

The regular meeting of the Central Wyoming College Board of Trustees was held on Wednesday, June 16, 2010, in Room SC 103 of the Student Center on the Central Wyoming College campus.

ATTENDANCE:

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| <u>Present:</u> | Caroline Mills Scott Phister Judy Pedersen | Frank Welty Colton Crane |
| <u>Absent:</u> | Roger Gose | Charlie Krebs |
| <u>Administration:</u> | Jo Anne McFarland Mohammed Waheed | John Wood |
| <u>Attorney:</u> | Frank Watkins | |
| <u>Recorder:</u> | Linda Bender | |
| <u>Guests:</u> | Paul Hanley Martha Davey Lindy Paskett Wayne Robinson Jackie Meeker Amara Fehring Wendy Davis Jane Warren Rich Gard Ann Nock (by speakerphone) | Bret Jones Charlotte Donelson Connie Nyberg Bob Connelly Chloé Skaggs Carolyn Aanestad Dane Graham Kelly Frank Mike Siroky |

CALL TO ORDER: In the absence of Board Chair Roger Gose, Board Vice Chair Caroline Mills called the meeting to order at 6:50 p.m. A roll call conducted by the board clerk indicated that all board members except Chair Gose and Mr. Krebs were present. A quorum of the board was declared present to conduct business. Vice Chair Mills explained that Chair Gose was absent due to a medical emergency and that Mr. Krebs had been excused from the meeting because of a worsening flood situation near his home. Executive Vice President for Administrative Services Jay Nielson is on leave, with Lindy Paskett, Connie Nyberg, and Wayne Robinson filling in for him.

Vice Chair Mills announced that the meeting was preceded by a 5:30 p.m. board executive session which was held per a formal motion at the board's last regular meeting on May 19, 2010, and in compliance with Wyoming Public Meetings law. The topic was personnel.

EXECUTIVE
SESSION:

No executive session was held at this point in the meeting.

WELCOME AND
INTRODUCTION
OF GUESTS:

Vice Chair Mills welcomed the guests present and reminded everyone that Community Input Forms were available at the door for visitors to use if they wished to speak to an agenda item. She welcomed Bret Jones and Paul Hanley from George K. Baum & Company.

APPROVAL OF
AGENDA:

ACTION:

Mr. Phister moved to approve the agenda as presented. Dr. Crane seconded the motion. Motion carried.

STUDENT,
EMPLOYEE
ASSOCIATION,
WYOMING
PBS, AND CWC
FOUNDATION
REPORTS:

Written reports from student and employee associations, Wyoming PBS, and CWC Foundation/Institutional Advancement were included in the board packet.

Student Senate

Ms. Amara Fehring, past president of the Student Senate, introduced Ms. Chloé Skaggs, new Student Senate President. Ms. Skaggs reported that members of the Student Senate assisted in flood relief efforts.

Ms. Skaggs submitted a written report which included information that the members of the summer Student Senate are: Chloé Skaggs, President; Joey Saverine, Vice President; Jeremy Gross, Secretary; Steven Miner, Treasurer; and Addie Linebaugh, Representative. Meetings were held on May 27 and June 9. The Senate is putting together a Relay for Life team for the activity on June 11-12. A barbecue to celebrate the end of the first summer session will be held on June 24. An overnight weekend trip and small day trips are being planned for the summer. The Senate will sponsor a balloon in the Riverton Rendezvous Balloon Rally July 16-18.

Classified Staff
Association

Mr. Kelly Frank, President of the Classified Staff Association, reported that several members of the Classified Staff also assisted in flood relief efforts. Mr. Frank submitted a written report which included information that Rita Duty attended a Total Computer Users Group Conference May 18-20. Judy Hubbard taught a crochet rug class at the Riverton Senior Citizens Center. Barbette Hernandez, Retha Reinke, and Judy Hubbard answered telephones for the PBS Pledge Drive on June 5.

