

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, October 17, 2012, in Room ITECC 116 of the Intertribal Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Caroline Mills Roger Gose Colton Crane	Judy Pedersen Frank Welty Scott Phister
<u>Absent:</u>	Charlie Krebs	
<u>Administration:</u>	Jo Anne McFarland Jason Wood	Ron Granger
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Jennifer Rey Cory Daly John Wood Charlotte Donelson Katie Roenigk Jan Jansen Kari Griebel David Gray Steve Bahmer Scott Seville Suki Smaglik Steve Barlow	Joshua Scheer Jacque Burns Lynne McAuliffe Kathy Wells Garret VonKrosigk Martha Davey Carolyn Aanestad Lindy Paskett Amy McClure Steve McAllister Ruby Calvert Mark Nordeen

CALL TO ORDER: Board Chair Caroline Mills called the meeting to order at 7:07 p.m. A roll call conducted by the board clerk indicated that all board members except Trustee Krebs were present. A quorum of the board was declared present to conduct business. Chair Mills announced that the meeting was preceded by a 5:30 p.m. dinner with legislative candidates.

EXECUTIVE SESSION: Chair Mills called for a motion to recess into executive session to discuss personnel including the president's evaluation and potential litigation.

ACTION:

At 7:08 p.m., Dr. Gose moved to recess into executive session to discuss personnel including the president's evaluation and potential litigation. Dr. Crane seconded the motion. Motion carried.

At 8:14 p.m., Dr. Gose moved to reconvene the public meeting. Mr. Welty seconded the motion. Motion carried.

WELCOME AND
INTRODUCTION
OF GUESTS:

Chair Mills welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item. She recognized Kari Griebel, board candidate for the Dubois-Crowheart subdistrict.

APPROVAL OF
AGENDA:

ACTION:

Dr. Crane moved to approve the agenda as presented. Ms. Pedersen seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING PBS
AND CWC
FOUNDATION
REPORTS:

Written reports from student and employee associations, Wyoming PBS, and the CWC Foundation were included in the board packet.

Classified Staff
Association

Ms. Jan Jensen, President of the Classified Staff Association, indicated that Suze Kanack was appointed national board chair of the Traffic Advisory Committee Board for PBS. The association presidents met with the Foundation and have started on the annual fund process. Ms. Jensen submitted a written report which contained information that the Classified Staff contributed \$84 to purchase sandwiches to help feed theatre students as they prepared for the *4 (or More) in 24* theatre production. Hunter Roseberry attended Rocky Mountain APPA Conference September 16-19 in Sheridan. Kelly Dempster proctored the Praxis test for local teachers on September 22. Retha Reinke took tickets on September 22 at the Rustler Rodeo. On September 29 she and her husband helped pick up trash at Riverton City Park and along the Rails to Trails. Mikal Dalley gave a campus tour on September 27 to a group of Wyoming Indian High School students. Suze Kanack has been appointed to a second three-year term on the Traffic Advisory Committee Board for PBS.

The Faculty

Mr. David Gray, President of The Faculty, indicated that the faculty have been working through the process of embedding diversity as a general

education requirement into the curriculum. The financial literacy course has been instituted. The faculty have also been discussing whether or not to institute a plus or minus grading system. Mr. Gray showed the board posters of the volleyball team and *The Odd Couple* theatre production which were done by Photography Professor Lonnie Slack.

Mr. Gray submitted a written report which contained information that Colleen Bartlett attended the Fall Articulation meeting in Casper. Matt Flint has accepted gallery representation with Adamson Gallery in Sacramento, California. Students in John Gabrielsen's Sports Survey class are getting the chance to call local football games on the radio. Eric Heiser reported that CWC and the Eastern Shoshone Tribe are the recipients of a three-year \$358,000 grant from the Department of Justice for Law Enforcement Training and Equipment. Jackson culinary students participated in an event on September 15 called *Something Wild This Way Comes*. The culinary students catered a dinner for the Elks Lodge annual conference on September 29. Patti Stalley and equine students helped furnish food for the theatre students for the *4 (or More) in 24* theatre production. A Showmanship and Trail Riding clinic will be taught September 22 and October 20-21, and a Breakaway Roping clinic will be taught October 27-28.

