

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, June 18, 2008, in Room SC 103 of the Student Center on the Central Wyoming College campus.

ATTENDANCE:

<u>Present:</u>	Jim Matson	Caroline Mills
	Dallas Myers	Charlie Krebs
	Roger Gose	Dennis Christensen
<u>Absent:</u>	Scott Phister	
<u>Administration:</u>	Jo Anne McFarland	J.D. Rottweiler
	Mohammed Waheed	Jay Nielson
	Dane Graham	
<u>Attorney:</u>	Frank Watkins	
<u>Recorder:</u>	Linda Bender	
<u>Guests:</u>	Keith Domke	Curt Galitz
	Carol Deering	Carolyn Aanestad
	Wendy Davis	ReGina Barton
	Ruby Calvert	Beth Gray
	Kay Keen	

CALL TO ORDER: Acting Board Chair Jim Matson called the meeting to order at 6:30 p.m. A roll call conducted by the board clerk indicated that all board members were present except Board Chair Phister. A quorum of the board was declared present to conduct business.

Acting Chair Matson announced that the meeting was preceded by a 5:30 p.m. board executive session which was held per a formal motion at the board's last regular meeting on May 21, 2008, and in compliance with Wyoming Public Meetings law. Topics included litigation, personnel, and real estate.

EXECUTIVE SESSION: An executive session was not conducted at this point in the meeting.

WELCOME AND INTRODUCTION OF GUESTS: Acting Chair Matson welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item.

APPROVAL OF  
AGENDA:

Dr. McFarland indicated that the report from Professor Bob Husa would not take place, so Item V.F. should be eliminated.

**ACTION:**

Mr. Myers moved to approve the agenda as amended. Mr. Krebs seconded the motion. Motion carried.

STUDENT,  
EMPLOYEE  
ASSOCIATION,  
AND WYOMING  
PBS REPORTS:

Written reports from student and employee associations were included in the board packet.

Student Senate

Mr. Curt Galitz, President of the Student Senate, reported that the June 12 ice cream social was moved inside because it was so cold, and 30 to 35 students showed up.

Mr. Galitz provided a written report which included information that the summer Student Senate met on May 20 and discussed the upcoming fall semester.

Classified Staff  
Association

Ms. Kay Keen, President of the Classified Staff Association, reported that Retha Reinke and Judy Hubbard are starting to work on the float for the Fremont County parade which will be held on July 26. Ideas are needed for the July 4 parade in Lander which will be coordinated by Mickey Douglas at the Lander Center.

Ms. Keen submitted a written report which included information that Diana Clark, Kristin Hamlin, Danielle Hood, and Denice Kimball attended the Wyoming Student Services Conference in early June. Kelly Dempster worked in the Jackson Outreach Office May 19-23. Barbette Hernandez was the Team Manager for the RHS Destination Imagination Team. Judy Hubbard and Retha Reinke helped with Finals Feed on May 5. Cindy Keenan and Susan Thompson worked at Wyoming PBS on June 7 accepting pledges. Brenda Barlow, Diana Clark, Kelly Dempster, Rita Duty, Kenna Kline, and Robin Reed attended an Administrative Assistant seminar in Casper.

The Faculty

Ms. Beth Gray, President of The Faculty, indicated that she had nothing to add to her written report which included information that Stacey Stanek and Margaret Peart are each having a course reviewed by a Quality Matters Team. When approved, these courses may exhibit the Quality Matters logo to indicate the quality of the course. Jim Thurman will be attending the International Summer Program of the Refugee Studies Center at

Oxford University from late June to late July. Matt Flint was chosen to receive the 2008 Wyoming Arts Council Fellowship Award. Carol Rardin and Val Harris are attending an American Mathematics Association of Two Year Colleges workshop in Colorado Springs in June.

