

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, November 20, 2013, in Room ITECC 116 of the Intertribal Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Charlie Krebs Nicole Schoening Heather Christensen Roger Gose	Carlton Underwood Colton Crane Scott Phister
<u>Administration:</u>	Jo Anne McFarland	Ron Granger
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	John Wood Charlotte Donelson Josh Scheer Eric Heiser C.T. Smith Chuck Carr Carolyn Aanestad Matt Herr Connie Nyberg Lindy Paskett Rory Ashdown	Jennifer Rey Bob Connelly Jeff Hosking Mike Broadhead Jim Carey Cory Daly Skip Hornecker Amanda Peterson Katie Roenigk Wayne Herr Mark Nordeen

CALL TO ORDER: Board Chair Charlie Krebs called the meeting to order at 6:36 p.m. A roll call conducted by the board clerk indicated that all board members were present. A quorum of the board was declared present to conduct business.

EXECUTIVE SESSION: An executive session was not held at this point in the meeting.

WELCOME AND INTRODUCTION OF GUESTS: Chair Krebs welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF AGENDA: **ACTION:** Ms. Christensen moved to approve the agenda as presented. Dr. Crane seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING PBS
AND CWC
FOUNDATION
REPORTS:

Classified Staff
Association

Written reports from student and employee associations, Wyoming PBS, and the CWC Foundation were included in the board packet.

Ms. Amanda Peterson, President of the Classified Staff Association, indicated that last week the college had an open forum on the salary study. Following the open forum, the Classified Staff met and voted to move forward with the external study and to focus on pay compression and caps.

Ms. Peterson submitted a written report which contained information that Retha Reinke donated several Western/denim themed items for Oktoberfest and helped prepare and serve a meal to the students in the Circles Out of Poverty classes. Suze Kanack helped with the Trinity Lutheran fund raisers on November 9 and administered the LSAT test on October 5 and the ACT test on October 26. Jan Jensen helped answer phones at WPBS on September 26 and October 8 and proctored ACT testing on October 26. Kelly Dempster administered the LSAT on October 5, ACT on October 26, and Praxis on November 2.

The Faculty

Mr. Matt Herr, President of The Faculty, reported that the latest event in the theatre is *Beat Café*, which will be presented November 22-23. A significant number of staff members attended the open forum on November 13 regarding salaries. The employee associations broke into small groups, and the faculty agreed to move forward in gaining a comprehensive understanding of the issues. A big issue is to keep staff here as well as attract new people. It is hoped that an across-the-board study will be done.

Mr. Eric Heiser, Assistant Professor Computer Tech and Director of the Rural Justice Training Center, gave an update on the first full year of the COPS (Community Oriented Policing Services) grant in the amount of \$250,000 that CWC was awarded in partnership with the Eastern Shoshone Tribe. The grant pays for tuition in addition to the cost of the training. All of the officers get credit for these trainings that can be used toward the completion of an associate's degree at the college. Mr. Heiser introduced the officers present including Captain C.T. Smith, Chief Mike Broadhead, Chief Jim Carey, Lieutenant Chuck Carr, and Sheriff Skip Hornecker. He indicated that all the different agencies training together is

a big reason for the grant being received. Mr. Heiser also introduced Professor Jeff Hosking who started the Rural Justice Training Center five years ago. The COPS grant is for three years, and it is fairly common to get a one-year extension if the money isn't all spent by that time. Trainings are open to agencies around the state and region. After three years, the program will be maintained because of the crime rate on the reservation, which is at or near the top in the nation.

Mr. Herr submitted a written report which contained information that Nita Kehoe and other staff members organized a rummage sale which raised \$1,192 for the People of Courage fund, and the proceeds were matched by a private donor. Valerie Whitmore attended the American Mathematics Association of Two Year Colleges conference with Mike Bostick October 30-November 3 in Anaheim, California. The 30th Anniversary celebration of the Robert A. Peck Arts Center continues through November. Tara Womack-Shultz had two guest speakers attend the Human Anatomy class. She obtained human cadavers from the University of Utah Body Donor program and is incorporating them into her Human Anatomy class. Josh House reported that the Rustler forensics team traveled to Northwest College for a speech tournament and were very successful. The next tournament will be at the University of Utah in January.

