

The regular meeting of the Central Wyoming College Board of Trustees was held on Monday, January 16, 2012, in Room ITECC 116 of the Intertribal Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Caroline Mills	Charlie Krebs
	Roger Gose	Colton Crane
	Judy Pedersen	Frank Welty
	Scott Phister	
<u>Administration:</u>	Jo Anne McFarland	Mohammed Waheed
	Jay Nielson	
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Martha Davey	Mikki Moriarity
	John Wood	Charlotte Donelson
	Kelly Frank	Matt Herr
	David Pfeifer	Josh Scheer
	Ruby Calvert	Ron Granger
	Luc Bamberger	Eric Heiser
	Dane Graham	Lindy Paskett
	Jennifer Rey	Kathryn DeWitt
	Tiffany Linck	Leticia Guimaraes
	Ana Tenorio	Courtney Patterson
	Kelli Mann	Kali Howe

CALL TO ORDER: Board Chair Caroline Mills called the meeting to order at 7:30 p.m. A roll call conducted by the board clerk indicated that all board members were present. A quorum of the board was declared present to conduct business. Chair Mills announced that the meeting was preceded by a 5:30 p.m. community dialogue dinner with school officials. Martha Davey will be filling in for Vice President for Academic Services Jason Wood.

EXECUTIVE  
SESSION:

**ACTION:**

At 7:31 p.m., Mr. Welty moved to recess into executive session to discuss personnel items including 12-13 Administrative Contracts, 12-13 Early Retirement Requests, 12-13 Sabbatical Requests, and other personnel items as needed. Mr. Phister seconded the motion. Motion carried.

**ACTION:**

At 7:50 p.m., Dr. Gose moved to reconvene the regular public meeting. Dr. Crane seconded the motion. Motion carried.

WELCOME AND  
INTRODUCTION  
OF GUESTS:

Chair Mills welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

Volleyball Team  
Recognition

Ms. Tiffany Linck, Assistant Coordinator Athletics/Activities and Assistant Volleyball Coach, noted the accomplishments of the volleyball team which included a final record of 25-12 for a second place in the regular season and second place in the Region IX tournament. All-Conference players included Leticia Guimaraes, Courtney Patterson, and Ana Tenorio; All-Region players included Leticia Guimaraes and Courtney Patterson; All-Tournament players included Leticia Guimaraes, Jaci Egley, and Kelli Mann; and the All-American and National Player of the Week was Leticia Guimaraes. Coach of the Year was Tiffany Stauffenberg. Off-court successes and activities included Academic Team of the Year with the third highest GPA in the nation, volunteering for Family Night at the Festival of Trees, helping reading groups on Wednesdays and Fridays at Jackson Elementary, and having a booth at CWC's Fright Night. Ms. Linck introduced players Kelli Mann, Courtney Patterson, Leticia Guimaraes, Ana Tenorio, and Kali Howe.

Chair Mills welcomed Ron Granger, Associate Vice President for Administrative Services. Mr. Granger will head up the development of the FY 13 budget.

APPROVAL OF  
AGENDA:

**ACTION:**

Mr. Krebs moved to approve the agenda as presented. Dr. Crane seconded the motion. Motion carried.

STUDENT,  
EMPLOYEE  
ASSOCIATION,  
WYOMING  
PBS, AND CWC  
FOUNDATION  
REPORTS:

Written reports from student and employee associations, Wyoming PBS, and CWC Foundation/Institutional Advancement were included in the board packet.

Classified Staff  
Association

Ms. Kathryn DeWitt, President of the Classified Staff Association, indicated that she had nothing to add to her written report, which contained information that Retha Reinke served meals at the community dinner at St. Margaret's on Christmas Day. Kathryn DeWitt held FAFSA Parent Night presentations at Lander Valley, Wind River, and Thermopolis high schools during December. Eleven Classified Staff members participated in the holiday party held on December 15 for students and their children.

Ms. DeWitt explained that the Parent Night presentations at the high schools are held to explain what the parents will do and what they will see in regard to financial aid.