Professional  
Personnel  
Association

Ms. Carol Deering, President of the Professional Personnel Association, indicated that she had nothing to add to her written report which included information that Mickey Douglas, Patty Trautman, Carol Deering, and Caryn Throop attended the Wind River Tribal College graduation on May 23. Coralina Daly Schmidt attended the Colorado Academic Libraries Summit in Colorado on May 23. She and Carol Deering attended library statistics training sessions led by a former community college librarian. Lynne McAuliffe and Eric Heiser are finishing a feasibility report to be delivered to EnCana Oil and Gas. Lance Goede, Bridget Taylor, and Paula Hartbank attended the 2008 Student Affairs Conference at Jackson Lake Lodge June 1-3. Jason Harris attended a regional NAFSA Conference for International Educators and Advisors on April 30. Jason Harris and Bridget Taylor recruited students May 2-4 at the Cody Fire School.

Wyoming PBS

Ms. Ruby Calvert, General Manager for Wyoming PBS, reported that the Workers' Compensation Division may be willing to add coverage for two more engineers, but it still leaves out three people. This issue may need to go to the legislature, and it will be brought up at the Wyoming PBS advisory council meeting. If one of these employees who is not covered was injured, they would not have any coverage through the college. Mr. Nielson indicated the employee would have general liability coverage through the college and their health insurance coverage, but they would not have worker's compensation coverage.

Board Attorney Frank Watkins indicated that the letter from Workers' Compensation was not closing the door. They want more communication, and the more information they have received the more positions they have added. A more detailed job description was sent in response to their request so more WPBS employees would fit under the coverage. Mr. Watkins believes that they will add more positions. Dr. McFarland indicated that this might be an issue that should be brought forward at a WACCT meeting and a WCCC meeting as a topic to be added to the legislative agenda.

Ms. Calvert submitted a written report which included information on administrative, production, engineering, promotion, and development activities at Wyoming PBS. Plans are in progress for the visit of Paula Kerger, President of PBS. Current Wyoming PBS membership with June

pledge is 4,329 members. A total of \$20,167 was pledged during the June pledge drive, which was very close to the goal of \$22,000.

CONSENT  
AGENDA:

Acting Chair Matson asked if there were any objections to the consent agenda which included the approval of the minutes from the May 21, 2008, regular meeting; the acceptance of bills for May 2008; and the board travel budget.

**ACTION:**

Dr. Gose moved to approve the consent agenda as presented. Mr. Christensen seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,317,388.15 for the month of May 2008: Operations in the amount of \$891,244.08; Student Grants and Loans in the amount of \$44,165.43; and Bank Transfers in the amount of \$779,385.12 for a grand total of all payments in the amount of \$1,714,794.63.

UNFINISHED  
BUSINESS:

Public Hearing -  
Optional One  
Levy

Dr. McFarland indicated that the CWC board has authorized the optional one mill levy revenue for regular college operations and one-time expenditures for the past eighteen years. The optional mill is expected to bring in \$938,000 next year, and this amount has been included in the proposed FY 09 budget.

Renewal of  
Optional One Mill  
Levy through FY  
10

Acting Chair Matson indicated that the board would now proceed to a public hearing on the proposed renewal of the optional one mill levy through fiscal years 2009 and 2010 as per Wyoming statute 21-18-303(b) and as per the board's published intent. He asked if anyone present wished to comment on the proposed renewal of the optional one mill levy, effective July 1, 2008, through June 30, 2010, to support college operations. No comments were made.

Acting Chair Matson stated that having conducted the required public hearing on the proposed renewal of the optional one mill levy, effective July 1, 2008, through June 30, 2010, he would accept a motion.

**ACTION:**

Mr. Krebs moved to renew the optional one mill levy as per Wyoming Statute 21-18-303(b) through fiscal year 2010. Dr. Gose seconded the motion. Motion carried.

Board Attorney  
Update on Tax  
Protest

Board Attorney Frank Watkins reported that he has not yet seen a decision from the State Board of Equalization on the tax protest, but it should come out sometime this summer. The tax money has been paid and is being held in escrow. Last year was the first time the tax was assessed. This year's tax is also being protested, and that tax is being held pending the final outcome of this case.

