

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, April 25, 2007, in PTC 115/121 of the Professional Technical Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Roger Gose Caroline Mills Jim Matson	Scott Phister Dallas Myers Dennis Christensen
<u>Absent:</u>	Charlie Krebs	
<u>Administration:</u>	Mohammed Waheed Jay Nielson	J.D. Rottweiler Dane Graham
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Ruby Calvert John Wood Wayne Montgomery Margaret Peart Tom Hernandez Keith Domke Serol Stauffenberg	Carolyn Aanestad Sue Thompson Chontelle Gray Matt Flint Barbette Hernandez Wendy Davis

CALL TO ORDER: Board Chair Scott Phister called the meeting to order at 6:34 p.m. A roll call conducted by the board clerk indicated that all board members were present except Mr. Krebs. A quorum of the board was declared present to conduct business.

Chair Phister announced that the meeting was preceded by a 5:30 p.m. board executive session which was held per a formal motion at the board's last regular meeting on March 21 and in compliance with Wyoming Public Meetings law. Topics included only personnel items. No potential litigation or potential property acquisition items were discussed.

The board recognized the work of Board Clerk Linda Bender for Administrative Professionals Day. Ms. Sue Thompson and Barbette Hernandez were also recognized.

EXECUTIVE
SESSION:

An executive session was not held at this point in the meeting.

WELCOME AND
INTRODUCTION
OF GUESTS:

Chair Phister welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF
AGENDA:

Mr. Christensen moved to approve the agenda as presented. Mr. Myers seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING PUBLIC
TELEVISION, AND
CWC FOUNDATION
REPORTS:

Written reports from student and employee associations were included in the board packet.

Student Senate

Ms. Camie Dewey, Student Senate President, reported that elections for the summer and fall were held April 23-24. The new senators for the summer are:

Deven Pitt
Chris Greenwood
Sterling Hall
Sara Ervin
Daniel King
Christine Chipala

Ms. Dewey's replacement as Student Senate President will be announced at the May board meeting.

Ms. Dewey submitted a written report which included information that the Student Senate has volunteered its time to join others on campus in the Adopt-A-Highway program. The Senate is also helping with the community Push for the Playground project. The Senators who will not be graduating this year will be ushering the commencement ceremony.

Dr. Rottweiler stated that he has appreciated Ms. Dewey's work as Senate president and that he will be sad to see her move on.

Classified Staff
Association

Ms. Susan Thompson, President of the Classified Staff, introduced Ms. Barbette Hernandez, new President of the Classified Staff. She gave each board member a small calculator, a gift which was also given to adjunct faculty. An invitation to attend the Learning by Degrees celebration on May 10 was extended to the board. This event is to honor CWC staff members who have earned degrees during the year.

Mr. John Wood explained that one of the college's strategic priorities is learning/collegiate environment. If learning is important to this institution's students, then it should also be important to staff members. Eight staff members have received degrees in the last two years.

Ms. Thompson submitted a written report which included information that the Classified Staff raised \$805 for the Foundation Endowment from their recent raffle. In addition, \$340 was raised and added to the \$300 raised last semester which allowed the Classified Staff to buy a \$500 *Walk With Us* paver, to fund the all-staff picnic in May, and to provide seed money to the Sunshine Fund for 2007-2008. The officers for 2007-2008 are:

Barbette Hernandez, President
Kay Keen, Vice President
Scott Barlow, Secretary
Jody Goodrich, Treasurer/Sunshine Club

The Faculty

Mr. Matt Flint, President of The Faculty, introduced Mr. Wayne Montgomery, the new President of The Faculty.