Professional
Personnel
Association

Ms. Connie Nyberg, President of the Professional Personnel Association, reported that Jonathan Rasbach, Resident Life Coordinator, was the association's President-Elect for next year, but he is leaving the college. Nicole Pouget, Director of Library, has been elected to take his place. It is important that an open forum was held on the market study. It is a top priority even if the resources aren't available to carry forward the results.

Ms. Nyberg submitted a written report which included information that Jason Harris attended a live blog on October 15 regarding responding to crisis situations with international students and scholars. On October 21 and 23, Jason Harris and Tami Schultz completed training in suicide alertness using the safeTALK curriculum. Jackie Meeker attended the National Alliance for Concurrent Enrollment Partnerships conference October 18-22. Lance Goede and Deb Starks attended the Wyoming Counseling Association Annual Conference in Jackson, Wyoming, October 3-5. Jonathan Rasbach and Brittany Yeates attended the ACUHO-I Living-Learning Programs Conference October 4-6. Jennifer Rey and Cory Daly worked with members of the Riverton United Methodist Church to provide a potluck meal for CWC students. Liz

Butters attended the Ad Astra User's Conference October 20-23 in Kansas City. Tami Schultz and Joy Pettit attended a GEAR UP WY state meeting in Jackson, Wyoming, October 16-18. Mandy Tate and Jude Friday led a Test Anxiety Workshop on November 19. The Jackson Outreach Center hosted the first Jackson Hole Culinary Conference November 3-5. Connie Nyberg attended a semi-annual state registrar's meeting in Sheridan October 6-8. Sergio Maldonado was master of ceremonies on October 25 for a session called *Listening to Nature, Reflections on the Natural World and Our Place in It*, provided a Wind River Reservation visit on October 26 to Sherwin Bitsui who is Poet in Residence at UW, and attended the Governor's Business Forum November 19-20 where he was honored as a Wyoming Success Story. The Workforce and Community Education Department hosted the first TEDx Central Wyoming College event on October 2. Tiffany Stauffenberg was selected as the Wyoming Conference Coach of the Year. The CWC Women's Volleyball program had players selected for All-Region and All-Conference honors.

Student Senate

Mr. Rory Ashdown, Student Senate President, reported that the Senate approved the \$1 athletic fee which will start in the fall. A Thanksgiving fund raiser has been started for those in need in the community. Mr. Ashdown submitted a written report which included information that the Senate was involved in Fright Night and Trick or Treat on Main Street. In November the Senate is planning to get involved in the community by doing a food drive. The food will be donated to the food banks in both Riverton and Lander.

Wyoming PBS

Mr. Bob Connelly, WPBS Assistant General Manager, reported that the search for a senior production specialist has been concluded, and the person chosen will begin on January 2. The Jeep Wrangler ordered for the station was delivered today. For the Downton Abbey/Sheridan events, a Skype interview with the people at Highclere Castle is scheduled for November 21. Dr. Gose asked about membership numbers. Mr. Connelly replied that membership tends to rise and fall depending on how close it is to pledge. WPBS is probably losing a few members every year because of the change in viewing habits. However, increased contacts are being made through the website. The younger demographic is more attuned to social media, so they are putting a lot of effort into that. PBS has been making a big push to change people's thinking so that membership is considered a regular thing. Many stations are questioning how pledge is done. Ms. Ruby Calvert, WPBS General Manager, submitted a written report which included information on administrative, production, engineering,

promotions, and development activities at Wyoming PBS. Pledge starts on November 29 with 8 live nights and 9 virtual nights. Current, active members number 3,305.

CWC Foundation Ms. Lynette Jeffres, Manager of the CWC Foundation, submitted a written report which contained information that funds received by the Foundation during October 2013 totaled \$52,546.

