

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, March 24, 2010, in Room SC 103 of the Student Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Caroline Mills Scott Phister Roger Gose	Frank Welty Charlie Krebs Colton Crane
<u>Absent:</u>	Judy Pedersen	
<u>Administration:</u>	Jo Anne McFarland Jay Nielson	John Wood Mohammed Waheed
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Martha Davey Bob Connelly Logan LaCross Jim Thurman Wayne Robinson Bill Baxley Mark Nordeen Carolyn Aanestad	Charlotte Donelson Amara Fehring Kelly Frank Jay Rodewald Dane Graham April Peregoy Wendy Davis

CALL TO ORDER: Board Chair Roger Gose called the meeting to order at 6:43 p.m. A roll call conducted by the board clerk indicated that all board members were present except Ms. Pedersen. A quorum of the board was declared present to conduct business.

Chair Gose announced that the meeting was preceded by a 5:30 p.m. board executive session which was held per a formal motion at the board's last regular meeting on February 24, 2010, and in compliance with Wyoming Public Meetings law. The topic was personnel.

EXECUTIVE SESSION: Chair Gose asked if there was a need for an executive session. Board Attorney Frank Watkins indicated that there was a need for an executive session to discuss matters concerning litigation of which the governing body may be a part.

**ACTION:**

At 6:45 p.m., Mr. Phister moved to recess into executive session to discuss matters concerning litigation. Mr. Krebs seconded the motion. Motion carried.

The meeting was reconvened at 6:55 p.m.

WELCOME AND  
INTRODUCTION  
OF GUESTS:

Chair Gose welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF  
AGENDA:

**ACTION:**

Ms. Mills moved to approve the agenda as presented. Mr. Welty seconded the motion. Motion carried.

STUDENT,  
EMPLOYEE  
ASSOCIATION,  
WYOMING  
PBS, AND CWC  
FOUNDATION  
REPORTS:

Written reports from student and employee associations were included in the board packet.

Student Senate

Ms. Amara Fehring, Student Senate President, indicated that she had nothing to add to her written report which included information that the Senate has approved two new clubs. They are the Fellowship of College Christians and the Students for an Environmentally Sustainable Central Wyoming College Club. The Senate has also approved its edited Student Senate Constitution. In March a group called "Sex Signals" will talk to students about being aware of sexually transmitted diseases and how to be safe over spring break. Spring Fling Week will occur after Spring Break. Activities will include Mission Improvable, ladies night, guys night, a dance, and disco bowling.

Chair Gose congratulated Ms. Fehring on being named as a Phi Theta Kappa "New Century Scholar." This honor is based on Ms. Fehring having been the top scoring student in the state of Wyoming in the All-USA competition.

Classified Staff  
Association

Mr. Kelly Frank, President of the Classified Staff Association, indicated that he had nothing to add to his written report which included information that two new members have joined the Classified Staff. They are Mindy

Meyers, Office Assistant EHS/Arts and Science; and Megan Cole, WPBS Master Control/Traffic Assistant. Robin Reed and Kelly Frank attended the Wyoming Community College Conference in Cheyenne on February 16. Red Hat Ladies Retha Reinke, Barbette Hernandez, Judy Hubbard, and Carolyn Kraft answered telephones for the Wyoming PBS spring pledge drive. Kelly Frank ran cameras and audio and floor directed at different times throughout the two nights of pledge on March 6-7. Barbette Hernandez worked the two-day Ron Thon Wrestling Tournament as a fund raiser for the RHS Multicultural Club. Retha Reinke won an apron and a day off for her Turtle Cheesecake dessert made for the annual Souper Bowl during the February Staff Development Day. Sonja Fairfield, Retha Reinke, and Judy Hubbard were judges at the science fair which took place on February 10 in the Arts Center Gallery.

Chair Gose thanked Mr. Frank for his assistance during the recent Wyoming PBS pledge drive.