Professional
Personnel
Association

Ms. Lindy Paskett, President of the Professional Personnel Association, reported that the association is working on a policy to enhance salaries for advanced education. They are in the process of redoing the draft and inviting the Classified Staff to join them in proposing changes to the policy. Concerns have been expressed about the trouble that has been experienced in recruiting for positions. Salaries are "iffy" but the college's benefits have always been good. Staff do not want benefits to decrease.

Ms. Paskett submitted a written report which included information that Connie Nyberg, Liz Butters, and Marcia Himes assisted in the coordination of the Women In Science conference held on campus on October 12. The CWC volleyball team is currently ranked #13 in the nation and hosted its annual "Dig Pink" night on October 10. Volleyball players are starting their annual volunteer work at Jackson Elementary School reading with different age groups. Seven student-athletes volunteered at Oktoberfest to sell raffle tickets. Chontelle Gray was asked to be one of the presenters for the session "Creating a Culture of Safety" at the USITT (United States Institute for Theatre Technology) Conference in March.

The Jackson office will be hosting the final set of meetings for their part of the Master Planning process. The Jackson Center has received a \$4,400 grant from the Jackson Board of Tourism to support the Road Scholars Program hosted in the spring by CWC Jackson and the Teton Science Schools. It has also received a \$1,000 grant from C3 Collaborative to aid in the purchase of video equipment for the new film classes. Connie Nyberg attended a Registrar's conference at LCCC October 1-2. Jeremy Hughes recently attended Technical Training Week in Reston, Virginia. GEAR UP Wyoming took 18 GEAR UP participants to the UW Campus Pass Day on September 15. Instructors and GED Examiners from the CWC Adult Basic Education Program attended a State Fall Institute in Lander and Riverton September 11-13. Jacqueline Schultz organized CWC's second Habitat for Humanity/Team Build Day on September 22 in Jackson.

Student Senate

Mr. Garret VonKrosigk, Student Senate President, reported that the Senate hosted the Wyoming Student Leadership Conference. Officers have been elected, and the goal is to make the Senate a more active, visible part of CWC. The Senate has been keeping hub hours in the former information hub, which makes them more visible to the students and aids in interacting with them. The Senate wants to be part of co-curricular learning, and they are interested in changing their meeting format so it will be open to the public. They will meet in the Fremont Room, but finding a meeting time is a problem.

Mr. VonKrosigk submitted a written report which contained information that at the first meeting of the semester, topics discussed included co-curricular learning, the Senate's location and meeting format, hub hours, promoting senate events and ideas, and making the senate a more integral part of CWC. The 2012-2013 Senator Team includes Johnny Souza, Macey Heil, Jordan Stapley, Mitchell Atnip, Benjamin Gale, Rory Ashdown, Emma Scott, Shawn Fagnant, Shai Becker, Caleb Blakeman, Garret VonKrosigk, and Megan Belville. Officers for 2012-2013 are:

President: Garret VonKrosigk
Vice President: Shai Becker
Secretary: Emma Scott
Treasurer: Megan Belville

Upcoming events include the Board of Trustees Candidate Forum on October 25, Family Fright Night on October 30, and Trick/Treat Main Street on October 31.

Wyoming PBS

Ms. Ruby Calvert, WPBS General Manager, reported that the General Election debates are scheduled for November 1 with the Senate debate at 7 p.m. and the House debate at 8 p.m. in the Little Theatre. Ms. Calvert attended the meeting with Governor Mead on October 8 regarding the budget. Both requests from WPBS were denied. Governor Mead did not indicate that he concurred but said there were a lot of unanticipated expenses. The CREG report might indicate that things are better. The editorial policy meeting has been postponed until November 8.

