

The regular meeting of the Central Wyoming College Board of Trustees was held on Tuesday, December 13, 2011, in Room ITECC 116 of the Intertribal Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Caroline Mills Roger Gose Judy Pedersen	Charlie Krebs Colton Crane Frank Welty
<u>Absent:</u>	Scott Phister	
<u>Administration:</u>	Jo Anne McFarland Jason Wood	Mohammed Waheed Jay Nielson
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	John Wood Lindy Paskett Martin Diaz Shawn Linch Nick Esposito Josh Scheer Jeff Hosking Jennifer Rey	Mikki Moriarity Retha Reinke Andy Christian Amber Ezell William Cooney Martha Davey Carolyn Aanestad Ruby Calvert

CALL TO ORDER: Board Chair Roger Gose called the meeting to order at 6:30 p.m. A roll call conducted by the board clerk indicated that all board members were present except Mr. Phister. A quorum of the board was declared present to conduct business. Chair Gose announced that the meeting was preceded by a 5 p.m. ribbon-cutting ceremony at the WPBS truck storage facility and a 5:30 p.m. dinner/work session regarding reorganization.

EXECUTIVE SESSION: No executive session was held at this point in the meeting.

WELCOME AND INTRODUCTION OF GUESTS: Chair Gose welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item. Dr. McFarland introduced Jennifer Rey, Executive Director for Human Resources.

APPROVAL OF
AGENDA:

ACTION:

Mr. Welty moved to approve the agenda as presented. Dr. Crane seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING
PBS, AND CWC
FOUNDATION
REPORTS:

Written reports from student and employee associations, Wyoming PBS, and CWC Foundation/Institutional Advancement were included in the board packet.

Classified Staff
Association

Ms. Retha Reinke, Vice President of the Classified Staff Association, indicated that she had nothing to add to the written report submitted by Ms. Kathryn DeWitt, President of the Classified Staff Association. This report contained information that Suze Kanack helped during two CWC basketball tournaments by taking money at the entrance. Sonja Fairfield and Suze Kanack helped pack boxes to send to the troops on November 17. Denice Kimball plans to distribute the *Quilts of Valor* made in September to county veterans on December 13. Suze Kanack, Debbie Lucas, Cindy Keenan, Brenda Cadwallader, Renee Fullerton, Mikal Dalley, Carol Kraft, and Retha Reinke donated their time and culinary skills during the State Drama Festival held on campus December 1-3. Judy Hubbard answered phones for Wyoming PBS on November 10, and Retha Reinke answered phones on November 29.

The Faculty

Mr. Jeff Hosking, faculty member, reported that he had nothing to add to the written report submitted by Mr. Eric Heiser, President of The Faculty. This report contained information that the Rural Justice Training Center has been selected as one of ten nationwide finalists for the prestigious Bellwether Award. Patti Stalley reported that CWC students and the pony have been invited to visit the Wind River Health Center on a monthly basis. Jennifer Cole and Patti Stalley are hosting the horse drawn wagon rides with Santa followed by a chili dog dinner and bonfire. Val Harris and Michael Bostick attended the 2011 Annual American Mathematical Association of Two Year Colleges Conference November 10-13. Suki Smaglik reported that CWC was chosen to be a part of another Undergraduate Research Program, participating as a full partner in the CCURI National TUES project.

Dr. Crane asked when the winner of the Bellwether Award would be announced. Mr. Hosking replied that the presentation will be made on

January 30. A decision will be made at that time based on the presentations and the submissions.

Professional
Personnel
Association

Ms. Lindy Paskett, President of the Professional Personnel Association, indicated that she had nothing to add to her written report which included information that Craig Kucera was nominated as the professional staff candidate for the WACCT Professional Employee of the Year Award. The professional staff association won first place in the Race to the Finish annual fund raising event for the CWC Foundation. Connie Nyberg and Jacque Burns attended a Federal Student Aid conference in Las Vegas November 29-December 2. Tiffany Stauffenberg reported that volleyball player Leticia Guimaraes was recently named to the All-American Team. Anne Even attended Governor Matt Mead's Business Forum in Cheyenne November 15-16. Lori Ridgway presented at the 2011 Partnering for Wyoming's Rangelands & Resources Convention Program on November 15. Coralina Daly, Jackie Meeker, and Amy Madera participated in the third session of the Academic Management Institute in Longmont, Colorado, on December 1. Lisa Appelhans gathered presents to send to the Wyoming army men and women in Afghanistan and spearheaded the "giving tree" to find people to buy Christmas presents for children of needy students. Susan Thulin, Amy Madera, and Doug Miller gave a thank you lunch to many of the participants of the Jackson Focus groups.