Dr. Crane asked how long it has been since the college had a Dean for Institutional Advancement and if it would be a good idea to have one again. Dr. McFarland replied that it is now year two without this position. Mr. Granger indicated that there has been some fluctuation in revenues during that time, but it hasn't made a lot of difference in the amount of money that has been brought in. If the college decides to bring someone in, the goals would be different than those of the past. Mr. Granger will bring numbers for the next board meeting.

CONSENT AGENDA: Chair Krebs asked if there were any objections to the consent agenda which included the approval of the minutes from the October 15, 2013, regular meeting; the acceptance of bills for October 2013; and the board travel budget.

Chair Krebs noted that trustee travel funds stand at \$17,539.23. After deducting estimated expenses for travel to the National Legislative Summit and the Governance Leadership Institute, the board will have approximately \$7,300 remaining in this fund.

ACTION:

Dr. Gose moved to approve the consent agenda items including the approval of the minutes from the October 15, 2013, regular meeting; the acceptance of bills for October 2013; and the board travel budget. Ms. Schoening seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,687,132.53 for the month of October 2013: Operations in the amount of \$3,582,147.74; Student Grants and Loans in the amount of \$244,645.88; and Bank Transfers in the amount of \$967,432.15 for a grand total of all payments in the amount of \$4,794,225.77.

UNFINISHED BUSINESS: No unfinished business was conducted at this meeting.

NEW BUSINESS:

Financial

Monitoring Report

Acceptance of FY
13 College Audit

Acceptance of FY
13 Wyoming PBS
Audit

Mr. Granger introduced Mr. Wayne Herr of the audit firm McGee, Hearne & Paiz, who reviewed the FY 13 college audit report and FY 13 Wyoming PBS audit report. The auditor's report issued for the college's financial statements was unmodified with no material weaknesses identified and no significant deficiencies identified that are not considered to be material weaknesses. In addition, no noncompliance material to financial statements was noted. For the college's federal awards, no material weaknesses were identified and no significant deficiencies were identified that are not considered to be material weaknesses. The major federal programs audited were Student Financial Aid, H-1B Job Training Grants, Environmental Health and Safety Grant, Reintegration of Ex-Offenders, and Trade Adjustment Assistance Community College and Career Training Grants. The auditor's report issued for the Wyoming PBS audit was also unmodified. This audit is required by the Corporation for Public Broadcasting.

Mr. Herr indicated that McGee, Hearne & Paiz is required to be reviewed by another CPA firm and that a copy of this peer review will be provided to the college when it is issued. He informed the board about a new accounting standard coming up in two years which will require the colleges to pick up actuarial liability for employees in the Wyoming Retirement System. The employer will have to show how the retirement plan is funded.

Chair Krebs asked about the audit for the CWC Foundation. Mr. Herr replied that his firm did the audit for the CWC Foundation, and it was issued in September. His firm does not do the audit for the WPBS Foundation. Foundations created to provide support to a specific entity need to have their financial statements included in that entity's audit report. The CWC BOCHES statement is also included in the audit.

Dr. McFarland recommended that the board accept the FY 13 college audit as presented.

ACTION:

Dr. Crane moved to accept the FY 13 college audit as presented. Ms. Christensen seconded the motion. Motion carried.

Dr. McFarland recommended that the board accept the FY 13 Wyoming PBS audit as presented.

ACTION:

Dr. Gose moved to accept the FY 13 Wyoming PBS audit as presented. Mr. Phister seconded the motion. Motion carried.

Mr. Granger reviewed the breakdown of the college's assets and the summary of assets and liabilities, noting that total net assets increased by \$9 million after taking out depreciation. This increase is the Health and Science Center. In revenues, operating revenues decreased for 2013 because of a decrease in federal grants and contracts. Operating revenues are those generated from an exchange transaction such as tuition and fees for educational services or housing fees recorded for rooms rented to students. Non-operating revenues increased from state appropriations and local taxes. Last year was the last year of the biennium, and the college took cuts. All the money that came in wasn't used, so \$200,000 was carried forward to 2014. The increase in net assets was \$8,772,144. Endowments went from \$297,696 to \$12,245 because the state match is over. Fund 10 expenses were budgeted at \$20,895,344, but actual expenses were \$18,849,200, resulting in over \$2 million in savings.