Mr. Flint submitted a written report which included information that the CWC Art Department will be recruiting and giving workshops for high school students April 19-20 in Casper. Matt Flint and Marcus Urbanik were both selected to exhibit artwork in the Governor's Capitol Art Exhibit. Dudley Cole and the CWC Automotive program hosted the NAPA/Delphi "Engine Management Systems" seminar for about 20 local independent automotive technicians. Steve Traylor was the principal trombonist with the Wyoming Symphony in the March 17 concert. Kathy Wells has been selected to attend an assessment item writing workshop in Chicago at the end of May. The Quality Leaders and the Honors Program students sponsored the Wyoming Academic Challenge State Championship on campus March 31 with Mike Manning and Carol Deering assisting.

Professional
Personnel
Association

Ms. Chontelle Gray, President of the Professional Personnel Association, reported that Mr. Jeremy Hughes will be the new President of the Professional Personnel Association. Ms. Gray submitted a written report which included information that CWC will be co-sponsoring an Employment Expo on April 24. Committee members include Mary Flohr, Alice Nicol, Jason Harris, and Jackie Meeker. Alice Nicol, Marilu Duncan, and Wendy Davis attended the "Beyond Blue" workshop on depression in the workplace on March 28. Coralina Daly has begun administering the three Work Keys tests required for the Hathaway scholarship to local high school juniors. Chontelle Gray worked with students at Riverton High School for their production of the *Crucible*. Three of Ms. Gray's students were cast in the Wyoming Shakespeare's production of *Macbeth*.

Wyoming Public
Television

Ms. Ruby Calvert, General Manager for Wyoming Public Television, reported that "Inside a Wyoming Jury" will air on May 1. Copies of the April 2007 issue *Trial Lawyer* magazine were provided to the board which contained an article entitled "The Making of 'Inside a Wyoming Jury.'" WPTV will be taping and sending the CWC Commencement ceremony to Rustler Channel 5 on May 11. On May 9, WPTV will hold a barbecue for broadcast students as a thank you to them.

Ms. Calvert submitted a written report which included information on engineering, development, production, programming/education/promotion/ outreach, and administrative activities at WPTV. The OC3 two-way digital microwave to the University of Wyoming has been tested and is working, so program content can now flow back and forth between UW and WPTV. The recent pledge drive netted \$86,103 which exceeded their goal. The next pledge will be June 4-10. The WPTV Advisory Council will meet on April 30 in Casper. Planning for WPTV's 25th anniversary continues, starting with a Legislative Gala kickoff on February 12.

CWC Foundation

Mr. Dane Graham, Vice President for Institutional Advancement, reported that he is very pleased with the response from the community about the proposed athletic program. Every company they have visited has been very supportive, and more appointments are scheduled through the next month. The Real Estate Committee has met to discuss returning the funds for the Excellence in Higher Education Endowment. This money was set aside in an interest-bearing account and will be transferred back to the state in May. After the funds are transferred, the earned interest of around

\$100,000 will be available to the CWC administration to allocate accordingly.

Mr. Graham submitted a written report which included information that donations of \$9,003 have been received since the last board report. Fundraising for the CWC Student Life Endowment has begun. The list of supporters includes Fremont Therapy Group, Wyoming.com, U.S. Energy, Fremont Distributing, and Devon Energy. The dedicated advertising campaign for the Petroglyph Pathway is still getting results.

CONSENT
AGENDA

Chair Phister asked if there were any objections to the consent agenda which included the approval of the minutes from the March 21, 2007, regular meeting; the acceptance of bills for March 2007; the board travel budget; and Perkins grant authorization. The notes from the April 18, 2007, study session were provided for information only.

Dr. Gose moved to approve the consent agenda as presented. Mr. Matson seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,106,722.01 for the month of March 2007: Operations in the amount of \$1,063,951.62; Student Grants and Loans in the amount of \$128,170.39; and Bank Transfers in the amount of \$638,725.86 for a grand total of all payments in the amount of \$1,830,847.87.

UNFINISHED
BUSINESS:

Public Hearing –
BOCHES 1/2 Mill
Levy Dr. Rottweiler stated that the CWC Board has authorized the BOCHES half mill levy for the past two years. The current BOCHES half mill levy expires at the end of the current fiscal year unless renewed by the board.