The Faculty

Ms. Jane Warren, President of The Faculty, reported that faculty members also participated in the flood relief efforts. Ms. Warren submitted a written report which included information that Mike Myers is currently in Cambodia teaching English in an orphanage. Jim Thurman was at UW for four days to co-direct the Title VI International Studies course development workshop. Jeff Hosking, Wes Connally, and Steve McAllister also attended as course developers. Dr. Norm Shinkle is collaborating this summer with Science and Mathematics Educators from UW and Northwest College to offer a series of workshops for high school and middle school science and mathematics teachers from across the state. Mike Manning was honored at the May 24-26 Wyoming Distance Education Conference as one of eight Master Distance Educators. Darran Wells will lead a NOLS Glacier Mountaineering expedition starting June 1. He will teach a NOLS leadership development program for Google executives in London later in the month. The Rural Justice Training Center and CWC recently hosted an interagency law enforcement meeting. Steve Traylor and Bob Husa sponsored an educational trip to Las Vegas for theatre and music students last month. Eric Heiser, Kristen Ressler, Angel Sparkman, and Beth Gray hosted a graduation brunch for graduating Accounting and Business students and their families on May 14.

Professional
Personnel
Association

Ms. Jackie Meeker, President of the Professional Personnel Association, reported that several members of the Professional Personnel Association helped with flood relief efforts. Ms. Meeker submitted a written report which included information that the Public Information Office has initiated a Facebook advertising campaign which targets seven specific CWC programs. Donna Olsen presented a session on "21st Century Education" at the recent WyDEC Conference. Jackie Meeker attended the 3-day WyDEC Conference May 24-26. Lindy Paskett was recognized in a recent newspaper feature as having a significant impact on a student's success. The CWC Lander Center sponsored a *History of Sacajawea* presentation by Ramona Worley at the Lander Senior Center on May 14. Paula Hartbank accompanied a group of six CWC students to Laramie for UW Transfer Day.

Wyoming PBS

Mr. Bob Connelly, Wyoming PBS Assistant General Manager, reported that Ruby Calvert was in Washington, D.C., attending a PBS board meeting. He indicated that WPBS also had several staff members who were active in the flood relief efforts. The June pledge drive brought in about \$19,000. This was slightly low since the average for June is about \$23,000. Ms. Calvert is sending \$341,413.82 to the WCCC for the WPBS

production endowment. The total deposited to date is \$942,292.93. With the state match, this will give a total of \$1,884,585.86. WPBS has been notified by the Rural Utilities Service administration that they will be sending an auditor the week of September 17 to audit the RUS grants.

Ms. Calvert submitted a written report which included information on administrative, production, engineering, promotions, and development activities at Wyoming PBS. Pledge began on June 4 and ended on June 10 with four live nights. For the March pledge, \$76,304 has been collected on pledges of \$82,345. Credit card pledges were 74 percent of the total with 24 online pledges. Current membership is 3,889.

CWC Foundation/
Institutional
Advancement

Mr. Dane Graham, Dean for Institutional Advancement, reported that a new \$10,000 endowment has been established in the name of Rich Bircumshaw. John Gabrielsen and Joel Kindle will be the presiding faculty members over the selection process. The recipient must be a Wyoming graduate. Mr. Graham reminded board members to contact him by July 15 to purchase a spot on the Petroglyph Pathway Honor Wall.

Mr. Graham submitted a written report which included information that donations received during the month of May 2010 totaled \$3,629. Companies such as 71 Construction, Intermountain Electric Service, and Rocky Mountain Power have committed to support the Intertribal Education and Community Center by providing in-kind services and materials. Over the past two months, fourteen presentation/discussion sessions have been conducted throughout Fremont County to educate residents of current college needs and to gauge community interest in supporting the proposed Health and Science Center initiative. The next CWC Alumni Association meeting is scheduled for June 24. The Petroglyph Pathway Honor Wall is taking shape with a new design and advertising campaign. The CWC Foundation Board will hold its annual retreat and quarterly meeting on June 10 in Thermopolis.

CONSENT
AGENDA:

Vice Chair Mills asked if there were any objections to the consent agenda which included the approval of the minutes from the May 19, 2010, regular meeting; the acceptance of bills for May 2010; the board travel budget; and extinguishment of bad debt.

In regard to the extinguishment of bad debt, Mr. Welty asked what the college continues to do in terms of collection of these accounts. It is taxpayers' money that is not being paid, and this is not acceptable. Ms.