NEW BUSINESS:

Capital Facilities  
Update

Dr. McFarland explained that as authorized at the May 21 board meeting in Lander, the letters and brochures regarding the capital facilities project have been sent out to a number of the key influencers with whom college officials have been meeting over the last several months. A newsletter is being prepared about the proposed capital expansion which includes the Allied Health & Trades project and the Lander expansion and is expected to be mailed early next week. By the end of next week a second letter will be going out to every registered voter household in Fremont County. On July 2 a mail survey will go out to registered voters in Fremont County to gauge what the interest in the project is and the various funding mechanisms that may be included. During the second week of July a phone poll will be done. From this information, the board will have a good sense of the level of support for the proposed projects for final board action at the August 20 special board meeting. The board will have an opportunity to discuss capital facilities at the July 11-12 retreat.

Mr. Christensen thought that the Intertribal Center should be added to the map showing the proposed location of capital improvements. Mr. Nielson stated that this was discussed, and the decision was made to not include it so as not to confuse the issue with the election. This particular map was specifically about the project. Acting Chair Matson indicated that the board needs to know exactly where the Intertribal Center will be located.

Dr. McFarland stated that options are still being reviewed for the planned expansion of educational space in Lander. It is hoped that those plans will be finalized soon in very specific terms so that they can be presented to the WCCC at its early August meeting. This meeting will occur before the board makes the decision whether or not to proceed with an election. The possibility of a sales tax is being explored, but the primary option is the general obligation property tax which is the route the college has historically and traditionally taken. The cost will be fairly low on a monthly and annual basis. Any mill levy will be substantially less than what the voters have paid for the last 15 years or so.

Acceptance of  
Request for  
Qualifications –  
Architect for  
Intertribal Center

Mr. Nielson reported that a Request for Qualifications for Architectural Services for the Intertribal Education and Community Center were sent out March 7, 2008. Six firms applied, and three were selected to be interviewed. The firms interviewed were Plan One/Architects of Cody, Wyoming; BKV Group of Minneapolis, Minnesota; and Cooper Roberts Simonsen Associates of Salt Lake City, Utah. Following the interviews, all three firms submitted proposals clarifying their scope of services and the cost for those services. When the follow-up proposals were received, the Wyoming firm's fee was significantly higher because additional services for landscape architecture were added at a projected cost of \$123,000 and a collections consultant at a projected cost of \$200,000.

The recommendation is to award the contract to Cooper Roberts Simonsen Associates based on up to 6.5 percent of project cost. This firm included a "give-back" donation in their proposal which would donate the graphic designer's time and travel time of the lead architect in the amount of \$22,800. If the college decides to move forward with a Leadership in Energy & Environmental Design (LEED) certified project, Cooper Roberts Simonsen Associates would donate back 20 percent of the design and document cost, totaling approximately \$23,600.

Mr. Nielson indicated that one of the first things to be done is to work on the site location, and a construction manager will be hired. Mr. Christensen indicated that he supports the LEED design because alternative energy sources will be considered in the center's construction.

Dr. McFarland recommended that the board accept the proposal from Cooper Roberts Simonsen Associates of Salt Lake City, Utah, for architectural and engineering services for the Intertribal Education and Community Center, based upon up to 6.5 percent of project costs in the amount of \$318,344, plus reimbursable expenses and additional necessary outside consulting as determined.

**ACTION:**

Ms. Mills moved to accept the proposal from Cooper Roberts Simonsen Associates of Salt Lake City, Utah, for architectural and engineering services for the Intertribal Education and Community Center, based upon up to 6.5 percent of project costs in the amount of \$318,344, plus reimbursable expenses and additional necessary outside consulting as determined. Mr. Myers seconded the motion. Motion carried.

Theatre Rigging  
System and Drapery  
Replacement RFP

Mr. Nielson indicated that the original recommendation was to award the theatre rigging and drapery replacement for the Arts Center Theatre and the Little Theatre to Oasis Stage Werks, Inc., of Salt Lake City, Utah, in the amount of \$123,850. However the Oasis representative and theatre consultant Ben Boltin met on campus yesterday and determined that \$34,100 more was needed to complete this project. Mr. Nielson recommended awarding the project to Oasis Stage Werks, Inc., in the amount of \$157,950 to be negotiated with the consultant to determine what really needs to be done so that system is operable and safe. This project will be funded by state major maintenance resources.

Mr. Christensen indicated that the upholstery of the seats in the Arts Center Theatre should be discussed. Mr. Nielson replied that one of the consultants looked at this and also went through housing and looked at the upholstery and carpet there.