The Faculty

Mr. Eric Heiser, President of The Faculty, indicated that faculty returned last Monday. They are focusing on academic and student services working together and focusing on current and future co-curricular learning activities and how these can be improved. The faculty also talked about the book *What the Best College Teachers Do*. At New Student Orientation, faculty members introduced themselves so that students could meet their instructors and advisors.

Mr. Heiser submitted a written report which contained information that Amy Madera reported that the Jackson Outreach office hosted a Career Fair on November 17. The Culinary Department assisted the Art Association during their "out of the woods" event on November 18. Jackson Outreach hosted a "thank you" luncheon for the focus groups on November 29. Eric Heiser recently attended an Entrepreneurship Curriculum Certification Training in Kansas City, Missouri. Suki Smaglik is participating in a virtual journal club on developing problem-solving skills to improve the success of STEM students, sponsored by the NSF-funded Science Education Resource Center based at Carleton College.

Professional  
Personnel  
Association

Ms. Lindy Paskett, President of the Professional Personnel Association, reported that a total of 35 students participated in New Student Orientation. She submitted a written report which included information that Jason Harris and Lisa Cunningham attended the National Academic Advising Association Annual Conference in Denver, Colorado, October 2-5. Jason Harris attended the National Association of Foreign Student Advisers 2011 Region II Conference in Fort Collins, Colorado, October 25-28. Lisa Appelhans was at the Frank Wise Wind River Development Building at Fort Washakie four hours a week, every other week in

September and October. Community Entry Services awarded Sherry Shelley and Riverton Community Education a “Distinguished Service” award for 2011. Eric Heiser, Lynne McAuliffe, and Lori Ridgway attended the Ice House Entrepreneurship facilitator certification program at the Ewing Marion Kauffman Foundation in Kansas City, Missouri. Sergio Maldonado coordinated this year’s Leadership Wyoming activities with the Wind River Casino, Jim Conrad, Northern Arapaho and Eastern Shoshone Tribal Liaisons to Governor Mead Gary Collins and Eddie Wadda, and Representative Patrick Goggles. Jackson’s ESL classes celebrated the end of fall semester at graduation with a Christmas twist on December 15.

Student Senate

Ms. Mikki Moriarity, Student Senate President, indicated that the first senate meeting of the semester will be held on Tuesday. They will sponsor a student association to Legislative Days February 23-24 and another competition on Graduation Matters.

Wyoming PBS

Ms. Ruby Calvert, General Manager, indicated that the DVD given to the board at this meeting contains an interview with Helen Potts. Information from the latest CREG (Consensus Revenue Estimating Group) report indicates that Wyoming faces a \$113 million decrease in federal mineral royalties and severance taxes over the next two years. This could mean a 5-6 percent budget cut. The Joint Appropriations Committee (JAC) hearing is on Wednesday, January 18. The WPBS Legislative Reception will be held on Monday, February 20. Child care providers will have breakfast with the First Lady on February 21. The first health care exchange meeting was filmed in Cody. The second one will be here on campus on Tuesday night at 6 p.m.

Mr. Krebs asked about the DISH network problem which has affected the reception of local channels. Ms. Calvert replied that Representative Lummis’s press secretary was at the station today and said that they are really working on a bill for this which will have a “must carry” provision. Dr. Gose stated that the consumer is being held hostage, and both sides are blaming each other. Ms. Calvert does not know what the outcome will be. Wyoming has a very high satellite penetration rate. Chair Mills congratulated Dr. Gose on his appointment to the APTS (Association of Public Television Stations) Board and Ms. Calvert for her appointment to serve on the Station Services Committee, the Interconnection Committee, the National Policy Advisory Committee, and the Diversity Task Force for the PBS Board.

Ms. Calvert submitted a written report which included information on administrative, production, engineering, promotions, and development activities at Wyoming PBS. Current membership is 3,959 with 171 new members from the December pledge. A total of \$66,836 was raised during the December pledge drive.