Ms. Calvert submitted a written report which included information on administrative, production, engineering, promotion, and development activities at Wyoming PBS. Production endowment deposits stand at \$1,100,342 or \$2,200,684 with the match. December pledge will start on November 25 and end on December 9. Membership includes 3,234 current, active members.

CWC Foundation

Ms. Lynette Jeffres, Manager of the CWC Foundation, submitted a written report which included information that funds received by the Foundation during the month of September 2012 totaled \$4,681. The Foundation held its quarterly board meeting on September 13. Staff are preparing for the upcoming annual appeal which will be in early November. The annual Scholarship Reception will be held on November 6.

UW Presentation
- Wyoming INBRE

Dr. Scott Seville, Associate Dean in the UW Outreach School, Wyoming INBRE (IDeA Networks of Biomedical Research Excellence) Program Coordinator, and Professor Zoology and Physiology University of Wyoming/Casper Center gave a broad overview of opportunities coming to community college students across the state and at CWC in particular through Wy INBRE. Almost \$390,000 has come to CWC for INBRE research. Mr. Steve McAllister, Biology/Microbiology Assistant Professor, indicated that the program has led to some great successes for CWC students. Two students have won the competitive transition scholarship. Another student won the Jack Kent Cooke scholarship. The program allows students to become immersed in the science community. This is something students would not usually get to do until graduate school, and they are working with equipment that they normally would not see until they are graduate students. The goal is to have more students become involved in undergraduate research. Ms. Suki Smaglik, Earth and Physical Sciences Professor, reported that the undergraduate research program started with the space program. The Community College Undergraduate Research Initiative (CCURI) selected CWC as one of 30 community colleges across the country to bring the research program into

the classroom. It is important for rural students to be involved in this program. About \$20,000 per year is received, and it will help students to be competitive in the marketplace.

CONSENT
AGENDA:

Chair Mills asked if there were any objections to the consent agenda which included the approval of the minutes from the September 19, 2012, regular meeting; the acceptance of bills for September 2012; and the board travel budget.

ACTION:

Dr. Crane moved to approve the consent agenda items including the approval of the minutes from the September 19, 2012, regular meeting; the acceptance of bills for September 2012; and the board travel budget. Mr. Phister seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,490,134.99 for the month of September 2012: Operations in the amount of \$2,601,827.57; Student Grants and Loans in the amount of \$29,357.43; and Bank Transfers in the amount of \$841,509.22 for a grand total of all payments in the amount of \$3,472,694.22.

UNFINISHED
BUSINESS:

Board Policy
Revisions

II.C.4.b. Treatment
of Staff and
III.D. Acting
President

Chair Mills stated that two board policies, II.C.4.b Treatment of Staff and III.D. Acting President were approved on first reading at the September 19 board meeting and were taken to an all-staff open forum on September 27.

Mr. Welty stated that for the Acting President policy, he would prefer to see the board take action after 30 days rather than waiting 60 days. Sixty days is quite a long period of time and is too long to wait. Dr. Crane asked about the basis for setting the time at 60 days. Dr. McFarland replied that at the time the board considered these policies, it was felt that 60 days represented a period of time beyond which one would not want a single individual doing more than one job. For example, with an extended medical leave, it is not unusual to have someone out for a period longer than 30 days. Sixty days is a very reasonable time period. In any period of time there will be various leaves and absences, and the board is aware of who is serving in the capacity of acting president. Mr. Phister indicated that he did not see a reason to change the distinction of 60 days. Dr. McFarland stated that, in her judgment, 60 calendar days is an appropriate length of time.

Mr. Welty stated that if an acting president is in place for 60 days, the board had better get involved before the 60 days is reached because there probably is a serious problem, and the board should be prepared to take action sooner. Dr. McFarland indicated that she was recommending the policy as revised.

ACTION:

Mr. Phister moved to approve on the second and final reading board policies II.C.4.b. Treatment of Staff and III.D. Acting President. Ms. Pedersen seconded the motion.

Mr. Phister indicated that he agreed with Mr. Welty, but for distinction, 60 days is appropriate.