Lindy Paskett, Director of Finance, agreed and stated that most of these debts have been turned over to a collection agency and will still continue to be pursued. All the college does is take them off of receivables. Business Office staff members work diligently to try to collect these debts. Students who still owe the college are not able to get transcripts or come back to school until they are paid.

ACTION:

Mr. Phister moved to approve the consent agenda as presented. Ms. Pedersen seconded the motion. Motion carried.

Acceptance of Bills The acceptance of bills includes payment of the following bills which includes salaries and benefits in the amount of \$1,457,228.93 for the month of May 2010: Operations in the amount of \$2,499,328.35; Student Grants and Loans in the amount of \$42,717.32; and Bank Transfers in the amount of \$868,594.59 for a grand total of all payments in the amount of \$3,410,640.26.

UNFINISHED BUSINESS: No unfinished business was conducted at this meeting.

NEW BUSINESS:

Public Hearing – FY 10 Closeout/ Transfer of Funds/ Budget Reallocation The board must authorize adjustments to the FY 10 budget to ensure that revenues and expenditures are aligned. The annual budget that is approved each year by the board includes only an estimate of expected revenues and expenditures. Ms. Paskett explained that the board was provided the report of the year end closeout in their meeting packet. Since this report was due before the final due date for purchase orders and invoices, the numbers have been updated with no need for any changes other than what was originally requested. The budget is a projected estimate. By the end of the year there sometimes is more money in the budget along with more expenses. This year the college had increased revenues as well as increased expenses due to a substantial enrollment increase with related additional tuition and fee revenues and increased instructional expenses.

Ms. Pedersen asked questions about the auxiliary funds, in particular for housing. Ms. Paskett and Ms. Nyberg explained these numbers, indicating that auxiliary funds need to operate in the black.

Vice Chair Mills stated that the board would now proceed to a public hearing on the proposed Fiscal Year 2010 Closeout, Transfer of Funds, and Budget Reallocation as duly advertised. She asked if anyone present wished to comment on the proposed reallocation. No comments were made.

Vice Chair Mills stated that having conducted the required public hearing on the proposed Fiscal Year 2010 Closeout, Transfer of Funds, and Budget Reallocation, the president's recommendation would be accepted.

Dr. McFarland recommended that the board authorize adjustments to the Fiscal Year 2010 budget as outlined.

ACTION:

Dr. Crane moved to authorize adjustments to the Fiscal Year 2010 budget as outlined. Mr. Phister seconded the motion. Motion carried.

Health and Science
Center Survey
Results

Mr. Bret Jones of George K. Baum & Company explained that the results of the Health and Science Center mail and phone surveys would be presented by Mr. Paul Hanley and Ms. Ann Nock. Mr. Hanley reported that 11,081 public opinion questionnaires were mailed to registered voter households on May 14, 2010. Of these, 1,042 or 9.4 percent, were returned which is a typical response rate. Fifty-nine percent of respondents had attended classes at CWC, 61 percent had a child or close family member attend CWC, and 83 percent had attended an event at CWC. Fifty-four percent were from Riverton, 32 percent were from Lander, and 14 percent were from other areas. Sixty-one percent had read or heard either "a lot" or "some" information regarding the proposed bond. Seventy-two percent "definitely" or "probably" agreed with the funding approach of using a bond for the Health and Science Center. Fifty-nine percent would support CWC's proposed bond, 35 percent were opposed, and 6 percent were undecided or no answer. Those living in the area less than 30 years expressed stronger support.

The biggest concerns about the project were pocketbook concerns. Other concerns included the use of local contractors, competing tax measures, the Intertribal Education and Community Center, the source of funding for operations of the Health and Science Center, the length of the bond issue, staying on time and on budget, the need to build "green," and the type of tax to be used. Information needs included specific programs and courses to be offered at the Health and Science Center, more facility details such

as size and number of classrooms, the number of years the tax will be in place, the goals and objectives of the project, the need for additional staff, the source of funding for additional operating costs, the construction timeline, the location of the new facility, more details regarding matching funds and grants, more details about the cost of the project, key benefits to students and taxpayers, the use of local contractors for project, specific improvements in Lander, and efforts to build “green.”