CWC Foundation/  
Institutional  
Advancement

Mr. Dane Graham, Dean for Institutional Advancement, reported that a municipal update was conducted last week for the Town of Dubois. Jay Nielson, Lynne McAuliffe, Michele Burdick, and Frank Welty were in attendance. The update for the Town of Shoshoni will be rescheduled, and on January 24, a presentation will be made to the City of Lander. They are also working with the Joint Powers Board in Teton County. Mr. Welty indicated that he was glad they came to Dubois to make a presentation. The EPA has completed its review of the proposed changes to the requirements to water and sewer subsystems in the state. This would be a tremendous opportunity for CWC's workforce development to develop a course on how to best meet these new standards.

Mr. Graham submitted a written report which contained information that funds received in December 2011 totaled \$49,523. As part of the comprehensive annual fund campaign, 215 brochures highlighting generations of students attending CWC were mailed in November along with solicitation letters to targeted constituents. The community college foundation directors will meet on February 23 to discuss local, state, and national issues.

CONSENT  
AGENDA:

Chair Mills asked if there were any objections to the consent agenda which included the approval of the minutes from the December 13, 2011, regular meeting; the acceptance of bills for December 2011; and the board travel budget.

**ACTION:**

Mr. Phister moved to approve the consent agenda as presented. Mr. Welty seconded the motion. Motion carried.

Acceptance of Bills

The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,553,851.00 for the month of December 2011: Operations in the amount of \$1,435,981.52; Student Grants and Loans in the amount of \$94,664.05; and Bank

Transfers in the amount of \$878,999.07 for a grand total of all payments in the amount of \$2,409,644.64.

UNFINISHED

BUSINESS:

HVAC Increased  
Budget Authority

Dr. McFarland recommended that the board increase the amount of the award for the HVAC project to GW Mechanical from \$263,615 to \$300,550, including acceptance of all cost reduction measures except Measures 1, 3, 4, and 5 for the Arts Center, resulting in an adjustment to the base bid of \$7,771. Although the additional budget amount of \$36,935 is substantially less than the \$100,000 board policy threshold required for board action, it is being brought back to the board as was indicated at the last meeting.

**ACTION:**

Mr. Phister moved to increase the amount of the award for the HVAC project to GW Mechanical from \$263,615 to \$300,550, including acceptance of all cost reduction measures except Measures 1, 3, 4, and 5 for the Arts Center, resulting in an adjustment to the base bid of \$7,771. Mr. Krebs seconded the motion. Motion carried.

NEW BUSINESS:

Health and Science  
Center

Mr. Nielson explained that the building footprint, floor plans, and elevations for the Health and Science Center were being presented at this meeting. The project is now ready to be bid and still is within budget. Authorization from the board will be sought to move forward to award the Guaranteed Maximum Price (GMP) which will authorize FCI Constructors to work with subcontractors to bid the project.

Footprint and  
Floor Plan

Mr. David Pfeifer of AndersonMasonDale Architects gave a brief presentation on the design of the building which included the site plan, floor plans, exterior images, and a progress update. Mr. Pfeifer indicated that many small revisions have been made. The first floor of the building will include an auditorium on the west end, science labs in the middle, and faculty offices on the east end. The entry on the east end has been relocated to limit traffic through the faculty area. The second floor of the building includes the nursing program areas and faculty offices. The progress update included information that 100 percent construction documents can be completed on January 20, the bidding/buyout will occur in February, and the construction mobilization will begin in March 2012.

Mr. Pfeifer thanked the steering committee. They have been a very effective group and have taken ownership of the project. He was very thankful for their feedback, especially Kathy Wells and Steve McAllister.

Dr. McFarland recommended that the board accept the Health and Science Center footprint and floor plan as presented.

**ACTION:**

Dr. Gose moved to accept the Health and Science Center footprint and floor plan as presented. Dr. Crane seconded the motion.

Mr. Welty asked about the design fees going from \$909,932 last May to \$1,016,417 currently. Chair Mills indicated that this question could be addressed in the next item.

Chair Mills called for a vote on the motion currently on the floor. Motion carried with Dr. Crane, Ms. Pedersen, Chair Mills, Mr. Krebs, Mr. Phister, and Dr. Gose voting yes, and Mr. Welty abstaining from the vote.