Student Senate

Ms. Mikki Moriarity, Student Senate President, indicated that the latest recommendation from the Student Senate on the Student Housing Meal Plans was included in the board folders. Two major conflicts with the meal plans as they stand are that some students have more money than they can spend within a semester, and some students do not have enough money to eat throughout the semester. The Student Senate believes that a declining balance in a tiered meal plan will meet more student needs than the current two plans that are offered. The tiered meal plan could be composed of four plans: a full meal plan for an equivalent of 19 meals a week; a three-quarter meal plan which would offer what a meal plan offers now; a half meal plan; and a one-quarter meal plan. The proposed fees for academic year 2012-2013 do not seem alarming. The Food Court is now open on weekends. Ms. Moriarity has heard nothing but good remarks about this. The outstanding student nominated for the WACCT Student award was Kelli Niemeyer.

Ms. Moriarity submitted a written report which contained information that student clubs have been active this month with many different activities.

Student Senators put on a CWC Unplugged on December 6. Senators Kelli Niemeyer and Garret VonKrosigk will be available to students every Thursday at 7 p.m. with root beer floats. Student Senate will host the CWC Giving Tree Holiday Party on December 15. Senators are planning events for the spring semester.

Wyoming PBS

Ms. Ruby Calvert, General Manager, thanked board members for coming to the ribbon-cutting for the new truck facility. She congratulated Chair Gose on his appointment to the APTS (Association of Public Television Stations) Board. He will attend Capitol Hill visits February 25-28. The winter membership festival raised almost \$65,000. Ms. Calvert thanked CWC staff for helping with this effort.

Ms. Calvert submitted a written report which included information on administrative, production, engineering, promotions, and development activities at Wyoming PBS. The Congressional Super Committee was not able to reach agreement on budget cuts by November 23, so it appears that automatic cuts of 7.8 percent may be instituted in the FY 13 budget as of January 1, 2012. To implement state budget cuts of 2 and 5 percent, new computer equipment, contracted services, and equipment repair would be trimmed. An 8 percent cut would require a reduction in staff. The Governor released his budget on December 1 and denied the external cost adjustment, but didn't recommend a cut to the WPBS budget. President Jo Anne McFarland, Basketball Coach Curtis Condie, Vice President Jason Wood, and Instructor John Little all assisted with hosting on-air pledge this year. The truck has been taken to RIA for the upgrade of the satellite portion of the system. Steve Biando will resign as full-time chief executive officer of the WPBS Foundation on December 31. He will be on a six-month, part-time contract beginning January 1, 2012. A search for a new executive director will begin soon. Current membership is 3,788.

CWC Foundation/
Institutional
Advancement

Mr. Dane Graham, Dean for Institutional Advancement, submitted a written report which contained information that funds received in November 2011 totaled \$16,634. The Race to the Finish annual fund giving campaign raised \$16,316 in donations and pledges. First place went to the CWC Professional Staff Association. The college has begun its meetings with each of the Fremont County municipalities as well as the Fremont County Commissioners to provide them with updates and to answer questions. The CWC Alumni Association hosted the annual

Hoops & Hotdogs event on December 7. The CWC Foundation held its quarterly board meeting on December 8.

Forensics Team

Mr. Jason Wood, Vice President for Academic Services, introduced Mr. Will Cooney, Forensics Team Assistant Coach. Mr. Cooney introduced the members of the Forensics Team including Martin Diaz, Andrew Christian, Shawn Linch, Amber Ezell, and Nick Esposito. Mr. Wood reported that the students ranked in the top 50 in the nation as a program. They were pulled from the general student population and were not recruited as forensics students.

CONSENT
AGENDA:

Chair Gose asked if there were any objections to the consent agenda which included the approval of the minutes from the November 16, 2011, regular meeting; the acceptance of bills for November 2011; the board travel budget; the 12-13 Academic Calendar; the 12-13 Academic and Non-Academic Fee Schedule; the 12-13 WPBS Rate Schedule; and the 12-13 Holiday Schedule. Dr. McFarland noted that there were a couple of minor errors on the 11-12 tuition. The correct information was included in the board folders.

Mr. Welty asked that each item be voted on individually.