Renewal of
BOCHES 1/2 Mill
Levy through FY 09 Chair Phister stated that at the board's March 21 meeting, the board formally indicated its intent to levy the one-half mill for cooperative post secondary educational services, at which time the board set the public hearing to take place at this meeting. Mr. Phister called for a public hearing to hear any comments from the public on this proposed action. He asked for any comments. No comments were made. He asked for the president's recommendation.

Dr. Rottweiler stated that the president recommended that the board renew the BOCHES half mill levy as per Wyoming Statute 21-20-110(h) through fiscal year 2009.

Dr. Gose moved to renew the BOCHES half mill levy as per Wyoming Statute 21-20-110(h) through Fiscal year 2009. Mr. Myers seconded the motion. Motion carried.

Career Center
Update

Dr. Rottweiler reported that at the February 20 meeting, the board authorized Chair Phister to send a letter to the District #25 Board Chair to inquire as to the status of the James H. Moore Career Center. After the March 21 CWC Board meeting, Superintendent Craig Beck provided a copy of the letter that was sent on March 6, but not received by the college. Changing conditions at both the state and local level indicate that District #25 will keep and use the Career Center for its own purposes, rather than transferring it either directly or indirectly to CWC for its expanding offerings in the trades. No further action by the CWC Board is required.

ACCEPTANCE OF
MONITORING
REPORT:

Budget

Mr. Nielson reviewed the aspects of the budget related to each of the college's strategic priorities. In Learning/Collegiate Environment, the related budget items are men's and women's basketball; the reorganization of safety/security, student activities, and housing; and the remodeling/repurposing of the Student Center. In Growth/Enrollment Management, the related budget items are academic programs and to create a marketing department. In Institutional Advancement, the related budget items are fundraising efforts and establishing MOUs and partnerships. In Human Resources, the related budget items are to implement staff raises from the appropriation; the recruiting cycle was begun earlier; and functional and departmental structure was reorganized. In Facilities, the related budget items are an initiative to define and fund major campus constructions and repurposing projects and to focus major maintenance funds to totally renovate college buildings.

Mr. Nielson pointed out that the total college budget has decreased from \$30.6 million to \$28.7 million because the build out for WPTV is nearly complete. In addition, the college's general obligation bond will be paid off on July 1, 2007. In regard to revenues, the other revenues category is

now higher because everything has been brought into the budget in anticipation of the new revenue-based funding formula. Local revenues have dropped from 33.9 percent to 24.5 percent of the total budget because of a drop in local valuation. The state appropriation has increased from 44.8 percent to 52.3 percent of the total budget. Institutional revenue has experienced a slight increase in tuition and a decrease in fees.

Salary and benefits have increased from 70.9 percent to 77.9 percent of the total budget. This is a significant part of the budget which is now slightly above the 75 percent ideal balance between operations and staffing. Operational expenses have decreased from 29.1 percent to 22.1 percent of the total budget. Institutional support has decreased from 32.5 percent to 17 percent. The contingency reserve and health insurance have been moved to revenues because of the new formula. In regard to compensation, the college reallocated resources to add to the state appropriation to meet the salary funding needs. Total compensation adjustments are \$1.785 million, which includes \$445,369 for new and changed positions.

Mr. Nielson indicated that the FY 08 budget as presented adequately meets all requirements set by the board. It meets College Commission standards; includes planning assumptions upon which the budget is based; contains adequate information regarding the relationship of budgeted funds to the goals and strategic priorities; provides credible projection of revenues, expenses, and cash flow; separates operational, capital outlay, and restricted funds; takes into account future needs and projections of revenue; is based on realistic projection of revenue; provides an adequate contingency reserve; and presents to the board end-of-year budget and transfer of funds.

Mr. Myers moved to approve the budget monitoring report as presented. Mr. Matson seconded the motion. Motion carried.

Chair Phister reminded board members to complete the monitoring report evaluation form included in the board's folders.