Chair Mills called for a vote on the motion currently on the floor. Motion carried with Dr. Crane, Dr. Gose, Ms. Pedersen, Mr. Phister, and Chair Mills voting, yes, and Mr. Welty voting no.

NEW BUSINESS:

Legislative Board
Community
Dialogue

Dr. McFarland indicated that after the election and after the beginning of the elected term of office for any newly elected trustees, it is important to hold the board's annual legislative community dialogue to discuss the upcoming legislative session. She suggested that the legislative community dialogue be held on Wednesday, December 5, from noon to 1:30 p.m.

ACTION:

Dr. Gose moved to hold the legislative community dialogue on Wednesday, December 5, from noon to 1:30 p.m. Mr. Phister seconded the motion. Motion carried.

Personnel

CPB Diversity
Requirements for
Wyoming PBS

Ms. Ruby Calvert, WPBS General Manager, indicated that in order to ensure compliance with the diversity requirements for the Corporation for Public Broadcasting (CPB), she and Executive Director for Human Resources Jennifer Rey have reviewed the policies and practices of the college as they relate to Wyoming PBS. Ms. Rey stated that they are not asking for a board policy but approval of the proposed WPBS diversity policy. Much of it focuses on employment and the efforts that WPBS takes to recruit a diverse workforce. A commitment has been made on the part of the staff to participate in diversity training. The only initiative

which is not currently in place is the annual training requirement for governing board members.

Mr. Welty asked why the proposed diversity policy must be developed by WPBS. Ms. Calvert replied that it is strictly a CPB policy that they adopted. WPBS already has to follow EEO guidelines because of the FCC, but this policy will add goals that the station will try to attain. One of the goals is to hire the most qualified applicant. In addition to the training, the station would have to report annually to the board and certify that they have this policy in place. Ms. Rey stated that they intend to address the reporting in the Human Resources monitoring report which is presented to the board in March.

Mr. Phister asked about diversity training for the board and how long it would take. Ms. Rey replied that it could be done in 55 minutes. Board members could also obtain such training by participating in a diversity related session at any of the conferences they attend or by having diversity as a topic addressed during their annual board retreat. Ms. Rey can provide the training if necessary. The board must confirm a commitment to participate in diversity training.

Dr. McFarland recommended that the board formally approve the proposed WPBS diversity policy and indicate its willingness to participate in diversity training.

ACTION:

Mr. Phister moved to approve the proposed WPBS diversity policy and to participate in diversity training. Dr. Gose seconded the motion. Motion carried.

Update on
Wyoming Group
Insurance Rates
for 2013

Ms. Rey announced that for calendar year 2013, employee health insurance rates are decreasing by a range of 4 to 5.4 percent. There will be a slight increase in preventive dental plan rates and an 8.6 percent increase in optional dental plan rates. The rate reduction is primarily due to the efforts of the EGI (Employee Group Insurance) to reduce plan reserves by about \$11 million. Dr. Gose asked why reserves would be reduced. Ms. Rey replied that they must balance out the portfolio and costs related to the Affordable Care Act. Dr. McFarland indicated that the state actually determines all of the rates because it is self-insured.

Human Resources
Board Report

The Human Resources Board Report for October 2012 included the following information:

Rustler Salute nominees included Brenda Cadwallader, Administrative III Liberal Arts. The Rustler Spirit Award recipient for September was Pam Roberts, Budget Analyst.

Searches in progress/pending included Coordinator for Community Services Dubois; Assistant Librarian/Coordinator for Testing Services; Instructional Technologist for Learning Spaces; Resident Life Coordinator; Workforce Training Coordinator; Workforce Development Instructor/Trainer Grant Funded; Campus Safety Coordinator; and Maintenance Technician HVAC.

Separations/transfers/requests for release from contract included Judy Nethercott, Financial Aid Technician; Kyle Johnson, Equine Center/Grounds Assistant; and Michele Burdick, Coordinator Community Services Dubois.