#### The Faculty

Mr. Jim Thurman, President of The Faculty, indicated that he had nothing to add to his written report which included information that one of Jeff Hosking's former students serves as a dispatcher for the Summit County Sheriff's Office in Park City, Utah. Matt Flint is featured in the March edition of *South West Art Magazine*. Buck Tilton reports that the *Boy Scouts of America Wilderness First Aid Manual* that he wrote in support of his BSA Wilderness First Aid curriculum has been published by Falcon Guides, a division of Globe Pequot Press. John Gabrielsen reports that CWC's 88.1 radio sent student broadcasters to Sterling, Colorado, and to Sheridan for Region IX basketball.

Kristen Ressler has continued the practice of offering the Volunteer Income Tax Assistance program to the public. Amy Madera attended the Wyoming ProStart Culinary Competition in Sheridan. Todd Guenther has completed a 400-page report detailing the 2009 CWC Field School archaeological investigations along the Middle Sweetwater from Three Crossings to Rocky Ridge. Valerie Harris will be attending a National Center for Academic Transformation Conference in Orlando. David Gray reports that he has been sponsoring CWC Newsgroup, which is putting together an online student newspaper. Nita Kehoe will be speaking on a panel discussion at Eastern Wyoming College on March 24. Mike Myers reports that the Theatre Department's production of *Fiddler on the Roof* was seen by 2,190 people during its six night run. Jim Thurman reports that CWC's first in a series of International Studies speakers was a

success. The Little Theatre was filled on March 5 with students, community members, faculty, and staff to hear National Geographic writer and adventurer Mark Jenkins. The next day, Jim Thurman co-chaired a statewide International Studies articulation meeting at CWC.

Mr. Thurman showed the board a poster for a Global Energy Symposium on April 6 which is a collaborative effort with UW. He also brought a copy of Buck Tilton's book on wilderness first aid to show the board. Dr. Crane asked when Todd Guenther's students will present their papers at the archaeologists' conference in Casper. Mr. Thurman will find out and report back to the board.

Professional  
Personnel  
Association

Ms. Carolyn Aanestad, President of the Professional Personnel Association, indicated that she had nothing to add to her written report which included information that the Professional Staff's annual fundraiser, "Souper Bowl Friday," was a success again this year. The \$742 raised went directly to the Foundation's People of Courage Fund. Michele Burdick presented the March colloquium at CWC which was to share the photographic images recorded in Yellowstone National Park on a winter trip partially funded by a Wyoming Humanities Council grant. Jackie Meeker presented the February colloquium on the cemeteries of the Wind River Indian Reservation. Stacey Nelson reported that 100 students have completed their GED by the end of February. Martha Davey, Jason Harris, Jeremy Hughes, Mark Nordeen, and John Wood presented a session at the Wyoming Community College Conference on February 16 on "Using Datatel's Web Advisor for Early Identification of Student Engagement to Further Student Retention." Amy Madera attended the Governor's Hospitality Conference in Cheyenne. Joy Pettit and Tami Shultz attended UW Wyoming GEAR UP program training in Jackson February 23-26. Lance Goede hosted the 3rd Annual Winter College Counselor Retreat at the CWC Sinks Canyon Center February 26-28. Scott Rockhold is combining a vacation to China with a recruiting trip. He will visit with Chinese students in Beijing, Hong Kong, and Xi'an about enrolling at CWC.

Dr. Crane asked about Mr. Rockhold's visit to China. Ms. Aanestad indicated that he is visiting his parents in China and had looked into doing recruiting while he was there. Dr. McFarland stated that the college did not have to pay for airfare and that it was a wonderful way to expand the college's international student population.

Wyoming PBS

Mr. Bob Connelly, Wyoming PBS Assistant General Manager, reported that a successful pledge drive was completed on March 17. A little over \$80,000 was raised which will be matched. WPBS was informed that the unmatched portion of the state production grant will be rescinded because of the lack of a footnote in the original bill. Dr. McFarland indicated that this is the endowment challenge match. Assurance was given during the Joint Appropriations Committee hearings that the monies which were already allocated would be available. The attorneys started looking for a paper trail which was not considered to be adequate. Mr. Connelly reported that the endowment is worth \$1.3 million, and the proceeds are used for local productions.