Project Budget

Dr. McFarland recommended that the board approve the project as presented for a total of \$17,158,246.

Dr. McFarland reported that a problem has arisen with the state funding distribution formula selected by the WCCC (Wyoming Community College Commission) staff, which would eliminate the \$1.25 million for FF&E (Furniture, Fixtures, and Equipment) from the total project cost and which proposes to distribute to CWC 37 percent of the reduced project amount for each invoice for the state's share of the project. This will short the college \$464,625 of already-appropriated funding from the Wyoming State Legislature. The reason given by the WCCC for this is the ability of the state to fund FF&E based upon a state auditor's conclusion that state capital construction does not include FF&E. FF&E is a legitimate part of the project. This distribution formula is a departure from the distribution method utilized for the Intertribal Center and the ARRA projects, both of which involved state funds. In the case of the ARRA projects, funding was distributed through the state.

Dr. McFarland indicated that she has brought this matter to the attention of Senator Eli Bebout, and the college is working with the WCCC to resolve the issue. If it is not resolved, the board may wish to intervene with the WCCC and local legislators. This action is a staff decision and has not

been specifically approved by the WCCC. On December 20, the college learned that the state's allocation formula would prevent the college from receiving the full allocation of \$6.55 million approved by the 2011 legislature. The allocation proportions are fixed based on the total amount of funds from the bond issue approved by Fremont County voters and the state allocation approved by the Wyoming Legislature. The project submitted to the legislature and the WCCC included FF&E, and all parties agree that FF&E has been in the project from the beginning and is needed for a new facility.

Mr. Phister asked if the WCCC provided a date when this would take effect. Mr. Nielson replied that they have not provided a date. The college only found out about it on December 20, and there is a lack of detailed clarification. It is an interpretation by the WCCC staff because of lack of clarity in the bill which allocated funding for CWC's Health and Science Center. Casper College was faced with this same problem on their Gateway Building.

Mr. Welty asked why the design fee has increased over \$100,000 since last May. Mr. Nielson replied that when this was presented last May, it was an initial contract amount. It was decided that it would be important to hire a design team which specialized in science labs. Their contract was about \$36,000. The mechanical and electrical contract expanded a little because of security doors and cameras. The design team's reimbursable expenses totaled approximately \$60,000. Mr. Welty asked about the escalation cost of \$235,000 which was on the project budget from last May but not included in the January 2012 budget. Mr. Nielson explained that this was important to have until estimates of the project started to come in. Extensive estimating has now been done, so this line item is no longer needed. The state appropriation is specifically for the Health and Science Center, and these are restricted funds. The project budget is still being managed to maximize the value of those funds. Once the project is bid, he will be closer to locking down the costs.

Mr. Welty asked where the college will get the money to furnish the facility without the \$464,625 allocated for this purpose. Mr. Nielson explained that once state money is included, the college has \$17,158,246 available. The iGMP (Initial Guaranteed Maximum Price) and other aspects of the project can be funded. Dr. McFarland indicated that the college could not count on the \$464,625, so the budget was balanced without that amount. The college is then prepared for the worst case

scenario. She believes the college can still meet the guaranteed maximum price, though the budget will be tight.

Mr. Welty asked about deleting footnote #6 on the Initial Guaranteed Maximum Price from FCI Constructors and what the consequence is of deleting a lighting protection system. Mr. Pfeifer replied that it is an additional layer of protection which none of the existing buildings on campus have. It is not standard on all higher education buildings. There are measures of lightning protection throughout the building, and this option will be carried as an alternate and will remain on the list. Mr. Welty asked what risk the college is taking and if this will jeopardize the lighting system. Mr. Pfeifer stated that the actual item deleted was lightning protection (not lighting) and that he could not quantify the risk. It is not standard on the higher education buildings that they design. It is an alternate in the construction documents and is added insurance if it is installed. Mr. Nielson indicated that the college experienced a major lightning strike in June which the insurance covered. This protection does not guarantee that the building will survive a lightning strike.