Dr. McFarland recommended board acceptance of the financial monitoring report as presented.

ACTION:

Ms. Schoening moved to accept the financial monitoring report as presented. Dr. Gose seconded the motion. Motion carried.

Recapture/
Redistribution

Mr. Granger explained that each year recapture/redistribution of state funds is calculated based on increases or decreases in local funding for each community college. In FY 2014, four of the colleges had decreases in local funding and three of the colleges had increases. Local funding for all of the colleges decreased by \$121,927. The WCCC staff calculated the amounts for recapture/redistribution based on the local funding of all seven colleges. The calculation has increased the college's state appropriation by \$297,964 for FY 2014.

The total increase in Fund 10 because of recapture/redistribution is \$147,964. The total recapture/redistribution for the college is \$297,964. Of that amount, \$150,000 was included in the budget approved in July. A reduction in Fund 10 of \$51,378 in state funding is needed based on the final numbers for the state's share of the retention bonus. Miscellaneous deposits need to be increased by \$94,312 because of money held in escrow for the 1994 bonds which has been released to the college. An increase in Fund 10 for instructional revenues of \$3,174 is needed based on a change in the carry forward amounts for Radio and for Broadcasting. An increase is needed in Fund 21 for BOCHES of \$23,469 because of a change in carry forward funds approved by the BOCHES Board.

Mr. Granger explained the difference between Fund 10 and Fund 11. Fund 10 is the general fund, and Fund 11 is the one mill fund which can be used at the discretion of the college and can be carried forward. The fifth mill is totally under board control and is not part of the state funding formula. Ms. Christensen asked if Fund 11 can be used for salary increases since the board has control over it. Mr. Granger explained that the funds in Fund 11 are usually used for extraordinary one-time expenses and not for continuing expenses. If this fund was used for salary increases and there was a big drop in valuation, it would take away from what is in that fund.

Dr. McFarland recommended that the board approve the increase in the budget by \$194,072 for Fund 10 and by \$23,469 for Fund 21.

ACTION:

Dr. Crane moved to approve the increase in the budget by \$194,072 for Fund 10 and by \$23,469 for Fund 21. Ms. Schoening seconded the motion. Motion carried.

Joint Board Retreat Chair Krebs asked board members to reserve January 22 to meet with the facilitator for the joint board retreat from 6-9 p.m. The joint board retreat would be held Friday, January 24, from 3-9 p.m. and Saturday, January 25, from 9-4 p.m. A location needs to be determined, and the dates need to be formally approved. Two potential locations that are closer to home and that might encourage greater attendance are the CWC Intertribal Center and The Inn at Lander. Ms. Schoening suggested Friday evening in Lander and Saturday in Riverton as a possibility.

ACTION:

Ms. Christensen moved to approve the proposed dates of January 22 and January 24-25 for the joint board retreat process. Dr. Gose seconded the motion.

Dr. Crane questioned the need for a 13-hour retreat. Dr. McFarland indicated that it was quite possible that the retreat would finish earlier on Saturday. The Foundation has agreed to these dates. Dr. Gose asked if the Foundation has agreed that a facilitator was appropriate. Dr. McFarland replied that she had a several hour meeting with Joyce Dauler, President of the Foundation; Kate Martin, Chair of the Real Estate Committee; and Travis Moffat, Treasurer of the Foundation. They fully understand the need for a facilitator and are in accord with that. The CWC board is paying for the entire retreat.

Chair Krebs called for a vote on the motion currently on the floor. Motion carried.

January 15
Community
Dialogue Dinner
Target Group

Chair Krebs noted that there were four suggestions made on potential target groups for the January 15 community dialogue dinner. He indicated that he liked the Athletics topic because it is timely. Ms. Christensen stated that she also liked the Athletics topic especially with the Student Senate voting on the \$1 increase for that purpose. Mr. Phister agreed. Dr. McFarland indicated that another community dialogue is scheduled for May 21, and this topic could be designated as well. Dr. Gose suggested that the board consider the Medical Community as the topic for May since there is a lot riding on it with the Health and Science Center. The board agreed with this suggestion.