Dr. McFarland recommended that the board authorize negotiations for the Theatre Rigging System and Drapery Replacement in both the Arts Center Theatre and Little Theatre with Oasis Stage Werks, Inc., of Salt Lake City, Utah, in the estimated amount of \$157,950, with the total project, including consultation, estimated not to exceed \$164,100 as outlined.

**ACTION:**

Dr. Gose moved to authorize negotiations for the Theatre Rigging System and Drapery Replacement in both the Arts Center Theatre and Little Theatre with Oasis Stage Werks, Inc., of Salt Lake City, Utah, in the estimated amount of \$157,950, with the total project, including consultation, estimated not to exceed \$164,100 as outlined. Mr. Krebs seconded the motion. Motion carried.

Student Center  
Remodel Project  
Approval

Mr. Nielson indicated that the locker rooms and restrooms in the Student Center need to be upgraded as part of the building renovation. In March 2008, a bid for \$995,300 was received for this work. Because of the high cost of this project, the scope of the project was revised to include only the varsity/general use locker rooms, main restrooms, and officials' locker rooms. The criminal justice/homeland security aspect of the project is grant funded and will be addressed at a later time, and the exterior improvements needed at the Student Center will also be addressed at a later time. This construction project is complicated because the facility will be used by students and others during construction and because the availability of contractors is uncertain. Because of this, a construction manager will be hired as a consultant during the programming and design

development phases to provide information on materials, construction processes and schedules, and subcontractor availability.

At the end of a biennium in the past, the colleges were allowed to carry over major maintenance funds. Because of the change in rules, Mr. Nielson recommended that the board approve the project to spend the rest of the major maintenance money. He has worked with Mike Quinn of Quinn & Company to find a construction manager. When the college advertised for a construction manager, one response was received from Wadman Corporation of Ogden, Utah. They will be hired for \$3,500, and they will work through the design document stage and work with the subcontractors to determine the budget. Mr. Nielson will then come back to the board for approval of the construction proposal. It is important to bring the construction manager in because staging and timing are critical. The completion date of the project is January 1, 2009. Mr. Nielson will come back to the board with an estimated construction cost budget that will fit within the major maintenance money.

Mr. Nielson indicated that the project budget will be set at \$500,000, which will come from the remaining 07-08 biennium and 09-10 biennium major maintenance funds. He recommended approval of the project. Fees at this time will be based on 10 percent of the construction cost for architectural and engineering services. Wadman Corporation will be hired as a construction manager to help with the design and bidding process. When documentation is completed, the college will negotiate with Wadman Corporation as the construction budget is finalized for the project.

Dr. McFarland recommended that the board approve the proposed Student Center remodel project as outlined, including the hiring of Wadman Corporation of Ogden, Utah, as construction manager, for a total project cost estimated at \$500,000, with funding from the 07-08 and 09-10 biennia state major maintenance funding.

**ACTION:**

Mr. Myers moved to approve the proposed Student Center remodel project as outlined, including the hiring of Wadman Corporation of Ogden, Utah, as construction manager, for a total project cost estimated at \$500,000, with funding from the 07-08 and 09-10 biennia state major maintenance funding. Ms. Mills seconded the motion. Motion carried.

Wyoming PBS  
Projects

WPBS Network  
Signal Routing  
System Bid  
Acceptance

Ms. Ruby Calvert, Wyoming PBS General Manager, indicated that the Wyoming PBS engineering staff recommended that the college accept the bid from Superior Access Solutions of Burnsville, Minnesota, for a network signal routing system for Pumpkin Butte in the amount of \$110,362.44. Only one bid was received. The funds for this project will come from the \$1.7 million in state funds for the digital transmitter.

Dr. McFarland recommended that the board accept the bid from Superior Access Solutions of Burnsville, Minnesota, to provide a network signal routing system for Wyoming PBS's Pumpkin Butte site in the amount of \$110,362.44.

**ACTION:**

Mr. Christensen moved to accept the bid from Superior Access Solutions of Burnsville, Minnesota, to provide a network signal routing system for Wyoming PBS's Pumpkin Butte site in the amount of \$110,362.44. Dr. Gose seconded the motion. Motion carried.