**ACTION:**

Mr. Krebs moved to approve the project as presented for a total of \$17,158,246. Dr. Crane seconded the motion.

Dr. Gose asked if the \$280 per square foot estimate was consistent for a building with technical advancements. Mr. Pfeifer replied that a typical project would probably be higher, but the classrooms on the second level are general classrooms. The square foot estimate is appropriate.

Chair Mills called for a vote on the motion currently on the floor. Motion carried.

Award of GMP to  
FCI Constructors

Dr. McFarland recommended that the board set the GMP (Guaranteed Maximum Price) for the Health and Science Center at \$14,366,746 to FCI Constructors, Inc., which will allow the administration to seek final assurance from the state that the college can move forward with bidding to subcontractors and start construction this spring without jeopardizing the use of approved state funding, as well as finalizing the contract with the assistance of the board attorney so that construction on this project can begin this spring.

**ACTION:**

Mr. Phister moved to set the GMP (Guaranteed Maximum Price) for the Health and Science Center at \$14,366,746 to FCI Constructors, Inc., which will allow the administration to seek final assurance from the state that the college can move forward with bidding to subcontractors and start construction this spring without jeopardizing the use of approved state funding, as well as finalizing the contract with the assistance of the board attorney so that construction on this project can begin this spring. Mr. Krebs seconded the motion. Motion carried.

12-13 Board  
Calendar

Dr. McFarland recommended that the board approve the proposed 12-13 CWC Board Calendar, as may be revised from time to time. The proposed calendar is patterned from the current schedule with the usual changes to avoid events attended by the trustees. The trustees can identify community dialogue topics as the dates get closer.

**ACTION:**

Ms. Pedersen moved to approve the proposed 12-13 CWC Board Calendar, as may be revised from time to time. Mr. Krebs seconded the motion.

Mr. Welty asked that the June, July, and August board meetings begin at 7 p.m. Chair Mills indicated that this will be kept in mind when scheduling these meetings.

Chair Mills called for a vote on the motion currently on the floor. Motion carried.

Chair Mills asked about identifying the date and location of the board retreat. Dr. McFarland suggested June 8-9 or June 15-16. Another possibility would be to consider the August 15 date which is reserved for a special board meeting if needed, or the board could consider having the retreat in conjunction with the ACCT conference in October. Chair Mills asked board members to bring their calendars to the January 25 work session along with suggestions for other possible dates for the retreat.

Ms. Pedersen asked for a copy of the notes from the retreat which was held at the ACCT conference. It might not be a good idea to have the retreat at the ACCT conference if budgets are going to be cut. To have the retreat in the summer is somewhat problematic for her. Mr. Krebs stated that the training and education the board receives from the conferences is very

important. The retreat last October was the best retreat he had ever attended. Mr. Welty indicated that he will not be able to attend a retreat in June, July, or August, but September or October could work. Chair Mills asked board members to bring their calendars to the January 25 work session to consider dates in May, September, or October.

Mr. Phister commented that the board has had trouble getting a retreat date set in the past. People have to make a sacrifice sometimes. Once a date is set, board members have to make every effort to be there.

Dr. McFarland noted that at the January 25 work session, the board should also identify a target group for the May 16 community dialogue.

Personnel

12-13

Administrative  
Contracts

Dr. McFarland notified the board that she has decided to extend by one year the contract of Ruby Calvert, Wyoming PBS General Manager, through June 30, 2013. All of the contracts will be finalized with board approval of the FY 13 budget. The contract for Jason Wood, Vice President for Academic Services, will be soon be finalized with new duties and a new title.

12-13 Early  
Retirement  
Requests

No early retirement requests were submitted.