ACTION:

Mr. Welty moved to approve the minutes from the November 16, 2011, regular meeting as presented. Ms. Pedersen seconded the motion. Motion carried.

ACTION:

Mr. Welty moved to approve the acceptance of bills for November 2011 as presented. Dr. Crane seconded the motion. Motion carried.

ACTION:

Ms. Mills moved to approve the board travel budget as presented. Mr. Krebs seconded the motion. Motion carried.

ACTION:

Mr. Welty moved to approve the 12-13 Academic Calendar as presented. Mr. Krebs seconded the motion. Motion carried.

ACTION:

Ms. Mills moved to approve the 12-13 academic and non-academic fee schedule as presented. Dr. Crane seconded the motion.

Mr. Welty stated that most of the presidents were in favor of raising tuition for the 12-13 academic year. CWC's board chair did not take a position. Mr. Welty was opposed to it, and Dr. McFarland was in favor of it. Given the current economic situation, the students most in need of help can't afford a tuition increase. Mr. Welty spoke against the tuition increase in Cheyenne, and he opposes it.

Chair Gose called for a vote on the motion currently on the floor. Motion carried with Dr. Crane, Ms. Pedersen, Ms. Mills, Mr. Krebs, and Chair Gose voting yes, and Mr. Welty voting no.

ACTION:

Mr. Krebs moved to approve the 12-13 WPBS rate schedule as presented. Dr. Crane seconded the motion. Motion carried.

ACTION:

Ms. Mills moved to approve the 12-13 holiday schedule. Mr. Krebs seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,522,259.28 for the month of November 2011: Operations in the amount of \$1,264,433.92; Student Grants and Loans in the amount of \$194,660.67; and Bank Transfers in the amount of \$875,992.46 for a grand total of all payments in the amount of \$2,335,087.05.

UNFINISHED
BUSINESS:

No unfinished business was conducted at this point in the meeting.

NEW BUSINESS:

Reorganization of
the Board
Election of
Officers

Chair Gose stated that board governance policy IV.G.8. requires that at the first December meeting of each year, the board of trustees shall elect its officers and make other appointments as are necessary to conduct regular business.

Current officers are as follows:

Chair – Roger Gose

Vice Chair – Caroline Mills
Secretary – Colton Crane
Treasurer – Charlie Krebs

ACTION:

Mr. Krebs moved to nominate Ms. Mills as Chair of the Board. Dr. Crane seconded the motion.

Mr. Welty thanked Dr. Gose on behalf of the board for the job he has done over the last two years. The board has moved forward, and Dr. Gose provided good leadership. He is excited about the nomination of Ms. Mills for chair because she is a woman and a Native American. It is great for CWC.

Chair Gose called for a vote on the motion currently on the floor. Motion carried.

At this point, the gavel was exchanged, and new Board Chair Caroline Mills conducted the remainder of the meeting.

ACTION:

Mr. Welty nominated Mr. Krebs as Vice Chair of the Board. Dr. Gose seconded the motion. Motion carried.

ACTION:

Dr. Crane nominated Mr. Welty as Secretary of the Board. Dr. Gose seconded the motion. Motion carried.

ACTION:

Dr. Gose nominated Mr. Phister as Treasurer of the Board. Mr. Welty seconded the motion. Motion carried.

Appointment of
Board
Representatives

CWC Foundation Dr. Crane will continue as representative to the CWC Foundation.
Board

State Trustees
Association

Mr. Krebs and Ms. Pedersen will serve as representatives to the State Trustees Association.

- CWC BOCHES Representative Mr. Welty will serve as representative to the CWC BOCHES.
- Teton County BOCES Representatives Dr. Gose and Mr. Phister will continue as representatives to the Teton County BOCES.
- Legislative Advocacy Committee Mr. Krebs will serve as the representative on the Legislative Advocacy Committee.
- Other Appointments/Designations **ACTION:**
Dr. Gose moved to accept the recommendations regarding the designation of official depositories and investment agencies, designation of official newspapers, appointment of legal counsel, appointment of audit firm, appointment of assistant treasurer, and appointment of board clerk as presented. Dr. Crane seconded the motion. Motion carried.
- Designation of Official Depositories and Investment Agencies All financial institutions as specified in the list of depositories are designated as official depositories and investment agencies for the college according to the Depository Authorization Resolution and the Depository Authorization Resolution Public Funds Collateral Pledge.
- Designation of Official Newspapers All newspapers in Fremont County are designated as official newspapers for the college.
- Appointment of Legal Counsel Mr. Frank B. Watkins is appointed as legal counsel for the college as retained by the Board of Trustees.
- Appointment of Audit Firm McGee, Hearne & Paiz, LLP, is named as audit firm for the college.
- Appointment of Assistant Treasurer Mr. Jay Nielson, Executive Vice President for Administrative Services, is appointed as assistant treasurer for the Board of Trustees, and the related resolution is to be entered into the minutes.