Ms. Ruby Calvert, Wyoming PBS General Manager, submitted a written report which included information on administrative, production, engineering, promotion, and development activities at Wyoming PBS. The Satellite Home Viewer Act was recently extended for another 30 days. News reports indicate that Congress expects to pass this bill and have it signed by President Obama by the end of March. Current membership is 3,766. As of March 9, \$46,000 has been generated in pledges. A total of \$65,017 was pledged in the December pledge.

CWC Foundation/  
Institutional  
Advancement

Mr. Dane Graham, Dean for Institutional Advancement, reported that the goal of raising \$4.5 million in state endowment matching funds is complete with \$74,798 left unmatched. House Bill 110 was passed which allows the foundations of Wyoming's community colleges and the University of Wyoming foundation to continue to track donations made in the form of an endowment until such time as the legislature determines there is sufficient funding to reinstate the matching program. Other colleges that have met their goal are Casper, LCCC, NWC, and Sheridan.

Mr. Graham submitted a written report which included information that donations received during the month of February 2010 totaled \$507,373.

CONSENT  
AGENDA:

Board Chair Gose asked if there were any objections to the consent agenda which included the approval of the minutes from the February 24, 2010, regular meeting; the acceptance of bills for February 2010; the board travel budget; the Adjunct Faculty Appreciation Week Proclamation; and the CWC as 2010 Census Partner Proclamation. Chair Gose stated that it is important to commend the adjunct faculty for their work, and he read the Adjunct Faculty Appreciation Week Proclamation.

Chair Gose indicated that on the first page of the February 24, 2010, minutes, the date of the last meeting should be January 20, 2010.

**ACTION:**

Mr. Phister moved to approve the consent agenda as presented with the correction to the minutes as noted. Dr. Crane seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,391,196.95 for the month of February 2010: Operations in the amount of \$1,647,027.42; Student Grants and Loans in the amount of \$1,251,418.96; and Bank Transfers in the amount of \$825,571.49 for a grand total of all payments in the amount of \$3,724,017.87.

UNFINISHED

BUSINESS:

Tax Protest Update Board Attorney Frank Watkins reported that CWC filed its reply brief, and the county has until April 9 to reply. The Wyoming Supreme Court will decide what it wants to do from there. They can call for oral arguments or make their decision from the brief. Mr. Watkins will handle the oral argument if it is required.

NEW BUSINESS:

Legislative Update Dr. McFarland did not have anything to add to her written legislative update which provided information on the highlights of final action on community college issues by the Wyoming State Legislature which concluded its biennial budget session on March 6. She complimented Steve Bahmer, WACCT Executive Director, for his assistance throughout the session.

Renewal of  
Optional One Mill  
Levy through FY 12 Dr. McFarland recommended that the Board authorize the advertisement on April 9, 2010, of its intent to levy the optional one mill during FY 11 and FY 12 for the regular support and operation of the college, with a public hearing and final Board action to take place on May 19, 2010.

**ACTION:**

Mr. Krebs moved to authorize the advertisement on April 9, 2010, of the board's intent to levy the optional one mill during FY 11 and FY 12 for the regular support and operation of the college, with a public hearing and

final Board action to take place on May 19, 2010. Mr. Welty seconded the motion. Motion carried.

Natural Gas  
Supplier Services  
Contract

Mr. Nielson indicated that an election must be made every year for a natural gas supplier. For the last seven years, the college has selected Seminole Energy Services as the natural gas supplier for the college. Pricing has been based on a market index for the last six years, and seven years ago the college selected a fixed price. For the upcoming year, Seminole Energy Services is offering the same contract pricing options as this year with an adder of 4 cents per therm. The college can purchase natural gas based on the CIG first of month market index each month or lock in a fixed price for up to 90 percent of the college's historical average monthly usage. This gives the college the flexibility to work with the market and to purchase natural gas at the appropriate time.

Dr. McFarland recommended that the board approve continuing to purchase natural gas from Seminole Energy Services for the upcoming year with the purchase arrangement being an adder of \$0.04/therm added to either the first of month posted index or at a fixed price based on future rates posted as part of the CIG index.

**ACTION:**

Dr. Crane moved to approve continuing to purchase natural gas from Seminole Energy Services for the upcoming year with the purchase arrangement being an adder of \$0.04/therm added to either the first of month posted index or at a fixed price based on future rates posted as part of the CIG index. Mr. Phister seconded the motion. Motion carried.

