

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, December 14, 2005, in PTC 115/121 of the Professional Technical Center on the Central Wyoming College campus. Board Chair Deanna Crofts called the meeting to order at 7:30 p.m.

ATTENDANCE:

<u>Present:</u>	Dennis Christensen Deanna Crofts Joe Megeath Caroline Mills	Scott Phister Jim Matson Dallas Myers
<u>Administration:</u>	Jo Anne McFarland J.D. Rottweiler	Mohammed Waheed Jay Nielson
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Dan Schiedel Carolyn Aanestad Margaret Peart Jim Wynn Jason Harris	Retha Reinke Kami Barnes John Wood Bruce Bynum

WELCOME AND INTRODUCTION OF GUESTS: Board Chair Crofts welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF AGENDA: Dr. McFarland asked that the agenda be changed so that the executive session could be held just prior to adjournment of the meeting. An unanticipated personnel issue must be discussed with the board, but it would not require any public action at this time.

Dr. Megeath moved to amend the agenda to move the executive session after Item XII, Board Evaluation, after which no action will be taken, and adjournment will follow. Mr. Matson seconded the motion. Motion carried.

Board Chair Crofts indicated that this meeting was preceded by a 5:30 p.m. work session at which no business was conducted.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING PUBLIC
TELEVISION, AND
CWC FOUNDATION
REPORTS:

Written reports from student and employee associations were included in the board packet.

Student Senate

Board Chair Crofts congratulated Camie Dewey for being selected for the WACCT Student of the Year award for 2005-2006.

Ms. Kami Barnes, President of the Student Senate, reported on the winners of the Christmas decoration contest. Registration and Records was awarded first place, the music wing was second place, and the Library was third. Ms. Barnes' written report included information on Student Senate events, actions, and upcoming events. The Senate will again sponsor the printing of the CWC Student Handbooks. Upcoming events included the CWC production of *Shooting Stars*, the Winter Formal, the blood drive, a ski trip, Finals Feed, and a music recital.

Classified Staff
Association

Ms. Retha Reinke, President of the Classified Staff Association, reported that the Classified Staff did not have a nomination for WACCT Employee of the Year but will have a nomination for CWC Classified Staff Employee of the Year to be honored at the end of the year staff luncheon. The written report, which was provided by Vice President Susan Thompson, included information on work done by the Classified Staff with international students, the role of library staff in the Thanksgiving food basket drive, and work done by Classified Staff at the Surplus Sale.

The Faculty

Board Chair Crofts congratulated Nita Kehoe-Gadway for being selected for the WACCT Employee of the Year award for 2005-2006.

Ms. Margaret Peart, President of The Faculty, indicated that The Faculty appreciates the opportunity to address the board each month. Music Professor Bob Husa reported to her that \$672.80 was donated to the Fremont County Good Samaritan Center from the Messiah concert held on December 11 at the United Methodist Church. The written report from The Faculty included information on the activities of the Equine Studies program during the fall semester; the CWC/Arts in Action Guitar Summit held on November 12; and the plays held during the fall semester.

Professional
Personnel
Association

Mr. Jason Harris, President of the Professional Personnel Association, reported that John Wood was nominated for the WACCT Employee of the Year award for 2005-2006 by the Professional Personnel Association. The written report from the Professional Personnel Association included information on professional staff involvement in the Great American Smoke-out on November 17; that Jeff Hosking was recently elected Chairperson of the Governor's Correctional Industries Advisory Board; that RoJean Thayer will be named the "Communicator of the Year" by District IV of the National Council for Marketing and Public Relations; that Lynne McAuliffe has received word that CWC has been awarded \$40,000 to train ten individuals to work in the new BTI railcar repair facility; and that Chontelle Gray worked with her theatre students to complete the construction, painting, and lighting of the stage for the production of *Shooting Stars*.

Board Chair Crofts asked Mr. Wood about the wireless connection in PTC 115/121, which is the board's meeting room. Mr. Wood explained that this connection will be useful for meetings, especially for the members of the press. They will be able to file their reports from the college rather than going back to their offices.

Wyoming Public
Television Update

Mr. Dan Schiedel, General Manager of Wyoming Public Television, reported that WPTV is doing a live call-in show with the Governor in Cheyenne on December 15 at 7 p.m. Mr. Schiedel's written report included information on plans to wire the CWC Peck Arts Center to the WPTV production control in the Student Center; on the statewide translator plan; and on the December Membership/Pledge Drive.