Mr. Welty asked about the 10 percent response rate to the survey and if this means that the other 90 percent who did not respond will vote no. Mr. Hanley replied that the voters who responded to the mail survey love the college, hate the college, or don't want a tax. The people in the middle do not typically respond to a mail survey. Dr. Crane asked about the 6 percent who did not respond to the question about supporting CWC's proposed bond and if this would mean they are negative. Mr. Hanley replied that the mail survey responses are not predictive of a win or loss at the polls.

Ms. Ann Nock of George K. Baum & Company made a presentation on the results of the phone survey. She indicated that in May/June 2010 a survey was conducted among registered voters living within Fremont County. Four hundred interviews were completed. The survey was conducted to determine community views regarding the direction being taken by the State of Wyoming, Fremont County, and Central Wyoming College; awareness and perceptions as to the need to construct, repair, and upgrade instructional buildings in Riverton and Lander; receptivity to a bond measure that would be used to construct the Health and Science Center; survey participants' willingness to agree to several ranges of annual property tax increase for this bond proposal; attitudes toward both supporting and opposing statements regarding a bond measure; and attitudes toward a bond issue based on respondents' demographic characteristics.

Ms. Nock reviewed the survey demographics which included gender, age, party, city, if a respondent or immediate family member attended Central Wyoming College, rating of quality of instruction at CWC, and if a respondent or immediate family member plan to attend CWC during the next two years. She indicated that CWC is definitely going in the right direction since these are the highest positive ratings she's seen. Fifty-five percent of the people surveyed indicated that they had heard or read information regarding the facility needs of Central Wyoming College. Ms.

Nock reviewed the reaction response to the statements regarding the proposed property tax measure and the response to the opposition statements and support statements. Many people would agree that it is not a good time for a tax, but this is usually the response no matter when people are asked. However, people understand the need for the Health and Science Center. Their hesitation has to do with economics. Forty-three percent of the people surveyed voted “yes” at the beginning of the survey, and 46 percent voted “yes” at the end of the survey. For the initial and final average tax tolerances, there was some significant opposition to the tax at this point in time. Twenty-eight percent were willing to name an initial tax level to which they would agree.

Ms. Nock indicated that the results of the survey were very encouraging. She described a recent successful \$250 million bond issue in California where it was found that a strong campaign that focuses on the benefits to the community and the benefits of education overwhelmed the opposition to the tax. Dr. Crane noted that 69 percent of the people surveyed were age 55 and older and asked about the accuracy of this number. Ms. Nock indicated that those over 55 were oversampled, but that the number was accurate. The support level of the individuals between 18 and 44 was 56 percent. In the 2006 election, 58.2 percent of the voters were 55 and over, and in the 2008 election, 47.9 percent of the voters were 55 and over. Mr. Welty asked about the distribution of the phone calls throughout the county. Ms. Nock replied that 31 percent were made to Lander, 47 percent to Riverton, and the remainder to other areas. These percentages mirror the voter rolls. At the beginning of the calls to Riverton, 35 percent were positive, and 39 percent were positive at the end of the calls. At the beginning of the calls to Lander, 56 percent were positive, and 58 percent were positive at the end of the calls.

Mr. Jones recommended that the college proceed with the project. To be successful, the college will have to mount a strong grassroots effort and raise money to advocate for the project which would require a political action committee. If the college waits another year or two, it won't necessarily get any easier because it is never going to be the right time. Ms. Nock stated that it will always be a difficult time, but a well-articulated project that can demonstrate its usefulness is generally successful.

Ms. Jackie Meeker, President of the Professional Personnel Association, passed on comments from the Student Senate President, Chloé Skaggs.

Ms. Skaggs indicated that 75 percent of CWC students are from Fremont County. It is important for people to understand that this is a community issue. On behalf of the Professional Staff, Ms. Meeker stated that employees at CWC support this initiative and recognize its urgency and far-reaching impact. It is up to everyone here to get the word out about the importance of the Health and Science Center. All students would use this facility.

Mr. Kelly Frank, President of the Classified Staff Association, did an informal survey of the Classified Staff. They are overwhelmingly in support of the bond issue. Ms. Jane Warren, President of The Faculty, thought that \$1 per month for every \$100,000 of property value would not have a great impact on people. There never will be a perfect time.