Housing Project  
Authorization

Dr. McFarland noted that an innovative and affordable means to gradually address CWC's growing need for additional campus housing has been developed. The board authorized the administration to proceed with the project at the February 24 meeting. Mr. Nielson reported that the project has been analyzed from every perspective. A due diligence investigation has been completed with all major aspects of the plan. Extensive detail work will need to be completed to begin construction, and this will include hiring a bond attorney, asking the finance institution to test the market, and having the architect draft the final document. Mr. Nielson asked for approval from the board to move the project forward by directing the administration to finalize financing and to proceed with the construction process.

Mr. Nielson introduced Mr. Jay Rodewald, Construction Trades Supervisor, and Mr. Wayne Robinson, Director of Physical Plant, both of whom have been very much involved in this project. Ms. Amara Fehring, President of the Student Senate, stated that the Senate has seen the plans for this project, and they approve of them. An important aspect of the plan is that students will have their own rooms. Mr. Logan LaCross, Vice President of the Student Senate, reported that total occupancy in housing is now 240 students. With increasing enrollments, the college will need more housing. At times, there has been a waiting list of 30-40 people. New housing would raise student morale. The new housing units could perhaps be used for the teams so that students could be with people they know. Ms. Fehring indicated that the new housing would open up the apartments for families. New housing is a big deciding factor for students when they are choosing a school.

Mr. Nielson indicated that he would get information to the board on the number of beds at each of the other community colleges in Wyoming. CWC is behind some of the colleges in number of beds. A lot of the colleges in the state have completed housing renovations.

Mr. Bill Baxley of BKV Architects stated that the units can be built at the Honor Farm and will be a learning experience for the students. The units will be constructed using structural insulated panel systems (SIPS) and other green products. This type of building uses about 2/3 less energy than a typical building. The units are similar to a village townhouse environment with high efficiency gas boilers and operable windows. The buildings will be vented. There will be minimal site disturbance. Each unit will have 1880 square feet with a porch, mudroom area, large kitchen space, great room space, six bedrooms, and one bathroom for every two students. The buildings will be handicap accessible and will have a south-facing orientation. Outside spaces are created with the placement of the units.

All of the current dorms have laundry facilities, and these may be added to the new units or placed in a separate building. Each of the units can be constructed for under \$200,000 each which includes three baths, six bedrooms, and a full kitchen. The bedrooms are approximately 140 square feet each or 12 x 12 feet. Students will learn from the process of constructing these units. No one else in the country has taken this type of project quite this far.

Mr. Nielson reported that one unit should be ready by fall, and the next three will be built in the next school year. A total of four units will be built. Assembly costs and shipping are included in the site work costs number. This includes a crane and trucks. The state pays the tuition of the honor farm students. The college provides educational services, construction materials, and college credit to the student. It is expected that 51 Honor Farm students will enroll in a 20-credit credential program each year. Mr. Wayne Robinson indicated that NCCER (National Center for Construction Education and Research) curriculum is being used, so the students will have a card which proves they have received a certain level of instruction.

Mr. Nielson stated that this is a nationally recognized educational program which could be taught at other prison locations or at other community colleges. Mr. Welty asked why the units are two stories high rather than three stories. Mr. Baxley replied that this is a social model, and the ideal mix for each unit is between five and six students. The units could be three stories, but a two-story structure is highly efficient and makes more sense with the social model. Mr. Nielson indicated that by refinancing Mote Hall revenue bonds at a lower rate, the additional annual debt of \$15,502 will be paid from the projected additional housing revenues of \$68,880. The payback on these units is expected to be 10 or 11 years.

Dr. Crane asked how cost efficient this proposal is compared to doing a building similar to Mote Hall. Mr. Nielson replied that in 2002, the construction budget for Mote Hall was approximately \$1.5 million. If Mote Hall were built today, it would cost \$6 million. Dr. McFarland asked how the units compare to conventional construction. Mr. Baxley replied that these are super efficient buildings, and they will be built at a price that is comparable to stick built construction.