12-13 Sabbatical  
Requests

Dr. McFarland reported that two sabbatical requests were received. The first request was from Professor Jim Thurman, who has proposed utilizing the 12-13 academic year to complete doctoral courses in social science. His emphasis will be on the political concepts of tyranny and despotism, which he plans to incorporate into the political science curriculum here at CWC. The second sabbatical request was from Professor Jeff Hosking, who has also proposed utilizing the 12-13 academic year to do research on "The influence of firearms as instruments of safety on the campuses of two year public community colleges: Perspectives from Campus Security Directors." This will be very important research along with the completion of his academic work. He will glean ideas and best practices from other campuses that can be incorporated in CWC's campus safety, Criminal Justice program, and Rural Justice Training Center. Dr. McFarland indicated that she was approving both sabbatical requests, and board policy does not require that those be approved by the board. These sabbatical leaves will be included in the FY 13 budget.

Dr. McFarland stated that the sabbatical report from Dr. Jewel Dirks was provided to the board. Dr. Gose indicated that Dr. Dirks has raised the bar for sabbaticals. She will change the way she is teaching psychology courses. The general psychology course will be made a neurobiology course, which is a change in pedagogy. It will benefit this college in the output of its product. He personally commended Dr. Dirks for her work.

Dr. Crane indicated that he is happy that Ruby Calvert will be around another year. He appreciates her professionalism.

Human Resources  
Board Report

The Human Resources Board Report for January 2012 included the following information:

Rustler Salute nominees included Doug Miller, Administrative Assistant II Jackson. The Rustler Spirit Award recipient for January 2012 will be named on January 25.

Searches in progress/pending included WPBS Producer and Assistant Librarian/Coordinator for Testing Services.

Separations/transfers/requests for release from contract included Dean Hildebrant, Maintenance Technician/HVAC/Bus Driver.

New hires/appointments/internal transfers included Judy Finch, Payroll/Benefits Specialist; Anne Masters, Bookstore Technician I; and Kylie Palica Darger, Resident Director.

Discussion/  
Information Topics

Construction  
Update

Mr. Nielson reported that the upgrade to the Arts Center HVAC will complete the \$750,000 energy retrofit grant. Four firms will be interviewed on Friday, January 20, for a construction manager at risk to provide preconstruction services for additional campus housing. The design of the modular units which was proposed in the past is still a viable option. A preconstruction and constructability review will be conducted. Mr. Nielson and Mr. Granger will be working with local banks and finance companies to investigate low interest revenue bonds to support the project.

Mr. Phister asked if the college is dismissing the original plan to have the Wyoming Honor Farm inmates construct modular units as part of a CWC construction trades program. Mr. Nielson replied that the original plan

does not fit in with current goals of the Department of Corrections. The demand is not what it was four or five years ago. Ms. Pedersen noted that she still has a problem with building more housing when they were told that all major maintenance money was being put on hold and existing housing still has needs. She asked if it is a good idea to go into debt when current college housing can't be maintained. Mr. Nielson replied that major maintenance money can't be used for housing. Apartment units are being remodeled right now. Ms. Pedersen stated that they don't pay for themselves. Mr. Nielson indicated that housing is close to paying for itself. Some of the maintenance staff perform some of the repairs, and \$130,000 from revenue collected from housing has been set aside to upgrade apartments. Ms. Pedersen indicated that she doesn't want to keep building more buildings when the current buildings can't be maintained. Mr. Nielson acknowledged that the college did fall behind in the upkeep of campus housing.

Mr. Welty stated that he was concerned because last year the pipes froze and burst during the cold weather. He asked if the college is doing enough maintenance to prevent this from happening again. Mr. Nielson replied that work continues on this. Insurance paid for the problem last year. The maintenance staff is good, and a carpenter was hired to do the remodeling.

State Legislative  
Update

Dr. McFarland reported that an article from the January 15 *Casper Star* indicated that the legislature is expected to be acting on a bill which proposes that the state retirement system no longer be a defined benefit system but transition to a defined contribution 401-K type plan. A JAC bill would eliminate any reference to cost of living increases. She anticipates a broader discussion of the overall health of the state retirement system. The Wyoming system has been held up as a model in the country and is a good benefit for recruiting faculty and staff.

The second matter was already addressed by Ms. Calvert in regard to new revenue projections brought about by the lower cost of natural gas. Once again, there is talk of possible budget cuts as high as 8 percent. The legislature will likely entertain any methods of balancing the state's needs with available revenue. Trustees need to be ready to visit with legislators about these issues.