Ms. Pedersen stated that the feelings she is getting from the community are not positive. They appreciate the college, but are not in favor of a bond issue at this time because of the economy and because of the building that is already going up. Mr. Welty stated that only 37 percent were positive in terms of tax issues. If Riverton doesn't support it, it won't go through. People in Dubois are up in arms over their property taxes. Vice Chair Mills asked about the percentage of Reservation voters. Dr. McFarland replied that all others were grouped together, and perhaps this additional breakdown can be obtained.

Mr. Welty noted that there has to be some political sensitivity in establishing the probability of getting a bond issue passed, because too many failures could further hurt the college. Ms. Pedersen stated that the housing project has brought forth a groundswell of people who are not happy which will also impact whether people will vote for the bond issue or not. Mr. Wood pointed out that the mail survey went out concurrently with the contractor issue, and the phone survey was well after the initial publicity on the contractors' comments. Mr. Phister indicated that the responses he gets are very positive about the college and the project. A lot of people understand it is more than just about nursing and health care. It is about space and updated science labs. No one has said that it is a terrible idea.

Mr. Welty stated that people are just saying they don't want to pay any more taxes. Vice Chair Mills indicated that Indian Health Service employees have offered to run the Health and Science video in their waiting room. Dr. McFarland stated that people in the community need to

be willing step forward and promote the project to their friends and neighbors. Mr. Phister pointed out that every person in Dubois spoke positively about this project and how much they support it. Backing off the issue at this point is a failure. Mr. Welty stated that the meeting in Dubois was only a small segment of the entire community.

Dr. Crane pointed out that 46 percent of the people said yes on the survey. He asked if everyone is willing and able to get the message out and educate people on the benefits in order to get five more percentage points. Most of what he has heard is very positive. Mr. Phister asked if the college should just not try because people are overtaxed and underpaid. The answer is that the college should just keep trying. He believed the college has the resources and people to do this. Dr. McFarland explained that the college is limited in terms of the advocacy portion of the campaign, but not limited in the information portion. The advocacy portion needs to be funded through non-public funds. A bond campaign can't be done by a handful of people. Members of the board, employees of the college, and people from the community all must be included.

Mr. Phister stated that the college should not give up on a worthy project. The perception of the college in the community is favorable. Part of the reason the last tax initiative failed was because it was complicated and confusing. It may have passed if the college was on its own. Mr. Welty indicated that the college will have to have a political action committee, and this is way beyond the resources of the college. Dr. McFarland stated that the CWC Foundation has done it in the past. Her expectation is to bring her recommendation forward for consideration and board action at the July 21 board meeting. The deadline for notifying the county clerk is mid-August. Making a decision in July would be helpful to give everyone time to prepare for that event, if the board will give the approval for it to go on the ballot. Mr. Welty asked about other issues that may also be on the ballot. Dr. McFarland replied that School District 25 will have a \$3.5 million initiative for stadium enhancements on the ballot, and it is still unclear whether the Meadowlark nursing home also will be on the ballot.

Housing Project
Update

Mr. Wayne Robinson, Director of Physical Plant, reported that Bill Baxley, architect for the housing project, expects to have completed plans on or about June 28. These plans will then be put out to contractors. Mr. Phister asked if anyone has submitted alternative plans. Mr. Robinson replied that some suggestions have been received regarding the foundation system and other roof and wall assemblies. A traditional continuous

crawlspace foundation will be an approved alternate when the project is advertised for bids. When alternatives are proposed, they are evaluated and all of the bidders are made aware of them. Mr. Robinson brought examples of the SIPS wall assemblies to show to the board.

Ms. Pedersen stated that she did not like Mr. Nielson's statement in his memo to the board that "I do not think it is a good idea to allow contractors to design college buildings." Contractors should not be held to those specifications because they may be able to design a better building. Mr. Robinson explained that an architect is used to develop a plan in order to have a base set of documents so the building can be built based on them. Ms. Pedersen indicated that in April the plans were to be available in two weeks. The contractors should get more time if they need it. Mr. Welty asked if the \$94 per square foot cost includes the architectural and engineering costs. Mr. Robinson replied that it did not because these costs are spread over the total number of units. He can get this information for the board.