Dr. Crane estimated that it would cost \$125,000 per student if a \$6 million building were constructed, but only \$33,000 per student for this project which is approximately one-quarter of the cost. He asked how the units would look when they are finished. Mr. Baxley replied that they will look permanent. They are rugged buildings that can handle abuse, and this is very important for student housing.

Dr. McFarland recommended that the board authorize the administration to finalize financing and to proceed with the construction process for the housing project.

**ACTION:**

Mr. Phister moved to authorize the administration to finalize financing and to proceed with the construction process for the housing project. Dr. Crane seconded the motion. Motion carried.

Personnel

10-11 Faculty/  
Professional  
Letters of Intent  
For Continuing  
Contract  
Employees

Dr. McFarland recommended the following individuals for subsequent continuing contract effective 2011-2012:

Wesley Connally, Professor English  
Matthew Flint, Assistant Professor Art  
Beth Gray, Professor Business  
David Gray, Professor English  
Robert Hussa, Professor Music  
Anne Nez, Assistant Professor Nursing  
Norman Shinkle, Professor Physics and Mathematics  
Lonnie Slack, Assistant Professor Photography  
James Thurman, Associate Professor Political Science  
Roy Darnell, IT Enterprise Support Specialist  
Gwendelyn Davis, Human Resources Officer  
Charlotte Donelson, Dean for Commerce, Allied Health, Technology, and Safety  
Mark Nordeen, Dean for Arts and Sciences

Dr. McFarland recommended the following individuals for initial continuing contract effective 2010-2011:

Todd Guenther, Assistant Professor Anthropology and History  
Steven McAllister, Instructor Biology/Microbiology  
Amanda Nicholoff, Assistant Professor Television Broadcasting/  
Communications  
Angela Sparkman, Assistant Professor Business Management  
M. Darran Wells, Instructor Outdoor Education and Leadership

Dr. McFarland indicated that these individuals are recommended for continuing or initial continuing contract so that letters of intent can be sent to them.

**ACTION:**

Mr. Krebs moved to approve the subsequent continuing contract and initial continuing contract recommendations as made by the president. Ms. Mills seconded the motion. Motion carried.

Human Resources  
Board Report

The Human Resources Board Report for March 2010 included the following information:

A recent Rustler Salute nominee was Wayne Robinson, Director Physical Plant. The Rustler Spirit award recipient for February was Mickey Douglas, Assistant Coordinator Lander.

Searches in progress/pending included Executive Vice President for Academic Services; Instructor Health and Safety Technician; Instructor Nursing Jackson; and Instructor Mathematics Anticipated Opening.

Separations/transfers/requests for release from contract included Carlie Herrick, Library/Testing Center Assistant; and Mindy Meyers, Office Assistant EHS/A&S.

**BREAK IN  
MEETING:**

At 8:14 p.m., a break was taken in the meeting. The meeting was resumed at 8:25 p.m.

**ACCEPTANCE OF  
MONITORING  
REPORTS:**

Staff Profile and  
Salary Study

Ms. Wendy Davis, Human Resources Officer, presented the Staff Profile and Salary Study monitoring report. Over the last five years, the number of benefited employees has increased 15 percent. The majority of employees are paid out of the general operating fund. As of November 2009, CWC surpassed 500 employees on its payroll. Positions added because of new academic programs over the last five years included Outdoor Education/Leadership, Western American Studies, Fire Science, Culinary Arts, and Jackson Science/Math. New positions added because of enrollment growth and strategic initiatives over the last five years included Admissions, Academic Advising, Workforce Training, Welding, Equine/Grounds Maintenance, Web Services, and Athletics. An increase in other fund staffing over the last five years included positions in Food Services Operations, BOCHES, and Wyoming Gear Up and expansion of other TRIO programs.

The average age of employees at CWC is 51, and 25 percent of employees are over the age of 55. The college is doing well in the area of retention. The target is 10 percent, and the total percent of turnover for the past year was 10.4 percent. CWC's turnover rate is well below the national average. The average monthly compensation in FY 09 included \$1,048,408 in gross wages, \$178,564 in insurance premium contributions, \$119,109 in insurance premium reimbursement, and \$109,229 in retirement contributions. A review of faculty salaries indicated that the average faculty salary at CWC is up 4.66 percent compared to the regional average. However, Ms. Davis indicated that if salaries are not increased, CWC will fall behind. North Dakota, Texas, and Alaska are increasing funds for education. A review of other salaries, including that of the president, other administration, professional/management, and classified staff, showed CWC 2009-10 salaries compared with national, regional, and Wyoming averages. Ms. Davis indicated that she is working on doing a local salary study, and this information will be brought forward through the Human Resources Board Report.