WPBS Digital  
Television  
Transmitter Bid  
Acceptance

Ms. Calvert indicated that the Wyoming PBS engineering staff recommended that the college accept the bid from Harris Broadcast Communications Division for a new digital television transmitter and associated equipment for KWUP-DT at Laramie, in the amount of \$204,622. This purchase is funded by a grant from the Corporation for Public Broadcasting. The FCC estimates that 20 percent of the state's population will be within the area of this transmitter. Mr. Nielson concurred with Ms. Calvert's recommendation.

Dr. McFarland recommended that the board accept the bid in the amount of \$204,622 from Harris Corporation, Broadcast Communications Division, in Ohio for a WPBS digital television transmitter and associated equipment in Laramie.

**ACTION:**

Dr. Gose moved to accept the bid in the amount of \$204,622 from Harris Corporation, Broadcast Communications Division, in Ohio for a WPBS digital television transmitter and associated equipment in Laramie. Mr. Krebs seconded the motion.

Mr. Christensen asked if the college has worked with Harris Corporation in the past. Ms. Calvert indicated that the college has worked with Harris

Corporation before, and they have been a good company with which to work. The microwave division was sold off.

Acting Chair Matson called for a vote on the motion currently on the floor. Motion carried.

Board Retreat  
Agenda

Dr. McFarland indicated that the general format of the proposed board retreat agenda is based upon earlier discussions and interest expressed by the board. The first afternoon is related to capital facilities planning. That evening, state level issues will be discussed. The Administrative Cabinet will join the board for that part of the retreat and breakfast the next morning. No action will be taken at the retreat.

Acting Chair Matson asked if workers compensation and the legislative agenda could be added to the agenda. Dr. Gose asked if the results of the mail survey and phone poll will be available. Mr. Nielson indicated that preliminary results may be available, but probably not until the July 16 board meeting.

Board Election  
Filing Dates

Acting Chair Matson indicated that board members who are up for re-election in November 2008 are:

- Dennis Christensen (Dubois/Crowheart Sub-District)
- Jim Matson (Riverton/Shoshoni Sub-District)
- Caroline Mills (Reservation Sub-District)
- Dallas Myers (Lander/Jeffrey City Sub-District)

The CWC trustee filing period for the above four-year terms on the CWC Board begins August 6, 2008, and ends August 25, 2008. The election takes place on Tuesday, November 4, 2008.

Acting Chair Matson asked these members to publicly announce their intentions. Mr. Christensen indicated that he is running for a seat on the County Commission. He has said that he will not abandon the college, but he is not ready to make an announcement at this time. Acting Chair Matson also indicated that he was not ready to make a commitment at this point. Ms. Mills stated that she will run for the board. Mr. Myers stated that he was resigning from the board and read his letter of resignation dated June 18, 2008, as follows:

Dear Mr. Phister & CWC Trustees,

This letter is my written intent to resign from the CWC Board of Trustees effective July 31, 2008. This decision is a result of much reflection and reprioritization of my personal aspirations. The Board and Central Wyoming College are moving in the right direction. It is because of the limits of my personal resources that I have made this decision; I wish you all well and have enjoyed serving the last three years and 6 months.

Thank you for considering this resignation.

Dallas Myers

**ACTION:**

Mr. Christensen moved to accept Mr. Myers' written resignation from the board effective July 31, 2008, with regret. Mr. Krebs seconded the motion. Motion carried.

Acting Chair Matson declared that this board position is open as of August 1, 2008.

**ACTION:**

Mr. Krebs moved that the open position of the CWC Board of Trustees from the Lander area be effective August 1, 2008, and that the appointment run through November 30, 2008. Dr. Gose seconded the motion.