Ms. Pedersen stated that it is a good possibility that all options for this project have not been considered. Mr. Robinson agreed, saying that there are many possibilities for this type of project. Dr. McFarland indicated that the project will be put out for competitive bid, but there is no guarantee that the bids would be awarded to local contractors. The only preference that is required by law for those projects that do not involve federal funding is the in-state 5 percent preference. If local contractors are substantially higher than contractors from out of the area, no promises can be made that any project put out to competitive bid will be necessarily awarded to a local contractor. If the project goes out to bid and is similar in cost to the construction trades program at the Honor Farm, then the board will decide whether to move forward with the project as an educational program at the Honor Farm or move forward with private contractors. Some components and materials will still have to be bid out, but they won't necessarily be awarded to local suppliers. If it is purely a matter of cost, this will be determined when all the contractors are bidding the same project.

Dr. Crane stated that this is a great process which is important to go through. He asked about a sentence in Mr. Nielson's memo which states that "I do not see any way the construction trades program at the Honor Farm can be maintained if this project is constructed by contractors on campus." Mr. Robinson replied that a lab component is needed to have a

successful program. When the Wyoming Community Development Authority (WCDA) program stopped, the construction trades program was discontinued. The students can't be educated if there is nothing to work on. Mr. Wood stated that there needs to be an outside entity that assists the college with funding. The WCDA provided the materials and tools to build low income houses at the Honor Farm which were moved to different locations. In this proposal, the college would provide the materials and gain additional campus housing facilities.

Dr. McFarland indicated that some recent articles and discussions about public building projects that have not gone to local contractors were included in the board's folders. The controversy here is taking place in other communities across the state. The college is very sensitive to the interests of local contractors, but cannot set up false expectations. The construction trades program is an educational program that is core to the college's mission. Mr. Phister stated that the board will get the information and make the right decision for the college which should also be the right decision for the community.

Mr. Welty asked if there has been any evaluation of the quality of the previous project. He asked if those units have met all the expectations and how they compare in quality with what can be obtained from the private sector. Mr. Wood replied that the college would be aware if there were any compliance issues. The products from the first project met all code requirements, but no one has done a formal evaluation of the construction.

Mr. Rich Gard, a local contractor, thanked the college for the opportunity to let contractors bid on the project. The reasons for using contractors for the project are that insurance is provided, the work has a warranty, and the people are experienced. This is an expensive project to build which has been in concept since 2005, and the college is saving \$20,000 in labor. He noted that he didn't see any parking included, the roofing system is expensive, and the large windows will cut down the energy efficiency. Ms. Pedersen asked about the difference between traditional construction and SIPS panel construction as far as longevity. Mr. Gard replied that SIPS is a good building material and was developed to allow for a pre-engineered building. The only negative is that money to pay for the SIPS panels leaves the community because they are not made in Wyoming. He thought that there are other ways to do the project for less money. The biggest problem is that the units will have to be transported.

Ms. Pedersen asked about SIPS panels and how these would fare if there was a fire. Mr. Wood indicated that state statute requires that all residential halls have fire suppression. Mr. Gard indicated that he was not suggesting that the project be redesigned. Taxation and available work are important in the public's eye. CWC has not put out a building project that local contractors have gotten in many years. He thought there was a better way to spend money on building college dorms. Mr. Phister stated that currently there is no consideration from the architect for any other design than SIPS and asked if this was because of transportation. Mr. Robinson indicated that various wall assembly configurations were examined, and he advocated for traditional construction at first. After doing a lot of research, the decision to use SIPS panels was based on economy, energy efficiency, and the long-term use of the building.

Mr. Phister noted that a local contractor was used to construct the BOCES wing on the Pro-Tech Building and also for the Wyoming PBS addition to the Student Center. Dr. McFarland indicated that local contractors were also used for the renovation of the Student Center, but for no large single building projects since Mote Hall. Mr. Welty asked if there was any reconsideration for having one wall of glass. Mr. Robinson replied that they have looked at this and have noted that with a large window there is a loss of R value. He explained that the college has not been working on this project since 2005, but that the WCCC gave approval in 2005 for the college to construct more housing. The need for more housing was identified at that time. Dr. McFarland stated that the college had no source of funding for additional housing. The voters rejected Mote Hall, so the college waited until there was some means to generate revenues to support the building of the housing project.