NEW BUSINESS:

FY 08 Preliminary
Budget Adoption
(first reading)

Dr. Rottweiler stated that the proposed preliminary FY 08 budget for all college funds must, by state statute and Wyoming Community College Commission Rules, be adopted by the board prior to May 15. The official and final adoption of the detailed budget takes place this year on July 18,

2007. The internal process of developing the proposed FY 08 budget began earlier this year, was more closely linked to strategic planning than in past years, and involved regular meetings with the newly established Compensation Task Force, composed of the Administrative Cabinet and employee association presidents. The Leadership Team met numerous times throughout the year to discuss overall strategic priorities to ensure that the budget reflected these priorities. Information about the budget development process and updates were shared at several all-staff open forums. The proposed FY 08 compensation and staffing information was shared with staff at the March 22 open forum, and the proposed operations budget was shared with staff at the April 12 open forum. The proposed budget is directly tied to the budget monitoring report.

Dr. Rottweiler stated that the president recommended that the board approve the proposed FY 08 Preliminary Budget as outlined in the "Summary of Proposed College Budget Fiscal Year 2008 All Funds" document included in the meeting packet, including compensation and staffing as outlined.

Mr. Myers moved to approve the proposed FY 08 Preliminary Budget as outlined in the "Summary of Proposed College Budget Fiscal Year 2008 All Funds" document included in the meeting packet, including compensation and staffing as outlined. Ms. Mills seconded the motion. Motion carried.

MOU with CWC
Foundation re:
Transfer of Quasi
Endowment

Mr. Nielson indicated that the MOU with the CWC Foundation regarding the transfer of quasi endowment was discussed at the April 18 study session. Dr. Rottweiler reported that the recommended transfer of funds is non-state or federal money from administrative allowances from federal grants and over which the college has full discretion to use as it sees fit. These funds can qualify for the Endowment Challenge Match because they are non-state and will be used for enhancing student life at the college. The requested transfer of \$500,000 represents approximately half the current balance in the fund. The college accountant, college attorney, and CWC Foundation President have been consulted to ensure that such a transfer is legal and appropriate.

Dr. Rottweiler stated that the president concurs with Mr. Nielson's recommendation to transfer as soon as feasible in this current fiscal year \$500,000 in non-state funds from CWC's Quasi-Endowment to the CWC

Foundation to enhance student life at CWC, according to the proposed Memorandum of Understanding.

Mr. Matson moved to transfer as soon as feasible in this current fiscal year \$500,000 in non-state funds from CWC's Quasi-Endowment to the CWC Foundation to enhance student life at CWC, according to the proposed Memorandum of Understanding. Mr. Christensen seconded the motion.

Board Attorney Frank Watkins indicated that according to statute, an irrevocable transfer must be present in order to qualify for the state match. The transfer is to the Foundation and is for endowment purposes. The MOU lays out the purposes and satisfies the statutory requirements for the match. CWC can't make donations, and this transfer is not a donation. One of the benefits back to the college is the income stream. The college will double its money. It will help the viability and continuity of the Foundation. This transfer is for a fundamental purpose of CWC because it is going to student life. It will pass that concern as to whether it is a donation or not.

Chair Phister asked if the money has ever been assigned to any other purpose. Mr. Nielson replied that the money was put into a quasi endowment and kept in reserve. It has never been assigned to any other purpose. Mr. Watkins asked if the accounting for this money was the same as for other state matching funds. Mr. Nielson responded that the money is a college asset and a liability to the Foundation. It has been accounted for the same as other state matching funds. It will be continued to be carried as an asset of the college.

Mr. Matson asked if the match coming from the state is an asset of the Foundation or an asset of the college. Mr. Nielson replied that the state will send the check to the college but it will be specifically under the endowment program. It will be a liability of the Foundation and an asset to the college. Mr. Watkins indicated that it is an irrevocable transfer.

Chair Phister called for a vote on the motion currently on the floor. Motion carried.