The resolution is as follows:

WHEREAS, on the 13th day of December 2011, the Board of Trustees of Central Wyoming College (CWC) reorganized the Board during a regular public meeting, and;

WHEREAS, Joseph Jay Nielson, Executive Vice President for Administrative Services, was duly appointed as the Board Assistant Treasurer, and authorized:

1. to accept and release pledges of security types deemed sufficient by the CWC Board for the purpose of collateralizing college bank deposits, and;
2. to invest and redeem investments of college funds when excess cash is identified, according to the guidelines established by the State of Wyoming, Department of Audit, and;
3. to initiate transfers of cash between college bank accounts, and;
4. to stop payment on college drafts, where necessary, and;
5. to sell, assign, and endorse for transfer, certificates representing stocks, bonds, or other securities now registered or acquired hereafter in the name of Fremont County Community College District, d.b.a. Central Wyoming College.

NOW, THEREFORE, BE IT RESOLVED, that Avelinda M. Paskett be designated to act on behalf of Joseph Jay Nielson in his absence or at other times necessary to efficiently discharge the duties of Board Assistant Treasurer.

Appointment of Board Clerk Ms. Linda Bender is appointed as board clerk for the Board of Trustees.

Approval of Bid -
HVAC Upgrade

Mr. Nielson reported that the Arts Center HVAC Controls Project is part of the energy retrofit grant the college was awarded through the Wyoming Business Council. GW Mechanical bid this project for \$346,500. Mr. Nielson recommended that the board award the project to GW Mechanical in an amount not to exceed \$263,615. The college will work with the project engineer and GW Mechanical to pare down this project to be defined within budget. Notification has been received from the state that CWC will receive \$42,548 in ARRA funds for the Classroom Building, and this will help. If additional funds are identified for this project, a recommendation to increase the budget will be brought back to the board next month.

Ms. Pedersen asked if anything necessary will be lost in the project. Mr. Nielson replied that the things that need to be done right now are accounted for in the recommended bid amount. He will come back to the board if necessary after the project is evaluated. It depends on where the college stands in the biennium. The status of other projects may be a concern as well. Mr. Welty noted his concern about not only CWC but some of the other colleges who have put forth projects and estimated what they are going to cost. When the bids come in, they are over what is available in funds. He asked if Wyoming firms are bidding over the projected budget. Mr. Nielson indicated that this project came in over but he is not seeing this consistently. On this project, the college only had one bidder and didn't see any bidding competition. A lot of effort goes into publicizing these projects to the local contractors. An advertisement is sent to every single one of the contractors on the college's list in an effort to create interest in generating competitive bids.

Dr. McFarland recommended that the board award the Arts Center HVAC Controls Project to GW Mechanical in an amount not to exceed \$263,615, with authorization to the administration to pare the project down to fit the available budget.

ACTION:

Mr. Krebs moved to award the Arts Center HVAC Controls Project to GW Mechanical in an amount not to exceed \$263,615, with authorization to the administration to pare the project down to fit the available budget. Dr. Crane seconded the motion. Motion carried.

Personnel

Human Resources
Board Report

The Human Resources Board Report for December 2011 included the following information:

Rustler Salute nominees included Mike Baldes, Cook. The Rustler Spirit Award recipient for October 2011 was Rita Duty, Bookstore Assistant; and the recipient for November 2011 was Sue Thompson, Executive Assistant to the Vice President for Academic Services.

Searches in progress/pending included WPBS Producer; Resident Director; Assistant Librarian/Coordinator for Testing Services; Payroll Benefits Specialist; and Bookstore Technician.

Separations/transfers/requests for release from contract included Thompson Coles, WPBS Senior Editor/Videographer.

New hires/appointments/internal transfers included Brian Sprague, Head Chef; and Daniel Peck, Assistant Chef.