New hires/appointments included Debra Starks, Case Manager Second Wind Grant.

Discussion/
Information Topics

Construction
Update

Mr. Granger reported that the brick veneer on the Health and Science Center will be started on October 18. In 15 days, the building will be completely enclosed except for windows. In regard to the Classroom Wing and Pro Tech remodels, they will be meeting with the architects on November 7. The Pro Tech remodeling will start in April on the outside of the building. The Student Center reroof may be done by the middle of December. The design is being finalized for the Student Residence Halls project for Riverton and Sinks Canyon. A meeting with bond people is being held on November 1. Options for the Lander project will be discussed with Dennis Egge tomorrow night in Powell. Several vacant buildings have been considered, but most need restructuring which goes way over the budget. Parking is also a major consideration.

Recapture/
Redistribution
Update

Mr. Granger reported that the calculation for recapture and redistribution for FY 2013/2014 has reduced CWC's state appropriation by \$272,386 for FY 2013. Because of the increase in valuation, local funding increased by \$249,791, and the final recapture and redistribution for FY 2012 added \$39,046 to state funding. CWC's net change in revenue for state appropriations and local funding is an increase of \$16,451 for Fund 10. With the increase in valuation, Fund 11 revenues will increase by \$55,696.

Mr. Phister stated that he appreciated how CWC goes about these issues. CWC was proactive in making budget cuts which gives him a lot of faith that the college will weather the storm.

Loan Default
Prevention Plan
Update

Ms. Cory Daly, Associate Vice President for Student Services, presented a loan default prevention plan update. She reported that the three-year cohort default rate for CWC was 25.1 percent which represents 56 students out of 223. The statewide average is 17.3 percent. The threshold is 30 percent, after which sanctions would be imposed. Twenty-seven percent of students borrowed in FY 12. The average loan amount in FY 12 was \$3,718.

Steps CWC is taking to address the issue include initiating a Loan Default Task Force, analyzing information about CWC students through data review and a communication plan, requiring a financial literacy course, requiring a Student Education Plan for all students not meeting standards of progress with an approved petition, and using faculty-initiated withdrawals. A consultant from USA Funds has been brought in, as the college is eligible for the special services they provide such as the borrower connect program, a financial literacy online module system, and a grant program for schools like CWC which are learning how to address the issue.

Dr. Gose asked if the information is being tracked semester-by-semester or annually. Ms. Daly replied that they are still working on this issue. The college can decide how often the reports are received. The trend has been up, and if the cohort default rate goes over 30 percent, the college would be eligible for sanctions. She doubts the college will get to those sanctions. This is the most aggressive the college has been in trying to reduce the student loan default rate.

Mr. Welty has a handout from the session on student loan default rates which was held at the recent ACCT Annual Congress which he will give to Ms. Daly. Mr. Phister indicated that it was good to see the college is doing all the things they talked about at this session at ACCT.

Learning
Community
Cohorts

Ms. Martha Davey, Associate Vice President for Academic Services, gave the Learning Community Cohorts presentation that she gave at the Wyoming Community College Summit in September. She indicated that learning cohorts help students to complete and that substantial improvement was achieved as a result of the activities. The three cohorts that were identified were GED, Bridge, and Nursing. For GED, cohort

classes began in Spring 2011. The Fall 2011 cohort communications split into pre-GED cohort and GED cohort. The completion rate rose to 62 percent. The Spring 2012 cohort continued the separate cohort community model, and the completion rate was 63 percent. Other initiatives included student IDs, college staff presentations on information technology, financial aid, TRiO, admissions, and scholarships.

Bridge cohorts began Summer 2011 with 22 students in pre-college level reading, English, and math classes with a 96 percent completion rate. Enrolling the students in a three-week summer bridge program enabled the students to complete the refresher courses that normally would have required a semester to complete. A majority of those students enrolled in fall classes as well as in the course to follow up on the bridge program.

