the college puts on the radio or in the paper. The number of people who are told in person about the college needs to be expanded, and then let them toot the horn. The college does a lot in getting the word out, but until people are told in a group such as a dialogue dinner, they don't hear it.

Dr. Rottweiler mentioned that the college has the Rustler TV station. Moving that to an information-based channel has been discussed. Board meetings might be televised like the city council does, but this will require some resources.

Chair Phister indicated that there is something about a meeting like the community dialogue that makes people feel special that they are invited. Dr. Gose stated that if Jerry Kintzler thinks the college is not getting the word out, maybe something needs to be done. Mr. Matson suggested a familiarization tour. Media in the area could be invited to ask them what they need to get the information out. Mr. Keith Domke, Editor of *The Ranger*, indicated that it would be a good idea to have a dialogue with just the media. They need to know what people at the college are thinking and what they want. He would welcome a monthly column for the paper about what is going on at the college. Chair Phister thought this would be a good topic for the board retreat.

None of the dates suggested in the board packet for the summer retreat worked for all board members. July 11-12, 2008, was proposed, and this will be discussed at the January 30 work session along with a location for the retreat.

Dr. McFarland recommended that the board approve the proposed 08-09 CWC Board Calendar as may be revised from time to time by the board.

ACTION:

Mr. Myers moved to approve the proposed 08-09 CWC Board Calendar as may be revised from time to time by the board. Mr. Krebs seconded the motion. Motion carried.

Personnel
08-09
Administrative
Contracts

Dr. McFarland recommended that Dr. J.D. Rottweiler, Executive Vice President for Academic Services, have his contract extended by one year through June 30, 2010.

Dr. McFarland recommended that Dr. Mohammed Waheed, Vice President for Student Services, have his contract extended by one year through June 30, 2010.

Dr. McFarland recommended that Mr. Jay Nielson, Vice President for Administrative Services, have his contract extended by one year through June 30, 2010.

Dr. McFarland indicated that since the position of Mr. Dane Graham, Vice President for Institutional Advancement, is a jointly funded appointment between the college and the CWC Foundation, his contract is extended one year at a time. She recommended that Mr. Graham be offered an additional one year contract through June 30, 2009.

ACTION:

Mr. Matson moved to approve the recommendation of the president to extend the contracts of all four administrators. Mr. Christensen seconded the motion.

Mr. Myers indicated that the administrators are always willing and able to provide information that is needed. He appreciates all of their work.

Board Chair Phister called for a vote on the motion currently on the floor. Motion carried.

Release from
Continuing
Contract

Dr. McFarland indicated that she has received a request from Dr. Donna Olsen, Professor of Business Technology, to be released from her continuing contract so she can move into another position as Instructional Technologist effective January 2, 2008.

ACTION:

Ms. Mills moved to release Dr. Donna Olsen from her continuing contract as Professor of Business Technology effective January 2, 2008. Mr. Myers seconded the motion. Motion carried.

Dr. McFarland indicated that she had received a letter from Mr. Sam Schrinar, Director of Administrative Computing, who is planning retirement a year from now on January 3, 2009. Mr. Schrinar has requested a release from his continuing contract at that time.

ACTION:

Mr. Krebs moved to release Mr. Sam Schrinar from his continuing contract as Director of Administrative Computing effective January 3, 2009. Mr. Matson seconded the motion. Motion carried.

08-09 Early
Retirement
Requests

No early retirement requests were submitted.

Human Resources
Board Report

Dr. McFarland asked that the monthly Human Resources Board Report be entered into the official board minutes.

The Human Resources Board Report for January included the following information:

The next recipient of the Rustler Spirit Award will be announced on January 18, 2008.

Searches in progress/pending included Director of Marketing; WPTV Director of Content and Education Services; Wyoming PBS Editor; Activities Assistant; Maintenance Technician HVAC; Line Server Food Services Assistant; Chef/Cook; and Business Office Accounting Technician for WPTV.

Resignations/terminations/retirements/requests for release from contract included Kay Demaree, Assistant to Associate Dean Arts and Sciences; Donna Olsen, Professor Business Technology; Clara Ortiz, Office Assistant Upward Bound; and Sam Schrinar, Director of Administrative Computing.

New Hires/Appointments/Internal Transfers included Paul Branham, Web Developer; Donna Olsen, Instructional Technologist; and Robin Reed, Office Assistant Mailroom/Student Life;

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

1. Kudos.
 - a. Each year, during the holiday season, CWC faculty and staff sponsor a "snowman" tree during the holiday season which includes their purchasing gifts for children of CWC students who can't afford to do so.
 - b. The CWC Business Office and Administrative Services staff this year created a new way to help others during the holiday season. Instead of giving gifts to each other, they made a donation to Riverton's "meals on wheels." Details were included in the meeting packet.
 - c. Kudos, also, to Art Professor Nita Kehoe-Gadway for seeking grants for and coordinating numerous art events, including "Trappings: Stories of Women, Power, and Clothing," with an excerpt from the "Trappings" showing in the Peck Gallery featured in an upcoming book.
 - d. Dual enrollment growth. Congratulations to CWC BOCHES, its Chair and CWC trustee Dennis Christensen, and its Director Jackie Meeker, for the astounding dual credit growth, especially evident in Lander. The related *Lander Journal* editorial and article were included in the meeting packet.
2. Community Service/Involvement