Dr. McFarland indicated that the proposed interview process had been provided to the board. She stated that Mr. Myers has added immeasurably to the discussions and to the depth of understanding, and that will be missed. She thanked Mr. Myers for his service to the board. The board will announce tonight that it is seeking letters of interest from the Lander sub-district by July 7, 2008, to fill the vacancy created by Mr. Myers' resignation. This will allow the board to conduct interviews and make a selection of Mr. Myers' replacement at the July 16 board meeting. Included in the packet of information is the news release, a sample letter to interested candidates, and board candidate interview questions. Question No. 6 relates to the capital facilities expansion. Question No. 13 asks if the candidate would plan on seeking an elected term if he or she is appointed through November 2008. The filing dates fall very early in the term which begins on August 1. Interviews will take place at the July 16 board meeting.

Acting Chair Matson called for a vote on the motion currently on the floor.  
Motion carried.

Personnel

Human Resources  
Board Report

Dr. McFarland asked that the monthly Human Resources Board Report be entered into the official board minutes.

The Human Resources Board Report for June included the following information:

Searches in progress/pending included Instructor Spanish; Instructor Nursing; Instructor Radio Broadcasting/KCWC FM Station Manager; Instructor Arts & Sciences/Transfer & Minority Services Coordinator; Instructor Computer Technology; Associate Dean Jackson Campus; Athletic Trainer/Instructor Exercise Science; Web Content/Graphics Specialist; WPBS Web Developer/Graphics Designer; Activities Coordinator; WPBS Director of Content; Lifelong Learning Coordinator Jackson; Maintenance Technician HVAC; Enrollment Management Assistant; Custodian Day Shift; Custodian Night Shift; Campus Receptionist; and Campus Services Foreman.

Resignations/terminations/retirements/requests for release from contract included Jeremy Hughes, Institutional Researcher; and Jennifer O'Connor, Gear Up Academic Coach.

New Hires/Appointments/Internal Transfers included Dorothy Noone, Instructor Nursing Jackson; Carrie Coleman, WPBS Network Operations Tech; Gary Downs, Disabilities Services Coordinator; Jeremy Hughes, Assistant Registrar; Tom Manning, Wyoming PBS Producer; Lori Ridgway, Workforce and Community Development Trainer; and Laura Craig, Jackson Office Assistant.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

1. Kudos.
  - a. Kudos to Human Resources Office, Wendy Davis, long-time member of the Board of Directors for CUPA-HR (College and University Professional Association for Human Resources), a national organization that includes both community colleges and

universities, has recently been recognized nationally through the following:

- (1) “Distinguished Service” Award from CUPA-HR Northwest Region;
  - (2) In October, Wendy Davis will receive the CUPA-HR “Distinguished Service Award” at the national CUPA-HR national conference; and
  - (3) Ms. Davis was also recently featured in a professional journal article entitled, “Human Resources Directors Speak Out,” in the May 2008 issue of *University Business: Solutions for Higher Education Management*.
- b. Congratulations to Jeff Hosking, Associate Professor of Criminal Justice, for putting CWC on the map with its Rural Criminal Justice Training Center. May 28-30, the Rural Criminal Justice Training Center conducted an “Active Shooters Training” for about 25 SWAT officers from throughout the region on the CWC campus. A newspaper photo was included in the board packet.

Eventually, the college will utilize a federal Department of Justice grant to develop a “home” for the Rural Criminal Justice Training Center in the basement of the Student Center. Special thanks to Dr. Mohammed Waheed for doing the extensive paperwork associated with this federal grant.

- c. Congratulations to CWC Construction Trades Instructor Jay Rodewald and Dr. J.D. Rottweiler for their part in developing and implementing a signature corrections industry construction trades program at the Wyoming Honor Farm. Students at the Honor Farm recently completed the first Honor Farm construction trades program through CWC and celebrated with an open house of the homes they recently built. An excerpt from the Wyoming Department of Corrections June 2008 Newsletter called the *Rap Sheet* was included in the board packet.
- d. And why not celebrate something that did not happen, thanks to the excellent planning and leadership of CWC’s Chief Information Officer, John Wood? This refers to an article about a stolen laptop at Stanford University that compromised personal data (names, social security numbers, birth dates, and salary information) belonging to 72,000 faculty, staff, and students, as reported in the June 9, 2008, issue of *Computerworld*. John Wood, anticipating

such a risk, has begun purchasing laptops with encrypted hard drives, so as not provide unauthorized access to information stored on computers.