The development of the nursing cohort came about as an action plan to increase retention. As a result, fall to fall retention rose from 50 percent to 97 percent, and the graduation rate rose from 55 percent to 79 percent. The first-time NCLEX (National Council Licensure Examination) pass rate rose from 83 percent to 96 percent.

Ms. Pedersen noted that Ms. Davey was one of the outstanding speakers at the summit.

Institutional
Values Discussion
Integrity

Chair Mills asked board members to comment briefly on the board value of integrity. Board policy defines integrity as to “perform duties with respect for one another, in a spirit of professionalism, cooperation, dedication, and care.” Board members were asked to give their own definition of institutional integrity and why it is important, to indicate whether or not the current definition in policy adequately describes integrity, to give a couple of specific examples of how CWC trustees can exemplify integrity in their work on the board, and to be prepared to consider if the board wishes to change the definition in policy.

Dr. Gose indicated that he knows integrity when he sees it. If one does not have integrity, nothing else matters. He researched the definition of integrity in several dictionaries and read the primary definition of the word to the board. In the board’s policy governance manual, the code of conduct and standards of good practice fulfill a very broad definition of integrity. Board members debate an issue in public, vote their conscience, and speak with one voice.

Mr. Welty asked why the current definition in board policy may not adequately describe integrity. Dr. McFarland replied that the current definition describes dignity and respect. She thinks of integrity as fairness, honesty, transparency, following through, and doing what you say you will do. The current definition doesn't hit the mark with her.

Mr. Phister indicated that the intent has to be pure with integrity. Integrity for a board member is accomplishing the goals that were set, being fair, being equitable, and being respectful in actions. Integrity is doing what you say you are going to do. Mr. Welty stated that one has to have a high moral standard that one lives up to and follows. A person's moral standard needs to be made clear as well as the degree to which it is being reached. Ms. Pedersen stated that she went to several different sources and read the definition of integrity which she considered to be best. Dr. Crane commented that the board can relate to the definition of integrity as the state of being whole or undivided. It would be good as a board if it could be whole and undivided. Chair Mills noted that part of the ACCT's definition is that board members are supposed to read the board packet and come prepared to the meetings. Dr. Gose gave Senator Alan Simpson as an example of integrity, and Mr. Welty disagreed with this example.

**ACCEPTANCE OF
MONITORING
REPORTS:**

Because of the late hour, Chair Mills asked if the board would prefer to hear the monitoring reports now or postpone them to the November meeting.

ACTION:

Mr. Welty moved to postpone the acceptance of the Planning and Institutional Effectiveness Monitoring Report and the Physical Plant/Facilities Monitoring Report to the November board meeting. Dr. Crane seconded the motion. Motion carried.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

A. Here at the college.

1. The college is rapidly approaching the mid-point of fall semester already. As is clear from the staff reports and updates, numerous events and initiatives are underway to engage students, staff, and community.
2. Numerous opportunities are provided to bring colleagues and potential students to campus. A recent example is the September 21-22 Men's Basketball Coaching Clinic, which attracted over fifty high school coaches from throughout the state, even including

some out-of-staters. This is a super way to develop pipelines for future students.

3. Among the numerous grants received by the college is one authored by Eric Heiser for the CWC Rural Justice Training Center, in partnership with the U.S. Department of Justice, which provides over \$350,000 for training and equipment in “community oriented policing” for law officers both on and off the reservation.
4. An article entitled “Research projects spur student engagement in learning” from *Community College Times* was included in the packet which demonstrates the value of undergraduate student research at the community colleges.
5. An administrative team is traveling to Jackson October 24-25 with David Pfeifer and his team of ADM Architects to complete work on identifying CWC facility needs in Jackson, which will come to the board as a more detailed addendum to the CWC Programming and Facilities Master Plan at a future board meeting. The hope is to request Level II planning funding for Jackson facility planning, perhaps as early as the upcoming state legislative session.