- a. CWC hosted an “active shooter” school for the Riverton Police Department on campus on December 17, 2007.
 - b. Friday and Saturday, January 4-5, 2008, CWC hosted high school basketball games in the CWC Rustler Gym.
 - c. Also on Saturday, January 5, CWC hosted the Mid-Winter Fire School on campus. Special thanks to all CWC faculty and staff who assisted.
 - d. A letter of thanks from the Fremont County Sheriff’s office was included in the meeting packet. The letter thanks the college and, in particular, CWC’s Outdoor Leadership faculty member, Darran Wells, for helping them with a recent search and rescue operation.
3. Exciting news. The college has been unofficially notified of substantial federal appropriations coming its way. More details to follow.
 4. Articles from sister colleges and other articles of interest were included under separate cover in the board meeting packet.

Dr. McFarland indicated that two letters to the editor from community college presidents were included in the board folders. One letter referred to a factual error in a *Casper-Star Tribune* editorial about community college taxation and the other referred to misleading statements in the same editorial. Another article included in the New Business section of the packet referred to long-simmering issues coming to the forefront in 2008. There are a lot of questions about how community colleges will be governed. CWC isn’t the only organization that has difficulty getting the word out. Inaccurate information is given out about community colleges as a whole. People don’t understand what community colleges do.

Chair Phister mentioned the dual enrollment articles included in the packet from *Lander Journal*. Dr. Gose asked why dual enrollment numbers in Riverton are smaller than those in Lander. Dr. Rottweiler replied that Lander has been very progressive in pursuing dual credit opportunities for their students, and they have been very responsive. He thought that Jackie Meeker should report on this to the board. Mr. Myers stated that one of the reasons that the dual enrollment numbers in Lander are higher was because of different demographics. At Lander Valley High School, 80

percent of the students will go to college. At Riverton High School, only about 32 percent of the students will go to college and make it. Lander Valley High School is an anomaly. The students in the dual credit classes earn high grades. Dr. McFarland asked if certain kinds of vocational preparation classes are offered that would not duplicate what the high school is doing. Mr. Myers replied that there definitely is an opportunity to coordinate these offerings.

Vice President for
Institutional
Advancement

Vice President for Institutional Advancement Dane Graham submitted a written report which included information that donations received by the CWC Foundation since the last board report total \$134,773. Notable donations included a \$400,000 donation from an anonymous donor and a \$20,000 donation from the Wayland H. Cato Jr. Foundation. Advertisements were placed in all service area newspapers at the end of December to encourage year-end giving. Kari Gabriel of Interact Communications was on campus December 13-14 to start the marketing assessment process. The CEO of Interact will facilitate a presentation to the campus on February 15, Staff Development Day.

Executive Vice
President for
Academic Services

Dr. Rottweiler reported that a comparison of Fall 2006 enrollment to Fall 2007 enrollment shows a 15 percent increase in FTE. Academic programs that were significantly impacted are Art with a 35 percent increase, Music with a 31 percent increase, and Theatre with a 67 percent increase. These increases were due to the Fine Arts recruiter position. Other programs affected are Auto with a 33 percent increase, Welding with a 74 percent increase, Business Office Systems with a 46 percent increase, Communications with a 15 percent increase, Construction Trades with a 414 percent increase, Culinary Arts with 8 FTE, Communication with a 12 percent increase, Equine with a 19 percent increase, Foreign Language with a 29 percent increase, Math with a 10 percent increase, Nursing with a 13 percent increase, Physical Education with a 19 percent increase, Science with a 14 percent increase, and Social Science with a 15 percent increase. All of these increases are a direct result of the decisions made by this board. The board plays a key role in this as well as the difficult decision as to what programs are cut.

Dr. Rottweiler showed a short clip on the Real World marketing campaign which has been running on television. This clip featured four CWC professors and was produced by CWC TV broadcasting students.

Declining enrollments were seen in Business which was down 2 FTE, Computer Networking Technologies which was down 40 percent, and Education, Human Services, and Humanities which were down a little. A concern of seeing this remarkable growth is that the college will have a problem with space and operational issues if it maintains.

Dr. McFarland stated that documents that have been shared with the Joint Appropriation Committee by the WCCC actually show CWC as having the largest enrollment decline in the system for the snapshot period which shows a loss because academic years FY 04 and FY 05 are being compared to FY 06 and FY 07. This current year wasn't even counted in figuring the FY 09-10 biennial funding. Dr. McFarland knows that CWC's enrollment is growing and can prove that the enrollment is growing, but the college is not being funded on that growth. CWC will be described as a college that is shrinking. That is why the college is asking for enrollment growth funding. This has always been a problem with the funding model.