Discussion/
Information Topics

Construction
Update

Mr. Nielson reported that the AndersonMasonDale Architects and FCI Constructors representatives will be on campus December 19 to review the estimated construction costs prepared by their consultant and the FCI staff. The estimate and corresponding changes in the project to bring it to budget will be discussed with the Health and Science Center Steering Committee. Right now it appears that the estimate is over budget. The timeline would have the contractor stage and move in April and May, but dirt won't be moved in the construction site until the Monday after school is out. Substantial completion is scheduled for July 1, 2013.

Mr. Welty asked about the difference between the estimate and the budget. Mr. Nielson replied that FCI has an expert estimator, and they work with a lot of subcontractors to develop their own estimate. The architect has hired their estimator. Construction plans are 60-70 percent complete. Mr. Nielson has an 8 or 9 percent contingency fund. After the project is bid, some of the contingency can be released and rolled back into the budget. The difference between the estimate and the budget is \$400,000-\$500,000. If the bids come in substantially over budget, some items will have to be taken out, but if the bids come in under budget, some items can be added

in. Mr. Nielson will submit an updated CWC Construction Project Management Schedule each month as part of his Construction Update.

State Legislative Update

Dr. McFarland reported that the Governor is recommending four capital construction projects for state matching funding, including CWC's academic improvement projects on campus and in Lander, plus a project at Northwest and one at Western. It is the Governor's recommendation that CWC receive \$2.26 million in state funds for academic space improvements on the CWC campus and \$1.25 million for Lander improvements. If approved by the Legislature, the college would need \$1.3 million in matching dollars for the campus project and \$725,000 for Lander improvements. The Joint Appropriations Committee (JAC) will have the community college budget hearing on January 18. The Legislature will begin on February 13. The Governor has recommended \$14.9 million for actual enrollment growth and \$1.3 million for development of the College Completion Agenda to promote student access and create a comprehensive data system for tracking student success. Dr. McFarland expressed concern that the Governor has recommended that state major maintenance be funded at 1.25 percent of facilities inventory. In past years it has been 2.5 percent.

Chamber of Commerce "Meet Your Legislators" sessions have been scheduled on Monday, December 19, in Riverton and on Wednesday, December 21, in Lander.

Mr. Welty asked if the Governor approves the JAC budget as it stands, what timeframe will the college have to raise matching funds and if the money will disappear at a certain time. Dr. McFarland replied that if it is assumed that the Legislature approves the budget request as recommended by the Governor, she simply does not know. It would be better to not have any limit included in a budget footnote. The college would need at least four years to raise matching funds. It is important to let legislators know about this.

Dr. Gose asked if there was a plan for the \$2 million in matching funds. Dr. McFarland replied that the action taken by the board on academic fees includes part of the answer. The \$5 increase in the general fee from \$7 to \$12 per credit will be dedicated to facilities, assuming that enrollment is maintained. This increase will generate \$217,000 per year and can be used as a source of revenue for a loan. Mr. Nielson stated the revenue from the facilities fee could be used as an income stream to pay back a loan for the

matching funds. The college is also looking at reserves, major maintenance funds, and a budget restructure as sources for the matching money.

Mr. Welty asked if any inherent increase is being factored into the cost of the academic space improvements due to inflation over the four to six year period before the funds can be utilized to start the project. Dr. McFarland replied that this is always a concern, and that is why the college does not want to extend beyond the four-year period. There is a provision whereby the college can amend the cost of a state project as long as it doesn't exceed 10 percent. Professional architects were used for the original estimate. Mr. Nielson indicated that the model was not very sophisticated, and they had to rely on master planning over the last five years. By going forward with the master plan and working with the state, the college can anticipate escalation and will have a better idea of the cost because it will go through Level II planning. It will be a conceptual plan.

Internet
Connectivity
Update

Mr. John Wood, Chief Information Officer, presented an Internet connectivity update. He indicated that the webcasting of board meetings can start next month. In the future, these meetings could also be broadcast live on Rustler TV in the Riverton and Lander markets. Mr. Welty stated that everybody in this county is paying a lot of money to support education. If there is response and interest, this could get people more involved. In the long term, this will be a great benefit to the college. He does not see much downside to broadcasting meetings unless it costs a lot.

Ms. Calvert asked if they would be using the Wyoming PBS production control room. Mr. Wood replied that they will probably bring in students and one staff member, and they will not use WPBS infrastructure. However, if the meeting were being webcast tonight there would be a conflict because of the basketball game going on at the same time which is also being webcast.