CWC Foundation

Mr. Bruce Bynum, Foundation Chief Operating and Development Officer, reported that a charitable gift annuity in the amount of \$20,000 had been received from Margaret Reynolds and that an endowment of \$30,000 had been received from Andrew Boulette of Lander, both of which will be matched by the state. The Cowboy Poets of the Wind River have agreed to establish an endowment, and the Equine Studies Endowment continues to grow.

COLLEGE
ADVANCEMENT
IN THE
COMMUNITY:

This agenda item is included so that each trustee can report on the specific ways he or she has advanced the college in the community over the past month.

Mr. Matson reported that discussions continue on the articles of incorporation for the Foundation. A proposal is to include two members from the board of trustees on the Foundation board. Once the document is completed, he will bring it to the board. The Investment Committee met and talked about issues. The Foundation is making 4.75 percent on its investments. Mr. Matson attended the Governor's town meeting on December 2 and the meeting with county legislators on November 21. Two people have commented favorably to him on the Tie Hack program which aired recently on WPTV.

Ms. Mills stated that the WACCT will be holding their annual conference on February 27 in Cheyenne. She attended the legislative luncheon on November 21 and the CWC BOCHES meeting on November 30. It was decided that BOCHES will pay for all high school juniors and seniors to take the ACT test once during their high school career. Ms. Mills attended the Lander Chamber Meet Your Legislators session and the Governor's town meeting on December 2.

Board Chair Crofts reported that she will attend the Wyoming Community College Conference in Cheyenne on February 27 and also the WCCC meeting February 28-March 1.

Mr. Christensen reported that all BOCHES members except one were present at the CWC BOCHES meeting on November 30. That particular school district sent another member of their school board, but this person was not seated at the board table. The Advisory Committee recommended that CWC BOCHES fund ACT preparation and testing for all Fremont County students once during their high school career. The amount of funding that can be received from the Hathaway scholarship is based on the ACT score. All high school students are eligible for the scholarship with a score of 17 or higher. It is hoped that the scholarship will be in place for fall of 2006. Many students do not take the ACT test because of financial reasons, so the action taken by the CWC BOCHES will help and will also provide needed information for placement in dual credit courses.

The other item presented to the CWC BOCHES board was the upfront payment of tuition and fees for dual enrollment. Students will be reimbursed the following semester but must receive a passing grade in the class. The next meeting of the CWC BOCHES will be on February 22. A budget adjustment from the increase in valuation in Fremont County will be voted on at that time.

Mr. Christensen attended the legislative luncheon on November 21 and the December 2 Meet Your Legislators in Lander. Legislators asked about the strategy of the colleges during the upcoming legislative session. This is a budget session which requires a two-thirds vote for introduction of a bill, so the colleges need to have a strategy. Mr. Christensen made a presentation at the Governor's town meeting on December 2 regarding state funding for capital construction projects at the community colleges. It was a proposal that was put together quickly and didn't cover all colleges in the state. A lot of work needs to be done in order to get capital construction money for community colleges. Mr. Christensen prefers that the colleges not do it the way K-12 is doing it. He does not want to be told what to build and how it should be built. He attended the CWC theatre production of *Shooting Stars* and will attend the Bar J Wranglers concert on December 17.

Dr. Megeath reported that he attended the opening night of *Shooting Stars*. The college does difficult productions and does them well. He attended the November 21 community dialogue with legislators, the December 2 Lander Chamber Meet Your Legislators, and the Governor's town meeting in Riverton. He attended the joint minerals business and economic development committee meeting. A school of energy is being proposed at UW which could have a ripple effect for the community colleges, which could develop feeder programs. Trustees need to watch what is going on in the legislature very carefully. Community members want the community band and jazz band to continue in Lander.

Dr. Megeath attended the Lander Center open house on December 13. In regard to the Hathaway scholarship, there is a very thin chance that this will not start in fall 2006. A major consideration will be how much of the \$4 million trust fund is funded up front. Wyoming is the only state that has a scholarship program like this that is proposed to run through a trust fund. Most others run on their general fund.

Mr. Myers reported that the Teton County BOCES meeting was held on December 13. He attended the legislative luncheon on November 21 and will attend the college holiday party on December 16.

Mr. Phister reported he attended the Teton County BOCES meeting on December 13. Teton members are seeing the benefit of CWC. The college can be a great resource to them, and they value the relationship

with CWC. They are looking at developing programs, and Dr. Rottweiler helped them see that the college is there to assist them. He attended the community dialogue luncheon on November 21. Dr. Rottweiler gave him a tour of the Student Center to see the change in the Fitness Center and the recreation area. He chaperoned a student dance in the Food Court on December 10, which was very well attended.