The community colleges are working with the University of Wyoming to seek additional endowment challenge match money to hopefully seek \$2 million for each of the community colleges. Mr. Krebs reported that the

most important item discussed during the January 13 Legislative Advocacy Committee meeting was the three bills that would require K-12 districts to pay colleges for the cost of remediation. This may put a barrier between the colleges and the school districts.

Mr. Welty asked about the total of \$12 million for endowment Challenge Grant funding if \$2 million is granted to each of the seven community colleges. Dr. McFarland replied that originally Eastern Wyoming College was not interested. They are supportive of the request, but not in need of additional funding. In the end, the presidents thought it best that all the colleges participate.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

- A. Kudos. Among many outstanding successes, special kudos to Sherry Shelley for receiving the 2011 "Distinguished Service" Award from Community Entry Services for developing specialized classes for CES clients.
- B. Numerous examples of special service to the communities the college serves include:
  1. Jackson Culinary Arts faculty member Amy Madera who, with her students, prepare culinary delicacies for many community events in Jackson; and
  2. Jackson Outreach special events for ESL students.
- C. Improvement in access and success for our students by:
  1. Suki Smaglik, who developed a problem-solving class for STEM (Science, Technology, Engineering, and Math);
  2. Eric Heiser, Lynne McAuliffe, and Lori Ridgway for expanding their knowledge about entrepreneurship to empower our students to develop entrepreneurial skills;
  3. Lisa Appelhans for bringing Student Support Services to students on the reservation; and
  4. Rock stars Jeremy Christensen for bringing a successful competitive speech program to CWC and John Little for awakening a keen interest in the new Film Production program.
- D. Articles about CWC's sister colleges in the state and around the country were included in a separate file with the board packet.

NEXT REGULAR MEETING/  
SUGGESTED AGENDA ITEMS/  
ADDITIONAL TRUSTEE COMMENTS AND/OR REPORTS ON ADVANCEMENT IN THE COMMUNITY:

The next regular meeting will be held on Wednesday, February 8, beginning at 6:30 p.m. in the Wind River Room (ITECC 116) of the Intertribal Center.

Agenda items for the next regular meeting include:

1. Community/Partnership Monitoring Report
2. State Legislative Update
3. Construction Update

**ACTION:**

Mr. Krebs moved to hold an executive session regarding personnel at 5:30 p.m. in ITECC 121, the Intertribal Center Conference Room, prior to the February 8 board meeting. Mr. Phister seconded the motion. Motion carried.

Board Attorney Frank Watkins stated that he will not be available in person for the February 8 meeting but that he would be available by phone during the executive session and the meeting if necessary.

CWC Foundation The next meeting of the CWC Foundation Board is scheduled for Thursday, March 8, on the CWC campus.

Association of Community College Trustees The ACCT National Legislative Summit will be held February 14-16, 2012, in Washington, D.C. Dr. Gose, Mr. Phister, Dr. Crane, Chair Mills, and Mr. Krebs have indicated their plans to attend.

Wyoming Association of Community College Trustees The next meeting of the WACCT will be held in February in conjunction with the February 22 meeting of the WCCC and the Wyoming Community College Conference on February 23.

Wyoming Community College Commission The next regular meeting of the WCCC will be held February 22 at LCCC in Cheyenne.

CWC BOCHES The next meeting of the CWC BOCHES is scheduled for March 22, 2012.

Teton County BOCES The next meeting of the Teton County BOCES is scheduled for January 24, 2012.

Other

Dr. Crane indicated that at the December 13 meeting, a report was presented on technology on campus. He disagreed with some of the facts and asked for the sources which could not be provided. He encouraged those who are presenting to be sure the facts they are presenting are reliable and accurate.

ADJOURNMENT - Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

BOARD  
EVALUATION  
OF MEETING:

Chair Mills adjourned the meeting at 9:41 p.m.

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Secretary

APPROVAL:

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Chair