MOU with CWC
Foundation re:
Transfer of
Unrestricted
Incomes

Dr. Rottweiler explained that this item authorizes the CWC Foundation to transfer a portion of its unrestricted incomes to an endowment for continuing support of CWC Foundation operations, so that the Foundation can apply for state matching funds and better assist the college in the future. The CWC Board is asked to approve the proposed Memorandum of Understanding to authorize such transfers by the CWC Foundation. This Letter of Understanding has been reviewed and found acceptable by the college attorney.

Dr. Rottweiler stated that the president recommended that the board approve the proposed Letter of Understanding with the CWC Foundation regarding Transfer of Unrestricted Incomes and so authorize the CWC Board Chair to sign the document on its behalf.

Mr. Myers moved to approve the proposed Letter of Understanding with the CWC Foundation regarding Transfer of Unrestricted Incomes and so authorize the CWC Board Chair to sign the document on its behalf. Dr. Gose seconded the motion. Motion carried.

08-09 Scholarship
Package

Ms. Margaret Peart, Chair of the Scholarship Committee, explained that the committee chose to retain the same bottom line of \$471,000 for the 08-09 Scholarship Package, but some funds have been shifted around. A change has been made to the high school graduate scholarships which will allow high school graduates who do not immediately enroll in college to still qualify for guaranteed CWC scholarships for up to two years. This will better align CWC's high school graduate scholarship program with the Hathaway scholarships. Funds will be transferred from the Honors Program stipend to program stipends. This will give faculty an opportunity to recruit students to their programs up to the first day of classes. The Honors Program scholarships will be reinstated when that program gets up and running again. The First Class Stipend has also been changed which makes it available to students who have not been enrolled at CWC in the previous year. The former requirement was three years.

Chair Phister asked if students have to be involved in the program in order to get the program scholarships which were formerly honors scholarships. Ms. Peart replied that it is up to the faculty member. The scholarships will probably be used by the faculty in the new programs in order to pull in new students. Mr. Myers asked if students are eligible for Hathaway if they can still get CWC scholarships. Ms. Peart indicated that they can. Other colleges are now copying CWC's scholarship program. Dr. Waheed

indicated that if a student has \$3,200 in Hathaway scholarship funds, he or she can get an additional \$1,600 from CWC. CWC offers a very attractive scholarship package for high school students. Quality Leaders receive \$2,500, and this is in addition to any other money received by the student from the college. Other private scholarships are given in addition to other scholarships.

Chair Phister asked how much money goes unawarded. Dr. Waheed replied that prior to last year, the scholarship program was always underfunded. A 20 percent margin of overaward was built into the program. Last year the scholarship budget was increased so the program is balanced. Students have to maintain academic standards, so money is leftover in the spring semester because of students who fail to meet academic standards in the fall. The committee tries to use 100 percent of the money.

Dr. Rottweiler stated that the president recommended that the board approve the 08-09 Scholarship Package as proposed, at a total FY 09 current fund expenditure of \$360,812.

Ms. Mills moved to approve the 08-09 Scholarship Package as proposed, at a total FY 09 current fund expenditure of \$360,812. Mr. Myers seconded the motion. Motion carried.

Change of Tenancy
in Business Park

Mr. Graham explained that the Foundation Real Estate Committee has granted its approval of the reassignment of the current prepaid 30-year lease on Lot 2, 2nd addition, of the Business Park held by Bob and Lois Wilczewski. The lease is being reassigned to Strathmore Minerals Corp. The CWC Foundation leases and manages the CWC Business Park per agreement with the CWC Board of Trustees, which requires that the CWC Board consent to Business Park tenancies and leases approved by the CWC Foundation.

Dr. Rottweiler recommended that the board approve the “consent to and assignment of land lease” to reassign the current prepaid 30-year lease on Lot 2, 2nd addition, in the CWC Business Park held by Bob and Lois Wilczewski to Strathmore Minerals Corp. as approved by the CWC Foundation.