Ms. Mills reported that two students are planning to attend CWC from Fort Washakie.

Mr. Christensen visited with a future student who is interested in volleyball and math education.

CONSENT
AGENDA:

Board Chair Crofts asked if there were any objections to the consent agenda which included the approval of minutes from the November 16, 2005, regular meeting; the acceptance of bills for November 2005; the board travel budget; the 06-07 Academic Calendar; the 06-07 Academic Fee Schedule; the 06-07 Non-Academic Fee Schedule; and the 06-07 Holiday Schedule.

Mr. Phister moved to approve the consent agenda as presented. Dr. Megeath seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$976,828.48 for the month of November 2005: Operations in the amount of \$1,244,957.97; Student Grants and Loans in the amount of \$40,862.24; and Bank Transfers in the amount of \$598,335.12 for a grand total of all payments in the amount of \$1,884,155.33.

06-07 Academic Calendar The 06-07 Academic Calendar mirrors the 05-06 calendar. Classes will begin Monday, August 28, Convocation is scheduled for Tuesday, September 12, and Commencement is planned for Friday, May 11.

Mr. Christensen asked if it was a common practice with community colleges in the state to allow the last day to drop a class to be a week before finals. Dr. Rottweiler explained that most colleges go between half way through the semester until the end, and some will go until the last day of class. CWC's drop policy is probably the most liberal in the state. Students can withdraw from the class but it has a huge effect on financial aid.

06-07 Academic
Fee Schedule

The 06-07 academic fee schedule includes all tuition and fees charged to students for academic endeavors. The anticipated tuition increase of 3.5 percent was finalized and approved by the Wyoming Community College Commission at their December 13 teleconference. CWC administration is proposing no increase in general student fees for 06-07, and the course fee increases are a direct reflection of increased costs for specific course-related materials, supplies, and/or certification tests.

06-07 Non-
Academic Fee
Schedule

The 06-07 non-academic fee schedule includes fees charged by Housing, Student Services, Facilities, and the Business Office. This fee schedule was presented at open forum on November 18.

06-07 Holiday
Schedule

The 06-07 holiday schedule is based on the current schedule of 17 holidays. It was developed in conjunction with the academic calendar and was presented at open forum on November 18.

UNFINISHED
BUSINESS:

Board Governance
Policies – Chapter
IV: Governing
Process, Policies
A, G, I, and K

Dr. McFarland stated that the revised policies proposed for second and final reading were initially developed at the July 2005 board retreat; presented to the board for information only at the September 2005 board meeting and to CWC staff at an October 2005 open forum; and approved on first reading at the November 16 board meeting with a slight revision to Policy IV.G.10, relating to the reference to *Robert's Rules of Order*.

Dr. McFarland recommended that the board approve the proposed revised board policies for Chapter IV: Governing Process, Policies A, G, I, and K on second and final reading, to be effective immediately.

Mr. Christensen moved to approve the proposed revised board policies for Chapter IV: Governing Process, Policies A, G, I, and K on second and final reading, to be effective immediately. Mr. Phister seconded the motion. Motion carried.

NEW BUSINESS:

Personnel
Human Resources
Board Report

Dr. McFarland requested that the monthly Human Resources Board Report be entered into the official board minutes. She indicated that no board action was required at this time.

The Human Resources Board Report for December included the following information:

Searches in progress/pending included Instructor Music; Instructor Culinary Arts/Hospitality; Director of Campus Safety and Security; Disabilities Coordinator; Gear Up Curriculum Coordinator/Community Liaison; GED Examiner/Data Entry Manger; Talent Search Curriculum Coordinator; Maintenance Technician Lander; and Office Assistant Equine Center/A&S Division.

Resignations/terminations/retirements/requests for release from contract included Shaylene Hancock, Office Assistant Equine Center.

New Hires/Appointments/Internal Transfers included Paula Moritz, Instructor Nursing; Steven Barlow, WYO Gear Up Project Director; Tina Clifford, CWC Gear Up Project Director; and Shaylene Hancock, Business Office Operations Assistant.

Reorganization of
the Board
Election of
Officers

Board Chair Crofts stated that board governance policy IV.G.8. requires that at the first December meeting of each year, the board of trustees shall elect its officers and make other appointments as are necessary to conduct regular business. She noted the current officers and asked for nominations for Chair of the Board.