Dr. Gose indicated that there would be more engagement in the public, and they could observe the different points of view. It could be a way to get more information out there for the college's benefit. The downside is that when people know they are on camera, they may not be willing to be as verbal. Mr. Krebs stated that he agreed with Mr. Welty that it is a good idea. Dr. Crane indicated that he had no idea why anyone would want to watch a board meeting, but he didn't have a problem with broadcasting it.

Ms. Pedersen mentioned that city council meetings are also rebroadcast. Mr. Wood indicated that the meeting would be recorded and could be rebroadcast on demand. Chair Mills asked if this item needed to be on the agenda for the board to take action. Dr. McFarland did not think this was necessary. Mr. Wood is asking if there is interest. She doesn't see any risk in trying it. Mr. Wood indicated that he will do a live webcast for a month or two and then discuss again at a later time.

Mr. Wood explained that the college's connection to the Internet and intranets or Wide-Area Networks called the CWC WAN would soon be undergoing a major upgrade. Currently all community colleges in Wyoming participate in the Wyoming Equality Network (WEN) along with all of the K-12 school districts in the state. This network is administered by the Wyoming Department of Education. The upgraded CWC WAN will increase the 40Mb link from Riverton to Cheyenne to 200Mb, increase the 6Mb link to Jackson to 100Mb to the Center for the Arts and include a 10Mb link direct to St. John's Medical Center, increase the 6Mb link to Lander to 100Mb, and increase the 1.5Mb link to the Sinks Canyon Center to 4.5Mb. The links to Thermopolis and Dubois are unaffected by the upgrade.

Mr. Welty asked if the fiber optic connection between Riverton, Dubois, and Jackson will help. Mr. Wood replied that it will be a huge help except for one gap on Togwotee Pass. It does not do anything for speed, but does something for redundancy.

Mr. Wood indicated that there has been a general growth of the Internet with the three current growth areas in mobile, video, and cloud. There were 5 billion mobile subscribers in 2010 which includes 70 percent of the world population, 90 percent of the U.S. population, 4 billion mobile phones, and 1 billion Smart Phones. By 2014, there will be more Internet traffic from mobile devices than from desktops. In video, there were 3 billion views per day with 13 million hours of content uploaded in 2010. Fifty percent of all mobile traffic is video. The cloud is defined as data stored away from user device and accessed via the Internet. Examples are web-based email, Google documents, and iCloud from Apple. More and more of CWC's services are being hosted in the cloud. Cloud projects underway are CWC's web site and myCentral, online learning, and remote backup to Jackson.

Mobile projects underway are SMART phone deployment, nursing department use of iPADS, six-month beta-testing of tablet devices in CWC Enterprise, and a myCentral mobile app. Video projects underway include continued use of ICN, podcast streaming, web streaming of Rustler TV, web streaming of CWC events, increasing use of streaming video for instruction, and video clip inclusion on digital signage. CWC has more hours of video teaching than anyone else in the state.

Mr. Welty asked about security issues and using the cloud. Mr. Wood replied that it is a mistake to see if the college can do a better job than a full-time data center. A minor concern with Google is if the government will be able to look at your data when data is stored off site.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

A. Kudos.

1. In an amazing turn of events, CWC has two Bellwether finalists invited to compete for the prestigious Bellwether Award and invited to give presentations at the January 28-31 Future Assembly Conference in Orlando, Florida, as follows:
 - Eric Heiser and Jeff Hosking for Rural Justice Training Center; and
 - Dr. Roger Gose, Carolyn Aanestad, Dane Graham, Paul Hanley of GKB, and Dr. McFarland for "Successful Strategies to Pass a Bond Campaign in Tough Economic Times."
2. Congratulations, also, to Suki Smaglik for being selected for participation in the Community College Undergraduate Research Initiative.
3. To CWC Professional Staff for winning the CWC Foundation Annual Campaign college fundraising "Race to the Finish" competition.
4. Special thanks to eight Classified staff members who donated their time and culinary skills to provide soup and rolls to judges during the State Drama Festival held on campus December 1-3. A BIG thank you to these ladies:

Suze Kanack, Traffic Manager/Asst. Programming
Debbie Lucas, Accounting Technician Cashier
Cindy Keenan, Payables Specialist
Brenda Cadwallader, Assistant to Dean A&S
Renee Fullerton, Office Assistant WY Gear Up
Mikal Dalley, Office Assistant Admissions & Recruitment
Carol Kraft, Assistant to Dean of CATS
Retha Reinke, Office Assistant SLCD—Soup Coordinator
extraordinaire