January 22
Quarterly Work
Session/Retreat
Agenda

The board committed to using the January 22 Quarterly Work Session/Retreat to meet with the joint board retreat facilitator in preparation for the January 24-25 joint board retreat with the CWC Foundation.

Personnel
College
President's
Contract

Chair Krebs indicated that the board would act on the president's contract per Board Policy IIC.4.a., which indicates that the president is the sole employee who is hired by and who reports directly to the board. The president is employed according to terms and conditions set forth in the written employment contract. The offer of an extension to the current contract is acted upon by the board at its November meeting. The terms

and conditions of said contract, including compensation, shall be presented by the board to the president at an executive session no later than its March meeting, and the board shall formally set the president's compensation in conjunction with the development of the budget for the upcoming fiscal year no later than the May board meeting.

Chair Krebs stated that President McFarland's contract expires June 30, 2015. He recommended that this contract be extended by one year to June 30, 2016.

ACTION:

Dr. Crane moved that the president's contract be extended by one year to June 30, 2016. Ms. Christensen seconded the motion.

Dr. Crane indicated that renewing the president's contract shows support for the job Dr. McFarland is doing. She has his support as a board member. Chair Krebs stated that Dr. McFarland makes his job as chair a lot easier.

Chair Krebs called for a vote on the motion currently on the floor. Motion carried.

Release from
Contract

Dr. McFarland reported that Roy Reuber, Custodial Foreman, was retiring as of December 6, 2013, and had been at the college for nearly twenty years.

Dr. McFarland reported that RoJean Thayer, Publications Coordinator, was retiring as of January 21, 2014, and has served the college for more than 24 years. Ms. Thayer is in the first year of a three-year contract. She recommended that the board approve the release from Ms. Thayer's continuing contract.

ACTION:

Mr. Phister moved to approve a release from continuing contract for RoJean Thayer effective January 21, 2014. Dr. Gose seconded the motion. Motion carried.

Dr. McFarland reported that Bob Hussa, Professor of Music, was retiring on May 16, 2014, and has served the college for more than 33 years. Mr. Hussa is in the third year of a three-year contract. She recommended that the board approve the release from Mr. Hussa's continuing contract.

ACTION:

Dr. Crane moved to approve a release from continuing contract for Bob Husa effective May 16, 2014. Ms. Schoening seconded the motion. Motion carried.

Human Resources
Board Report

The Human Resources Board Report for November 2013 included the following information:

A Rustler Salute nominee is John Wood, Chief Information Officer. The Rustler Spirit Award recipient for October 2013 was Mike Donelson, Equine Center Operations Manager, and the recipient for November 2013 was Steve McAllister, Associate Professor Biology.

Searches in progress/pending included Assistant Librarian; Residential Life Manager; and Maintenance Technician HVAC.

Separations included Jonathan Rasbach, Resident Life Coordinator. Retirements included Roy Reuber, Custodian; RoJean Thayer, Publications Coordinator; and Bob Husa, Professor Music.

New hires/appointments included Alanna Weahkee-Rios, Publications Coordinator.

Discussion/
Information Topics
Jackson Housing

Mr. Granger reported that over the last several months, possible housing options for the college's students in Jackson have been discussed. The college had been negotiating with Jackson Hole Mountain Resort (JHMR), but the rental cost was too high for the college to reach the break-even point. Every bed would have to be rented for 12 months, and the college's insurance won't cover people from outside of the college for the summer, so this would be an extra cost. If the college didn't have the correct number of males and females, some of the beds couldn't be rented. One of the apartments could be co-ed, but Mr. Granger had concerns about the liability. During the summer there probably would not be enough students to fill each room, so the college could have to look at subletting to non-students. The lease offered by JHMR has a 3 percent minimum increase each year, and the college may not be able to change the rents charged to cover the increase.