Chair

Mr. Myers nominated Ms. Deanna Crofts as Chair of the Board.

Dr. Megeath moved that nominations cease and that Ms. Crofts be elected as Chair of the Board by affirmation. Mr. Myers seconded the motion. Motion carried.

Vice Chair

Mr. Christensen nominated Mr. Scott Phister as Vice Chair of the Board.

Mr. Phister nominated Mr. Jim Matson as Vice Chair of the Board.

Mr. Christensen moved that nominations cease. Mr. Matson seconded the motion. Motion carried.

Mr. Scott Phister was elected Vice Chair of the Board by secret ballot.

Secretary

Mr. Myers nominated Dr. Joe Megeath as Secretary of the Board.

Mr. Matson moved that nominations cease and that a unanimous ballot be cast for Dr. Megeath as Secretary of the Board. Mr. Christensen seconded the motion. Motion carried.

Treasurer

Ms. Mills nominated Mr. Jim Matson as Treasurer of the Board.

Mr. Myers moved that nominations cease and that a unanimous ballot be cast for Mr. Matson as Treasurer of the Board. Mr. Phister seconded the motion. Motion carried.

Election of
CWC BOCHES
Representatives

Board Chair Crofts noted that Wyoming Statute 21-20-104 (b) states that “the terms of office of each of the members of the board cooperative educational services shall be coterminous with their respective terms of office upon their boards of trustees.”

Dr. Megeath moved to elect Mr. Dennis Christensen and Ms. Caroline Mills as CWC BOCHES representatives. Mr. Matson seconded the motion. Motion carried.

Election of Teton
County BOCES
Representatives

Mr. Matson nominated Mr. Scott Phister and Mr. Dallas Myers as representatives to the Teton County BOCES.

Mr. Matson moved that nominations cease and that a unanimous ballot be cast for Mr. Phister and Mr. Myers as representatives to the Teton County BOCES. Ms. Mills seconded the motion. Motion carried.

Appointment of
Board
Representatives

Board Chair Crofts made the following appointment of board representatives:

CWC Foundation
Board

Mr. Matson was appointed as representative to the CWC Foundation.

State Trustees
Association

Ms. Mills and Dr. Megeath were appointed as representatives to the State Trustees Association.

Other
Appointments/
Designations

Mr. Phister moved to accept the president's recommendations regarding designation of official depositories and investment agencies, designation of official newspapers, appointment of legal counsel, appointment of audit firm, appointment of assistant treasurer, and appointment of board clerk. Mr. Christensen seconded the motion. Motion carried.

These recommendations are as follows:

Designation of Official Depositories and Investment Agencies All financial institutions as specified in the list of depositories are designated as official depositories and investment agencies for college funds according to the Depository Authorization Resolution and the Depository Authorization Resolution Public Funds Collateral Pledge.

Designation of Official Newspapers All newspapers in Fremont County are designated as official newspapers for the college.

Appointment of Legal Counsel Mr. Frank B. Watkins is appointed as legal counsel for the college as retained by the Board of Trustees.

Appointment of Audit Firm McKee, Marburger & Fagnant, P.C., is named as audit firm for the college.

Appointment of Assistant Treasurer Mr. Jay Nielson, Dean of Administrative Services, is appointed as assistant treasurer for the Board of Trustees, and the related resolution is to be entered into the minutes.

The resolution is as follows:

WHEREAS, on the 14th day of December 2005, the Board of Trustees of Central Wyoming College (CWC) reorganized the Board during a regular public meeting, and;

WHEREAS, Joseph Jay Nielson, Dean of Administrative Services, was duly appointed as the Board Assistant Treasurer, and authorized:

1. to accept and release pledges of security types deemed sufficient by the CWC Board for the purpose of collateralizing college bank deposits, and;
2. to invest and redeem investments of college funds when excess cash is identified, according to the

guidelines established by the State of Wyoming,
Department of Audit, and;

3. to initiate transfers of cash between college bank accounts, and;
4. to stop payment on college drafts, where necessary, and;
5. to sell, assign, and endorse for transfer, certificates representing stocks, bonds, or other securities now registered or acquired hereafter in the name of Fremont County Community College District, d.b.a. Central Wyoming College.

NOW, THEREFORE, BE IT RESOLVED, that Avelinda M. Paskett be designated to act on behalf of Joseph Jay Nielson in his absence or at other times necessary to efficiently discharge the duties of Board Assistant Treasurer.