2. CWC will no longer serve as a polling place. CWC has served as an official polling place for the Big Bend voting precinct for many years. In a letter to the CWC Board, dated May 27, 2008, Fremont County Clerk, Julie Freese, indicated that CWC would no longer need to serve as a polling place, because area voters will all be directed to vote at the Riverton Armory. A copy of the "Certificate of Service" to the college was included in the board packet.
3. Recent presidential meetings.
  - a. May 12 - Riverton Rotary
  - b. May 14 - Meeting with City and WYDOT officials
  - c. May 22 - Fremont County Leadership Award Banquet
  - d. May 28 - Executive Council Conference Call
  - e. May 30 - Sky People Graduation Ceremony
  - f. June 2 - Meeting with *Ranger* editor
  - g. June 3 - Meeting with CWC Foundation President
  - h. June 4 - Meeting with UW officials re: Intertribal Center
  - i. June 5 - Wind River Casino Grand Opening Reception
  - j. June 10 - Meeting with City officials
  - k. June 12-13 - CWC Foundation Retreat
4. Articles of interest. Articles from sister colleges statewide and nationally, were included under separate cover in the board packet.

Vice President for  
Institutional  
Advancement

Vice President for Institutional Advancement Dane Graham indicated that a confirmation letter has been received from the Sioux tribe in Minnesota for a matching grant of \$25,000 for the construction of the Intertribal Center. A check was received from the Shoshone tribe, and this amount was matched. Representative Patrick Goggles will work on getting this same amount from the Arapahoe tribe as well. A meeting was held with the University of Wyoming to discuss raising funds for the project. UW will need to raise \$550,000 to get state matching funds for construction. Word has been received that the CWC Foundation is one of five beneficiaries of the Olive Day estate. Any amount in excess of \$1 million will go to the CWC Foundation. The estate is substantial. Olive Day established the criteria for the scholarship endowment that was created with these funds.

Mr. Graham reported that the CWC Foundation held a board meeting, an evening social, and a retreat June 12-13 at the Hotel Terra in Teton Village. There was a good turnout for the retreat, and two prospective board members to represent the area were identified. The budgetary outlook for the future was discussed at the retreat. Acting Chair Matson asked about the specific date for the state match. Mr. Graham replied that the specific date is June 30, 2009, and if the pledge is in writing, it can be fulfilled by December 31, 2010.

Mr. Graham submitted a written report which included information that donations received by the Central Wyoming College Foundation in the month of May total \$7,545.06. Notable gifts received/pending include \$25,000 from the Eastern Shoshone Tribe for construction of the Intertribal Education & Community Center and \$25,000 from Shakopee Mdewakanton Sioux Community for the Intertribal Education & Community Center Construction Matching Grant.

Vice President for  
Student  
Services

Vice President for Student Services Mohammed Waheed reported that a number of camps are going on at the college, including volleyball and basketball athletic camps. The Upward Bound banquet will be held on July 8.

Dr. Waheed submitted a written report which included information that the CWC Upward Bound summer residential program runs June 2 through July 8 with 24 Pre-Bridge students and 2 Bridge students in the program. CWC-WY GEAR UP has three summer academies planned. They have served over 300 students and their parents during this third year of the grant. CWC-Educational Talent Search and GEAR-UP programs are offering summer programs again this year with a \$50,000 grant from EnCana. Currently, 261 students are enrolled in the 84 courses that are offered. CWC Athletic Camps for 2008 include the Rustler Basketball Camps for Girls June 8-10; Rustler Basketball Camp for Boys June 15-18; Little Kids Basketball Camp; Volleyball Camp June 22-24; Basketball Team Camp July 18-19; and Broadcasting Camp July 18-19.

NEXT REGULAR MEETING/  
SUGGESTED AGENDA ITEMS/  
ADDITIONAL TRUSTEE  
COMMENTS AND/OR REPORTS ON  
ADVANCEMENT IN THE  
COMMUNITY:

The next regular meeting will be held on Wednesday, July 16, 2008, beginning at 6:30 p.m. in SC 103 in the Student Center.

