Central Wyoming College GEAR UP Proposal Application

In order to receive GEAR UP activity funding, this form must be completed and approved by building principal and GEAR UP director. Once the application is approved, the GEAR UP office will issue a contract. Activities may begin after we receive a signed contract in our office. Please complete all sections, attach any documents and purchasing orders to this form.

Date _____ School/Dist. _____

Name of activity			
Summary of activity			
Name of staff proposing activity			
-- Address			
-- E-mail			
-- Phone			
Name, e-mail, phone number of other staff involved in activity			
Activity Starting Date		Activity Ending Date	
# Students to be Served		Grade level(s) to be served	
Cost of Activity:	Estimated Cost	GEAR UP Approved Cost	
- Instructor hours			
- Academic coach hours			
- Supplies			
- Student travel			
Total			
Supplies Requested	Vendor	Supplies	
Location of activity			
Facilities requested or to be used			
How did you determine a need for this activity?			
Will you incorporate parent involvement?			

How will you measure success?	
Date evaluation material will be turned in to the GEAR UP office	

Which of the following GEAR UP goals will this activity meet?

- ☐ 1. To promote significant growth in student achievement.
- ☐ 2. To increase the involvement of low-income parents, this will enhance the academic, emotional and social growth of children.
- ☐ 3. To provide professional development related to increasing academic performance and preparation for postsecondary education.

If project is approved, GEAR UP will issue contracts to employees involved before the activity may begin.

Principal/Superintendent Signature _____ Date _____

Amount requested _____ Approved: Yes _____ No _____

GEAR UP

Approved: Yes _____ No _____ Amount approved _____

Director Signature _____ Date _____

Student Services	Parent Services
☐ Tutoring/homework assistance/academic enrichment (1) ☐ Computer assisted lab (2) ☐ Mentoring (3) ☐ Counseling/advising/academic planning/career counseling (4) ☐ College visit/college student shadowing (5) ☐ Job site visit/job shadowing (6) ☐ Summer programs (7) ☐ Educational field trips (8) ☐ Workshops (9) ☐ Family events (10) ☐ Cultural events (11) ☐ Other (please specify) (12)	☐ Workshops on college preparation/financial aid (13) ☐ Counseling/advising (14) ☐ College visits (15) ☐ Family events (16) ☐ Other (please specify) (17) **Teacher Services** ☐ Professional Development (18) **School Services** ☐ Curriculum Development (19) ☐ School Reform Efforts (20) ☐ Other (please specify) (21)