Appointment of
Board Clerk

Ms. Linda Bender is appointed as board clerk for the Board of Trustees.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

1. Kudos
 - a. Special appreciation to CWC students and employees for their generosity to those in need during this holiday season. Various examples include the following:
 - (1) CWC Student Senate Blood Drive;
 - (2) CWC Snowman Tree (CWC faculty and staff donate gifts to children of needy students)
 - (3) Donation of personal items and supplies for Women's Shelter
 - (4) Assistance to the Good Samaritan Center
 - (5) CWC Staff, with help from Library Technician Margie Ravasio, provided 65 food baskets for the needy over the Thanksgiving holiday.

- b. Congratulations to GEAR Up Director, Kristy Salisbury, for obtaining three new grants for the college:
 - (1) Lumina Foundation grant for \$37,000 for College Goal Sunday;
 - (2) USA grant for \$66,000, also for College Goal Sunday; and
 - (3) EnCana grant for \$50,000 for CWC's GEAR Up Summer Academy.
 - c. Kudos to Nita Kehoe-Gadway. CWC Faculty has selected CWC Art Instructor Nita Kehoe-Gadway as their choice for the WACCT Outstanding Teacher of the Year.
 - d. Congratulations to CWC student Camie Dewey on her selection by the Student Senate as CWC's WACCT Outstanding Student of the Year.
 - e. Appreciation to Music Professor Bob Hussa for conducting the November 12 Guitar Summit. This event was very well received as reflected in the letter included in the board meeting packet.
2. Presidential travels and events
- a. The other Wyoming community college presidents and Dr. McFarland traveled via the UW jet for a meeting in Laramie with UW President Dr. Thomas Buchanan on Friday, December 2.
 - b. Dr. McFarland will attend a December 19 meeting in Chicago as a member of the Higher Learning Commission Nominating Committee.
 - c. The Higher Learning Commission has appointed Dr. McFarland to a four-year term on the Higher Learning Commission Appeals Body. This ten-member body hears institutional appeals of HLC decisions that deny or withdraw accreditation or candidacy status.
 - d. On December 7, Dr. McFarland met with U.S. Senator Craig Thomas's representatives Katie Murray and Pam Buline, after which they were given a tour of the college.

3. Articles about CWC and other colleges were included in the meeting packet.

Dr. McFarland indicated that Board Attorney Frank Watkins recently attended a higher education legal seminar. It may be appropriate for him to share the information he learned on electronic communications. Mr. Watkins reported that he could prepare this information for a work session at a later time. Conference attendees were advised that business should be conducted face-to-face or on the phone. E-mail is good for information but not for conducting business. Board Chair Crofts agreed that this could be a topic for the February 1 board work session. Dr. McFarland indicated that athletic program liability also could be covered at the work session prior to the start of volleyball in fall of 2006. Dr. McFarland will work with the board attorney on these topics for the February 1 work session.

Mr. Matson asked if liability for rodeo is under the same umbrella. Dr. McFarland explained that a special statute exists for equine activities.

Dr. McFarland indicated that a number of issues will be addressed in the upcoming legislative session that are not specifically part of the biennium budget. The next legislative event will be the Riverton Chamber Meet Your Legislators session on Monday, December 19.

Dr. McFarland indicated that the college is very optimistic about its chances for obtaining a substantial federal appropriation for the Intertribal Education and Community Center. The group of capital construction projects submitted by the Wyoming Community College Commission to the State Building Commission may not relate to each other as a group, but the Intertribal Center has broad-based support from both tribes and every educational and social services agency on the reservation. The proposal has gone through every level of approval to move forward but funding was not attached to the project. It is a very modest proposal for a very substantial and significant addition to the only college in Wyoming that has a substantial Native American population. It is time that it is built.

The college is not asking for a free ride. The state was asked for \$2.1 million which is only one-half of the cost of the facility. The state has \$1.8 billion in surplus and is proposing to build parking garages and water parks. The Intertribal Center is intended to serve Native Americans and non-Native Americans, and it will be a very positive step for this county

and the state. The state has an obligation to provide a positive and unique Native American landmark that has educational purposes and which will enhance economic development in this area. Dr. McFarland urged every trustee to sincerely advocate for this facility. The state can and should support it.

The college is providing a substantial part of the funding for the project. The facility was designed by Mr. Dennis Sun Rhodes, a Native American. The facility was rated second in priority of five community college capital construction projects. The Wyoming Community College Commission, a public policy board appointed by the governor, determined that this project was worthy. The facility has statewide implications. Dr. McFarland urged the board to continue to support and advocate for the Intertribal Center. It will be very helpful in terms of educating Indians and non-Indians and in bringing everyone together.