Dr. Gose moved to approve the “consent to and assignment of land lease” to reassign the current prepaid 30-year lease on Lot 2, 2nd addition, in the

CWC Business Park held by Bob and Lois Wilczewski to Strathmore Minerals Corp. as approved by the CWC Foundation. Mr. Myers seconded the motion. Motion carried.

Personnel

07-08

Administrative
Compensation

Mr. Matson noted that the board sets the president's compensation. Mr. Matson moved that President McFarland be granted an 8.75 percent salary increase for 07-08, raising her salary from \$136,500 to \$148,444, plus a 3.5% benefit increase for housing, auto, and computer allowances. Mr. Christensen seconded the motion. Motion carried.

Human Resources
Board Report

Dr. Rottweiler recommended that the monthly Human Resources Board Report be entered into the official board minutes.

Mr. Matson moved that the monthly Human Resources Board Report be entered into the official board minutes. Mr. Myers seconded the motion. Motion carried.

The Human Resources Board Report for April included the following information:

Rustler Salute Nominees for April were Wanda Adams, Account Technician, Accounts Receivable; Bart Reynolds, Campus Services Foreman; Linda Becker, Facilities Coordinator; Carol Woolery, Office Assistant Student Support Services; Sam Schrinar, Director Administrative Computing; Pieter Crow, Systems Analyst/ Programmer; Brenda Barlow, Office Assistant Admissions; and Craig Kucera, IT User Support Specialist. The April Rustler Spirit award was awarded to Wayne Robinson, Director of Physical Plant.

Dr. Rottweiler has been appointed to the Higher Learning Commission's Peer Review Corps.

Searches in progress/pending included Instructor Business; Instructor Nursing Jackson; Instructor Outdoor Leadership Education; Instructor Rural Health and Safety; ABE/GED and Math Instructor; Assistant Dean for Student Learning and Curriculum Development; Associate Dean Jackson Campus; Counselor; Director of Marketing; Director of Nursing; IT User Support Specialist; Men's Basketball Coach/Fitness Center Supervisor; Registrar; and WPTV Promotions Manager.

Resignations/terminations/retirements/requests for release from contract included Ed Hill, Student Support Services Education Specialist; Kami Patik, Student Recruiter; and Steve McAllister, ABE/GED Instructor.

New Hires/Appointments/Internal Transfers included Steve McAllister, Instructor Biology/Microbiology; Dr. J. Michael Orenduff, Temporary Associate Dean Jackson Campus; and Chris Hofman, Custodian.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

1. Gratitude. Dr. McFarland expressed her gratitude to the board, administration, and staff for making it possible for her to miss this meeting so that she could care for her daughter and her first grandchild. She plans to return to campus by April 30.
2. Community Service by CWC Students. The board was treated to an excellent example (12th Street Oncology Clinic Wig Project) of community services projects undertaken by CWC's students. For a number of years, the Student Senate has sponsored blood drives, with a blood drive scheduled for the date of this board meeting.
3. Kudos to CWC art students for an impressive exhibit of their work in the CWC Arts Center Gallery.
4. Thanks to Classified Staff for Fundraising Raffle. The CWC Classified Staff Association raffle netted \$804 to the Classified Staff Endowment, proceeds of which will be doubled through the Endowment Challenge Match.
5. Work on the State Funding Model Continues. Dr. McFarland, Dr. Rottweiler, and Mr. Nielson have attended numerous meetings over the month in the continuing efforts to assist in the development of the state funding model. Mr. Nielson may wish to update the board.
6. Colleges Seek Flexibility for Short-Term Workforce Training Certificates. The College Presidents Council has revived its request to the College Commission to give more flexibility to the colleges to provide short-term workforce training certificates of 30 or fewer credits. It's anticipated that such authorization will necessitate

changes in state statutes. A letter regarding this was included in the board meeting packet.