**ACTION:**

Mr. Phister moved to accept the Staff Profile and Salary Study Monitoring Report as presented. Mr. Krebs seconded the motion. Motion carried.

**REPORTS:**

President's Report

Dr. McFarland included the following information in her report:

1. Kudos. Phi Theta Kappa, the national community college honor society, has announced that CWC student, Amara Fehring, has been designated a "New Century Scholar." This honor is based on Ms. Fehring having been the top scoring student in the state of Wyoming in the All-USA competition. She will receive a \$2,000 stipend and will be recognized at the American Association of Community Colleges Conference, April 17-19, in Seattle, Washington.
2. Special Events to Engage Future Students and the Community
  - a. Thanks to instrumental music faculty member/recruiter, Steve Traylor, and his fine arts colleagues for their work in hosting CWC's Fine Arts Day at the college on Friday, March 5. This all-day event attracts hundreds of high school students to CWC each year and serves as a premier recruiting event. The program included instructional workshops, a scene from CWC's popular *Fiddler on the Roof*, tours, and scholarship interviews. Through

this effort, fine arts enrollment has continued to climb in both number and quality. This is an example of extraordinary faculty efforts to promote CWC.

- b. Kudos to Lynne McAuliffe and her staff for a fine example of special events to bring the community on campus, sponsored by CWC operated R-Recreation—a speech by Olympic volleyball coach, John Kessel, which was given on Thursday, March 11, in the CWC Little Theatre.

3. Article entitled “Rural Community Colleges Across the Country Face Space Crunches.”

CWC is not alone in facing serious space needs as indicated in this article from *The Chronicle of Higher Education* which was included in the board packet.

4. Wyoming Sister Colleges Face Controversy

Two articles were included in this section of the board packet about a couple of CWC’s sister colleges, who are currently engaged in controversy.

5. Selected Recent Presidential Events

- a. Thurs.-Sun., Feb. 25-28 - As President-Elect of Riverton Rotary, Dr. McFarland attended a Rotary conference in Denver.
- b. Thurs., March 4 - Interview for K-2 TV News
- c. Sat., March 6 - Rustler Booster Club Banquet
- d. Mon., March 8 - Presented CWC Update for Riverton Lions Club
- e. Wed., Mar. 10 - Community Advisory Board meeting
- f. Thurs., Mar. 11 - Foundation Board meeting
- g. Thurs., Mar. 11 - Executive Council conference call

6. Additional articles about CWC and its sister colleges at the state and national level were included in a separate file with the board packet. These articles include projections for a slow, but steady economic upturn.

Dr. McFarland reported that the CWC women’s volleyball team made the NJCAA Fall 2009 Academic Teams of the Year listing. They were ranked at No. 15 among all two-year colleges in the country with an average GPA of 3.39. The minimum grade point average requirement for consideration is a team GPA of 3.00.

Over spring break weekend, CWC hosted a very large hazardous materials conference with about 80 people in attendance. This was indicative of the training that is done by the college for people who are employed and seeking to improve job skills.

Executive Vice  
President for  
Administrative  
Services

Mr. Jay Nielson, Executive Vice President for Administrative Services, indicated that he had nothing to add to his written report which included information on some of the major issues which are influencing next year's budget. The funding sources for the operating budgets are fluctuating greatly.

Vice President for  
Academic Services

Mr. John Wood, Vice President for Academic Services, indicated that he had nothing to add to his written report which included information on dual and concurrent enrollment and ABE/GED.

NEXT REGULAR  
MEETING/  
SUGGESTED  
AGENDA ITEMS/  
ADDITIONAL  
TRUSTEE  
COMMENTS AND/  
OR REPORTS ON  
ADVANCEMENT  
IN THE  
COMMUNITY:

The next regular meeting will be held on Wednesday, April 21, beginning at 6:30 p.m. in SC 103.