B. State Level Issues

1. The Wyoming Community College Commission has submitted the community college supplemental budget to the Governor’s office, focused primarily on seeking slightly over \$850,000 for actual enrollment growth experienced by the colleges. Although CWC received \$825,000 for the current 13-14 biennium approved in the 2012 Legislative Session and will retain the advantages of that funding (unless further cuts are made), other colleges which have more recently experienced growth are slated to receive supplemental enrollment growth funding in FY14 (if approved by the 2013 Legislature) as follows:
 - Casper College-\$3,109.25
 - EWC-\$167,540.26
 - LCCC-\$132,924.89
 - Northern Wyoming College-\$193,472.86
 - Western-\$854,746.81(CWC and Northwest are not slated for additional enrollment growth funding at this time)
2. In addition, WPBS is requesting \$117,670 for FY14, as well as requesting an exemption from the potential 8% budget cuts in FY14.
3. State legislative committees have continued their work throughout the summer and fall, although legislative turnover is expected to substantially change committee membership in some cases.

C. News from Sister Colleges. Articles about sister colleges in the state and from throughout the nation were included in the board packet.

Dr. McFarland reported that Professor of Equine Studies Patti Stalley has been named Instructor of the Year by the Certified Horsemanship Association.

Dr. McFarland showed the award that CWC received at the ACCT Annual Congress as the winner of the 2012 Western Regional Equity Award.

NEXT REGULAR MEETING/
SUGGESTED AGENDA ITEMS/
ADDITIONAL TRUSTEE COMMENTS AND/OR REPORTS ON ADVANCEMENT IN THE COMMUNITY:

The next regular meeting will be held on Wednesday, November 14, beginning at 6:30 p.m. in the Wind River Room (ITECC 116) of the Intertribal Center.

Agenda items for the next regular meeting include:

1. Academic Profile and Statewide Community College Enrollment Monitoring Report
2. Financial Monitoring Report
3. Audit Report
4. Construction Update
5. College President's Contract
6. Trustee Service Recognition
7. Planning and Institutional Effectiveness Monitoring Report
8. Physical Plant/Facilities Monitoring Report

ACTION:

Ms. Pedersen moved to hold an executive session regarding personnel, including the president's annual evaluation, at 5:30 p.m. in ITECC 121, the Intertribal Center Conference Room, prior to the November 14 board meeting. Dr. Crane seconded the motion. Motion carried.

CWC Foundation

The Foundation Scholarship Reception will be held on November 6. The next meeting of the CWC Foundation will be held on December 13.

Association of
Community
College Trustees

The ACCT Annual Congress was held October 10-13 in Boston, Massachusetts. Ms. Pedersen noted all of the sessions which she attended. Dr. Gose reported on a session which he attended called Open Course Library. The cost of books is a real impediment to community college students. An e-text has been devised for 81 high enrollment courses, with \$30 being the maximum cost of any book.

Mr. Welty reported on a session he attended regarding an IT audit committee. Many colleges are unaware of the data they have on their students and how it is being hacked into. Colleges have a liability and are not safeguarding something that needs to be looked at very seriously. Chair Mills mentioned a session by Byron Pitts, a contributing correspondent to *60 Minutes*.

Wyoming
Association of
Community
College Trustees

The next meeting of the WACCT will be held in conjunction with the October 19 meeting of the WCCC at Northwest College in Powell. Ms. Pedersen will attend this meeting. Mr. Bahmer reported that he is working on leasing office space in downtown Cheyenne.

Wyoming
Community College
Commission

The next meeting of the WCCC is scheduled for October 19 at Northwest College in Powell.

CWC BOCHES

The next regular meeting of the CWC BOCHES is scheduled for March 11, 2013.

Teton County
BOCES

The next meeting of the Teton County BOCES is scheduled for December 17.

Other

Dr. Crane asked if the definition for integrity should be changed. Dr. McFarland replied that the values have been developed by the board and undergird the mission and vision. The board needs to look at them from time to time to see if they still meet with board approval.

ADJOURNMENT -
BOARD
EVALUATION
OF MEETING:

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

Chair Mills adjourned the meeting at 10:38 p.m.

Secretary

APPROVAL:

Chair