7. College Hosts April 24, 2007, Fremont County Employment and Business Expo on campus in the CWC Rustler Gym.
8. New CWC Website. CWC has launched its new website at www.cwc.edu.
9. CWC Foundation Assists CWC with “Cozy Cabin.” Special thanks to the CWC Foundation for covering costs of the CWC Construction Trades cabin project, which will be reimbursed to the CWC Foundation upon sale of the cabin or no later than June 30, 2008. Any net profits from the sale of the cabin will go into a dedicated fund at the Foundation to support CWC’s Construction Trades program.
10. Governor Establishes Community College “Blue Ribbon” Commission. With the 2007 Wyoming Legislature failing to establish the expected community college “Blue Ribbon” Task Force, the Governor has established his own “Blue Ribbon Commission” to study community college governance, structure, and funding. College presidents learned on Thursday that Western Wyoming College President Tex Boggs will chair the “Blue Ribbon Commission,” which is to meet at least monthly for five months and to report to the Joint Interim Education Committee by September 1, 2007, and to the Governor by November 1, 2007. In addition to Tex, other appointees from the colleges are as follows:
 - Jane Sullivan (Casper College trustee)
 - Ann Beaulieu (Eastern Wyoming College Academic Dean)
 - Ann Chambers Noble (Community College Commission)

State Superintendent Dr. Jim McBride is on the Commission as well, with other representatives hailing from business and industry.

The college presidents welcome the work of the “Blue Ribbon” Commission. Based upon an April 2 meeting of the college presidents in Casper, it is Dr. McFarland’s hope and belief that the “Blue Ribbon” Commission will:

- Provide an opportunity for the colleges to demonstrate their commitment to and substantial involvement in workforce training;
- Not involve itself in the current development of the state funding model;
- Learn more about workforce training needs of business and industry;
- Maintain local governing control; and
- Create a new source of state funding to support short-term workforce training by the community colleges.

A *Casper Star-Tribune* editorial relating to this issue was included in the board meeting packet.

11. Athletics Expansion Update

A written update on the athletics expansion from Serol Stauffenberg was included in the board meeting packet. Mr. Stauffenberg reported that verbal commitments for donations have been received from US Energy, Wyoming.com, Devon Energy, and Pepsi. A list of possible Booster Club board members includes people from Lander, Riverton, the Wind River Indian Reservation, and other surrounding towns. The men's basketball coach position is officially open, and 69 applications have been received to date. The field has been narrowed down to 3, and interviews have been scheduled. Ms. Davis indicated that information about those interviews and who will be coming on campus will be shared on Monday, April 30. Mr. Stauffenberg reported that internal discussion has occurred regarding the women's basketball coach position. In regard to the Region IX meeting in Denver, the volleyball measure was defeated which ensures that the Region IX North which includes Wyoming schools will have a representative to the national tournament. The basketball item determined that CWC will play in the central subregion with Casper, College, Northwest College, and Western Wyoming Community College.

12. Recent Presidential Activities.

- a. March 23 Administrative Cabinet Budget Retreat
- b. March 26 meeting with Ranger Editor

- c. March 27 meetings with Administrative Services, Academic Services, and Student Services councils regarding FY 08 Administrative Organization
- d. March 27 Attendance at CWC Choral Presentation of “The Requiem”
- e. March 28-30 - Executive Council meeting on state funding model (Cheyenne)
- f. April 2 Presidents Council meeting (Casper)
- g. April 3 Riverton Rotary Meeting
- h. April 3 Attendance at Faculty Association meeting
- i. April 5 Attendance at Classified Staff Association meeting

13. News from Sister Colleges. Articles about CWC’s sister colleges in Wyoming and on the national scene were included under separate cover in the board meeting packet.

Dr. Rottweiler reported that CWC was honored at the AACCC Convention in Tampa, Florida, for being ranked second in the small-college division as a digital-savvy, cutting-edge community college. This is the second time that CWC has earned this recognition.