5. Thanks to all staff for their continuing community service and charitable activities.
- B. Recent events at CWC include:
1. Dec. 1-3 State Drama Festival, with 500 high school students and coaches in attendance; and
 2. Dec. 9-10 CWC Wind River Debate and Forensics Invitational Tournament, directed by CWC's Director of Forensics, Jeremy Christensen.
- C. The WACCT (Wyoming Association of Community College Trustees) Community College Summit, held on December 6 in Cheyenne, was a big success, capped with a video montage produced by CWC Assistant Professor of Film Production, John Little, and his film students.
- D. At their December 6 meeting in Cheyenne, the Wyoming Community College Commission approved a \$4/credit tuition increase for the 12-13 academic year, but declined to lift the 12 credit cap. Related articles were included in the board packet.
- E. In other state news, LCCC (Laramie County Community College) reported the hiring of its new president, Dr. Joe Schaffer, who will begin his new post on January 17. A related article was included in the board packet.
- F. CWC Food Services is now open on Saturday and Sunday from 11 a.m. to 2 p.m., upon the request of students.

G. The fact that more than half of Wyoming community college students are not prepared for college level work, as reported by *Community College Week (November 14, 2011)*.

H. Articles about sister colleges in the state and around the country were included in a separate file with the board packet.

NEXT REGULAR
MEETING/
SUGGESTED
AGENDA ITEMS/
ADDITIONAL
TRUSTEE
COMMENTS AND/
OR REPORTS ON
ADVANCEMENT
IN THE
COMMUNITY:

The next regular meeting will be held on Monday, January 16, beginning at 7:30 p.m. in the Wind River Room (ITECC 116) of the Intertribal Center.

Agenda items for the next regular meeting include:

1. 12-13 Administrative Contracts
2. 12-13 Early Retirement Requests
3. 12-13 Board Calendar
4. Health and Science Center GMP
5. Construction Update
6. Legislative Update

The CWC Board will host a community dialogue dinner for school officials prior to the January 16 meeting from 5:30-7 p.m. in the John and Shirley Miller Community Hall in the Intertribal Center on the CWC campus.

CWC Foundation

The CWC Foundation Board met on December 8. Dr. Crane reported that there was a push to create a new committee to oversee the 50 different funds. This committee will review every fund to see what should be distributed from each particular fund.

Association of
Community
College Trustees

The ACCT National Legislative Summit will be held February 14-16, 2012, in Washington, D.C. Dr. Gose, Mr. Phister, Dr. Crane, Chair Mills, and Mr. Krebs have indicated their plans to attend.

Dr. McFarland indicated that the board asked for the college to acquire the ACCT video of the closing speaker at the ACCT conference. This could be shown at the next meeting or possibly at a different meeting since the January meeting starts later. She suggested that since the volleyball players were not able to be here that they be invited to the January meeting.

Wyoming Association of Community College Trustees

The next meeting of the WACCT will be held in February in conjunction with the February 22 meeting of the WCCC and the Wyoming Community College Conference on February 23.

The Wyoming Summit on Community Colleges was held on December 6 at Little America. Dr. Gose, Chair Mills, Ms. Pedersen, and Mr. Welty were in attendance. Mr. Welty indicated that Steve Bahmer did a great job rescheduling the meeting, and he found it worthwhile to attend. Dr. Gose stated that it was all about completion. He hoped that legislators came away with the notion that any dollars invested in community colleges are dollars well spent. Chair Mills indicated that remediation is a hot topic. This can be discussed at the January 16 community dialogue. Ms. Pedersen noted that it was interesting that Trustee Rick LaPlante talked about classes being taught other than during 8-5 p.m. and that labs are on a different day than classes. Dr. Gose indicated that the colleges need to get smarter and meet the needs of the students.

Wyoming Community College Commission

The next regular meeting of the WCCC will be held February 22 at LCCC in Cheyenne. The WCCC held a special meeting on December 6 to set 12-13 tuition.

CWC BOCHES

The next meeting of the CWC BOCHES is scheduled for March 22, 2012.

Teton County BOCES

The next meeting of the Teton County BOCES is scheduled for January 24, 2012.

ADJOURNMENT - BOARD EVALUATION OF MEETING:

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

Chair Mills adjourned the meeting at 8:24 p.m.

Secretary

APPROVAL:

Chair