It is important that anything for which the college is funded be audited. The college is funded on its credit enrollment, so Dr. McFarland has no problem with an enrollment audit.

Vice President for
Student Services

Dr. Waheed distributed his annual federal legislative briefing in preparation for the February 10-13 ACCT National Legislative Summit. The report explains the federal programs in place at the college. CWC has many federal grants. Dr. Waheed stated that CWC supports H.R. 4137 which is the College Opportunity and Affordability Act of 2007 and recommends that the Wyoming Congressional delegation vote for its approval when the proposal comes to the floor. The remainder of his report gave an overview of financial aid programs at the college. Grants are increasing, but loans are decreasing. The Student Support Services grant at CWC is one of the largest in the nation. The Upward Bound grant program is in the first year of a new four-year grant program. CWC is the only post-secondary institution in the state to have received its own GEAR-UP partnership grants. The Educational Talent Search program is in year two of a four-year grant with a \$226,000 budget per year. Perkins Vocational grants provide assistance to students enrolled in vocational areas.

Dr. Waheed presented a composite form for all Wyoming community colleges on the "Impact of Federal Education Dollars on Your Campus"

which is information that will be taken by trustees to the National Legislative Summit. He will provide a form to the trustees which shows this information for Central Wyoming College only.

NEXT REGULAR MEETING/ The next regular meeting will be held on Tuesday, February 19, 2008, beginning at 6:30 p.m. in SC 103 in the Student Center.

SUGGESTED

AGENDA ITEMS/ Agenda items for the regular meeting include:

ADDITIONAL

TRUSTEE

1. 08-09 Sabbaticals

COMMENTS AND/

2. Community/Partnership Monitoring Report

OR REPORTS ON

ADVANCEMENT

ACTION:

IN THE

Mr. Krebs moved to hold an executive session at 5:30 p.m. on Tuesday, February 19, 2008, in the Student Center Conference Room #SC 100, to discuss personnel, property acquisition, and litigation. Mr. Myers seconded the motion. Motion carried.

COMMUNITY:

Mr. Christensen indicated that he will not be able to attend the February 19 meeting. Dr. McFarland reported that Board Attorney Frank Watkins will also not be present at this meeting. She indicated that information on litigation can be provided from Mr. Watkins in the form of a letter to the board, if needed.

A board work session is scheduled for Wednesday, January 30, 2008, from 6-8 p.m. in AW 138. Dr. McFarland asked that the board arrive at 5 p.m. for the Wyoming PBS logo unveiling. Suggested topics for the work session are as follows:

- Board Effectiveness
 - ✓ Six Traits of Effective Board Members
 - ✓ Robert's Rules of Order for Small Boards
- Community Information Campaign on College Planning
 - ✓ Consider feedback from January 17 Community Dialogue Dinner
 - ✓ Next steps
 - ✓ Possible funding mechanisms for future building projects
- State and federal legislative issues

CWC Foundation

The next meeting of the CWC Foundation is scheduled for Thursday, March 13, in Riverton.

Association of
Community
College Trustees

The next ACCT event is the National Legislative Summit which will be held February 11-13, 2008, in Washington, D.C. Chair Phister, Dr. Gose, Ms. Mills, Mr. Matson, Mr. Christensen, Mr. Krebs President McFarland, and Vice President Graham will be attending.

Mr. Christensen attended the ACCT "Bridges Out of Poverty" retreat and felt it was information that could be used at the national level. He would like it presented at the national congress in New York City this year.

Wyoming
Association of
Community
College Trustees

The next meeting of the WACCT will be held in conjunction with the February 22 meeting of the Wyoming Community College Commission at Laramie County Community College in Cheyenne. The WCCC meeting will be preceded by the Wyoming Community College Conference at Little America. Ms. Mills, Mr. Matson, Dr. Gose, and Mr. Krebs indicated that they would attend the conference.

Dr. McFarland indicated that Sherri Lovercheck of the Eastern Wyoming College Board of Trustees asked if CWC trustees would like to sit down with their board at the conference to talk to them about policy governance. This would take about an hour or so. Ms. Mills agreed to give Ms. Lovercheck a call.

Mr. Christensen reported that it looks like there won't be an executive director for the trustee association this year. All seven colleges were needed, but one held out.

Wyoming
Community
College
Commission

The next meeting of the WCCC will be held on February 22 at Laramie County Community College in Cheyenne.

CWC BOCHES

The next meeting of the CWC BOCHES is on Wednesday, February 27, 2008.

Mr. Nielson reported that the CWC BOCHES has to maintain a fidelity bond for the treasurer. That bond expires on February 28, so an election of officers will be held at the February 27 meeting.

Teton County
BOCES

The next meeting of the Teton County BOCES is scheduled for Tuesday, March 11, 2008, at 3:30 p.m.

ADJOURNMENT - Board members were asked to complete an evaluation of the meeting and
BOARD to turn them in to the Board Clerk.
EVALUATION
OF MEETING: Chair Phister adjourned the meeting at 9:50 p.m.

Secretary

APPROVAL:

Chair