Mr. Granger has checked with other apartment complexes and has found that the college could lease from them at a lower rate. The apartments being considered would have to be furnished, and this would lower the price the college would have to pay which would also lower the cost for the students. Housing is operated as an auxiliary, which means it has to pay for itself. All costs to run the auxiliary have to come out of the revenues that come in. Auxiliaries have to break even or better each year. Dr. Gose asked if providing housing in Jackson was at all likely in the future. Mr. Granger replied that he is talking to another place, but the biggest problem is that they don't know if they will have the apartments. He is still trying to work with them.

Construction Update

Mr. Granger reported that completion may be a week late on the Pro Tech remodel because of some doors not being delivered on time. This is a state project, and they are working with the contractors and architects. The state is looking at liquidated damages. Phase I of the student residence halls project is complete, and Phase II will be complete this month. Phase III will be complete on or before January 10, 2014. The bunkhouse design documents are completed for the Sinks Canyon Housing project. The footings and slab will be poured before December 15. The project will be complete and ready for occupants before the beginning of the Fall 2014 semester.

A green light has been given by the Department of Health for the Lander project. The State Lands Commission has said this is a good project. The college is waiting on a master plan and a letter of support from the Department of Health. The project will have a 50-year lease which can be automatically renewed.

Ms. Christensen asked if the sound problems in the Health and Science Center auditorium have been fixed. Mr. Granger replied that they are finding ways to enclose the projectors to get rid of the noise. The levels were checked throughout the building, and everything was in the desired ranges.

Events Report Clarification

Mr. Granger clarified some of the information provided in the facilities report at the October board meeting. He indicated that events include everything that is not scheduled as academic use of space such as internal and external meetings, conferences, special events, and other usage not recorded in the system as an academic class. The number of events has decreased since FY 2009 because Ad Astra scheduling software was

installed in 2011, so usage information has been calculated more accurately since then. A second reason is that since 2009 the college has had construction projects each year that have reduced the ability to accommodate outside entities.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

A. Kudos

1. Kudos to staff for their continued efforts to give their all to the college's students, while somehow finding the time and energy to conduct a fundraising event for the "People of Courage" fund and to assist the college and communities in a myriad of ways.
2. Congratulations to Coach Joshua House and his competitive speech (forensics) team on their recent superb showing, including Riley Moore, who has qualified for national competition.
3. Hooray for Lori Ridgway in Workforce and Community Education (WACE) for arranging to provide computer training for the Secretary of State's office for election judges from the entire region.
4. Hats off to CWC Women's Rustler Volleyball Coach, Tiffany Stauffenberg, for being named Wyoming Conference Coach of the Year.

B. State Level Issues

1. Governor Mead recently announced that state revenues are exceeding expectations, with the state's general fund topping earlier projections by \$333 million.
2. With the Wyoming Legislature conducting committee hearings in anticipation of the February 10 start of the Legislative Biennial Budget Session, staff members are being kept busy compiling reports requested by the Legislative Service Office, attending committee hearings, studying proposed legislation, and meeting with legislators.

NOTE: The Joint Appropriations Committee hearing on the community college budget is scheduled for Monday, December 16, in Cheyenne.

3. Wyoming Community College Legislative Priorities are as follows:
 - Funding model modifications
 - Add \$14.3 million to base biennial standard budget
 - Recalibrate every four years
 - Eliminate exception requests for enrollment growth
 - Distribute funding on both enrollment and performance

(balances access and success)