Agenda items for the regular meeting include:

1. Public Hearing/Adoption of Final Fiscal Year 2009 Budget
2. 08-09 Board Goals
3. Student Profile Monitoring Report
4. Board Candidate Interviews and Selection

**ACTION:**  
Mr. Krebs moved to hold an executive session on Wednesday, July 16, 2008, in the Student Center Conference Room #SC 100, to discuss litigation, personnel, and real estate. Ms. Mills seconded the motion.

Dr. McFarland noted that since the board will be holding candidate interviews at the July 16 meeting, the starting time of the meeting may change. The board does not need to designate a time for the executive session.

Acting Chair Matson called for a vote on the motion currently on the floor. Motion carried.

CWC Foundation The CWC Foundation held its annual retreat June 12-13 at the Terra Hotel in Teton Village.

Association of Community College Trustees The next ACCT event is the Annual Congress to be held October 29-November 1 in New York City. Board Chair Phister, Mr. Matson, Mr. Krebs, Dr. Gose, Ms. Mills, and Mr. Christensen have indicated their plans to attend.

Wyoming Association of Community College Trustees The WACCT met on June 16. Ms. Mills reported that the Community College Task Force was discussed, but no plans were made. Mr. Christensen asked if there is any interest in hiring an executive director. Ms. Mills replied that this was not discussed. Acting Chair Matson indicated that this can probably wait for legislation on governance before anything is done.

Wyoming Community College Commission The WCCC met on June 17 at Casper College. Dr. McFarland reported that CWC's new Professional Studio Art degree which was approved at the May 21 board meeting and approved by the Curriculum Committee, the Academic Vice Presidents, Dr. McFarland, and the state executive council was not approved by the WCCC. No motion was made. A

number of concerns related to that program were brought up by Dr. Jack States, one of the commissioners. CWC will have an opportunity to address these concerns, but a major concern appeared to be perceived as a lack of statewide need for the program and the database that was used to prove that statewide need.

Dr. Rottweiler stated that the database used was the one required by the WCCC staff. It is a conflict between what the commissioners are saying and what the WCCC requires of the colleges. Commissioners should not dictate curriculum because this will cause trouble with accreditation. This is a situation where sometimes coordinating boards overstep their boundaries. Dr. Rottweiler will visit with Dr. States, but the answers to his questions lie with the people he employs. CWC provided the information that was required by the WCCC for a new program. The proposal was not rejected. It was not acted upon because there were questions. Dr. Rottweiler has been told that the WCCC will hold a telephone conference call to reconsider approval of the program.

Ms. Mills noted that Dr. States is from this area and that perhaps he should be contacted before any new programs are submitted for approval. Dr. McFarland suspected that the commissioners may have been influenced by the Community College Task Force discussion and did not want to look like they rubber-stamped programs. The College Commission, in not approving CWC's program, demonstrated that they could exercise their full statutory authority.

Dr. McFarland reported that the WCCC will be holding a retreat at the Saratoga Inn July 7-8. The retreat will start around 8 a.m. on Monday, July 7, and go through noon on Tuesday, July 8. The purpose is for the WCCC to develop their formal response to the Community College Task Force with regard to the development of a statewide strategic plan for the community colleges. Unfortunately, mixed signals have been received as to whether or not trustees and others are welcome to attend. Several of the other colleges plan to have representatives at that retreat. At the June 17 WCCC meeting, the WCCC spoke encouragingly about the colleges being at the retreat but later in the meeting, the colleges were discouraged from attending.

Community College Task Force The Community College Task Force met on June 16 in Casper.

CWC BOCHES The next meeting of the CWC BOCHES is scheduled for Wednesday, June 25, 2008.

Teton County  
BOCES

The next regular meeting of the Teton County BOCES will be held on Thursday, June 26, at 1 p.m. via the ICN.

Other

Dr. Rottweiler reported that the CWC Athletic Booster Club will have an open house social at the Riverton Country Club from 4-7 p.m. on June 26. One thousand tickets will be sold for \$100 each.

ADJOURNMENT -  
BOARD  
EVALUATION  
OF MEETING:

Board members were asked to complete an evaluation of the meeting and to turn them in to the Board Clerk.

Acting Chair Matson adjourned the meeting at 8:15 p.m.

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Secretary

APPROVAL:

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Chair