Mr. Robinson believes that there is enough parking. As the college is able to create apartments for non-traditional students and the housing density goes down, additional parking spaces will open up. He then discussed different roofing materials and warranties. At this point Dr. Crane stated that the board had moved beyond where it should go and should not be picking roofing materials.

Personnel

Human Resources Board Report

The Human Resources Board Report for June 2010 included the following information:

The next Rustler Spirit Award will be announced in September 2010.

Searches in progress/pending included Instructor Mathematics; Instructor Welding; WPBS Producer; Education Counselor/Tutor Coordinator; Workforce Training Coordinator Lander; Instructional Technologist for Learning Spaces Internal Only; and Lander/Sinks Canyon Center Director Internal Only.

Separations/transfers/requests for release from contract included Kate Poff, Custodian.

New hires/appointments/internal transfers included Megan Cole, WPBS Master Control/Traffic Assistant; Corinna Harper, Office Assistant EHS/A&S; and Janet Jensen, Library/Testing Center Assistant.

REPORTS:

President's Report

Dr. McFarland included the following information in her report:

1. Talented group of students and staff. As noted in reports at the beginning of the meeting, students and college employees are quite involved in community service efforts, as well as in exciting learning opportunities and successes that are recognized for excellence at the state level and beyond.
2. Summer at CWC is a busy place. Many activities are going on at the college on campus and throughout its service area during the summer. CWC is a year-round operation. Here is a sampling:
 - a. Evening concerts in Lander and Riverton city parks
 - b. Financial aid workshops
 - c. Construction of Intertribal Center and new entry way
 - d. Academic advisement and registration for summer and fall
 - e. Budget closeout
 - f. Screening committee work for new and replacement hiring
 - g. Summer staff planning retreats
 - h. College National Finals Rodeo
 - i. Plus events as follows:

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| May 24-June 25 | First Summer Session Classes |
| June 7-July 13 | Upward Bound Summer Program |
| June 7-9 | CWC Rustler basketball camp for girls grades 6-12 |
| June 7-24 | R Rec Summer Academy Classes |
| June 7-24 | R Rec Summer Sports Academy (soccer and ultimate sports) |

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| June 14-17 | CWC Rustler basketball camp for boys grades 6-12 |
| June 21-23 | CWC Volleyball Camp for girls in grades 6-12 |
| June 28-July 30 | Second Summer Session Classes |
| August 25-27 | CWC New Student Orientation |
| August 27-28 | CWC McDonald's Volleyball Tournament |

3. Early Fall enrollment looks to be up by as much as 15%.
4. Recent Health and Science Center Informational Programs include:
 - a. April 22-Lander Kiwanis
 - b. April 27-Riverton Rotary
 - c. May 5-LEADER (Lander)
 - d. May 14-CWC Staff
 - e. May 18-Dubois Kiwanis
 - f. May 18-Lander Senior Center
 - g. May 19-Riverton Senior Center
 - h. May 20-Shoshoni Senior Center
 - i. May 26-Lander Rotary
 - j. May 27-RECDA (Riverton)
 - k. June 3-Riverton Kiwanis
 - l. June 9-Wind River Reservation
 - m. June 10-CWC Foundation
5. State Level Summer Work includes the following:
 - a. College Commission meetings and related council meetings
 - b. Trustee meetings to develop statewide funding model
 - c. WCCC enrollment audit discussions and preparation
 - d. Statewide work in distance education associated with establishment of Distance Education Center funded by State Legislature
 - e. Statewide work to establish standards in dual/concurrent enrollment in concert with new state legislation
 - f. Statewide work to establish integrated reporting system for longitudinal research required by receipt of federal stimulus funding
 - g. Development of implementation steps associated with WCCC Statewide Strategic Plan
 - h. Work on statewide grant in adult education
6. Northern Wyoming College has selected Dr. Paul Young as its new President, effective June 1, 2010.