- Salary increases (4% salary increases have been proposed for state employees, and the community colleges are hoping to be included).
 - CWC average base salary increase over five years (FY10 to FY14) is 0.20%
 - CWC employees have suffered a net loss in pay over the past five years
 - CWC employees lag behind state employees in annual salary adjustments over the past 10 years
 - CWC faculty paid 13.7% below K-12 certified teachers
 - CWC has had difficulty filling some positions
 - Major maintenance (from 1.25 to 1.5)
 - Capital construction requests
 - 9 community college requests totaling \$74,541,983
 - CWC projects include:
 - ✓ Jackson Center \$5,890,000 state match
 - ✓ Student Success Center \$2,483,500 state match
 - Endowment Challenge Match
 - State Phase 2 Unified Network \$16 million
4. Work continues on the Complete College Wyoming Team to flesh out recommendations for the “college completion” initiative. Dr. McFarland expects to bring a board resolution to the December meeting relating to this effort.
 5. Wyoming College Commission councils are also working on various funding scenarios for a performance funding model to recognize college progress on “college completion.”
 6. Fifty community college faculty members met at CWC on November 12 to discuss “college completion” initiatives from the faculty perspective. Dr. Jason Wood hosted this meeting, and CWC’s Lori Ridgway facilitated the discussion.
 7. The article from the *Chronicle of Higher Education* entitled “New President’s Pace of Change Rocks U. of Wyoming” was included in the board packet.
- C. National Level Issues
1. Various federal level initiatives affecting everything from federal financial aid to college affordability to workforce training are being followed.
 2. The biggest item before the colleges on the national level relates to the Reauthorization of the Higher Education Act.
- D. Local Issues

1. Work has begun on the FY15 Budget, with some of the biggest issues relating to the desperate need for salary raises and adjustments to meet market and solve salary inequities, as well as sufficient resources to carry out the college's "student success" initiatives.
 2. To equitably address salary disparities, a comprehensive assessment of job descriptions and salary schedules is being conducted.
- E. Articles of interest about CWC and its sister colleges from the state and across the country were included in a separate file with the board meeting packet.

Dr. McFarland reported that the JAC hearing on the community college budget request will be on December 16 in Cheyenne. On January 17, the Administration & Information Division will present the capital construction requests. The college's meeting with the Teton County legislative delegation has been tentatively set for Friday, January 10, at noon in Jackson.

Ms. Christensen suggested a five-minute presentation by the college's forensics team at some point in the future.

NEXT REGULAR MEETING/
SUGGESTED AGENDA ITEMS/
ADDITIONAL TRUSTEE COMMENTS AND/OR REPORTS ON ADVANCEMENT IN THE COMMUNITY:

The next regular meeting will be held on Wednesday, December 11, beginning at 6:30 p.m. in the Wind River Room (ITECC 116) of the Intertribal Center.

Agenda items for the next regular meeting include:

1. Board Reorganization (election of officers)
2. Construction Update
3. 14-15 Academic and Non-Academic Fee Schedule
4. 14-15 Academic Calendar
5. 14-15 Holiday Schedule
6. Board Completion Resolution
7. Academic Profile and Statewide Community College Enrollment Monitoring Report

The annual board reorganization dinner will take place prior to the board meeting at 5:30 p.m. in the Intertribal Center Conference Room (ITECC 121). Dr. Crane indicated that he would not be able to attend the December 11 meeting because of a prior commitment.

CWC Foundation The Foundation Scholarship Reception was held on November 14. The next meeting of the CWC Foundation will be held on Thursday, December 5, at 9:30 a.m. at the Lander Center.

Association of
Community
College Trustees The next ACCT event is the National Legislative Summit which will be held February 10-13 in Washington, D.C. Chair Krebs and Ms. Christensen will be in attendance.

Wyoming
Association of
Community
College Trustees The next meeting of the WACCT will be held in conjunction with the WCCC meeting in Rock Springs on December 13.

Wyoming
Community College
Commission The next regular WCCC meeting will be held on December 13 in Rock Springs.

CWC BOCHES The CWC BOCHES met on November 6, 2013. Ms. Schoening reported that the CWC BOCHES is facing some fiscal issues. ACT testing for juniors had to be eliminated for next year. It has been proposed that districts could request an increased mill, and they are also looking at a “wash” system where the districts would be billed for the ACT test as students participate, and they would be reimbursed. They are also looking at limiting the number of hours students can take. Every district is facing budget issues, and textbooks are a huge amount of the budget.

Teton County
BOCES The Teton County BOCES met on November 12. Mr. Phister reported that everything is moving in the right direction.

ADJOURNMENT - Board members were asked to complete an evaluation of the meeting and
BOARD to turn them in to the Board Clerk.
EVALUATION
OF MEETING: Chair Krebs adjourned the meeting at 8:42 p.m.

Secretary

APPROVAL:

Chair