Wyoming
Community College
Commission/State
Level Issues

The following information was included about Wyoming Community College Commission/State Level issues:

1. 2006 State Legislative Issues/Events:
 - a. An update on the Wyoming Community College FY 07-08 Biennial Budget Request was given in the report submitted by Dean of Administrative Services Jay Nielson.
 - b. In addition to the colleges' formal Biennial Budget Request, the colleges are interested in the following legislative proposals:
 - (1) The Governor's state employee salary enhancement request, which would provide a portion of the 3.5% salary increase for benefited community college employees in 06-07 and 07-08;
 - (2) The Hathaway Scholarship program, which would provide financial assistance to Wyoming high school graduates based upon g.p.a. and ACT scores, expected to begin with 2006 Wyoming high school graduates;
 - (3) The Higher Education Endowment, if funded, which would provide \$150 million to endow faculty chairs at UW and the community colleges;
 - (4) Private School Licensing Bill through the Joint Legislative Education Committee, which would require accreditation

recognized through the U.S. Department of Education for colleges to operate in Wyoming;

- (5) The college is optimistic that it will receive a federal grant to offset a portion of the cost of the proposed CWC Intertribal Center, perhaps increasing its chances of obtaining state matching funding for the project;
- (6) The Riverton Chamber "Meet Your Legislators" is scheduled for Monday, December 19, at 3:30 p.m. at the Riverton Chamber office. Mr. Nielson will attend for Dr. McFarland, since she will be attending a meeting in Chicago; and
- (7) Monday, February 27 - Wyoming Trustees Association Legislative Reception and Awards Ceremony will be held at the Hitching Post Inn in Cheyenne.

2. Wyoming Community College Commission.

- a. A special meeting of the Wyoming Community College Commission will be held by telephone on Tuesday, December 13, at 10 a.m. Special business related to a proposed 3.5% tuition increase for Wyoming community colleges, effective Fall 2006.
- b. The next regular meeting of the Wyoming Community College Commission will be held on February 28-March 1 at LCCC in Cheyenne, immediately following the February 27 Wyoming Community College Conference at the Hitching Post in Cheyenne.

NEXT REGULAR
MEETING/
SUGGESTED
AGENDA ITEMS:

The next regular meeting will be held on Thursday, January 19, 2006, beginning at 7:30 p.m. in Pro Tech Room 115/121. The proposed agenda includes the following agenda items:

1. BOCHES Presentation
2. Administrative Contracts
3. 06-07 Early Retirement Requests
4. 06-07 Board Calendar
5. Wyoming Public Television Bid Awards
6. Gymnasium Floor and Bleachers Bid Awards

The CWC Board will host a community dialogue dinner for students prior to the January 19 meeting from 5:30-7 p.m. in the CWC Food Court.

On Wednesday, January 11, the CWC Board will meet with HGA and Paulien & Associates, Inc., regarding long-term facilities planning from 5:30-8:30 p.m. in the Food Court.

The Riverton Chamber "Meet Your Legislators" is scheduled for Monday, December 19, 2005, at 3:30 p.m. at the Riverton Chamber office. Mr. Christensen, Mr. Myers, Mr. Matson, and Board Chair Crofts will attend.

Dr. McFarland notified the board that some of the Christmas cards which the college mailed out were delivered postage due. The CWC mail clerk checked the size of the card using the guidelines provided by the post office, and the card appeared to be within the parameters. However, a number of cards were sent back to the college for additional postage, and some were sent out postage due. Mailroom personnel have followed up with the local postmaster regarding this problem.

BOARD
EVALUATION
OF MEETING:

Board members were asked to complete an evaluation of the meeting and turn them in before leaving.

EXECUTIVE
SESSION:

Board Chair Crofts explained that the board would recess into executive session and when finished would come back and adjourn the meeting. No action would be taken following the executive session.

At 9:10 p.m., Dr. Megeath moved to recess into executive session for the purpose of discussion of personnel issues. Ms. Mills seconded the motion. Motion carried.

At 10:04 p.m., Mr. Matson moved to reconvene the regular public meeting. Mr. Phister seconded the motion. Motion carried.

ADJOURNMENT:

At 10:05 p.m., Mr. Matson moved to adjourn the meeting. Mr. Phister seconded the motion. Motion carried.

Secretary

APPROVAL:

Chair