7. CWC's new Vice President for Academic Services is Jason Wood, effective June 28, 2010.
8. Presidential Absences from Campus:
 - a. July 15-20 (Jay Nielson Acting President)
 - b. July 22-Aug. 6 (Jay Nielson Acting President)
9. Articles about CWC's GED and nursing programs in Jackson. The college is gradually enhancing its image and visibility in this outreach location.
10. Articles about CWC and its sister colleges at the state and national level were included in a separate file with the board packet.

Dr. McFarland reported that on June 23 the grand opening of the new Wind River Development Fund building will be held from 3-5 p.m. CWC will be subleasing a portion of the space leased to UW which will expand CWC's physical footprint on the reservation. The Sinks Canyon Center is on alert due to the rising flood waters. Some possibility exists of a future situation which may involve evacuation. About a week ago some bones were unearthed by students working on trail maintenance at the Sinks Canyon Center. It was determined that the bones were prehistoric human remains and were sent to UW for future research and identification. CWC students were allowed to participate in the excavation.

Mr. Welty asked about the bridge at the Sinks Canyon Center. Mr. Wood indicated that it is a new bridge which should do fine unless a large tree comes down. There is no realistic threat at this point.

Director of
Physical Plant

Mr. Wayne Robinson, Director of Physical Plant, reported that the Intertribal Center construction is ahead of schedule and is on budget. Carpet will be installed during the second week of July. The building design originally included routing the sewer line into the same building service as the Arts Center, but this would have entailed extensive excavation on the west side of the Arts Center. An alternative solution to route the sewer line to the east end of campus near Watt Court was evaluated and accepted. Contingency money from Intertribal Center was used to pay for this. The demolition of Circle Drive is almost complete, and the irrigation ditch has been rerouted. The Sacajawea statue was removed from her base and moved to Eagle Bronze Foundry for necessary

maintenance and refinishing of the surface. In regard to the ARRA major maintenance Classroom Wing remodel project, the intent is to recommend a design firm to the board for consideration at the July board meeting and to complete the Classroom Wing remodel next summer. The lighting audit from Rocky Mountain Power has been completed. Engineering services for the project are currently being advertised.

Vice President for Student Services

Dr. Mohammed Waheed, Vice President for Student Services, submitted a written report on 2009-10 unawarded private scholarship funds as a follow-up to the board's request for this information from their last meeting.

NEXT REGULAR MEETING/
SUGGESTED AGENDA ITEMS/
ADDITIONAL TRUSTEE COMMENTS AND/OR REPORTS ON ADVANCEMENT IN THE COMMUNITY:

The next regular meeting will be held on Wednesday, July 21, beginning at 6:30 p.m. in SC 103.

Agenda items for the next regular meeting include:

1. Public Hearing – Adoption of Final Fiscal Year 2011 Budget
2. Student Profile Monitoring Report
3. Housing Project Bids
4. Request for Program Approval – Facilities Maintenance

A public reception to welcome Jason Wood, new Vice President for Academic Services, will be held at 5 p.m. in the Food Court. An executive session, if necessary, can be held during the meeting.

CWC Foundation

The CWC Foundation held a meeting on June 10 in Thermopolis. The next regular meeting of the CWC Foundation is scheduled for Wednesday, September 8.

Association of Community College Trustees

The ACCT Community College Leadership Congress will be held October 20-23, 2010, in Toronto, Ontario, Canada. All board members have indicated their plans to attend.

Wyoming Association of Community College Trustees

The next meeting of the WACCT is scheduled for June 22 in conjunction with the June 23 WCCC meeting in Thermopolis.

Wyoming The next regular meeting of the WCCC is scheduled for June 23 at the
Community College Days Inn in Thermopolis.
Commission

CWC BOCHES The next meeting of the CWC BOCHES is scheduled for June 30, 2010.

Teton County The next meeting of the Teton County BOCES is scheduled for August 24,
BOCES 2010.

ADJOURNMENT - Board members were asked to complete an evaluation of the meeting and
BOARD to turn them in to the Board Clerk.

EVALUATION

OF MEETING: Vice Chair Mills adjourned the meeting at 9:21 p.m.

Secretary

APPROVAL:

Chair