Agenda items for the next regular meeting include:

1. Budget Monitoring Report
2. FY 11 Preliminary Budget Adoption
3. 11-12 Scholarship Package
4. Perkins Grant Authorization
5. CWC BOCHES Fiscal Year 2011 Budget Ratification

Chair Gose indicated that an executive session was needed to be scheduled to discuss personnel.

**ACTION:**

Mr. Welty moved to hold an executive session on April 21, 2010, at 5:30 p.m. in the Student Center Conference Room #SC100, to discuss personnel issues. Mr. Krebs seconded the motion. Motion carried.

The board will host a community dialogue reception in Thermopolis on Tuesday, March 30, at 5 p.m. at the new CWC Thermopolis Center at 601 South Broadway.

Chair Gose announced that the board will hold a work session prior to the board study session on April 14. This work session will be held from 5:30-6:30 p.m. to further evaluate the survey of the board's health, and

dinner will be served. The board study session will follow from 6:30-8 p.m. in SC 103, with no action be taken. Topics for the study session are FY 11 Salaries and Benefits and FY 11 Operations Budget.

CWC Foundation

The CWC Foundation Board met on March 11. Trustees and Foundation Directors met after the meeting to discuss streamlining the lease/tenant approval process. Chair Gose reported that no definitive conclusion was drawn, and Board Attorney Frank Watkins will develop a method for streamlining this process. Mr. Welty asked if the Foundation was satisfied with the way the board dealt with the changing ownership of the Brunton building. Dr. McFarland indicated that the request was received the evening of the December board meeting and was acted upon then. Mr. Welty stated that the problem with the Foundation Board is that their meetings are held during the day which makes it difficult for others to attend.

The next meeting of the CWC Foundation will be held in conjunction with the CWC Foundation's annual retreat which is scheduled for June 10-11, 2010, in Jackson.

Association of  
Community  
College Trustees

The ACCT Governance Leadership Institute was held March 4-6, 2010, in Phoenix, Arizona, which Chair Gose, Ms. Pedersen, and Mr. Welty attended. Chair Gose urged the rest of the board to try to make it to the next one. This is a real working meeting.

The ACCT Community College Leadership Congress will be held October 20-23, 2010, in Toronto, Ontario, Canada. All board members have indicated their plans to attend.

Trustee Crane has been endorsed for candidacy for a regional director seat on the ACCT Board of Directors.

Wyoming  
Association of  
Community  
College Trustees

The next meeting of the WACCT is scheduled for April 26 at Western Wyoming Community College in conjunction with the April 27 WCCC meeting. Ms. Mills and Mr. Krebs will attend. Chair Gose reported that he received an email from Steve Bahmer, WACCT Executive Director, regarding the establishment of an Advocacy Committee to develop the legislative agenda. Each college is to appoint one member to this committee. Their first meeting will be in conjunction with the April 26 WACCT meeting. Ms. Mills was appointed as CWC's representative to this committee.

Wyoming  
Community College  
Commission

The WCCC met by teleconference on March 18 to consider Biennial Budget distribution of state aid to the colleges, as well as to approve federal stimulus major maintenance projects. Mr. Nielson reported that the WCCC approved the first round of major maintenance projects that can be funded with federal stimulus money. For CWC, this will include the modernization of the Classroom Wing. CWC will receive funds in the amount of \$1.65 million which hopefully will be adequate for this project. The Arts Center was not included because the college charges admission for events there.

The next regular meeting of the WCCC is scheduled for April 27 at Western Wyoming Community College.

CWC BOCHES

The CWC BOCHES met on March 22. Mr. Wood reported that Lander and Dubois, the two remaining school districts that are not a part of CWC BOCHES, are now seeking membership.

Teton County  
BOCES

The Teton County BOCES met on March 16. Mr. Phister reported that the utilization and partnership between CWC and Jackson Hole is better than ever.

ADJOURNMENT -  
BOARD  
EVALUATION  
OF MEETING:

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

Chair Gose adjourned the meeting at 9:18 p.m.

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Secretary

APPROVAL:

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Chair