NEXT REGULAR MEETING/
SUGGESTED AGENDA ITEMS/
ADDITIONAL TRUSTEE COMMENTS AND/OR REPORTS ON ADVANCEMENT IN THE COMMUNITY:

The next regular meeting will be held on Wednesday, May 16, 2007, beginning at 7:30 p.m. in at the Joint Tribal Complex in Fort Washakie. Agenda items for the regular meeting include:

1. Acceptance of Bid for Student Center Repurpose Project
2. Board Retreat Agenda

An executive session, if needed, will take place during the regular meeting.

The CWC Board will host a community dialogue dinner for reservation/tribal leaders prior to the May 16 meeting from 5:30-7 p.m. in the Buffalo Room of Rocky Mountain Hall in Fort Washakie.

CWC Foundation

The next meeting of the CWC Foundation is on Thursday, June 7, beginning at 9 a.m. at CWC in Riverton.

Association of Community College Trustees

The next ACCT event is the Annual Congress to be held September 26-29 in San Diego, California. Chair Phister, Mr. Christensen, Ms. Mills, Mr. Matson, Dr. Gose, Mr. Krebs, and Dr. McFarland are planning to attend.

Mr. Christensen reported that he is a member of the ACCT Commission on Federal Relations. The commission will meet three times this year. He has been appointed as a field representative for a national scholarship foundation which hopes to get more participation in Wyoming.

Wyoming
Association of
Community
College Trustees

The next meeting of the WACCT will be held in conjunction with the April 26-27 WCCC meeting at Eastern Wyoming College in Torrington. Mr. Christensen and Ms. Mills are planning to attend. Mr. Christensen indicated that the WACCT will be voting on the legislative liaison at this meeting and asked if any less than all 7 colleges can be accepted in order to proceed. He believes that all 7 colleges will join. Mr. Matson indicated that the board should trust Mr. Christensen's judgment on that. Dr. Gose stated that it comes to being willing to go above the \$10,000 that has been budgeted. Chair Phister indicated that he trusts Mr. Christensen's judgment and that the amount can be higher if it is important. Mr. Christensen stated that with funding issues in the state it is important. The colleges need a presence in the legislature. The executive director of the Wyoming Community College Commission works for both the governor and the community colleges.

Wyoming
Community
College
Commission

The next regular WCCC meeting is scheduled for April 26-27 in Torrington at EWC. Ms. Mills and Mr. Christensen are planning to attend.

CWC BOCHES

The next meeting of the CWC BOCHES is on Wednesday, June 27, 2007, at 7 p.m. in PTC 115/121.

Teton County
BOCES

The Teton County BOCES met on March 27. Mr. Myers reported that the budget was approved, and a motion was passed to levy 1/10 mill in Teton County. There was a lot of discussion on what programs to offer. Mr. Phister indicated that the Teton County BOCES values its relationship with CWC.

The next meeting of the Teton County BOCES will be on Tuesday, May 15, 2007, at 3:30 p.m.

Other

Mr. Matson stated that the Catholic College is about ready to start, and the Job Corps Center is in the final stages. He asked if CWC is moving forward in cooperative ventures with these two entities. Dr. Rottweiler

replied that CWC will meet with the Catholic College president and dean to finalize the equine program. Catholic College students will be considered CWC students. In regard to Job Corps, the college has been assured by the city council that the college will be involved in current discussions.

Dr. Rottweiler reminded board members of upcoming dates related to the end of the academic year. These include Finals Feed on May 7, the CWC/WEA Legislative Appreciation Reception on May 9, the Native American Graduates Recognition on May 10, the Learning by Degrees Celebration on May 10, the Nurses Pinning on May 10, CWC Commencement on May 11, and GED Graduation on May 12. In addition, the Rustler Roundup Rodeo will be held May 11-13 at the Fremont County Fairgrounds.

**BOARD
EVALUATION
OF MEETING:**

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

ADJOURNMENT:

At 7:48 p.m., Mr. Christensen moved to adjourn the meeting. Ms. Mills seconded the motion. Motion carried.

Secretary

APPROVAL:

Chair